

MINUTES OF THE MEETING OF THE PLANNING, TOWN & ENVIRONMENT COMMITTEE

The meeting took place in a virtual environment using “Zoom” video conferencing technology and members of the public and press were given the opportunity to observe or participate in the meeting.

Held on Friday 4th December 2020 at 10am

PRESENT: Cllr Philip Day (Chairman)
Cllr Rae Frederick (Vice Chairman)
Cllr Gareth Deboos
Cllr Hilary Edge
Cllr Gloria O’Reilly
Cllr Tony Ring (*from 10:30*)

IN ATTENDANCE: Jo Hurd, Deputy Town Clerk
Nicola Vodden, Meetings Administrator
Cllr John Haywood (*until 12.23pm*)
Cllr Jeremy Heron (*until approximately 12 noon*)

ABSENT: Cllr Andy Briers
Cllr Peter Kelleher
Cllr Glenys Turner

P/5765 PUBLIC PARTICIPATION

There were four members of the public present interested in items on the agenda.

P/5766 APOLOGIES FOR ABSENCE

The Deputy Town Clerk reported that apologies for absence had been received from Cllrs Briers, Kelleher and Turner.

P/5767 DECLARATIONS OF INTEREST

It was noted that in respect of 20/00777 the applicant was a sponsor of RET (Ringwood Events Team) events and that some Members knew the agent for application 20/00836.

Cllr O’Reilly declared a non-pecuniary interest in respect of application 20/00782 as the applicant was a client, but felt she should not take part in the discussion nor vote on that application.

Cllr Heron (although not a Committee Member), declared an interest in applications 20/11208 and 20/11209 as he is NFDC’s Finance Portfolio Holder and the application site borders a family member’s property. In respect of 20/11294, he knows a director of the company making the application.



P/5768
MINUTES OF PREVIOUS MEETING

RESOLVED: That the Minutes of the Meeting held on 6th November, having been circulated, be approved and signed as a correct record.

P/5769
PLANNING APPLICATIONS

Members declarations can be seen earlier in the minutes (*P/5767 refers*).

With the agreement of Members, applications 20/00836, 20/11208, 20/11209 and 18/11606 were brought forward for the benefit of the members of the public present. The remainder of the applications were dealt with in list order.

18/11606 Land off Snails Lane :- Two members of the public spoke on behalf of Snails Lane residents and Blashford Lakes Environmental Protection Group. After a detailed discussion, Members agreed to use the previous response from March 2019 as a basis for a further response to outline concerns that still did not appear to have been adequately addressed. The Deputy Town Clerk, in liaison with the Chairman and Vice Chairman were delegated authority to prepare a detailed response for submission.

Cllr Ring joined the meeting at 10.55am, part way through the debate on 18/11606, but did not take part in this discussion, nor the discussion on 20/11148 as he is a District Councillor and member of NFDC's Planning Committee.

RESOLVED:

- 1) That the observations summarised in *Annex A* be submitted and the decision made under delegated powers be noted.
- 2) That the Deputy Town Clerk, in liaison with the Chairman and Vice Chairman of the Committee, be delegated authority to prepare a detailed response to planning application 18/11606 – land off Snails Lane.

ACTION Nicola Vodden / Jo Hurd

P/5770
ALLOCATED SITES

The monthly update regarding development of allocated sites had not been received from New Forest District Council's Site Monitoring Officer in readiness for this meeting.

P/5771
RINGWOOD ENVIRONMENTAL ACTION LEADERSHIP WORKING PARTY

RESOLVED: That the notes of the REAL Working Party on 13th November 2020 (*Annex B*) be received.



**P/5772
NEIGHBOURHOOD PLAN**

The Deputy Town Clerk reported that the Steering Group had had its final meeting with consultants and had agreed to recommend that the Council proceed with a Neighbourhood Plan. The designated area proposed would be the Parish boundary and the plan would have a narrow focus, concentrating on the town centre, design, climate change, connectivity and possibly housing. A full report will be presented to the Committee in January, with a recommendation to Full Council.

The original budget has not been spent and consultant's costs to date have been covered by grants. It is anticipated that further costs can also be fully funded by the grants available through 'Locality', although it was suggested that a contingency fund be set up.

The consultants indicated that there was a good prospect of having a Neighbourhood Plan in place within 24 months, as a fair amount of work had already been done and the scope of the plan would have a relatively tight focus.

RESOLVED: That the update on the Neighbourhood Plan be noted.

ACTION Jo Hurd

At 12.08pm, the meeting was adjourned for a short break and resumed at 12:15pm, with Cllrs Day, Deboos and Ring present.

**P/5773
TRAFFIC MANAGEMENT AND ROAD SAFETY SCHEMES / REVIEW OF TOWN
ACCESS PLAN**

The Deputy Town Clerk referred Members to the updated Town Access Plan (*Annex C*). The schemes had been reviewed and new schemes had been included.

Cllr O'Reilly re-joined the meeting at 12.17pm.

A meeting with HCC had been requested in order to get an indication of how any schemes, put forward by the Council, should be presented for consideration. Although it was hoped that the meeting could be before Christmas, no response had been received to date.

