

## **MINUTES OF THE MEETING OF THE PLANNING, TOWN & ENVIRONMENT COMMITTEE**

Held on Friday 4<sup>th</sup> January 2019 at 10.00am at Ringwood Gateway, The Furlong, Ringwood.

PRESENT: Cllr Christopher Treleaven (Chairman)  
Cllr Tim Ward (Vice Chairman)  
Cllr Philip Day  
Cllr Hilary Edge (*from 10.10am*)  
Cllr Christine Ford  
Cllr Gloria O'Reilly  
Cllr Tony Ring  
Cllr Angela Wiseman

IN ATTENDANCE: Jo Hurd, Deputy Town Clerk  
Nicola Vodden, Meetings Administrator  
Sophie Emery, Student Advisor  
Accalia Smith, Student Advisor

ABSENT: Cllr Andy Briers

### **P/5562 PUBLIC PARTICIPATION**

There were no members of the public present. A representative from Linden Homes was in attendance for planning application 18/11648.

### **P/5563 APOLOGIES FOR ABSENCE**

The Chairman reported that apologies for absence had been received from Cllr Briers.

### **P/5564 DECLARATIONS OF INTEREST**

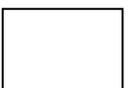
Cllr Day indicated that his wife had submitted application 18/11585 and, although it was not a declarable pecuniary interest, he did not take part in the discussion on that item.

### **P/5565 MINUTES OF PREVIOUS MEETING**

**RESOLVED:** That the Minutes of the Meeting held on 7<sup>th</sup> December 2018, having been circulated, be approved and signed as a correct record.

### **P/5566 PLANNING APPLICATIONS**

*With the agreement of Members, application 18/11648 Land at Crow Arch Lane and Crow Lane was brought forward, for the benefit of the applicant's representative who was present.*



*Cllr Edge joined the meeting at 10.10am.*

18/11648 – Land at Crow Lane and Crow Lane

Robin Pearmain, Senior Planning Manager, Linden Homes gave a progress report on Phase 1 and 2/3 in terms of construction and occupancy and presented a new application for an additional 24 dwellings (3 pairs of semi-detached houses, 4 terraces of 3 houses, 1 block of 6 flats), on the site, to the south of the Castleman Trailway. This would increase the total number of properties on the whole site from 175 to 199.

The construction of 10 dwellings, in this area, had been approved as part of the Phase 2/3 application (17/11358) and this application would increase the number of dwellings to 34. There were concerns that the significant increase in the number of dwellings proposed would be overdevelopment of the site, increasing the amount of traffic on Crow Arch Lane and affecting the existing properties.

There was a discussion in relation to density and viability of the site for the developer. The possibility of achieving a design with more affordable open market homes and less density was questioned. Mr Pearmain indicated that in a semi-urban site the aim should be at least 30 dwellings per hectare and, looking at this site as a whole, and taking into consideration the green space, parking, gardens and landscaping, he indicated that there would be a pleasant, spacious feel and the properties would not look crammed in. He said that this application replicated Phase 1 and 2/3 and respected the existing housing.

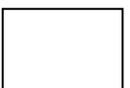
Members highlighted that the application to amend Phase 2/3 was justified at the time by the applicant as a response to local demand for cheaper open market housing. They were disappointed that this application proposed that the 50% of properties, to be sold on the open market, were the larger 3 and 4 bedroom properties and this did not assist people wishing to get on the housing ladder. A mix of the 2 and 3 bedroom houses would be shared ownership properties, but there was some disappointment that the 1 and 2 bedroom properties would not be available on the open market.

Members were concerned that Crow Arch Lane retains its integrity as a lane and that it would be unsuitable for construction traffic to use it to access the site. Members felt it important to clarify this issue, at this stage, so that it can be considered as part of the planning application. Mr Pearmain indicated that a temporary access could be installed over the Castleman Trailway for this purpose and an updated construction method statement would be provided for the next meeting.

There was concern in relation to infiltration of water and drainage, as recently there had been some flooding on the SANGS, where it is thought construction vehicles may have compacted the area. It was suggested that this would negate the infiltration tests undertaken.

