

# Ringwood Town Council

Ringwood Gateway, The Furlong, Ringwood, Hampshire BH24 1AT

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www.ringwood.gov.uk

## SUMMONS

Dear Member

21<sup>st</sup> January 2021

You are hereby summoned to attend a meeting of the Town Council on 27<sup>th</sup> January 2021 at 7.00pm.



Mr C Wilkins  
Town Clerk

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Ringwood Town Council is committed to transparency in its decision-making processes. The current crisis prevents the holding of physical meetings but insofar as it is possible and in accordance with Government Regulations, this meeting will take place in a virtual environment using the "Zoom" technology. Councillors are encouraged to join in good time ready for a start of the meeting proper at 7.00pm. In the event of difficulty joining please contact Chris Wilkins, Town Clerk on (01425) 484720 or by sending an email to [chris.wilkins@ringwood.gov.uk](mailto:chris.wilkins@ringwood.gov.uk).

Members of the press or public who would like to participate or simply observe the meeting are requested to tell us in advance by contacting Chris Wilkins, Town Clerk. You can join the meeting by following the link:-

<https://us02web.zoom.us/j/85726576562?pwd=T21uTWFKaVlzcWx2bXdzMnJKcFY2QT09>

Meeting ID: 857 2657 6562 Passcode: 339852

## AGENDA

1. PUBLIC PARTICIPATION  
There will be an opportunity for public participation for a period of up to 15 minutes at the start of the meeting
2. To receive Apologies for Absence
3. To receive Declarations of Interest
4. To receive a report from Ringwood Police (if provided)
5. To approve as a correct record the Minutes of the Meeting held on 16<sup>th</sup> December 2020
6. To receive Minutes of Committees and approve recommendations contained therein:  
Recreation, Leisure & Open Spaces      DATE :-      Wednesday 6<sup>th</sup> January 2021

Planning, Town & Environment                      DATE:-                      Wednesday 8<sup>th</sup> January 2021  
RECOMMENDATION:- Neighbourhood Plan (P/5787 refers - separate agenda item)  
Policy & Finance    DATE:-                      Wednesday 20<sup>th</sup> January 2021  
RECOMMENDATION:- F5870 Draft Budget and Precept 2021/22 (F/5870 refers –  
separate agenda item)

**7. NEIGHBOURHOOD PLAN**

To consider a recommendation from the Planning, Town and Environment Committee in respect of a Neighbourhood Plan (P/5787 refers) (Report A)

**8. DRAFT BUDGET AND PRECEPT 2021/22**

To consider a recommendation from Policy and Finance Committee and approve the final budget and Precept 2021/22 (P/5870 refers) (Report B)

**9. COUNCIL MEETINGS**

To consider a revised start time for evening Council meetings whilst they are being held remotely

**10. SPORTS DEVELOPMENT PROJECT AT LONG LANE**

To receive a report from Cllr Loose (the Council's representative on the Steering Group) or Cllr Briers (deputy) on project developments

11. To receive such communications as the Town Mayor may desire to lay before the Council (Councillors are reminded that no decision taking may take place as a result of this item)

12. To Receive Reports from Ringwood Town Councillors and Student Advisors (Councillors are reminded that no decision taking may take place as a result of this item)

13. To receive Reports from County and District Councillors (Councillors are reminded that no decision taking may take place as a result of this item)

14. Forthcoming Meetings – to note the following dates:

Recreation, Leisure & Open Spaces	7.00pm	Wednesday 3 <sup>rd</sup> February 2021
Planning, Town & Environment	10.00am	Friday 5 <sup>th</sup> February 2021
Policy & Finance	7.00pm	Wednesday 17 <sup>th</sup> February 2021
Full Council	7.00pm	Wednesday 24 <sup>th</sup> February 2021

If you would like further information on any of the agenda items, please contact Mr Chris Wilkins, Town Clerk, on 01425 484720 or [chris.wilkins@ringwood.gov.uk](mailto:chris.wilkins@ringwood.gov.uk)

Council Members:

Chairman: Cllr Tony Ring, Town Mayor  
Vice-Chairman: Cllr Philip Day, Deputy Mayor  
Cllr Andy Briers  
Cllr Gareth DeBoos  
Cllr Hilary Edge  
Cllr Rae Frederick  
Cllr John Haywood  
Cllr Jeremy Heron  
Cllr Peter Kelleher  
Cllr Darren Loose  
Cllr Gloria O'Reilly  
Cllr Steve Rippon-Swaine  
Cllr Glenys Turner

Student Advisors:

## **MINUTES OF THE MEETING OF THE RECREATION, LEISURE & OPEN SPACES COMMITTEE**

The meeting took place in a virtual environment using “Zoom” video conferencing technology and members of the public and press were given the opportunity to observe or participate in the meeting.

Held on Wednesday 6<sup>th</sup> January 2021 at 7.00pm

PRESENT: Cllr Andy Briers (Chairman)  
Cllr Darren Loose (Vice Chairman)  
Cllr Philip Day  
Cllr Gareth Deboos  
Cllr Hilary Edge (*from 7.06pm*)  
Cllr Rae Frederick  
Cllr John Haywood  
Cllr Peter Kelleher  
Cllr Gloria O’Reilly  
Cllr Tony Ring

IN ATTENDANCE: Chris Wilkins, Town Clerk  
Nicola Vodden, Meetings Administrator  
Cllr Jeremy Heron

ABSENT: Cllr Glenys Turner

### **OS/6023 PUBLIC PARTICIPATION**

There was one member of the public present who addressed Members in respect of the property management agenda item.

The fence in question is located directly behind her property and she explained that it is in a bad state of repair and serves little purpose. She was concerned about security as the fence backs onto The Mount and, being broken, it provides direct access to the garages in that area. She recalled that the fence had been replaced some time ago by the Council and hawthorn had been planted to deter it being used as a cut through. Replacement of the fence would be appreciated.

*Cllr Edge joined the meeting at 7.06pm.*

### **OS/6024 APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Cllr Turner.

### **OS/6025 DECLARATIONS OF INTEREST**

There were none.



**OS/6026  
MINUTES OF THE PREVIOUS MEETING**

**RESOLVED:** That the minutes of the meeting held on 2<sup>nd</sup> December 2020 be approved and signed as a correct record.

*With agreement of all Members, agenda item 6 was brought forward.*

**OS/6027  
PROPERTY MANAGEMENT MATTER**

Members considered the Town Clerk's report (*Annex A*) and the comments made during the public participation section of the meeting. They agreed the fence is dilapidated, unsightly and understood residents' concerns regarding security.

Ownership of the fence is not known and it would be difficult to establish who, if anyone, has responsibility for it. Members agreed that since it is located on the edge of Council land that it should bear the cost of a suitable replacement for the fence.

Members were concerned however about future maintenance of the fence and hedge and commented that the fact that the Council has agreed to repair the fence on this occasion, should not impose any legal obligation to do so in the future.

**RESOLVED:** That officers arrange to repair the fence at the Council's expense.

<b>ACTION C Wilkins</b>
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**OS/6028  
EVENTS MANAGEMENT**

Ringwood's 'Winter Wonderland' was a resounding success despite the difficulties faced this year and that plans for a Christmas event/market had to be cancelled. No negative comments were received and the Council had been congratulated on its Christmas Lights.