Members thanked the Deputy Town Clerk for her efforts in updating the list of schemes.

RESOLVED: That the review of the Town Access Plan be noted.

ACTION Jo Hurd

At 12:23 Cllr Edge re-joined the meeting and Cllrs Haywood and Ring left. With the agreement of Members, agenda item 11 was brought forward.



P/5774

NFDC: BIODIVERSITY NET GAIN AND NUTRIENT MITIGATION

Members considered NFDC's call for projects (full details via the link [Call for Projects - Biodiversity Net Gain and Nutrient Mitigation - New Forest District Council](#)) and agreed not to respond.

RESOLVED: That the consultation be noted and no further action be taken.

ACTION Jo Hurd

Cllr Ring re-joined the meeting at 12:25pm.

P/5775

NFDC DRAFT WASTE STRATEGY ENGAGEMENT

Members considered whether to respond to NFDC's consultation on its Draft Waste Strategy (full details via the link [Waste and recycling strategy - New Forest District Council](#)).

Cllr Deboos provided a presentation on the strategy document highlighting inconsistencies and indicated that the document was more of a policy statement, rather than about waste reduction. He challenged some of the assertions included, provided examples of correlation (and not necessarily causation), and suggested that the impact of changes would not necessarily meet the objectives.

He emphasized how important engagement and education were and areas where the Council should comment. Members supported Cllr Deboos' views and requested that he formulate a response, for consideration and adoption by other Members.

The Chairman thanked Cllr Deboos for his presentation.

Cllr Ring left the meeting at 12.56pm.

RESOLVED: That the Council's response to the consultation be delegated to the Deputy Town Clerk, in consultation with the Chairman and Deputy Chair, based on the summary put forward by Cllr Deboos.

ACTION Jo Hurd

P/5776

COMMITTEE BUDGET 2021/22

The Deputy Town Clerk reminded Members that no new budget bids had been put forward at the November meeting and that, if there were to be any, they would need to be agreed at this meeting (*Annex D*).



As mentioned previously (*P/5772 refers*), consultants had estimated a total project cost of £16,500 plus a contingency of £5,000 for the Neighbourhood Plan. £14,550 could be funded by grant, leaving a balance of £6,950 to be funded by the Council. A sum of £3,000 was being held in the General Reserve in respect of the unspent budget approved in 2018/19, so a new budget bid of £3,950 was required. It was noted that these costs did not include officer time.

Cllr Ring re-joined the meeting at 1.04pm.

In addition, REAL Working Party wished to bid for £1,000 to support the activities of RACE group. It was agreed that any existing budget which remained be rolled over to 2021/22 and/or a new bid for this amount be put forward.

RESOLVED: That budget bids be put forward for the Committee budget 2021/22, as outlined above.

ACTION Jo Hurd

**P/5777
PROJECTS**

A3 - Human Sundial – HCC had confirmed that the project will proceed early 2021, subject to a contribution from the Town Council, which had been previously agreed.

C2 – A31 Improvement Scheme – The work scheduled to start in January to widen the footway in West Street has been delayed by a month, so that it can be combined with the works required to divert the electricity main. The West Street junction with A31 will close at the start of these works, along with the change in direction of traffic flow at Meeting House Lane.

Highways England were resistant to signage on A31 and did not see the need, however comments had been made to further support how necessary adequate signage was. A meeting is scheduled on 17th December with Highways England to provide an update on communication generally and this will be emphasised. HCC had intended to provide three signs; at The Fish Inn, Market Place and Southampton Road and this was considered inadequate and a serious concern.

Regarding the diversion of the water main, design elements are being worked up and the proposed route is awaiting approval. This is a major engineering project and South West Water's contractor will also be present at the meeting to provide an update.

RESOLVED: That the update in respect of projects (*Annex E*) be noted.

ACTION Jo Hurd



P/5778

NFDC/NFNPA PLANNING DEVELOPMENT CONTROL COMMITTEE

There were no applications to report.

There being no further business, the Chairman closed the meeting at 12.26pm.

RECEIVED
25th November 2020

APPROVED
4th December 2020

TOWN MAYOR

COMMITTEE CHAIRMAN

Note: The text in the Action Boxes above does not form part of these minutes.



Annex A to Planning, Town Environment Committee Minutes 4th Decemehr 2020
Ringwood Town Council - Planning Observations - NFDC

Number	Site Address	Proposal	Observation	Comments
18/11606	Land off, Snails Lane, Blashford, Ellingham Harbridge and Ibsley. BH24 3PG	Outline planning application for the demolition of existing outbuildings and the erection of up to 143 dwellings (including 50% affordable housing), public open space, recreation mitigation land, landscaping, sustainable drainage systems (Suds) and two vehicular access points from Snails Lane and Salisbury Road (Environmental Impact Application Development and effects a Public Right of Way). All matters reserved except for means of access. (AMENDED PLANS RESUBMISSION)	Refusal (4)	Formulation of the detailed response was delegated to the Deputy Town Clerk in consultation with the Chairman and Deputy Chairman.
20/11148	Land off, Hopclover Way, Ringwood. BH24 3FQ	Development of the site to provide a new care home (Use Class C2), and associated access, car and cycle parking, landscaping and amenity space provision.	Refusal (2)	Members considered the proposal as overdevelopment when compared to the extant outline application (with the increase in beds from 59 to 72), as evidenced by it now not complying with NFDC Parking Standards.