A travel plan would be provided by the applicant with provision for non-car based journeys. Members highlighted safety concerns with the use of Crow Arch Lane by pedestrians or cyclists as it is a narrow, single track lane with no pavement.

It was noted that there were no comments available from NFDC in relation to design, density and open space requirements, although Mr Pearmain indicated that the open space standard had been met and that this was confirmed by NFDC at the pre-



application stage. In addition, no comment had yet been submitted by the Highways Officer. In light of the outstanding information, it was agreed that this matter be deferred until the next meeting on 1<sup>st</sup> February 2019.

The remaining applications were dealt with in list order.

*18/11675 – 14, Fieldway – Although it was not a declarable pecuniary interest, Cllr Ward wished to make Members aware that he knew the applicant.*

**RESOLVED:** 1) That the observations summarised in *Annex A* be submitted;  
2) That the comments made in respect of application 18/11648 be forwarded to the Planning Officer, Highways Officer and applicant, in order for them to be considered in advance of the Council's formal observation, which would be considered at the February meeting.

<b>ACTION Nicola Vodden</b>
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**P/5567**

**FLOOD ACTION WORKING PARTY**

Members considered the notes of the Flood Action Working Party held on 11th December 2018 (*Annex B*).

In relation to the culvert at the northern entrance to the Linden Homes site (4i), HCC officers will meet to resolve the issue of access to the chamber between the 900mm and 525mm pipes, for the purpose of jetting. Linden Homes had installed a man-hole cover, but had apparently removed it on the instruction of HCC. HCC will not adopt the road in its current state, as there is no way of removing blockages.

The Deputy Town Clerk reported that she had raised concerns to NFDC in relation to flooding of SANGS on the Linden Homes site (4ii). If the infiltration ability had been compromised by compacting of the area, during construction, this could be a breach of planning conditions.

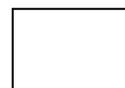
HCC officers have conflicting views on how to make progress with the installation of the non-return valve in the area of Crow wetland (5i) and bringing the Moortown Lane Flood relief drain back in to use. A meeting was planned and an update would be provided at the February meeting.

Cllr Wiseman reported in relation to Crow Hill drainage (6) that the ditch had not yet been cleared.

Members commented on their concern that matters were ongoing and not resolved.

**RESOLVED:** That the notes of the Flood Action Working Party on 11th December 2018 be received and the proposals therein be approved (*Annex B*).

<b>ACTION Jo Hurd</b>
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**P/5568**

**HAMPSHIRE COUNTY COUNCIL RIGHTS OF WAY CUTTING LIST – 2019**

Members considered the request from HCC to reduce the number of rights of way on its cutting list for 2019 (*Annex C*). The Ringwood and Fordingbridge Footpath Society had been consulted and raised concerns with the proposal to reduce the number of paths to be cut to 5 (the parish of Ringwood has 86 rights of way).

It proposed that all of the paths should remain on the cutting list, particularly as they are relatively short sections and only a very small proportion of the total number of paths in Ringwood and be given the priority detailed in paragraph 5 of the report.

It was noted that the Town Council will work with the Footpath Society to clear Footpath 42 of small trees and shrubs currently encroaching on the path.

Cllr Wiseman reported that she had encountered difficulties when walking Footpath 52(Hampshire Hatches Lane) as there were some obstructions blocking the path and requested that this be looked at.

The Deputy Town Clerk confirmed that the path between The Quomp and Woodstock Lane had recently been cleared by the grounds team under the Lengthsman Scheme.

**RESOLVED:** That the Footpath Society's recommendations for HCC Rights of Way Cutting List 2019, as outlined in paragraph 5 of the report, be approved.

<b>ACTION</b> Jo Hurd
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**P/5569**

**COMMITTEE MEETING DATE - MAY 2019**

The Committee considered the Deputy Town Clerk's report in relation to the Committee meeting date in May 2019 (*Annex D*) and approved the recommendation therein.

**RESOLVED:** That the meeting of the Planning, Town and Environment Committee scheduled for Friday 3<sup>rd</sup> May 2019 be brought forward to Friday 26<sup>th</sup> April 2019.