Thanks were conveyed to Father Christmas for turning on the town's Christmas lights and to Ringwood Events Team for organising his appearance and filming the occasion, which was shared on social media and viewed by many.

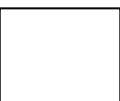
The 'Window Display Competition' this year had been extended to include community buildings and over 1000 votes had been cast. The results were announced at the drive-in carol concert and are as follows:-

Overall winner – Greyfriars  
Runner-up – FORIS

Best shop window display – Ringwood Fabrics  
Runner-up – Calm amongst the Chaos

Thanks were also extended to a number of local businesses who had generously provided sponsorship and, whilst the accounts were yet to be finalised, it was understood that no losses had been incurred.

No events are being planned for 2021 currently, however under normal circumstances the next event would not be until the fireworks display in November.



**RESOLVED:** That the update in respect of events be received;

**ACTION C Wilkins**

**OS/6029  
PROJECTS (current and proposed).**

The Town Clerk commented on the new style and format of the projects report (*Annex B*) and invited comments from Members. The report now combines all Committee projects in one document and shows which Committee has responsibility for which project, with the aim that discussion on a particular project will be limited to the relevant Committee’s meetings.

The report makes it easier for Members to see the complete picture, progress of projects and will help in assessing priority and the availability of resources (financial and staffing). He indicated that whilst project bids had been put forward for 21/22, those to be included would not move from the proposed list to the current projects list until the budget has been confirmed (at the end of the month).

In relation to the Bickerley tracks, the Town Clerk confirmed the recent laying of four loads of gravel to fill in the potholes and indicated, as no other materials could be used on the Green, this would only be a short-term solution and require ongoing maintenance. A few other points on the report were clarified.

Members referred to the condition of the track at Poulner Lakes and the Town Clerk explained that a longer-term solution was being investigated.

It was noted that a number of projects were on hold pending availability of officer time and the Town Clerk provided some information on current staff absences. Although some were short-term, there was a need to review overall staff capacity, so that the Staffing Committee could consider issues with resourcing in the longer term, and particularly in relation to delivery of the expanding list of projects.

Members thanked the Town Clerk and the Deputy Town Clerk for their work on the revised document, which they found very helpful.

**RESOLVED:** That the update in respect of projects be noted.

**ACTION C Wilkins**

There being no further business, the Chairman closed the meeting at 7.41pm.

**Note: The text in the Action Boxes above does not form part of these minutes.**

RECEIVED  
27<sup>th</sup> January 2021

APPROVED  
3<sup>rd</sup> February 2021

TOWN MAYOR

COMMITTEE CHAIRMAN

## **MINUTES OF THE MEETING OF THE PLANNING, TOWN & ENVIRONMENT COMMITTEE**

The meeting took place in a virtual environment using “Zoom” video conferencing technology and members of the public and press were given the opportunity to observe or participate in the meeting.

Held on Friday 8<sup>th</sup> January 2021 at 10am

PRESENT: Cllr Philip Day (Chairman)  
Cllr Rae Frederick (Vice Chairman)  
Cllr Gareth Deboos  
Cllr Hilary Edge  
Cllr Peter Kelleher  
Cllr Gloria O'Reilly  
Cllr Tony Ring

IN ATTENDANCE: Jo Hurd, Deputy Town Clerk  
Nicola Vodden, Meetings Administrator

ABSENT: Cllr Andy Briers  
Cllr Glenys Turner

### **P/5779 PUBLIC PARTICIPATION**

Six members of the public were present and interested in either planning applications or other items on the agenda.

### **P/5780 APOLOGIES FOR ABSENCE**

The Deputy Town Clerk reported that apologies for absence had been received from Cllrs Briers and Turner and apologies had also been received from NFDC's Chief Planning Officer.

### **P/5781 DECLARATIONS OF INTEREST**

Although they were not declarable pecuniary interests:-

Cllrs Deboos, Frederick and Kelleher indicated that the applicants for 20/11319 were friends and they would not take part in the discussion.

Cllr Ring indicated that the applicants for 20/00902 were friends and he would not take part in the discussion.

It was noted that most Members were acquainted with the agent for applications 20/00889 and 20/11292, who was in attendance at the meeting.

### **P/5782 MINUTES OF PREVIOUS MEETING**

**RESOLVED:** That the Minutes of the Meeting held on 4<sup>th</sup> December 2021, having been circulated, be approved and signed as a correct record.

**P/5783  
ENGAGEMENT WITH NFDC**

The Deputy Town Clerk reported that apologies had been received from Claire Upton-Brown, Chief Planning Officer at NFDC, as she had been called away to an emergency meeting and this item was deferred pending a mutually agreeable date.

**P/5784  
PLANNING APPLICATIONS**

Members declarations can be seen earlier in the minutes (*P/5781 refers*).

*With the agreement of Members, applications 20/00889, 20/11292 and 20/11319 were brought forward for the benefit of the members of the public present. Agenda item 8. Plastic Free Status (P/5785) was then interposed.*

*The remainder of the applications were then dealt with in list order.*

**RESOLVED:** That the observations summarised in *Annex A* be submitted and the decision made under delegated powers be noted.

<b>ACTION Nicola Vodden / Jo Hurd</b>
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**P/5785  
PLASTIC FREE STATUS**

Ringwood Actions for Climate Emergency (RACE) lead representative for 'Putting Plastic in its Place' addressed the Committee. She reported that Ringwood had recently achieved Surfers against Sewage 'plastic-free' accredited status. This was about increasing awareness of the issues of single-use plastic and getting people to find alternatives. The criteria had been met through engagement with and gaining the support of the Town Council and at least 20 local organisations (all pledging to look at the plastic they use), securing business champions in the town, organising events, creating the recycling shed and engaging with the local MP.

A lot has been achieved in the year and she described it as the beginning of the journey. Examples were provided of future plans, which will enable the message to continue to be spread. She thanked the Council for the support received.

Members congratulated RACE members on this achievement and added that Ringwood should be very proud of them.

**RESOLVED:** That the update on Plastic Free status be noted.

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**ACTION Jo Hurd**

**P/5786**

**RINGWOOD ENVIRONMENTAL ACTION LEADERSHIP WORKING PARTY**

It was noted that in future actions would be reviewed monthly, however meetings of the REAL Working Party would take place bi-monthly.

The Chairman congratulated and commended Ringwood Actions for Climate Emergency (RACE) for all that it had achieved and particularly its aim of planting 20,000 trees in Ringwood in 2020. The target had not only been achieved, but it had been exceeded.

**RESOLVED:** 1) That the notes of the REAL Working Party on 14<sup>th</sup> December 2020 (*Annex B*) be received; and  
2) That a formal letter of congratulations be sent to the trustees of RACE.

**ACTION Jo Hurd**

**P/5787**

**NEIGHBOURHOOD PLAN**

Members considered the Deputy Town Clerk's report and agreed the recommendations of the Neighbourhood Plan Steering Group (*Annex C*).

**RECOMMENDED:**

- 1) That the Council proceeds with a Neighbourhood Plan, dealing with a small number of policy areas as outlined in 4.1; and
- 2) That the project be funded from grant support available from Locality, plus a contingency, with the balance being funded by the Council, as outlined in 5.3; and
- 3) That the designated neighbourhood area should be coincident with the Ringwood parish boundary; and
- 4) That the Town Clerk be directed to issue the corresponding proposal to the local planning authorities for designation of the Plan area accordingly.