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
20/11149	Unit 8, Pintail Business Park, 165 Christchurch Road, Ringwood. BH24 3AL	Internal re-fit of Commercial Unit and installing 4 new external windows; formation of new first floor ; air source heat pump	Permission (1)	
20/11175	28, The Mount, Poulner, Ringwood. BH24 1XX	First floor side extension and single storey rear extension.	Permission (1)	
20/11183	2, Croft Road, Poulner, Ringwood. BH24 1TA	Single-storey rear extension	Permission (1)	
20/11200	16A Wessex Road, Ringwood. BH24 1XB	Single-storey rear extension	Permission (1)	
20/11208	Land off Hopclover Way, Formerly land at Crow Arch Lane, Ringwood. BH24 3DZ	Use of Buildings B, C, D & E classes E & B8 Class	Permission (1)	
20/11209	Land off Hopclover Way, formerley land at Crow Arch Lane, Ringwod. BH24 3DZ	Development of 1no employment unit (Building A) use class E & B8; 2no employment units (buildings F&G) use class E	Permission (1)	
20/11218	101, Eastfield Lane, Ringwood BH24 1UW	Proposed Single-storey extension	Permission (1)	
20/11261	3, Meadow Way, Ringwood. BH24 1RY	Conversion of loft space to habitable rooms with addition of roof windows + new side Lean-to extension.	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
20/11282	32, New Road, Ringwood. BH24 3AU	Side extension and remodelling of existing bungalow including conversion of loft; new replacement garage	Permission (1)	
20/11294	Plot 21 (Unit 2), Hoburne Enterprise Park, Embankment Way, Ringwood. BH24 1WL	Variation of Condition 11 of Planning Permission 17/11230 to vary the condition to GOOD with the proviso every effort will be made to achieve a VERY GOOD under a formal BREEAM assessment.	Permission (1)	
CONS/20/0633	Quaker Court, Eynon Mews, Ringwood. BH24 1EW	Maple x 2 - Reduce	Refusal (2)	The Committee would have no objection to the proposal provided that the Tree Officer specifies the extent of the reduction allowed, which should be reasonable and should not unbalance the trees.

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Annex A to Planning, Town Environment Committee Minutes 4th December 2020

Ringwood Town Council - Planning Observations - NFNPA

Number	Site Address	Proposal	Observation	Comments
20/00777	In-Excess Garden Centre, Hangersley Hill, Forest Corner, Hangersley, Ringwood. BH24 3HW	Outbuilding	Permission (1)	
20/00782	Hedge House, Hangersley Hill, Forest Corner, Hangersley, Ringwood. BH24 3JW	Single storey office building; 1 no additional parking space	Permission (1)	
20/00836	Rose Cottage, Cowpitts Lane, North Poulner, Ringwood. BH24 3JX	Outbuilding with cladding	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Decisions made under delegated powers : to be noted at the meeting 4th December 2020

CONS/20 /0620		Androse Gardens, Bickerley Road, Ringwood. BH24 1EG	Pear Tree x 1 - Fell Robina - Remove deadwood within crown Ash Tree - Remove Branch x 2			<u>Observations agreed under delegated powers due to time constraints:- 24.11.20 P(1)</u> Recommend permission, but would accept the Tree Officer's decision.
CONS/20 /0652	Mr Brassington	Linlea Croft, Cowpitts Lane, North Poulner, Ringwood. BH24 3JX	Fell 1 x group of Holly trees Fell 1 x Silver Birch tree Prune 8 x Oak trees	30.11	N/A	<u>Observations agreed under delegated powers due to time constraints:- 24.11.20 OD(5) Officer decision.</u>

Ringwood Environmental Action Leadership (REAL) Working Party

Notes of meeting held on Friday 13th November at 4pm on Zoom

Present: Lindsay Andrews
Francis Charlton
Cllr Gareth DeBoos (Chair)
Mary DeBoos
Cllr Rae Frederick
Cllr Tony Ring
Cllr Glenys Turner
Chantelle Monck (from 4.26)

In Attendance: Christopher Wilkins – Town Clerk

Absent: Cllr Gloria O'Reilly
Toby Dedrick
Ruth Port
Leon Thompson
Heather Whatmore

1. Apologies for absence

Apologies for absence had been tendered by Cllr. Gloria O'Reilly and Leon Thompson and were accepted. The Chairman welcomed Francis Charlton of Ringwood and Verwood Round Table to the Working Party.

2. Declarations of interest

No disclosable pecuniary interests were declared.

3. To agree notes of last meeting

The notes of the meeting on 13th October were agreed as accurate.

4. Feedback from Ringwood Town Council Committees

The Chairman reported that roads and transport issues were discussed at the 6th November PT&E Committee meeting and asked that the minutes and the supporting report be circulated to members.