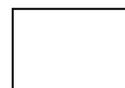
<b>ACTION</b> Jo Hurd
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**P/5570**

**STREET SIGNING – CHRISTCHURCH ROAD**

The Deputy Town Clerk indicated that, since the report (*Annex E*) had been written, NFDC had withdrawn the proposal for a new sign to be installed at street level on Christchurch Road. As NFDC does not engage in high level signage, there is now no proposal to repair or replace the existing illegible sign.

Members were disappointed that the existing sign, which is in very poor condition, would not be replaced by NFDC and noted its position. However they did wish to bring this matter to the attention of the District Councillors for Ringwood South.



- RESOLVED:** 1) That the update in respect of new signage in Christchurch Road be noted;  
2) That District Councillors be notified of NFDC's position in relation to maintaining/replacing the signage on Christchurch Road (near Fridays Cross).

**ACTION Jo Hurd**

**P/5571  
PROJECT OVERSIGHT AND BUDGET 2019/20**

The Deputy Town Clerk highlighted a change to the current project report with the costs heading now providing a better indication of the source of funding.

A4 Human Sundial / C2 A31 Improvement Scheme – The Deputy Town Clerk had asked HCC to provide details of the officer assigned to the project and U+I for an update on the old Town Hall (and other buildings) and was awaiting a response. It was noted that the outcome of the bid for Highways England funding for town centre improvements would be known shortly. Central government had recently announced significant funds were to be made available for this purpose also and the Chairman was keen that the Council consider making a submission. When further details are available a meeting of the Town Centre Working Party will be arranged to receive the updates and consider the opportunities available.

C1 Pedestrian Crossings Christchurch Road – There were some issues with the design stage and HCC had indicated that it may not be possible for works to start, until the A338 roadworks are completed. More traffic is using Christchurch Road as an alternative and this scheme may involve a road closure, or if not, traffic lights. Members had concerns with the additional delay and that the developers contributions allocated to this project were at risk.

Members gave further consideration to the inclusion and prioritisation of new projects in the Committee's budget for 2019/20 (*Annex F*) and confirmed the position without change.

- RESOLVED:** 1) That the update in relation to projects be received;  
2) That the bid for the 2019/20 budget be confirmed without change.

**ACTION Jo Hurd**

There being no further business, the Chairman closed the meeting at 11.56am.

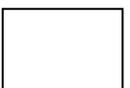
RECEIVED  
30<sup>th</sup> January 2019

APPROVED  
1<sup>st</sup> February 2019

TOWN MAYOR

COMMITTEE CHAIRMAN

**Note: The text in the Action Boxes above does not form part of these minutes.**



Annex A to Planning, Town Environment Committee Minutes 4th January 2019  
**Ringwood Town Council - Planning Observations - NFDC**

<b>Number</b>	<b>Site Address</b>	<b>Proposal</b>	<b>Observation</b>	<b>Comments</b>
18/11423	83, Northfield Road, Ringwood. BH24 1SR	1m boundary fence; 1.8m gates	Refusal (2)	The Committee supported the views of the Highways Officer in respect of visibility splays.
18/11550	147, Crow Lane, Crow, Ringwood. BH24 3EA	Use of building as holiday let with equestrian facilities	Permission (1)	
18/11571	Gingerbread Cottage, Southampton Road, Ringwood. BH24 1JQ	Remove stud wall partitions in bedroom and dining room (Application for Listed Building Consent)	Permission (1)	
18/11580	2 Seymour Road, Ringwood. BH24 1SG	Roof alterations and rear dormer in association with new second floor	Refusal (2)	The Committee supported the Planning Officers comments. The proposal would be detrimental to the street scene and result in an imbalance of the symmetry of the pair of houses.
18/11585	Crown Tap, 4, Southampton Road, Ringwood. BH24 1HY	Reduce size of rear extension; glazed smoking shelter; fenestration alterations	Permission (1)	
18/11591	16, College Road, Ringwood. BH24 1NX	Single-storey rear extension	Permission (1)	
18/11598	Brook Close, Salisbury Road, Blashford, Ringwood. BH24 3PB	Use as garden land (Lawful Use Certificate for retaining an existing use or operation)		No comment.

