

OPEN SESSION: There were 2 members of the public present, 1 of whom wished to speak in respect of a Grant Aid application.

## **MINUTES OF THE POLICY & FINANCE COMMITTEE**

Held on 21<sup>st</sup> January 2015 at 7.00pm

PRESENT: Cllr J D Heron (Chairman)  
Cllr W S Rippon-Swaine (Vice Chairman)  
Cllr S Burgess-Kennar  
Cllr L C Ford  
Cllr G J O'Reilly  
Cllr M Steele  
Cllr S Stokes  
Cllr B H Terry  
Cllr M H Thierry  
Cllr A C Wiseman

IN ATTENDANCE: Steve Nash, Town Clerk  
Rory Fitzgerald, Finance Manager  
Nicola Vodden, Meetings Administrator  
Fraya Reynolds-Lee, Student Advisor

*The Town Clerk reported that apologies for absence had been received from Cllr Woodfield and Ellie Steeden, Student Advisor.*

### **F/5196**

#### **DECLARATIONS OF INTEREST**

Cllr Stokes declared a non-pecuniary interest in the Ringwood Carers Grant Aid application and Cllr Terry declared a non-pecuniary interest in the U-Nite Grant Aid application.

### **F/5197**

#### **MINUTES OF THE LAST MEETING**

**RESOLVED:** 1) That the amendment be made to the minutes F/5185 as proposed at Full Council meeting C/5635  
2) That the minutes of the meeting held on 10<sup>th</sup> December 2015, having been circulated, be approved and signed by the Chairman as a correct record.

*For the benefit of those wishing to speak and with agreement from members, the Grant Aid applications were brought forward.*

### **F/5198**

#### **GRANT AID**

Members considered applications for Grant Aid from U-Nite Club and Ringwood Carers (*Annex A attached*).

Ringwood Carers Group - Ann Osborne made an application for Grant Aid for £325, to upgrade and simplify their website, in order to make it more user friendly and easier to update. Members agreed this was a cause that should be supported, as it provides essential support and information to carers. They were in agreement that an award of £325 be made.

U-Nite Club – The Committee considered an application for £300 from U-Nite. U-Nite is a local group for adults with learning difficulties, which meets bi-monthly and provides a social setting to play games and an opportunity to meet others. Any award would be used to offset some of the expenses incurred in room hire, liability insurance and the purchase of new games for club nights. Members agreed that an award of £300 be made.

**RESOLVED:** That, under Section 137 of the Local Government Act 1972,

- 1) a grant of £325 be awarded to Ringwood Carers Group to assist in upgrading their website
- 2) a grant of £300 be made to U-Nite Club to assist with the costs of running their bi-monthly meeting

<b>ACTION    A Greenfield</b>
-------------------------------

**F/5199**

**MONTHLY FINANCIAL REPORTS**

Members considered the Monthly Financial Reports attached to these minutes as *Annex B*.

The RFO indicated that spending is on target at 76%, at three-quarters of the way through the year. The outturn expenditure forecast is greater than the revised forecast due to three items:- 1) 'The Place' fees, coming from RTC reserves, however this will largely be funded by grant from Hampshire County Council, so this will have a temporary effect, 2) the Christmas event -£16,000 which is covered by additional income and the Visitor Information Centre ticket sales which has made a surplus of £500.

Income stands at 95% of planned income, including Christmas event and the VIC ticket sales). The expectation is that there will be an increase to the general reserve at the end of the year of approximately £50,000.

The RFO confirmed that the £4,000 surplus, from the Christmas event, would go back into reserves.

**RESOLVED:**

- 1) That the list of cheque payments on the Imprest account be authorised. Cllrs Heron and Cllr Burgess-Kennar signed the report.
- 2) That the list of Petty Cash payments for December be authorised. Cllrs Heron and Cllr Burgess-Kennar signed the report.
- 3) That the Statement of Town Council Balances be received and noted.
- 4) That the Inter Account Transfer be authorised. Cllrs Heron and Cllr Burgess-Kennar signed the report.
- 5) That the list of Petty Cash Food Purchase and Sales for the Drop In be noted.
- 6) That the Finance Manager's report and Summary Budget Report to December 2014 (Quarter 3) be received and noted.