5. Vision for 2021

The Chairman reviewed what this WP had helped to achieve this year, especially the planting of 5000 trees on RTC land and 'Plastic Free' status. He said the town could be proud of the progress towards the Working Party's goals this year in very difficult circumstances. He asked all members to give careful consideration to the vision for 2021 in readiness for a discussion at the next meeting.

6. Workstream updates and proposals

It was agreed to postpone pending actions on all workstreams to the next meeting.

7. Upcoming meetings – to note the following dates

Monday 14th December 2020 at 4pm (Zoom)
Wednesday 13th January 2020 at 4pm (Zoom)
Friday 12th February 2020 at 4pm (Zoom)
Monday 15th March 2020 at 4pm (Zoom)

There being no further business, the meeting closed at 4.42pm.

PLANNING, TOWN & ENVIRONMENT COMMITTEE

4th December 2020

Traffic Management and Road Safety Schemes

1. It was agreed at the last meeting of this Committee on 6th November 2020 (P/5762 refers) that the list of schemes in the Ringwood Town Access Plan (TAP) be updated, with proposed new schemes added.
2. Attached to this report are the following:
 - i) An updated summary of the Actions included in the TAP (Appendix 1); and
 - ii) A list of possible new schemes (Appendix 2).
3. The TAP was adopted by NFDC in 2011 as a Supplementary Planning Document (SPD) and can be viewed in full [here](#); it includes maps showing the location of each scheme listed. The summary document (Appendix 1) was initially produced in 2017, updated and colour coded by a small Working Party and agreed by this Committee in June 2017. This has been now been updated.
4. The list of possible new schemes (Appendix 2) is the beginnings of a list as discussed at the last meeting. It is intended that this list, together with the outstanding schemes in the TAP, will be discussed with the highway authority (Hampshire County Council) to determine any further information required and how to ensure that schemes can be brought forward when funding becomes available. At the time of writing, a date for this meeting has yet to be confirmed.
5. Issues for decision and any recommendations
 - 5.1 It is recommended that Members note the list of schemes in the Ringwood Town Access Plan and consider whether there are any additional issues or measures to be added to the list of possible new schemes.

For further information, contact:

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Email: jo.hurd@ringwood.gov.uk



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Summary of Action Plan (full document available to view online at https://www.newforest.gov.uk/media/762/Ringwood-Town-Access-Plan/pdf/Ringwood_Town_Access_Plan.pdf?m=637298155485700000 and includes maps showing the location of each scheme)

Where a reference beginning with RING is shown, this refers to Policy RING6 in the Local Plan Part 2 – Sites and Development Management https://www.newforest.gov.uk/media/716/Section-5-Site-specific-proposals-Ringwood-Fordingbridge-the-Avon-Valley-and-Downlands/pdf/Section_5_Avon_Valley.pdf?m=637298095999270000 – see pages 187 - 193

	Completed Schemes
	Not deliverable at this time
	Still to be progressed
	Considered no longer required, not a priority, or not supported by the Town Council in June 2017

Committed Schemes				
Ref	Location/Issue	Proposed Measure	Purpose of Scheme	Status
AP1	Southampton Road/Mansfield Road junction and Southampton Road/The Close (south of Mansfield Road)	Environmental and pedestrian enhancements, improved pedestrian route from Furlong car park, upgrade pelican to toucan crossing	Improved environment and pedestrian links	Implemented
AP2	Cloughs Road	Footway improvement and provision where missing	Safe walking	Implemented
AP3 <i>RING 6.11</i>	Bickerley (north west end)	Extension of footpath to Danny Cracknell Pocket park	Improved pedestrian link and safe walking	Non-deliverable at this time
AP4	Hightown Road (between Quomp and Kingsfield)	Traffic calming and informal pedestrian crossing	Safer crossing for pedestrians and cyclists	Implemented
AP5	Town Centre Pedestrian Signing	Improve signing of pedestrian routes	Improved information and awareness and Increase footfall	Implemented
AP6	Street Lighting improvements (PFI contract)	Replacement lighting throughout town	More efficient use of energy, improved visibility, safer streets	Implemented
Longer Term Schemes – Pedestrian and Cycle Improvements				
PC1	Gravel Lane to Southampton Road	Off road cycle route through Orchard Mount, upgrade A31 slip road zebra crossings to toucan	Improved safety for cyclists	Not progressed
PC2 <i>RING 6.1</i>	Kingsfield to Southampton Road	On and off road cycle route via Manor Road, Green Lane, parsonage Barn Lane and Winston Way	Improved accessibility to town and schools, reduce travel by car	Not progressed