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal 5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
18/11648	Land at Crow Arch Lane and Crow Lane, Ringwood. BH24 3DZ	Development of 24 dwelling; 3 pairs of semi-detached houses; 4 terraces of 3 houses; 1 block of 6 flats, bin & cycle store; detached garage to plots 176, 189 & 190; public open space, landscaping, internal access arrangement and ancillary infrastructure	Deferred to the next meeting on 1st February	
18/11649	Land of Willow Cottage, Hightown Road, Ringwood. BH24 3DY	1 pair semi-detached houses; 1 detached bungalow; parking & landscaping; demolition of existing	Permission (1)	
18/11675	Land of 14, Fieldway, Ringwood. BH24 1QL	Bungalow; access &	Refusal (2)	This proposal does not address the reasons for the previous refusal and dismissal by appeal. The Committee felt that development of this area would appear cramped and at odds with the street scene.

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal 5 - Will accept officer's decision

Annex A to Planning, Town Environment Committee Minutes 4th January 2019  
Ringwood Town Council - Planning Observations - NFNPA

<b>Number</b>	<b>Site Address</b>	<b>Proposal</b>	<b>Observation</b>	<b>Comments</b>
CONS/18/1266	Medlar Cottage, 3 Manor Gardens, Ringwood. BH24 1LY	Fell 1 x Bay tree	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal 5 - Will accept officer's decision

**Notes of Flood Action Working Party held at 10am on Tuesday 11 December 2018 at Ringwood Gateway**

Present: Cllr Chris Treleaven  
Cllr Angela Wiseman  
Cllr Gloria O'Reilly (*from 10.50am*)  
County Cllr Michael Thierry  
Peter Street  
Liam Houghton, Hampshire Highways  
Vicki Westall, Flood and Water Management, HCC  
Jo Hurd – Deputy Town Clerk

**1. Apologies**

There were none.

**2. Declarations of Interest**

There were none.

**3. Notes of Last Meeting**

The notes of the last meeting held on 28 September 2017 were agreed as a true record.

**4. Crow Lane Ditch****i) Culvert at northern entrance to Linden Homes site off Crow Lane**

There were concerns that the replacement of the one 900mm pipe with 2 x 525mm pipes had led to a reduction in capacity of over 30% and, due to the lack of fall to aid the flow rate, it was expected that this would lead to increased flooding in the area of the Elm Tree. In addition, the new pipes had been sunk 9 inches below the bottom of the stream bed, which would cause the culvert to silt up on a regular basis. PS said that the original planning consent stated there should be no interference with the flow and profile of the ditch, and in his view, this requirement had not been met and the two smaller pipes should be removed to restore capacity. VW explained that the plans had been through the Ordinary Watercourse Consent process and had been signed off by HCC, and NFDC had confirmed it was satisfied that the appropriate planning conditions had been met. Therefore, the pipes would remain in place.

At the meeting on 18 October 2018 with NFDC and Linden Homes, it was concluded that Hampshire Highways would take on responsibility for maintaining the culvert when the bell mouth and access road was adopted by HCC. This was on the basis that access could be gained to both ends of the 525mm pipes to facilitate maintenance. However, it was now apparent that there was no access to the chamber between the 900mm pipe and the 525mm pipes and this created a huge potential for blockages. Hampshire Highways would not be able to maintain the culvert in its current state.

**ACTION:** VW agreed to contact Linden Homes to request that access is opened up to the currently inaccessible end of the 525mm pipes.

**ii) Outfall from SANGS on Linden Homes site to Crow Lane Ditch**

NFDC had received proposals from Linden Homes for the installation of a flap valve and grating on the SANGS culvert pipes. It was agreed that a non-return flap valve was required on the western end of the pipe leading into the Crow Ditch. This would allow the water in the

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pond to infiltrate rather than flow into the ditch, thereby prolonging flooding events. It was not clear why grating was required and this was not supported.

It was evident from photographs taken by PS on 7 December that the Crow Ditch is full even before a flooding event. Without the installation of the non-return flap valve, when the flood recedes the water coming off the Linden Homes site would take priority over water coming down the ditch from the north, meaning that flooding in the area of the Elm Tree would take longer to recede.