**ACTION Jo Hurd**

**P/5788**

**A31 IMPROVEMENT SCHEME**

Members considered the notes of the meeting with Highways England (HE) on 17<sup>th</sup> December 2020.

The Chairman outlined the need to re-direct the electricity supply and the town's water main, which currently run adjacent to the A31. These works need to be completed before the A31 widening works can commence. This will impact local roads, particularly Mansfield Road, which will see single file traffic for around three months during the Summer. An alternate diversion

Page **3** of **5**  
Chairman's initials



route was being considered. South West Water is looking at ways of reducing disruption on the Bickerley, by possibly using direct drilling or, alternatively, delaying works until after Carnival.

West Street works (ducting for redirection of the electricity main, resurfacing of the road and widening of the pavements) are due to commence on 15 February and to last for approximately 5 months. As soon as works commence, the junction with the A31 at West Street will be closed. Traffic design engineers are in liaison with the Conservation Officer regarding materials to be used on the Listed bridge over the River Avon (on West Street). This was the subject of planning application 20/11292 and considered by the Committee earlier in the meeting (*P/5784 refers*).

The works to widen the footpaths in West Street had been suggested by HCC, as part of the improvements to be funded by Highways England (HE), and although it was hoped this would encourage the increased use of the Market Place, Members questioned whether the works were necessary (as the road would carry little traffic after the closure of the junction with the A31) and asked whether this could be raised at the next meeting with (HE).

Press releases will be prepared by HE to inform residents of the work, and households in the West Street area will be informed by letter. The Council is pressing for adequate notices and signage, however there is concern that these may be provided at short notice.

It was noted that the HE 'frequently asked questions' document was in the process of being updated and, if Members had any questions, they were to be submitted to the Chairman by 11<sup>th</sup> January. The next meeting is scheduled for 21<sup>st</sup> January 2021.

**RESOLVED:** That the notes of the meeting with Highways England held on 17<sup>th</sup> December 2020 (*Annex D*) be received.

<b>ACTION</b> Jo Hurd
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#### **P/5789**

#### **PROJECTS (current and proposed)**

The Deputy Town Clerk commented on the new style and format of the projects report (*Annex E*). The report now combines all Committee projects in one document and shows which Committee has responsibility for which project, with the aim that discussion on a particular project will be limited to the relevant Committee's meetings. This Committee's projects are under the yellow heading.

PTE2 – Human Sundial - The Deputy Town Clerk reported that there is a conflict with the start date for this project and the West Street works. The Market Place is required by HCC as a works compound to store materials and machinery for the West Street works, from 15<sup>th</sup> February. If the sundial project is completed before West Street, there is a risk of damaging the newly laid sundial and paviers and of increased traffic congestion if both schemes were carried out at the same time. The sundial work is now likely to take place in June or early August.

*(Post meeting note - HCC is considering options for delivery of this scheme and confirmation of a start date is awaited - this may now be prior to the start of the West Street works if an alternative site for a compound can be agreed.)*

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Crow Lane Footpath – Members requested a progress report on completion of the footpath in Crow Lane (to link Beaumont Park to Hightown Road) and the completion of the making up of the Castleman Trailway between Embankment Way and Crow Lane. HCC was responsible for bringing both schemes forward and an update would be requested for the next meeting.

**RESOLVED:** That the update in respect of projects be noted.

<b>ACTION</b> Jo Hurd
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**P/5790  
ALLOCATED SITES**

The monthly update regarding development of allocated sites had not been received from New Forest District Council's Site Monitoring Officer in readiness for this meeting.

**P/5791  
NFDC/NFNPA PLANNING DEVELOPMENT CONTROL COMMITTEE**

There were no applications to report.

There being no further business, the Chairman closed the meeting at 11.52 am.

RECEIVED  
27<sup>th</sup> January 2021

APPROVED  
3<sup>rd</sup> February 2021

TOWN MAYOR

COMMITTEE CHAIRMAN

**Note: The text in the Action Boxes above does not form part of these minutes.**

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**MINUTES OF THE MEETING OF RINGWOOD TOWN COUNCIL**

Held on Wednesday 16<sup>th</sup> December 2020 at 7.00pm

The meeting took place in a virtual environment using “Zoom” video conferencing technology and members of the public and press were given the opportunity to observe or participate in the meeting.

PRESENT: Cllr Tony Ring, Town Mayor  
Cllr Philip Day, Deputy Mayor  
Cllr Andy Briers  
Cllr Gareth Deboos  
Cllr Hilary Edge  
Cllr John Haywood  
Cllr Jeremy Heron  
Cllr Peter Kelleher  
Cllr Darren Loose  
Cllr Gloria O’Reilly  
Cllr Steve Rippon-Swaine

IN ATTENDANCE: Mr Chris Wilkins, Town Clerk  
Mrs Jo Hurd, Deputy Town Clerk

ABSENT: Cllr Rae Frederick  
Cllr Glenys Turner

**C/6527  
PUBLIC PARTICIPATION**

There were no members of public present.

**C/6528  
APOLOGIES FOR ABSENCE**

Apoloiges for absence had been received from Cllrs Frederick and Turner.

**C/6529  
DECLARATIONS OF INTEREST**

There were none declared at this time.

**C/6530  
POLICE REPORT**

No report had been received. The Police and Crime Commissioner had tentatively agreed to attend the Council meeting on 27<sup>th</sup> January.

The Town Mayor offered congratulations to Ringwood Police for the recent arrests in connection to burglaries and reported that a Neighbourhood Watch for the Hightown Hill area would soon be established.

**C/6531  
MINUTES OF PREVIOUS MEETING**

**RESOLVED:** That the minutes of the Meeting held on 25<sup>th</sup> November 2020, having been circulated, be approved and signed as a correct record.

**C/6532  
STAFFING COMMITTEE**

Cllr Haywood presented the minutes of the Staffing Committee meeting held on 20<sup>th</sup> November 2020.

**RESOLVED:** That the minutes of the Staffing Committee meeting held on 20<sup>th</sup> November 2020 be received.

**C/6533  
RECREATION, LEISURE AND OPEN SPACES COMMITTEE**

Cllr Briers presented the minutes of the Recreation, Leisure and Open Spaces Committee meeting held on 2<sup>nd</sup> December 2020.

**RESOLVED:** That the minutes of the Recreation, Leisure and Open Spaces Committee meeting held on 2<sup>nd</sup> December 2020 be received.

**C/6534  
PLANNING, TOWN & ENVIRONMENT COMMITTEE**

Cllr Day presented the minutes of the Planning, Town & Environment Committee meeting held on 4<sup>th</sup> December 2020.

**RESOLVED:** That the minutes of the Planning, Town & Environment Committee meeting held on 4<sup>th</sup> December 2020 be received.

**C/6535  
POLICY & FINANCE COMMITTEE**

Cllr Heron presented the minutes of the Policy & Finance Committee meeting held on 9<sup>th</sup> December 2020.

**RESOLVED:** That the minutes of the Policy & Finance Committee meeting held on 9<sup>th</sup> December 2020 be received.

**C/6536  
SPORTS DEVELOPMENT PROJECT AT LONG LANE**

The Town Clerk reported that there had been no significant developments since the last meeting but the Steering Group would meet next in February 2021 and he hoped to have more to say after that.