PC3 <i>RING</i> 6.2	School Lane to Cloughs Road	On road cycle route via Manor Road	As above	Not progressed
PC4	Bickerley Common to Hightown Road junction (via Castleman Way)	On and adjacent to road cycle route including shared cycle/footway and toucan crossing on Castleman Way	Improved accessibility to employment sites and improved link to town centre	Part implemented
PC5	Quomp to Hightown Gardens via Hightown Road	On road cycle route with traffic calming (see also AP4)	Increased safety and improved link to schools	Part implemented
PC6 <i>RING</i> 6.3	Crow Arch Lane to Moortown Lane	Cycleway across fields to Moortown Lane	Improved connectivity to leisure facilities and employment sites	Land allocated for development in Local Plan (SS13)
PC7	Linford Road	On and off road route linking into National Park through to Linford Bottom	Improved safety for cyclists	Not progressed
PC8 <i>RING</i> 6.4	Castleman Way to Crow Lane via Embankment Way	Adjacent to and off road cycle route	Improved accessibility to employment areas and town centre.	Part implemented
PC9	A31 to Mansfield Road via West Street	Strategic on road cycle route	Improved route for cyclists	To be implemented in part in 2021
PC10	Southampton Road to North Poulner Road	Strategic on road cycle route via Gorley Road and Poulner Schools. Toucan crossing on Southampton Road (links with PC1 and PC14)	Improved linkages to schools and town centre and improved safety for cyclists and pedestrians	Not progressed
PC11 <i>RING</i> 6.5	Castleman Way to Town Centre, via Quomp and The Close	On road cycle route along The Close and Quomp with off road section through Victoria Gardens. New crossings in Hightown Road and Castleman Way. Upgrade Mansfield Road crossing from pelican to toucan.	Improved safety and accessibility.	Part implemented.

PC12	North Poulner Road	On road cycle route linking PC10 to Poulner Lakes area	Improved accessibility to recreation area areas and schools.	Not progressed.
PC13	Town Centre to A338 Salisbury Road	On road cycle route	Improved accessibility to Blashford Lakes	Shared footway/cycle path signed from town centre to Snails Lane
PC14 <i>RING</i> 6.6	Mansfield Road to Southampton Road via Carvers Recreation Ground	Cycle route adjacent, on and off road	Improved cycle link through the town	Implemented
PC15 <i>RING</i> 6.7	Moortown to Castleman Way via New Street	Cycle route on and adjacent to road	Improved route to connect south of town to employment sites and town centre	Part implemented
PC16	Gorley Road towards Hyde	Strategic Cycle Route connecting Ringwood to countryside to the north	Improved safety for cyclists and access to National Park	Not progressed – not supported by the Working Party due to very narrow roads.
PC17	Christchurch Road (near War Memorial Gardens)	Uncontrolled pedestrian crossing	Improved pedestrian safety	Implemented
PC18	Poulner Schools	New pedestrian entrance and footpath widening	Improved pedestrian safety, reduction in traffic congestion	Not progressed – no longer required?
PC19	The Close to Christchurch Road	Improvement to existing footpath; removal of tree roots, new surface and lighting	Improved pedestrian safety and environment	Not progressed
PC20 <i>RING</i> 6.9	Moortown to Town Centre via Quomp	Improvements to existing footpaths, footpath link through Forest Gate Business Park (similar to PC15)	Improved route to connect south of town to employment sites and town centre	Part implemented
PC21 <i>RING</i> 6.10	Southampton Road, west of Frampton Place	Footway widening	Improved pedestrian safety	Not progressed – requires land in private ownership
PC22	Christchurch Road and Parkside	Uncontrolled pedestrian crossing	Improved pedestrian safety	Not progressed



PC23	Christchurch road and junction of Millstream Industrial Estate	Uncontrolled pedestrian crossing	Improved pedestrian safety	Implemented
PC24	Christchurch Road junction with Shires Close	Uncontrolled pedestrian crossing	Improved pedestrian safety	Not progressed
PC25	Gravel Lane to Furlong car park and Southampton Road	Accessibility improvements for pedestrians and cyclists, to include signing	Improved safety for cyclists and pedestrians, encourage non-car access to town centre from the north	Part implemented (signage)
PC26	Furlong car park to Market Place/High Street	Improved links between the car park and town centre, to include accessibility and pedestrian improvements to adjacent roads including tactile paving and dropped crossings	Improved safety and access for all to town centre	Part implemented – needs to include proposal by Church for new pedestrian link from Furlong Shopping Centre to Market Place via the churchyard
PC27	Hurst Road to Blashford Lakes	Improve surface of footpath to assist access to open space	Improved pedestrian link to recreation area and encourage healthier lifestyle	Not progressed
PC28	Hightown Road junction with Gardener Road	Uncontrolled pedestrian crossing	Improved safety for pedestrians and cyclists	Implemented
PC29	Town Centre pedestrian signage	Improved signing of pedestrian routes	Improved information and awareness and Increase footfall	Implemented
PC30	Cycle parking	Upgrade existing facility outside Gateway. New facility in Market Place, Carvers and Butlers Lane.	Improved facilities to encourage cycling	Part implemented.
PC31	Improved cycle route signage	Improve signing of cycle routes	Improved information to encourage cycling	Part implemented