The same photographic evidence showed the extent of flooding across the upper SANGS area, and both ponds full of water. This supported the installation of a flap valve in the location recommended by Linden Homes

There was concern that the natural infiltration of the ground had been compromised during the construction process (with soil having been removed, material dumped and cleared with heavy vehicles running over the clay pan). VW said that if the state of the field had changed and it was unable to infiltrate at the rate agreed through the planning process, this could potentially be a breach of the original planning permission.

**ACTION:** JH to respond to NFDC requesting that an additional non-return flap valve be included in the Linden Homes proposal, and that the grating be removed. Also to raise concern about the infiltration rate of the upper SANGS area having been compromised.

## 5. Crow Stream

### i) Installation of non-return flap valve in the area of Crow wetland to prevent backflow from Crow Stream

Hampshire Highways had previously recommended and agreed to the installation of a “tidal flap to prevent back surge from the faster flowing adjacent river”, as part of the scheme to bring the Moortown Lane Flood Relief Drain back into use. However, despite there being funding available (from developers’ contributions), no progress had been made. Andy Harding (Hampshire Highways) had expressed his concern about the ongoing future maintenance liability, the need to gain permission from the Environment Agency, and the ability to identify a design resource. He had confirmed that the Moortown Lane system was ready to be brought back in to use, but the consensus was that this could not be done before the flap valve had been installed.

MT said there was a need to resolve all the issues and to progress this scheme without delay, and asked that Andy Harding contact him to discuss how this could be achieved.

*Cllr O'Reilly joined the meeting at 10.50am.*

In terms of the ongoing maintenance, PS had previously offered his and other volunteers assistance with this. In addition, JH said that the Town Council could check that the flap valve was clear of debris in advance of any expected heavy rainfall, under the Parish Lengthsman Scheme.

**ACTION:** VW agreed to contact Andy Harding to ascertain the current situation with regards to this scheme, in order to move it forward and bring it to a conclusion.

**ii) Clearance of Rod Lane Flood Relief Drain**

It was noted that about a third of the ditch had been cleared recently (as a result of a job raised 18 months ago) and that the remaining two thirds still required attention. As a result, Rod Lane had flooded at the point where the maintenance had stopped. The ditch had been dug too deep, when all that was required was flailing and the removal of all cuttings and debris. LH confirmed that he had raised a remedial job for the remainder of the ditch to be flailed, although he could not confirm a timescale for this.

**ACTION:** LH to ensure this work is carried out as soon as possible.

**iii) Collapsing gabion at Molly Barnes Corner**

LH confirmed that an order had been issued for the damaged section of the gabion to be repaired. There was no timescale for this as it was a specialised job.

**ACTION:** LH to ensure this work is carried out as soon as possible.

**6. Crow Hill Drainage**

The collapsed ditch at the bottom of Crow Hill had been referred to HCC's Flood and Water Management Team, who had agreed to contact the landowner to request that it be cleared.

VW reported that Wrightway Farming were the riparian owners and had agreed to clear the ditch by 20 December 2018.

LH handed over 3 roadside markers to PS, who agreed to install these on completion of the clearance works.

**ACTION:** PS to install roadside markers after the ditch has been cleared to prevent future overrunning of the verge.

**7. Moortown Lane Flood Relief Drain**

(Also see 5(i) above).

PS asked whether the whole of the system had been surveyed, and in particular the section from Long Lane to Hampshire Hatches. He was concerned that a previously identified blockage may not have been cleared.

**ACTION:** LH to check the extent of the survey.

The meeting concluded at 11.30am.

**PLANNING, TOWN & ENVIRONMENT COMMITTEE – 4 JANUARY 2019  
HAMPSHIRE COUNTY COUNCIL RIGHTS OF WAY CUTTING LIST**

1. Hampshire County Council is in the process of reviewing its Rights of Way Vegetation Priority Cutting List. The Town Council has been given the opportunity to review the list for Ringwood and suggest any alterations for the 2019 programme.
2. This time last year, the Town Council requested that the following 9 paths be included in the 2018 programme. All these paths have been included, and were scheduled for cutting in June.