**RESOLVED:** That the town Clerk's verbal report be noted.

**C/6537  
MEMBERS ALLOWANCES 2020/21**

Members considered the RFO's report on Members' Allowances (*Annex A*).

Cllr Heron reported that the Council had not kept up with the recommendations of the Independent Remuneration Panel over the years and supported the recommendation to increase the allowance in line with the Local Government pay award. He also said that Members should be mindful not to preclude access to the role of councillor to anyone on financial grounds.

Cllr Day repeated his decision from previous years not to accept any agreed increase, and Cllr Deboos said that he also would not accept an increase.

As some Members donated their allowance to local causes, Cllr Day had previously asked if it would be possible to convert the allowance to a grant, to enable the gross amount (without the deduction of tax and national insurance) to be donated. It was noted that the legislation did not allow for this.

**RESOLVED:** That Members Allowances be increased by 2.75% to £769.60 per annum in line with the pay award granted to officers, and that this be backdated to 1<sup>st</sup> April 2020.

<b>ACTION</b> R Fitzgerald / J Hurd
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**C/6538**

**COMMUNICATIONS TO BE RECEIVED**

The Town Mayor reported the following:

- 1) He had visited 4 care homes and 2 schools during the previous month and had been impressed with the Covid secure measures in place.
- 2) He read a letter from the Leader of NFDC confirming that all parish and town councils would receive a support grant in recognition of additional expenditure pressures as a direct consequence of the pandemic. The grant for Ringwood was £8,106.50.
- 3) He gave an update on NFDC's plans for the delayed by-election to fill the casual vacancy in Ringwood North:
  - i) Election day will be Thursday 6th May 2021 and be shared with elections for County Councillor and the Police & Crime Commissioner;
  - ii) The Town Council result should be known the following day but may be delayed until the Saturday (allowing the successful candidate to take office and participate in the annual meeting later that month);
  - iii) There will be polling cards and (it is hoped) the usual polling stations;
  - iv) Costs may be increased by ongoing Covid precautions but combining the elections should reduce the Town Council's contribution;
  - v) Confirmation and fuller details will follow as soon as they are available.
- 4) He had visited Ringwood School and congratulated them on the volume of tinned goods they had collected for the Salvation Army to distribute.
- 5) He had received many positive comments about the Christmas activities being undertaken by the Council and Events Team.

**C/6539**

**REPORTS FROM TOWN COUNCILLORS AND STUDENT ADVISORS**

Cllr Day reported that, given the constraints, Christmas activities had so far been a great success with over 11,000 views of the lights switch-on video; a record number of shops entering the Shop Window Competition (the results of which would be announced on Sunday as part of the Drive-In Carol Service); a successful Spot the Oddity competition; and more. He was proud of what everyone had achieved and thanked businesses for joining in to bring festive cheer to the lives of many.

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Cllr Haywood gave an update on RCA. It was noted that volunteers were being sought to drive residents to Fordingbridge for Covid vaccinations; Ringwood Good Neighbours would be helping with this, but he encouraged everyone to help friends and neighbours. There hadn't been a need for RCA to stand up in the last lockdown, but they remained vigilant. The Town Mayor thanked everyone involved in RCA.

Cllr Loose asked why Ringwood Gateway was part of the Christmas Window Competition – it was noted that part of the display had been created by volunteers, and that the competition had been extended to community organisations for the first time.

Cllr Edge noted that the Nottingham Knockers were in town and asked if information on where "No to Doorstep Sellers" signs could be publicised. She reported that the surface of the North Poulner Play Area (Kick Park) was pitted and asked if a litter bin could be provided adjacent to the bench. She was continuing to look at the provision of new play equipment and was advised to raise this matter at the relevant Committee meeting.

**C/6540**  
**REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

County Cllr Thierry had submitted a written report (*Annex B*). In response, Cllr Heron said that little notice was given by the Police for their street meetings and it was often not possible to attend at such short notice. He and other Members said it would be helpful for Cllr Thierry to attend meetings to enable them to take matters up with him in person, particularly as HCC was taking on more responsibilities affecting the town. Cllr Day commented on the suggestion of one-way traffic in Poulner and said there was no proposal to introduce such a change.

District Cllr Heron commented on parking tickets being issued in Market Place on Wednesdays after the Market has cleared. He said that HCC is responsible for enforcing on-street parking restrictions and for making and amending Traffic Regulation Orders.

District Cllr Rippon-Swaine reported that the period of consultation for the Draft Waste Strategy had been extended to 20<sup>th</sup> December.

**C/6541**  
**FORTHCOMING MEETINGS**

Recreation, Leisure & Open Spaces	7.00pm	Wednesday 6 <sup>th</sup> January 2021
Planning, Town & Environment	10.00am	Friday 8 <sup>th</sup> January 2021
Policy & Finance	7.00pm	Wednesday 20 <sup>th</sup> January 2021
Full Council	7.00pm	Wednesday 27 <sup>th</sup> January 2021

The Town Mayor wished everyone a Merry Christmas and thanked Members for their input during the year. He hoped that 2021 would be a happier and healthier year for all.

There being no further business, the Town Mayor closed the meeting at 20.11pm.

APPROVED  
27<sup>th</sup> January 2021  
TOWN MAYOR

## PLANNING, TOWN & ENVIRONMENT COMMITTEE

8<sup>th</sup> January 2021

### Neighbourhood Plan

#### 1. Introduction and reason for report

- 1.1 It was agreed at the Extraordinary Council meeting on 11<sup>th</sup> September 2019 to proceed towards adopting a Neighbourhood Plan (NP) (C/6552 refers).
- 1.2 Terms of References for the Engagement of Consultants and for the Ringwood Neighbourhood Plan Steering Group were subsequently agreed by this Committee at its meeting on 4<sup>th</sup> October 2019 (P/5645 refers).
- 1.3 An initial meeting of interested parties was held on 30<sup>th</sup> January 2020, after which a Steering Group was formed. A selection process was undertaken to appoint consultants to provide specialist advice and support for the first phase of preparation of a NP, with a view to facilitating a decision by the Council on whether to proceed further with the project.
- 1.4 Following a series of meetings with the consultants, members of the Steering Group unanimously agreed to recommend that the Council proceed with a NP to deal with a small number of tightly focussed policy areas.
- 1.5 This report outlines that recommendation in detail and seeks support from this Committee prior to consideration by Full Council on 27<sup>th</sup> January 2021.

#### 2. Designated Neighbourhood Area

- 2.1 Before proceeding further with a NP, the neighbourhood area will need to be designated by the local planning authority. Several options for the neighbourhood area were considered by the Steering Group:
  - The whole area within the Ringwood parish boundary;
  - That part of Ringwood within the NFDC area, but not within the NFNPA area;
  - Inclusion of other areas, for example part of the parish of Ellingham, Harbridge & Ibsley.
- 2.2 It was agreed that there would be no value in including any part of a neighbouring parish and that, to enable all residents to take ownership of a NP and vote in the referendum, the whole parish should be designated. It should be noted that this does not require the inclusion of any policies relating to that area of the parish in the NFNP. Application for designation of a whole parish area by town and parish councils is an automatic process, and no public consultation will be necessary.