Longer Term Schemes – Traffic Management and Highway Improvements				
TMH1	Cloughs Road	Possible one-way traffic (eastbound) to prevent rat running	Reduction in traffic, making a safer route for pedestrians	Not progressed – not supported by the Working Party
TMH2	Southampton Road/Carvers – verge parking	Better management of parking to reduce obstruction of footway	Improved safety for cyclists and pedestrians	Implemented
TMH3	Eastfield Lane/A31 slip road	Widen junction to prevent large vehicles mounting the kerb	Improved accessibility and safety	To be delivered by Linden Homes – has this been implemented?
TMH4 <i>RING 6.12</i>	High Street/West Street	Improve facilities for pedestrians to encourage greater footfall, includes improved pedestrian links along West Street and dropped crossings on High Street. An environment and traffic management strategy for the future of the town centre is to be prepared. See also PR3.	Improved pedestrian environment and safety, enhanced economic vitality	West Street improvements to be implemented in 2021.
TMH5	Bickerley Road junction with Bickerley Gardens	Junction improvement – possible change in priority	Improved visibility and safety for pedestrians and cyclists	Not progressed
TMH6	B3347 Mansfield Road junction with The Furlong/Southampton Road	CCTV for traffic/incident monitoring – to be incorporated into HCC urban traffic control system	CCTV linked to ANPR and Variable Message Signs (VMS) can be used to minimise congestion and better manage incidents.	Not progressed, with exception of VMS on A31 westbound at Poulner Hill – not considered a priority by the Working Party
TMH7	A338 Northbound and Southbound, north of junction with A31	Automatic Number Plate Recognition (ANPR) for journey time analysis and incident management		
Longer Term Schemes – Public and Community Transport Improvements				
PT1	Southampton Road	New bus shelters (north side adjacent to 6 Whitehart Fields and south side adjacent 254 Southampton Road)	Promote use of public transport	Part implemented (north side) South side no longer required





PT2	Ringwood Bus Interchange, Meeting House Lane	Raised kerbs, clearway boxes, poles and flags, litter bins, tactile paving, clocks, ticket purchasing facilities, improved layout, new lighting	Promote use of public transport	Not progressed – not considered a priority by the Working Party
PT3	Ringwood Bus Interchange, Meeting House Lane	Journey planning kiosk and departure screen information	Improved information to promote use of public transport	Not progressed – as above
PT4	Ringwood Bus Interchange, Meeting House Lane	Provision of bus departure display screen inside shelters	Improved information to promote use of public transport	Implemented

Longer Term Schemes – Encouraging Smarter Choices

SC1	Ringwood TAP area wide	School travel plan development and implementation		Ongoing
SC2	Ringwood TAP area wide	Workplace travel plans for existing and new employers		Ongoing through planning process
SC3	Ringwood TAP area wide	Travel plans in association with new development		Ongoing through planning process
SC4	Ringwood TAP area wide	Provision of electric vehicle charging points	Promote use of electric vehicles	Implemented

Longer Term Schemes – Public Realm Improvements

PR1 <i>RING 6.8</i>	Southampton Road (southern section to Fridays Cross)	Extension of enhanced pedestrian environment	Enhanced environment and safer for pedestrians and cyclists	Not progressed
PR2	Southampton Road cul de sac (northern section from junction with Mansfield Road)	Accessibility improvements and enhanced pedestrian environment	Enhanced environment and improved pedestrian safety	Not progressed – not supported by the Working Party
PR3	High Street/Market Place	Landscape and streetscape improvements to complement TMH4	Improved pedestrian environment	Not progressed

Traffic Management and Access - List of possible schemes

Location	Issues	Measures
Town wide	Holistic review of traffic management and access issues	
	Speeding in residential areas / routes to school / cycling/walking routes	Introduction of 20mph speed limit in residential areas
		Introduction of signage to identify entry to residential areas (Quiet Lane / Home Zone)
	Manage changes in traffic flow during A31 works and after	
	Manage changes in traffic flow following closure of West Street junction with A31 and change of direction of one-way section of Meeting House Lane (between Market Place and The Furlong)	
Hightown / Crow	Forward plan for increase in traffic from development of strategic sites	
Hightown Road	<ul style="list-style-type: none"> marked increase in volume, size and speed of traffic following development of new residential and industrial areas narrow road and narrow pavements poor visibility at junction with Parsonage Barn Lane numerous driveways with vehicles reversing in to road bushes and hedges overgrown rat run when A31 is busy access from/to A31 for industrial estate traffic route to school 	Review and introduce measures to improve safety for pedestrians and cyclists (NFDC proposed introduction of speed humps in 2014 and RTC supported and recommended 20mph limit – scheme was not progressed)
Hightown Road	Request from Ringwood Junior School to make section past school one-way to assist with traffic management and ensure safety of pedestrians at pick-up and drop-off times	
Northfield Road and surrounding roads in the Poulner area	<ul style="list-style-type: none"> used as a rat run with A338 and A31 are busy high traffic volume speeding roads need to be more cyclist/pedestrian friendly 	Speed and width/height restrictions
Southampton Road (from Gorley Road to Ringwood School)		Creation of segregated cycle route



PLANNING, TOWN AND ENVIRONMENT COMMITTEE
6th NOVEMBER 2020

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REVISED BUDGET 2020/21 & DRAFT BUDGET 2021/2022

1. INTRODUCTION

1.1 Members are required to consider the budget proposals for 2021/22 for this Committee and to make recommendations to the Policy and Finance Committee.