15 – Narrow Lane  
 37 – Hightown Hill to Crow Hill  
 40 – Forestlake Avenue east  
 41a – Forestlake Avenue to Crow (south of Hightown Lake)  
 42 – Hightown Lane to Crow Hill  
 53 – Christchurch Road to end of Hampshire Hatches Lane  
 54 – End of Hampshire Hatches Lane to south of sewage works  
 82 – Green Lane east (south of Upper Kingston Farm)  
 83 – Green Lane to Crow (south of Hightown Lake)

3. An additional 4 paths are also included, all of which are on the route of the Avon Valley Path. These were scheduled for cutting in May.

55 – Bickerley Road to Hampshire Hatches  
 69 – Hampshire Hatches to B3347 at Kingston  
 71 – Hurst Road to Headlands Business Park  
 73 – Woottons Ford Lane to B3347 (St Paul's Church, Bisterne)

Full details can be viewed here:

<http://documents.hants.gov.uk/countryside/CountrysideAccessTeam-PriorityCuttingList.pdf>

4. This year, as was the case last year, we are being asked to reduce the number of paths to 5; to list the paths in priority order; and to add comments to explain why one path should be cut over another, for example if it is used as a route to school.
5. As is normal practice, the Ringwood and Fordingbridge Footpath Society has been consulted on the proposals. The Society is concerned about the proposal to reduce the number of paths to be cut to 5, particularly for a parish the size of Ringwood, which has 86 Rights of Way in total. The Society's recommendation with regard to prioritising the paths is as follows:

- ∩ The four paths listed in paragraph 3 above are part of the Avon Valley Path (AVP), and should be kept clear by Hampshire County Council in any event.
- ∩ 53 and 54 provide an essential alternative route to the AVP when 55 is impassable, as it often is.
- ∩ The other paths should be prioritised in this order:
  - ❖ 37 – a well used path, particularly as 38 cannot be used at present.
  - ❖ 40 – a well used path.

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- ❖ 82 and 83 – well used paths, and likely to be more so with the new houses at Crow Lane/Crow Arch Lane.
  - ❖ 41a – a well used path.
  - ❖ 15 – a well used bridleway.
- ¿ The Society advises that Footpath 42 will not be cut by HCC in its present state. It is hoped that the Town Council can work with the Footpath Society in 2019 to clear the southern end of this footpath (where it connects with Crow Hill) by removing some small trees and shrubs currently encroaching on the path.
6. Members are asked to consider approving the Footpath Society's recommendations as outlined in paragraph 5, proposing that all paths should remain on the cutting list, particularly as they are relatively short sections and only a very small proportion of the total number of paths in Ringwood.

For further information, please contact:

Jo Hurd  
Deputy Town Clerk  
[jo.hurd@ringwood.gov.uk](mailto:jo.hurd@ringwood.gov.uk)  
01425 484721

**PLANNING, TOWN & ENVIRONMENT COMMITTEE – 4 JANUARY 2019  
COMMITTEE MEETING DATE IN MAY 2019**

1. In line with the existing schedule of meetings, the date for the meeting of this Committee in May 2019 falls on Friday 3<sup>rd</sup> May, which is the day after the Quadrennial Elections on 2<sup>nd</sup> May.
3. Apart from the Mayor and Deputy Mayor, councillors retire together on the fourth day after the elections, and on the same day the newly elected councillors come into office. Effectively, this means that all current members of the Committee will still hold the office of councillor on 3<sup>rd</sup> May when the meeting is scheduled to take place, even if they have not stood for election or been elected.
4. It would therefore be possible to go ahead with the meeting on 3<sup>rd</sup> May as planned. That being said, councillors may not feel comfortable attending a meeting the day after the elections, particularly if they have not stood for re-election.
5. As the Council is required to submit observations on planning applications within a specific timescale, it will not be possible to simply cancel the meeting scheduled for 3<sup>rd</sup> May, as that will leave 9 weeks between meetings scheduled for 5<sup>th</sup> April and 7<sup>th</sup> June. There is usually a maximum of 5 weeks between meetings, and even then sometimes observations have to be agreed by the Chairman and Vice-Chairman of the Committee (under delegated powers) and submitted prior to the next meeting of the Committee.
6. It is therefore recommended that the meeting scheduled for 3<sup>rd</sup> May be brought forward to Friday 26<sup>th</sup> April. It is noted that this is only 3 weeks after the meeting scheduled for 5<sup>th</sup> April, and that there will then be a 6 week period prior to the next meeting on 7<sup>th</sup> June. However, it is suggested that, even so, Members may feel more comfortable meeting before the election rather than after it or delaying matters to an early meeting of the new Committee (which will be appointed on 15<sup>th</sup> May at the Annual Meeting).
7. **RECOMMENDED:** That the meeting of the Planning, Town & Environment Committee scheduled for Friday 3<sup>rd</sup> May 2019 be brought forward to Friday 26<sup>th</sup> April 2019.