#### 3. Alternatives to a Neighbourhood Plan

- 3.1 The Steering Group considered alternatives to a Neighbourhood Plan and, in so doing, met with the Chief Planning Officer at NFDC. It was noted that there were opportunities for the Town Council to work with NFDC on allocating small sites for 10+ dwellings in the Local Plan Part 2; updating the Ringwood Local Distinctiveness Supplementary Planning Document; developing a regeneration plan for the town centre; and working with them to achieve the best outcome for the strategic sites allocated in Local Plan Part 1.
- 3.2 The Steering Group concluded that these alternatives would carry less weight in the planning system than a NP, and could take longer to achieve. The advantage of undertaking a NP is that, once adopted, it becomes part of the statutory Local Development Plan, giving the policies therein significant weight and requiring that the local planning authority decide applications in accordance with those policies.

# A

## 4. Recommended Scope of a Ringwood Neighbourhood Plan

- 4.1 A NP puts in place planning policy for a neighbourhood area to guide future development, and is about the use and development of land. Having considered all the issues that might be addressed by a NP, and following advice from the consultants, the Steering Group recommends that the scope of a Ringwood NP should include the following:

**Town Centre** – setting out a vision for the town centre as to how it should be developed and what uses would be acceptable, and looking at unlocking key sites such as the Old Town Hall and Social Club and “de-risking” their development.

**Design** – influencing the design of new homes and public open spaces to ensure quality development, with the potential to shape the details of at least one of the allocated strategic sites.

**Climate Change** – to deliver impactful climate change actions through raising the standard of design of development and green infrastructure to improve environmental outcomes

**Connectivity** – to ensure good connectivity between new development and existing facilities, and that new development is sustainable.

**Housing** – to look at the possibility of identifying sites of 10+ dwellings and opportunities for community led housing.

- 4.2 The NP will not seek to address existing highways issues as these are not land use matters for which planning permission would be required.
- 4.3 The two strategic site allocations in effect present the final growth areas of the town and any further development is restricted by physical constraints and Green Belt designation – this affords land to the south of the town the highest level of protection and therefore no policy will be required in the NP.

## 5. Financial Implications

- 5.1 The cost for the consultants to carry out the first phase of preparation of a NP has been fully funded by a grant of £3,450 from Locality, which is managing support for NPs on behalf of the Ministry for Housing, Communities and Local Government.
- 5.2 The basic grant available is £10,000 plus £8,000 for NPs that include more complex issues such as design codes or allocation of sites for housing. Some technical support is also available free of charge. The current grant support programme is available until March 2022. As the Council has already claimed £3,450 from this grant fund, it could apply for a further £14,550.
- 5.3 The consultants have estimated that their costs to support a NP with the scope outlined in 4.1 would be £16,500, with a recommended contingency of £5,000. By utilising the available grant of £14,550, the balance to be funded by the Council would be £6,950. A sum of £3,000 is being held in the General Reserve in respect of the unspent budget approved in 2018/19 and a new bid of £3,950 has been included in the 2021/22 budget.
- 5.4 It should be noted that these costs do not include officer time.
- 5.5 A made NP would result in an increased share of Community Infrastructure Levy (CIL) funds, increasing from the current 15% to 25% of funds received by NFDC.



## 6. Next Steps

- 6.1 The consultants have provided an indicative project plan (*Appendix A*) based on an 18-month duration, which is the average length of most projects of this type. An additional 4 to 6 months should be added to the end of this period for the Examination and Referendum, which would be led and funded by NFDC. The project plan would be structured so that from the outset the brief would be deliverable. For example, if there was a finite amount of officer time available, this could be allowed for in the plan.
- 6.2 The project would need to be scoped in more detail, and a timetable of meetings agreed based on the availability of Steering Group members and RTC officers.
- 6.3 Task groups would need to be formed to analyse evidence; establish ideas; and, for example, to work with NFDC in the process. These groups would meet 3 or 4 times, with the Steering Group meeting monthly to review and oversee progress.
- 6.4 An Engagement Strategy should be written and consultation with the community undertaken on the suggested focus of the NP, with additional consultation around each policy area, for example with town centre businesses and landlords.

## 7. Issues for decision and any recommendations

- 7.1 The Ringwood Neighbourhood Plan Steering Group recommends:
  - i) That the Council proceeds with a Neighbourhood Plan, dealing with a small number of policy areas as outlined in 4.1; and
  - ii) That the project be funded from grant support available from Locality, plus a contingency, with the balance being funded by the Council, as outlined in 5.3; and
  - iii) That the designated neighbourhood area should be coincident with the Ringwood parish boundary; and
  - iv) That the Town Clerk be directed to issue the corresponding proposal to the local planning authorities for designation of the Plan area accordingly.

For further information, contact:

Jo Hurd, Deputy Town Clerk  
Direct Dial: 01425 484721  
Email: jo.hurd@ringwood.gov.uk

Neighbourhood Plan: Template Project Plan

Nov-20

Action	Who	Days	Months																	
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1.01 Project inception	SG/OH	0.5	0.5																	
1.02 Project Scoping: SG workshop*	SG/OH	2.0	2.0																	
1.03 Project Scoping: workshop notes	OH	0.5	0.5																	
1.04 Pre Sub: SG review workshop notes	SG	-	X																	
1.05 Pre Sub: follow up actions*	SG/OH	10.0			10.0															
1.06 Pre Sub: draft policy ideas	OH	3.0							3.0											
1.07 Pre Sub: informal consultations	SG	2.0									2.0									
1.08 Pre Sub: document production	SG/OH	2.0										2.0								
1.09 Pre Sub: SG review*	SG/OH	1.0			X	X	X	X	X			X	X	1.0						
1.10 Pre Sub: final document	OH	0.5												0.5						
1.11 Pre Sub: QB approval	QB	-												X						
1.12 Reg 14: consultation period min 6 weeks	-	-																		
1.13 Reg 14: log reps on schedule	SG	-																		
1.14 Reg 14: review and summary note	OH	2.0																2.0		
1.15 Reg 14: SG review*	SG	0.5																0.5		
2.01 Sub Plan: draft final document	OH	1.0																	1.0	
2.02 Sub Plan: draft Basic Conditions Statement	OH	2.0																	2.0	
2.03 Sub Plan: draft Consultation Statement	SG	-																		
2.04 Sub Plan: QB approval	QB	-																	X	
2.05 Sub Plan: Submission to LPA	QB	-																	X	
3.01 SEA: project management	OH	3.0							1.0					1.0				1.0		
		<b>30.0</b>																		

\* meetings OH attends

QB = Qualifying Body (RTC)

SG = Steering Group

OH = ONeillHomer

LPA = Local Planning Authority

SEA = Strategic Environmental Assessment (if required)

## **POLICY & FINANCE COMMITTEE – 20th<sup>th</sup> JANUARY 2021** **BUDGET 2021/2022**

### **1. INTRODUCTION**

- 1.1** Members considered a draft budget for 2021/22 at the meeting of this Committee in December and a number of alterations were requested. This report captures those amendments and sets out the revised proposals for the 2021/22 budget for approval by this Committee and subsequent submission to Full Council.
- 1.2** This report also includes an update to the revised budget outturn projection for 2020/21.
- 1.3** Attached for the Committee's consideration are the following documents: -
- Appendix A – Draft summary Council budget, including actual spend 2018/19, and 2019/20, original and revised budgets 2019/201 and revised draft proposals for 2021/22.
  - Appendix B – Provisions at 1<sup>st</sup> April 2020, and estimated balances at 31<sup>st</sup> March 2021 and 2022, based on the revised budget 2020/21 and the updated proposals for 2021/22.
  - Appendix C – Summary of budget preparation assumptions, movements and balances.