1.2 To assist Members, the following draft documents are attached:-

Appendix A: Shows the progress made on the new expenditure items approved for inclusion in the 2020/21 budget. There are no proposals for new expenditure bids for 2021/22.

Appendix B: Shows the approved original budget 2020/21 of £17,382 (including non-recurring growth of £1,000, the draft revised budget 2020/21 of £15,450 which reflects the forecast outturn for 2020/21 together with the first draft budget for 2021/22 of £16,382 which excludes any new bids.

For comparison, actual net expenditure in 2019/20 was £19,885 before transfers to and from provisions and £14,715 after transfers.

2. REVISED BUDGET 2020/21

2.1 The revised budget (column 7 Appendix B) shows a net decrease of £1,932 over the original budget (column 6). The main reasons for this are:-

Details	£
1. Reduced Employee costs	-1,995
2. Expenditure on the Human Sundial (to be funded from reserves)	5,295
3. Increased transfer from reserves for Human Sundial	-5,295
4. Neighbourhood plan	3,450
5. Neighbourhood plan grant funding	-3,450
4. Other minor changes in expenditure	63
Total	-1,932

2.2 The work on Crow Lane maintenance is funded by developer's contributions. This is being written down annually and the balance at the end of March 2021 is expected to be £2,664.

2.3 The revised budget includes minor updates to budgets in a number of areas where it is apparent that current budgets are unlikely to be spent and there is some evidence that the full budgets are not likely to be required in the current year.

3. FIRST DRAFT BUDGET 2021/22

3.1 The base budget for 2021/22 has been prepared on an incremental basis by rolling forward the 2020/21 budget and adjusting for non recurring expenditure and known cost changes. At this stage, no adjustments for inflation have been made but the latest RPI (September) is 1.1%.

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- 3.2** Appendix B show sets out the summary budget figures for the Committee. The draft budget excludes any new expenditure bids. At present, no new bids have been brought forward for consideration.
- 3.4** The Committee is asked to consider the draft budget proposals in Appendix B. These will then go forward to the Policy & Finance Committee later in November for consideration as part of the Council's total budget. Members will also receive, by email, a copy of a budget "model" to enable the modelling of different budget assumptions, budget changes and funding options. Members are encouraged to use this model and provide feedback to assist with the further development of the 2021/22 budget.
- 3.5** There will be a further opportunity to review the budget proposals at the next meeting of this Committee and in January 2021.

4. NEW BIDS 2021/22

- 4.1** No new bids have been proposed.

5. RECOMMENDATIONS

It is recommended that, subject to amendments made at this meeting:

- i) the budgets and proposals in Appendices A and B be approved,
- ii) Members use the budget model to explore further opportunities and provide feedback and suggestions for further amendments to the proposed budget.

For further information please contact:

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PLANNING, TOWN & ENVIRONMENT COMMITTEE**PROGRESS ON APPROVED BUDGET PROPOSALS FOR 2020/21**

NO.	ITEM	REASON	BUDGET 20/21 £	COMMENTS
1.	Support for REAL Working Party		1,000	There has been no draw on this budget to date and there are no planned expenditure proposals
		TOTAL NET COSTS	1,000	

NEW BUDGET PROPOSALS FOR 2021/22

NO.	ITEM	REASON	21/22 £	22/23 £	23/24 £	Priority
1.						
2.						
3.						
		TOTAL NET COSTS	0	0	0	

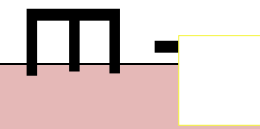


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PLANNING, TOWN & ENVIRONMENT COMMITTEE										
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Code CC	Description	Budget Manager	Actual 18/19 £	Actual 19/20 £	Budget 20/21 £	Revised Budget £	Inflation		Known Changes*	Draft 21/22 £
							Type	%	£	
	EXPENDITURE									
	Maintenance									
4000/1/1	--Built Environment-Furniture	JH		0	100	100	4	0.0%	0	100
4000/1/2	--Carvers Street Lighting	JH	496	486	558	550	2	0.0%	0	558
4000/1/3	--Flood defence	JH	208		0		4	0.0%	0	0
4000/1/4	--Bus Shelters	JH	10		200	200	4	0.0%	0	200
4000/1/5	--Sign Painting Fridays Cross	JH	1,553		0		4	0.0%	0	0
4000/1/6	--Neighbourhood Plan	JH			0	3,450	6	0.0%	0	0
4000/1/7	--Crow Lane Maintenance	JH	459	420	1,000	1,120	4	0.0%	0	1,000
4000/1/8	--support for REAL working party	JH			1,000	1,000	6	0.0%	0	0
	Total Maintenance		2,726	906	2,858	6,420			0	1,858
	Employee Costs									
4001/1	--Allocated Office Staff	CW	16,623	15,190	16,624	14,629	1	0.0%	0	16,624
	Total Employee Costs		16,623	15,190	16,624	14,629			0	16,624
	Total Revenue Expenditure		19,349	16,096	19,482	21,049			0	18,482
	Capital Expenditure									
4050/1	--Human Sundial	JH	500	4,889	0	5,295	6			0
	Total Capital Schemes		500	4,889	0	5,295			0	0
	TOTAL EXPENDITURE		19,849	20,985	19,482	26,344			0	18,482
	INCOME/FINANCE									
400/1	--Grants Received	JH	-1,850	-1,100	-1,100	-1,100	6	0.0%	0	-1,100
400/1	--Grants Received Neighbourhood plan	JH				-3,425	6	0.0%	0	0
	TOTAL INCOME		-1,850	-1,100	-1,100	-4,525			0	-1,100
	TOTAL NET EXPEND BEFORE TRANS TO/FROM PROVISIONS		17,999	19,885	18,382	21,819			0	17,382
	Transfer To Provisions									
	--Transfer To Provisions	RF	0		0					0
	Total Transfer To Provisions		0	0	0	0			0	0
	Transfer From Provisions									
	--Transfer from Provisions (cap)	RF	-960	-420	-1,000	-1,120				-1,000
	--Transfer from Provisions (revp)	RF	0		0	0				0
	--Transfer from Dev Cont	RF	-255	-4,750	0	-5,249				0
	Total Transfer From Provisions		-1,215	-5,170	-1,000	-6,369			0	-1,000
	TOTAL NET EXPENDITURE AFTER TRANS TO/FROM PROVISIONS		16,784	14,715	17,382	15,450			0	16,382