For further information, please contact:

Jo Hurd, Deputy Town Clerk  
[jo.hurd@ringwood.gov.uk](mailto:jo.hurd@ringwood.gov.uk)  
01425 484721

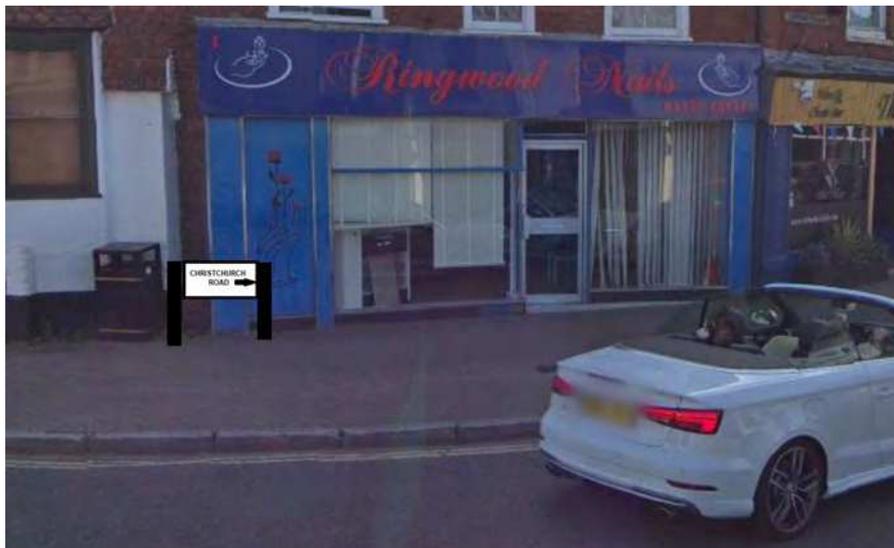
## PLANNING, TOWN & ENVIRONMENT COMMITTEE – 4 JANUARY 2019

### STREET SIGNING – CHRISTCHURCH ROAD

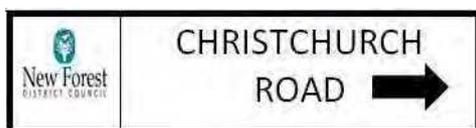
1. Following an approach from The Cellar (5/7 Christchurch Road), the Town Clerk asked New Forest District Council if it would be possible to refurbish the Christchurch Road street sign, which is positioned on the wall above The Cellar. The existing sign, shown below, is in poor condition, discoloured and difficult to read.



2. The response from NFDC is that they do not engage in high level signage, and therefore propose to leave the existing sign where it is and install a more visible sign at street level in the approximate position shown below; their primary concern being that every road has clear and visible signage to assist emergency vehicles, delivery vehicles and other road users in finding their destination. The proposed sign would also be safer to maintain.



3. The proposed sign would include the NFDC logo on the left, Christchurch Road and a directional arrow pointing to the right, as shown below.



4. There has been no consultation with the Conservation Officer.
5. Members are asked to consider the proposal by NFDC and decide whether or not to submit comments prior to the new sign being installed.