### **2. REVISED BUDGET 2020/21**

- 2.1** In November, it was reported that expenditure in the current year was running some £34,000 below budget. Income recovery had also fallen and the projection for the year was for a net underspend against the budget of just over £14,000 which means that the transfer of £1,283 from the general reserve needed to balance the accounts was no longer required.
- 2.3** The latest predictions have reduced that underspend by £5,000 to around £9,000. An underspend of this amount will enable a transfer into the general reserve of just under £8,000.
- 2.4** The General Reserves were predicted to be £292,748 at 31<sup>st</sup> March 2021. The reduction in the net underspend will reduce this figure by £5,000 and the decision to transfer the unspent provision of £3,000 on the Neighbourhood Plan, which was held in the General Reserve, to a new reserve established for this purpose, has reduced the General reserve further. The balance at 31<sup>st</sup> March 2021 is now predicted to be £284,713.
- 2.5** Earmarked reserves were predicted to be £236,983. This figure has increased to £271,015 as a result of the £3,000 transferred to the Neighbourhood Plan reserve and a further receipt of CIL funds of £31,071 received in November. Total reserves are therefore predicted to be £555,728 by the end of the year, although this amount is dependent on the progress of a number of schemes which are being funded by reserves.

### **3. DRAFT BUDGET 2021/22**

- 3.1** As previously noted, the draft budget has been prepared on an incremental basis. The original budget for 2020/21 has been adjusted for known and unavoidable

changes, one off items approved for the current year have been removed and a modest estimate for inflation has been applied. A number of budget provisions for unpredictable or irregular spend have been removed on the assumption that, should expenditure be necessary, costs will be met from reserves. This has reduced the budget requirement but increases the risk of unplanned expenditure. The budget assumptions are included in Appendix C.

- 3.2 This Committee agreed, at the December meeting, to limit any increase in the Council Tax to 1.5%. with the reported increase in the Council tax base of 0.79%, to 5404.30, this would mean a net budget requirement, or precept, of £531,856.
- 3.3 The proposed base budget, after allowing for adjustments and unavoidable inflation, is £494,057. Net transfers to reserves increase the budget requirement to £ 530,227 before any new bids are considered.
- 3.4 This Committee has not advanced any proposals for new growth or additional spend. The other committees have considered their budgets and all new bids which they put forward were considered at the December meeting of this committee. It was agreed that the following proposals be taken forward and included in the budget for 2021/22:

**Recreation & Leisure:**

1. Increased annual spending on paths maintenance	£750
2. Car Park at Carvers	£10,000
3. Play Area re-surfacing	£14,500

**Cemeteries:**

4 Digitisation of cemetery records & interactive map	£5,000
5 Columbarium	£25,000

**Planning, Town & Environment:**

6. Neighbourhood Plan	£21,500
7. Support for REAL working Group	£1,000

Total cost of new bids: £77,750

Earmarked reserves will fund £57,500 of this whilst a further £14,550 is anticipated to be available in grant funding, leaving a balance of £5,700 to be funded by the Town Council.

- 3.5 The base budget of £530,227 will therefore increase to £535,927. The anticipated precept, noted above is £531,856, a shortfall of £4,071. It is suggested that, as some of the strain on the budget, particularly the fall in income receipts, is due to the Covid pandemic, the expected Covid relief grant of £8,106 be drawn upon to close this gap.
- 3.6 Reserves movements are summarised in Appendix B. The opening balance on earmarked reserves, as noted above, is expected to be £271,015 whilst budgeted transfers to reserves will increase this by £38,400. Transfers to the revenue budget from reserves, including the Covid relief grant, amount to £6,301 whilst a further £57,500 will be used to support growth projects during the year. The anticipated Covid relief Grant from NFDC of £8,106 will be taken to reserves which means that the predicted balance at 31<sup>st</sup> March 2020 will be £253,720. The budget proposals set out here would therefore result in a net decrease in reserves of £17,295 in 2021/22, before any irregular expenditure that may necessitate an additional transfer from reserves. At this stage it is impossible to predict the level of CIL receipts that might be expected, but these too will be added to earmarked reserves. There are no plans to add to or draw down from the General reserve which will remain at £284,713.

- 3.7 The proposed budget will result in an increase in the precept of £11,949 or 2.3%. However, the increase in the Council Tax base will limit the increase in Council tax to 1.5% resulting in a band D equivalent council Tax of £98.41. This represents an increase of £1.45 per annum.

## 4. FINANCIAL IMPLICATIONS

- 4.1 The proposed budget, including the new bids, requires an increase in the Council tax of 1.5% in order to achieve balanced budget.
- 4.2 Many of the individual budgets have been shaved, frozen or cut for the last few years and there is consequently an increasing risk that the overall budget is vulnerable to any unexpected pressures. This may result in an increased reliance on the General Reserve to meet unexpected costs or cost increases.
- 4.3 Similarly, the transfer of "irregular" spend from the budget will also place a greater reliance on Earmarked Reserves to meet unplanned expenditure such as building repairs, vandalism and so on. Consideration should be given to whether the current approach to building and maintaining earmarked reserves is sufficient to meet this additional burden.

## 5. RECOMMENDATIONS

- 5.1 Subject to any amendments made at this meeting, **it is recommended that:-**
- 5.2 Members approve the draft budget and any further additions or adjustments.
- 5.3 Members submit the proposed budget, with any approved adjustments, to Full Council for approval and adoption.

For any further information, please contact:

