

OPEN SESSION: Rae Frederick and 5 others, representing the skateboarders in Ringwood, wished to introduce themselves to the Chairman and new members of the Committee, as they had been working with the Council on the new skate park, since September last year and indicated that they would continue to take an active role as the project progressed, along with their own fundraising activities.

## **MINUTES OF THE MEETING OF THE RECREATION, LEISURE & OPEN SPACES COMMITTEE**

Held on Wednesday 3<sup>rd</sup> June 2015 at 7.00pm

PRESENT: Cllr A Briers (Chairman)  
Cllr E Blake (Vice-Chairman)  
Cllr C Ford  
Cllr Anne Murphy  
Cllr Jacqui Terry  
Cllr Michael Thierry  
Cllr Tim Ward  
Cllr Angela Wiseman

IN ATTENDANCE: Steve Nash, Town Clerk  
Nicola Vodden, Meetings Administrator

*The Town Clerk reported that apologies for absence had been received from Cllr D Deane and the Student Advisors, Sarah Senior and Annabella Meech.*

### **OS/5541 DECLARATIONS OF INTEREST**

None were declared at this stage.

### **OS/5542 MINUTES OF THE PREVIOUS MEETING**

**RESOLVED:** That the minutes of the Meetings held on 4<sup>th</sup> March and 20<sup>th</sup> May 2015, having been circulated, be approved and signed by the Chairman, as a correct record.

### **OS/5543 PRESENTATION OF CERTIFICATES**

The Chairman informed the Committee that due to exam commitments, the Student Advisors had been unable to attend this meeting. He confirmed that the certificates would either be presented at a future meeting or posted to them.

**RESOLVED:** That alternative arrangements be made to provide the Student Advisors with their certificates

<b>ACTION N VODDEN</b>
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### **OS/5544 ARMED FORCES DAY**

Members received a report from the Town Clerk in respect of The Armed Forces Day event on 27<sup>th</sup> June 2015 (Annex A). He indicated that a more detailed programme of the day would be

provided nearer the time. All pitches on the Bickerley Green have been confirmed, however there is additional space available towards the Pocket Park should anyone still wish to have a stall.

Cllr Wiseman suggested if this was to become an annual event that there could be more flags displayed around the town and that the schools could be invited to be involved in flag making. The Town Clerk commented that the Ministry of Defence were keen to engage young people and this would also open up more fundraising opportunities.

Cllr Thierry enquired if it was possible to ascertain how many Armed Forces personnel were resident in Ringwood and the Town Clerk confirmed that this information could be obtained from the Veterans Association.

**RESOLVED:** That the Armed Forces Day report be received.

#### **OS/5545**

#### **CHRISTMAS LIGHTS SWITCH ON EVENT**

The Committee received a report from the Town Clerk in respect of the Christmas Lights Switch On event on Saturday 5<sup>th</sup> December (Annex B). He outlined the day, including music and entertainment for all ages in The Market Place, Friday's Cross and The Gateway, last year over 60 market stalls, fairground rides spread across the area and the lantern parade before the lights are switched on and he hopes to improve on this for 2015.

Cllr Thierry noted that last year some stalls were in competition with the shops and wanted to give the established Ringwood traders the opportunity to benefit also from a stall in the street. The Town Clerk indicated that a number of pop-up gazebos were purchased from the funding received last year and are available should they wish to use them.

Cllr Ford asked that consideration be given on the day to prevent people waiting for too long for the Switch-On. The Town Clerk indicated that a more detailed programme would be available, which will clearly indicate the time of the Switch-On.

Cllr Thierry commented that the lighting contract accounted for a large amount of money and the Town Clerk said that he was in negotiations with the lighting company, in relation to how they apply their charging, as some lamps are in place and may simply require testing. He also reported that £1,600 had already been raised from stall bookings and sponsorship, that there would be a bigger focus on fundraising following the Carnival and that there was also the option to apply for additional funding from the National Lottery.