For further information, please contact:

Jo Hurd, Deputy Town Clerk  
[jo.hurd@ringwood.gov.uk](mailto:jo.hurd@ringwood.gov.uk)  
 01425 484721

Item No.	Name	Recent developments	Resource use				Finish in 2018-19?	Notes
			Finance			Staff time		
			Cost & Source	Spent to date	Predicted out-turn			
<b>Projects with budgetary implications (bids included in 2018-19 budget)</b>								
A1	Traffic Assessment	Agreed not to proceed at Full Council 27/06/2018 (C/6167 refers)	£4,000 Provision	£0	£0	N/A	N/A	Budget revised from £7,000
A2	Cycle Stands	Site identified near Old Bank House – JH to investigate progressing as a stand-alone project	£500 Provision	£0	£500	Minimal	Probable	Included in plans for Market Place improvements
A3	Crow Stream	Stream banks to be sprayed in Spring to control growth of hemlock water dropwort.	£1,020 Transfer from Dev Conts	£459	£1,020	Moderate	Probable	Annual flail and clearance by volunteers carried out in August/September.
A4	Human Sundial	HCC have offered an engineer to project manage the scheme early in the new year. Meeting of Town Centre WP to be arranged in New Year.	£8,000 CIL	£500	£8,000	Moderate	Possible	Project overseen by Town Centre Working Party To be funded by CIL receipts (Agreed by P&F 13/12/18 (F/5518)
A5	Neighbourhood Plan	Decision on how to proceed deferred to May 2019 (FC 28/11/2018).	£3,000 Annual Budget	£0	£0	Minimal	No	Agreed by Full Council on 26/9/18 to proceed towards adopting a NP.
A6	Sign Painting at Friday's Cross	Project complete.	£1300 + contributions	£803	£803	Moderate	Complete	Total project cost £1553. Contributions of £750 received.
A7	Street-lighting in Kings Arms Lane	Awaiting details of options and outline costs from HCC/ SSE	£800 CIL	£0	£800	Minimal	Unlikely	To be funded by CIL receipts (Agreed by P&F 19/10/17 (F/5497) HCC agreed to adopt for maintenance purposes.
<b>Projects with budgetary implications (not included in 2018-19 budget but added since)</b>								
B								

Projects with no budgetary implications

Item No.	Name	Recent developments	Resource use				Finish in 2018-19?	Notes
			Finance			Staff time		
			Cost & Source	Spent to date	Predicted out-turn			
C1	Pedestrian Crossings Christchurch Road	HCC aiming to complete detailed design for crossings to the north and south of the Lidl roundabout by the end of the year, with works expected to be completed by April 2019.				Minimal	Probable	Scheme includes changes to Castleman Way/Bickerley Road roundabout to improve crossing facilities for pedestrians and cyclists  Pressure to be maintained for additional crossings further south
C2	A31 improvement scheme	Awaiting decision on bid for designated funds for town centre improvements. Next meeting with HE due early 2019.				Moderate	Unlikely	Start date expected to be end March 2021
C3	Moortown drainage improvements	HCC looking in to carrying out further detailed investigations to prevent backflow from Crow Stream and open up the Moortown Lane system.				Moderate	Possible	
C4	Pedestrian Crossing Castleman Way	Developers' contributions allocated but site does not meet HCC criteria for toucan crossing. Agreed to revisit following promotion of cycle path through Forest Gate Business Park.				Minimal	Unlikely	
C5	Improved signage for cycle path through Forest Gate Business Park	HCC agreed to include in the scheme for C1 above. JH has investigated RTC undertaking this work as a standalone project, but for various reasons this is not possible.				Minimal	Probable	



Item No.	Name	Brief description & notes (define scope and quality requirements)	Resource requirements			Budget Bid Priority (specify number)	
			Finance	Time and attention			
			Estimated costs (recurrent and non-recurrent), possible sources, other implications, etc.	Members	Staff		Others
<b>Projects with budgetary implications (for inclusion as bids in 2019-20 budget)</b>							
A1	Neighbourhood Plan	Motion to be considered by new Council in May 2019. If agreed by a majority, terms of reference will be prepared for consultants to be instructed to provide further advice	£3,000 to be funded from Provisions (carried forward from 2018/19 budget) £9,000 to be funded from grants	Significant	Significant	Consultants	1
<b>Projects with budgetary implications (for possible inclusion as bids in later budgets)</b>							
B1	Rear of Southampton Road	To improve the aspect of the rear of buildings in Southampton Road to Meeting House Lane (Ringwood Society)	Unresearched at this time				
B2	Lynes Lane re-paving	Remove street features and re-pave (Town Centre Working Party/ Ringwood Society)	Unresearched at this time				
<b>Projects with no budgetary implications</b>							
C							