Rory Fitzgerald  
Finance Officer  
Tele: 01425 484723

or

Chris Wilkins  
Town Clerk  
Tele: 01425 484720

RINGWOOD TOWN COUNCIL  
BUDGET AND REVISED BUDGET 2020/21 AND  
DRAFT BUDGET 2021/22

Appendix A

B

1	2	4	5	6	7	8	9	10
	Committee	Actual 18/19 £	Actual 19/20 £	Budget 20/21 £	Revised Budget £	Inflation £	Known Changes* £	Draft 21/22 £
	<b>Policy &amp; Finance</b>							
	Expenditure	424,760	442,866	436,579	393,504	2,764	3,020	442,395
	Income	-154,754	-156,471	-144,468	-118,638	-1,672	1,000	-145,140
	<b>Net Expenditure</b>	<b>270,006</b>	<b>286,395</b>	<b>292,111</b>	<b>274,866</b>	<b>1,091</b>	<b>4,020</b>	<b>297,255</b>
	Transfers to Reserves	31,413	29,792	16,500	16,500	0	0	16,500
	Transfers from Reserves	-16,750	-26,168	-1,000	-1,000	0	0	-1,000
	Growth bids and adjustments (net of transfers from reserves and income)							0
	<b>Committee net expenditure</b>	<b>284,669</b>	<b>290,019</b>	<b>307,611</b>	<b>290,366</b>	<b>1,091</b>	<b>4,020</b>	<b>312,755</b>
	<b>Recreation &amp; Leisure</b>							
	Expenditure	248,288	223,763	214,091	222,480	1,127	-12,465	202,753
	Income	-34,422	-34,273	-35,407	-31,498	0	3,750	-31,657
	<b>Net Expenditure</b>	<b>213,866</b>	<b>189,490</b>	<b>178,684</b>	<b>190,982</b>	<b>1,127</b>	<b>-8,715</b>	<b>171,096</b>
	Transfers to Reserves	16,900	19,900	17,900	17,900	0	0	17,900
	Transfers from Reserves	-66,189	-35,500	-11,000	-15,500	0	11,000	0
	Growth bids and adjustments (net of transfers from reserves and income)							750
	<b>Committee net expenditure</b>	<b>164,577</b>	<b>173,890</b>	<b>185,584</b>	<b>193,382</b>	<b>1,127</b>	<b>2,285</b>	<b>189,746</b>
	<b>Cemeteries</b>							
	Expenditure	48,218	43,687	45,863	44,417	302	568	46,733
	Income	-53,391	-34,073	-46,031	-41,932	0	0	-46,031
	<b>Net Expenditure</b>	<b>-5,173</b>	<b>9,614</b>	<b>-168</b>	<b>2,485</b>	<b>302</b>	<b>568</b>	<b>702</b>
	Transfers to Reserves	0	4,000	4,000	4,000	0	0	4,000
	Transfers from Reserves	-230	-230	-230	-230	0	0	-230
	Growth bids and adjustments (net of transfers from reserves and income)							0
	<b>Committee net expenditure</b>	<b>-5,403</b>	<b>13,384</b>	<b>3,602</b>	<b>6,255</b>	<b>302</b>	<b>568</b>	<b>4,472</b>
	<b>Allotments</b>							
	Expenditure	11,751	11,782	12,317	12,160	70	280	12,667
	Income	-4,901	-5,209	-5,306	-5,300	0	0	-5,306
	<b>Net Expenditure</b>	<b>6,850</b>	<b>6,573</b>	<b>7,011</b>	<b>6,860</b>	<b>70</b>	<b>280</b>	<b>7,361</b>
	Transfers to Reserves	0	0	0	0	0	0	0
	Transfers from Reserves	0	0	0	0	0	0	0
	Growth bids and adjustments (net of transfers from reserves and income)							0
	<b>Committee net expenditure</b>	<b>6,850</b>	<b>6,573</b>	<b>7,011</b>	<b>6,860</b>	<b>70</b>	<b>280</b>	<b>7,361</b>
	<b>Planning, Town &amp; Environment</b>							
	Expenditure	19,849	20,985	19,482	26,233	91	170	18,743
	Income	-1,850	-1,100	-1,100	-4,525	0	0	-1,100
	<b>Net Expenditure</b>	<b>17,999</b>	<b>19,885</b>	<b>18,382</b>	<b>21,708</b>	<b>91</b>	<b>170</b>	<b>17,643</b>
	Transfers to Reserves	0	0	0	0	0	0	0
	Transfers from Reserves	-1,215	-5,170	-1,000	-6,454	0	0	-1,000
	Growth bids and adjustments (net of transfers from reserves and income)							4,950
	<b>Committee net expenditure</b>	<b>16,784</b>	<b>14,715</b>	<b>17,382</b>	<b>15,254</b>	<b>91</b>	<b>170</b>	<b>21,593</b>
	Total Base Expenditure	752,866	743,083	728,331	698,794			723,291
	Total Income	-249,318	-231,126	-232,312	-201,893			-229,234
	Total transfer to reserves	48,313	53,692	38,400	38,400			38,400
	Total Transfer from reserves	-84,384	-67,068	-13,230	-23,184			-2,230
	Total New Bids							63,200
	Less funded from earmarked reserves							-57,500
	Total Budget Requirement	467,477	498,581	521,190	512,117			535,927
	Precept	485,196	497,549	519,907	519,907			531,856
	Covid Relief grant							4,071
	Transfer to/-from General Reserve	17,719	-1,032	-1,283	7,790			0

**RINGWOOD TOWN COUNCIL  
BUDGET AND REVISED BUDGET 2020/21 AND  
DRAFT BUDGET 2021/22**

Appendix A

B

1	2	4	5	6	7	8	9	10
	Description	Actual 18/19 £	Actual 19/20 £	Budget 20/21 £	Revised Budget £	Inflation £	Known Changes* £	Draft 21/22 £
<b>Expenditure:</b>								
	Policy & Finance	424,760	442,866	436,579	393,504	2,764	3,020	442,395
	Recreation & Leisure	248,288	223,763	214,091	222,480	1,127	-12,465	202,753
	Cemeteries	48,218	43,687	45,863	44,417	302	568	46,733
	Allotments	11,751	11,782	12,317	12,160	70	280	12,667
	Planning, Town & Environment	19,849	20,985	19,482	26,233	91	170	18,743
	<b>Council Total Expenditure</b>	<b>752,866</b>	<b>743,083</b>	<b>728,331</b>	<b>698,794</b>	<b>4,353</b>	<b>-8,427</b>	<b>723,291</b>
<b>Income:</b>								
	Policy & Finance	-154,754	-156,471	-144,468	-118,638	-1,672	1,000	-145,140
	Recreation & Leisure	-34,422	-34,273	-35,407	-31,498	0	3,750	-31,657
	Cemeteries	-53,391	-34,073	-46,031	-41,932	0	0	-46,031
	Allotments	-4,901	-5,209	-5,306	-5,300	0	0	-5,306
	Planning, Town & Environment	-1,850	-1,100	-1,100	-4,525	0	0	-1,100
	<b>Council Total Income</b>	<b>-249,318</b>	<b>-231,126</b>	<b>-232,312</b>	<b>-201,893</b>	<b>-1,672</b>	<b>4,750</b>	<b>-229,234</b>
	<b>Council Net Expenditure before transfers</b>	<b>503,548</b>	<b>511,957</b>	<b>496,020</b>	<b>496,901</b>	<b>2,681</b>	<b>-3,677</b>	<b>494,057</b>
<b>Add Transfers to Provisions</b>								
	Policy & Finance	31,413	29,792	16,500	16,500			16,500
	Recreation & Leisure	16,900	19,900	17,900	17,900			17,900
	Cemeteries	0	4,000	4,000	4,000			4,000
	Allotments	0	0	0	0			0
	Planning, Town & Environment	0	0	0	0			0
	<b>Total transfers to provisions</b>	<b>48,313</b>	<b>53,692</b>	<b>38,400</b>	<b>38,400</b>			<b>38,400</b>
<b>Less Transfers from Provisions</b>								
	Policy & Finance	-16,750	-26,168	-1,000	-1,000			-1,000
	Recreation & Leisure	-66,189	-35,500	-11,000	-15,500			0
	Cemeteries	-230	-230	-230	-230			-230
	Allotments	0	0	0	0			0
	Planning, Town & Environment	-1,215	-5,170	-1,000	-6,454			-1,000
	<b>Total transfers from Provisions</b>	<b>-84,384</b>	<b>-67,068</b>	<b>-13,230</b>	<b>-23,184</b>			<b>-2,230</b>
	<b>Total Budget Requirement before new bids</b>	<b>467,477</b>	<b>498,581</b>	<b>521,190</b>	<b>512,117</b>	<b>2,681</b>	<b>-3,677</b>	<b>530,227</b>
<b>New Bids 2021/22 (net of income)</b>								
	Policy & Finance							0
	Recreation & Leisure							25,250
	Cemeteries							30,000
	Allotments							0
	Planning, Town & Environment							7,950
	<b>Less Funded from Provisions</b>							<b>-57,500</b>
	<b>Council's Net Budget</b>	<b>467,477</b>	<b>498,581</b>	<b>521,190</b>	<b>512,117</b>			<b>535,927</b>
	<b>Transfers from(- ) or to General Reserve</b>	<b>17,719</b>	<b>-1,032</b>	<b>-1,283</b>	<b>7,790</b>			<b>0</b>
	<b>Covid Relief Grant</b>							<b>-4,071</b>
	<b>Council Precept (to be met by Council Tax Payers)</b>	<b>485,196</b>	<b>497,549</b>	<b>519,907</b>	<b>519,907</b>			<b>531,856</b>
	Council Tax Base	5257.3	5285.2	5362	5362			5,404.3
	<b>Council Tax</b>	<b>92.29</b>	<b>94.14</b>	<b>96.96</b>	<b>96.96</b>			<b>98.41</b>