Item No.	Name	Recent developments	Resource use				Finish in 2020-21?	Notes
			Finance			Staff time		
			Cost & Source	Spent to date	Predicted out-turn			
Projects with budgetary implications (included in 2020-21 budget)								
A1	Neighbourhood Plan	See separate agenda item	£12,000 Provision (£3,000) and grant funding Grant of £3,450 received	£1,100	£3,300	Could be significant	No	It is expected that £9,000 would be funded by grants available. Due to the impacts of coronavirus, the Basic Grant allowance has increased from £9,000 to £10,000
A2	Crow Stream Maintenance	Annual flail and clearance by volunteers now complete.	£1,000 Transfer from Dev Conts	£1,120	£1,120	Moderate	Probable	Linden Homes/HCC looking at options to reinstate access chamber to allow maintenance of twin pipes beneath access road. HCC looking into collapse of ditch at bottom of Crow Hill.
A3	Human Sundial	Awaiting update from HCC following receipt of additional quote. Informed on 06/11/2020 that “the team will be in touch shortly to agree a programme and funding arrangements”	£10,657 CIL & contribution from Carnival (£5249.15)	£5,295.15	£10,657	Moderate	Probable	Project overseen by Town Centre Working Party To be funded by CIL receipts (Agreed by P&F 13/12/18 (F/5518) & 19/6/19 (F/5700))
A4	Cycle Stands	Cycle stands installed in the town centre as part of HCC improvements funded by HE. 3 x stands installed at Poulner local shops.	£500 Provision Funded by HCC (with designated funds from Highways England)	£0	£0	Minimal	Probable	Included in plans for Market Place improvements. Additional cycle storage also included in HCC scheme to improve access for cyclists and pedestrians.
Projects with budgetary implications (not included in 2020-21 budget but added since)								
B								

Projects with no budgetary implications in 2020-21



Item No.	Name	Recent developments	Resource use				Finish in 2020-21?	Notes
			Finance			Staff time		
			Cost & Source	Spent to date	Predicted out-turn			
C1	Pedestrian Crossings Christchurch Road	Work complete.				Minimal	Probable	Scheme includes changes to Castleman Way/Bickerley Road roundabout to improve crossing facilities for pedestrians and cyclists.
C2	A31 improvement scheme	HCC implementing Phase 1 of town centre improvements funded by HE designated funds. West Street works (Phase 2) due to commence 04/01/2021 for 12 weeks.				Moderate	No	Start date for main scheme expected to be end March 2021.
C3	Moortown drainage improvements	HCC still considering a controlled opening of the system at some point in the future.				Moderate	Probable	To be funded from Linden Homes developer contribution (£50,000 allocated for flood alleviation works).
C4	Pedestrian Crossing Castleman Way	Developers' contributions allocated but site does not meet HCC criteria for toucan crossing. Agreed to revisit following promotion of cycle path through Forest Gate Business Park.				Minimal	No	Dependent on C5.
C5	Improved signage for cycle path through Forest Gate Business Park	New signage and some minor improvements will be included in the town centre improvements scheme (C2 above).				Minimal	Probable	
C6	Shared Use Path across Carvers	Scheme completed 22/08/2020, with exception of 2 x drop down bollards at Carvers Lane end – to be installed 30/11/2020. Partly constructed eco-bed now removed.				Minimal	Probable	Path for cyclists and pedestrians, to link Mansfield Road and Southampton Road.
C7	New footpath to link Linden Homes site with Hightown Road (alongside west of Crow Lane)	Developers' contributions allocated. HCC has appointed a designer to bring this scheme forward in 202/21.				Minimal	Probable	To be funded from Linden Homes developer contribution.