**RESOLVED:** That the Christmas Lights Switch On report be received.

#### **OS/5546**

#### **EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED:** That in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw (Confidential Annex C)

#### **OS/5547**

#### **SKATEPARK**

The Committee considered the report on the Skatepark and agreed on a design for approval by the Policy and Finance Committee (Confidential Annex D + E)

**RECOMMENDED TO POLICY AND FINANCE COMMITTEE:**

- 1) That Design 4 is selected as the preferred option of young people and that the winning tender company is advised
- 2) That NFDC be advised of the winning tender and requested to release funds on issue of the contract

<b>ACTION    S NASH</b>
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There being no further business, the Chairman closed the meeting at 7:47pm.

**Note: The text in the Action Boxes above does not form part of these minutes.**

RECEIVED  
24<sup>th</sup> June 2015

APPROVED  
1<sup>st</sup> July 2015

TOWN MAYOR

COMMITTEE CHAIRMAN

**Armed Forces Day – Saturday 27<sup>th</sup> June**  
**Report for Recreation Leisure and Open Spaces Committee**  
**3<sup>rd</sup> June 2015**

1. Introduction

An Armed Forces Day celebration has been arranged by Ringwood Town Council for Saturday 27<sup>th</sup> June, 10.00am to 4.00pm, to take place on Bickerley Green.

2. Sponsors

Ringwood Town Council has obtained £3,000 funding to go towards this event, courtesy of the Ministry of Defence. The Furlong has sponsored banners, to be placed around Ringwood.

3. Stalls

We have twenty two confirmed exhibitor bookings with a variety of arts and crafts stalls, charity stalls and food vendors.

4. Entertainers

There will be three military re-enactor groups (recruiting, cooking and forge stalls). There will also be a display of vintage/military vehicles – no fee charge. The Ringwood Pipe Band has been booked to play for 3 hours over the duration of the event and Weymouth Nothe Fort will provide a cannon and musket display.

Coles funfair has also been booked. They will arrive on Tuesday 23<sup>rd</sup> June and depart on Sunday 28<sup>th</sup> June.

5. Funding

**Income**

MOD	£3000
Stalls	£860 as of 21.05.15
Fair	£750
Other	£500
Sponsors	£423
<b>Total</b>	<b>£5533</b>

**Expenditure**

Advertising	£577
Stage and PA	£500
Re-Enactors	£2145
Ringwood Pipe Band	£400
First Aid	£200
Nothe Fort, Weymouth	£250
Contingency	£300
<b>Total</b>	<b>£4372</b>

**Contingency**                      **£1141**

For further information, please contact:  
 Steve Nash  
 Town Clerk  
 01425 484720  
 steve.nash@ringwood.gov.uk

**Christmas Lights Switch On event – Saturday 5<sup>th</sup> December 2015**  
**Report for Recreation Leisure and Open Spaces Committee**  
**3<sup>rd</sup> June 2015**

1. Introduction

Following on from the success of the 2014 Christmas Lights Switch On event, Ringwood Town Council is organising the event again on Saturday 5<sup>th</sup> December 2015. Having replaced every Christmas Light in the town last year, we will be adding to the new lights this year and hope to encourage more people to come along to the event. Local businesses have been approached to help support this event by offering them the opportunity to sponsor the event again this year.

2. Stall holders

To date we have a total twenty four confirmed bookings, with a variety of stalls and food vendors. This year exhibitors have been given the opportunity to take advantage of an Early Bird booking, which offers a discount of £10 for a pitch booking if they book before September.

3. Entertainers

Letters and booking forms are yet to be sent out to entertainers for this event.

4. Sponsors

Local businesses have been approached to help support this event by offering them the opportunity to sponsor in 2015. Sponsorship has been received from six local businesses. The items sponsored include a portable snow machine, a full size snow machine, elves and column light decorations.

5. Funding

**Income**

RTC Budget	£12000	
Stall Holders	£860	as of 21.05.15
Sponsorship	£970	as of 21.05.15
<b>Total</b>	<b>£13830</b>	

**Expenditure**

Installation of lights	£8264
8 x new column decoration lights	£1080
Additional lights	£2000
PA and staging	£1000
Costumes	£300
Equipment	£500
Staffing	£600
<b>Total</b>	<b>£13,744</b>

**Contingency**                                    **£86**

Additional entertainment and lighting will be added as funding is confirmed

For further information, please contact:  
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