## RESERVES AND PROVISIONS - MOVEMENT &amp; ESTIMATED BALANCES

1st April 2020 to 31st March 2022

	Actual Balance 01/04/20 £	Planned Transfers 2020/21 (revised):				Estimated Balance 01/04/21 £	Planned and Proposed Movements 2021/22:					Estimated Balance 31/03/22 £
		from Revenue £	to Revenue £	Cash Receipts £	between provisions £		from Revenue £	to revenue		Capital & Other Receipts £	between provisions £	
								base budget £	Growth £			
<b><u>EARMARKED PROVISIONS</u></b>												
I.T. & Equipment	9,400	4,500				13,900	4,500		0			18,400
Gateway	32,567	0			-7,567	25,000	0		0			25,000
Cemetery	14,000	4,000				18,000	4,000		-22,000			0
Buildings Reserve	16,000	5,000			7,567	28,567	5,000		0			33,567
Election	9,774	1,500				11,274	1,500		0			12,774
Vehicle & Machinery	8,809	11,000	-5,000			14,809	11,000		0			25,809
Play Equipment	14,358	6,900	-6,000			15,258	6,900		-14,500			7,658
Memorials	3,000					3,000			0			3,000
Christmas Lights	10,397				-10,397	0			0			0
Carvers Clubhouse	26,551	2,500				29,051	2,500		0			31,551
Ringwood Events	13,357		-1,000			12,357		-1,000	0			11,357
Memorial Lantern	1,852					1,852			0			1,852
Carvers Grounds	11,300					11,300			-10,000			1,300
Infrastructure & Open Spaces	5,946	3,000			10,397	19,343	3,000		0			22,343
Neighbourhood Plan	0				3,000	3,000			-3,000			0
<b>Total Provisions</b>	<b>177,311</b>	<b>38,400</b>	<b>-12,000</b>		<b>3,000</b>	<b>206,711</b>	<b>38,400</b>	<b>-1,000</b>	<b>-49,500</b>	<b>0</b>	<b>0</b>	<b>194,611</b>
<b><u>RESERVES</u></b>												
Earmarked Reserves:												
Dev Contribs	4,783		-1,120			3,663		-1,000	0			2,663
Cem Maint	1,440		-230			1,210		-230	0			980
Dev Cons(CIL)	19,301		-4,539	31,544		46,306			-8,000	0		38,306
Capital Receipts	13,125					13,125			0	0		13,125
Grants Unapplied	0		-5,249	5,249		0		-4,071	0	8,106	0	4,035
Loans Unapplied	0					0			0	0		0
<b>Total Earmarked Reserves and Provisions</b>	<b>215,960</b>	<b>38,400</b>	<b>-23,138</b>	<b>36,793</b>	<b>3,000</b>	<b>271,015</b>	<b>38,400</b>	<b>-6,301</b>	<b>-57,500</b>	<b>8,106</b>	<b>0</b>	<b>253,720</b>
<b>General Reserve</b>	<b>279,923</b>	<b>7,790</b>	<b>0</b>		<b>-3,000</b>	<b>284,713</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>284,713</b>
<b>Total Reserves</b>	<b>495,883</b>	<b>46,190</b>	<b>-23,138</b>	<b>36,793</b>	<b>0</b>	<b>555,728</b>	<b>38,400</b>	<b>-6,301</b>	<b>-57,500</b>	<b>8,106</b>	<b>0</b>	<b>538,433</b>



Inflation (RPI) is currently running at 1.3% (for the year to October 2021). CPIH is 0.9% for the same period.

Note that some costs and expenditure are linked to inflation, whereas some "non contractual" expenditure is more discretionary and inflationary cost increases may be absorbed by reducing spend, although this may not be without consequence. Other expenditure may be fixed with no inflationary adjustment required. Each expenditure component in the budget has been allocated an inflation type (1-6) which may be modelled on this page.

The Band D equivalent Council Tax for 2020/21 is: **96.96**

**1 Inflation**

	%	Type
- Pay	0.5%	1
- Utilities	1.5%	2
- Other Expenditure	1.5%	3
- Non contractual expenditure	0.0%	4
- Income	0.0%	5
- Fixed expenditure (i.e. no inflation)	0.0%	6

A target Council Tax increase of : **1.5%**

would increase the Council Tax to: **98.41**

And require an additional transfer from reserves of: **£0**

which would reduce total reserves to £ 538,433 by March 2022 (given the assumptions in 1 - 3 on the left)

**2 Council Tax Base increase**

<b>0.79%</b>
5,362.0

Note, the Council Tax base for 2020/21 is

An increase of 0.79% (assumption 2) will increase the Council Tax base to:

**5,404.3**

**3 Use of General Reserve**

£
0
<b>4,071</b>

Use of Covid relief grant

The General Reserve is expected to be £284,713 at April 1st 2021. This transfer will reduce it to £284,713 by the year end

**Summary movement on reserves:**

	£
Opening reserves 1/4/2021:	
General Reserve	284,713
Earmarked Reserves & Provisions	271,015
<b>Total Reserves 1/4/2021</b>	<b>555,728</b>
Planned transfers in	38,400
Planned transfers out	-6,301
Plus Capital Receipts 21/22	8,106
Less Funding for growth	-57,500
Less use of general reserve	0

Predicted reserves 31/3/2022

General Reserve	284,713
Earmarked Reserves	253,720
<b>Predicted Reserves 31/3/2022</b>	<b>538,433</b>

**Net Budget Requirement and consequent Band D equivalent Council Tax**

Based on the above assumptions together with any proposed new bids and adjustments:

	£
Base Budget 2021/2022	494,057
Net transfers to/from earmarked reserves	36,170
Growth Bids & Adjustments	77,750
- Less funded from earmarked reserves (inc. borrowing)	-57,500
- Less additional income generated	-14,550
Net Budget requirement	535,927
Less funded from general reserve/Covid relief Grant	-4,071
Sum to be funded from Council Tax Payers (Precept)	531,856

**Band D equivalent Council Tax 2021/22**

<b>98.41</b>
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The budget requirement and resulting precept, as modelled, represents an increase of 1.50 % in the Council Tax

The Council Tax for 2020/21 is £96.96 per Band D Equivalent

An increase of one percent on the Council Tax will generate an increased precept of : £5,240  
For each increase of £1,000 in the precept requirement, a further £0.185 will be added to the Band D Council Tax