<b>ACTION    R Fitzgerald</b>
-------------------------------

**F/5200**

**BUDGET**

Members were asked to consider approving the final budget for 2015/16 (*Annex C*).

The RFO explained that although Council had previously indicated there should be no increase to the Precept and a balanced budget be achieved, due to the Council Tax base

increasing by 0.75% over the 2014/15 base, an additional £3,371 could be generated by increasing the Precept by that amount, with no impact on the Council Tax payable by residents. The Chairman confirmed that it was their intention that Council Tax should not increase, rather than the precept.

Members were asked to consider provisional base budgets (*Appendix A*) and proposed new bids (*Appendix B*) for each Committee. The Chairman highlighted item 1 and 2 of the Recreation, Leisure and Open Spaces Committee new budget proposals and queried whether the replacement tractor and the replacement tipper truck had been approved and whether the amounts quoted were sufficient. Following discussions it was decided that an amount of £26,000 should be included in the new budget proposals for capital equipment, with a final decision of how that should be allocated, coming back before Committee at a future date, before any expenditure is made.

**RESOLVED:** 1) That the provisional base budgets for each Committee, as set out in *Appendix A*, be approved  
2) That the proposed bids for 2015/16 for each Committee, as set out in *Appendix B*, be approved, subject to the Recreation, Leisure and Open Spaces new budget proposals being amended to combine items 1 and 2 under a capital equipment heading with a total amount of £26,000, and the final decision in respect of this is to come back before Committee

**RECOMMENDED TO FULL COUNCIL:** That the Council is requested to approve the final budget and precept of £448,604 for 2015/16, which will result in no increase in the Council Tax payable by Ringwood residents.

<b>ACTION</b> <b>S Nash/R Fitzgerald</b>
--

**F/5201**

**ITALIAN MARKET DATES**

The Committee was asked to consider a request received to hold an Italian Market on the 19<sup>th</sup>/20<sup>th</sup> June 2015 in the Market Place.

**RESOLVED:** That the request to hold an Italian Market on 19<sup>th</sup> and 20<sup>th</sup> June be approved

<b>ACTION</b> <b>S Nash</b>
-----------------------------

**F/5202**

**THE PLACE**

The Chairman updated the Committee on the progress made on 'The Place', indicating that the old Pavilion had been demolished and the builders were ready to move in. He asked Members for confirmation that the Town Clerk could sign the contract on the basis that Hampshire County Council had awarded a grant of £400,000, although a signed copy of the award had not yet been received. The Chairman also requested that members agree that the Town Clerk could authorise staged payments to the contractor (*Annex D*), on the basis that the architect was satisfied that the works had been carried out and to a satisfactory standard.

**RESOLVED:** 1) That the Town Clerk be authorised to sign the contract for 'The Place'  
2) That the Town Clerk be authorised to make staged payments as set out in Annex D, based on the architect reporting to the Town Clerk and

the Town Clerk reporting to this Committee

<b>ACTION S Nash</b>
----------------------

**F/5203  
CHRISTMAS EVENT**

The Committee received a report on the Christmas event (*Annex E*), which included comments and suggestions to be taken forward for next year's event.

The Chairman wished to congratulate the Town Clerk and indicated that it had been a great event which had been enjoyed by a considerable number of people.

The Town Clerk thanked the reporter from the New Milton Advertiser for providing him with a copy of the photos taken of the Christmas lights.

**RESOLVED:** That the report be noted

<b>ACTION S Nash</b>
----------------------

There being no further business, the Chairman closed the meeting at 7:55pm.

**Note: The text in the Action Boxes above does not form part of these minutes.**

RECEIVED  
28<sup>th</sup> January 2015

APPROVED  
18<sup>th</sup> February 2015

TOWN MAYOR

COMMITTEE CHAIRMAN

**RINGWOOD TOWN COUNCIL**



**POLICY & FINANCE COMMITTEE 21ST JANUARY 2015**

**GRANTS 2014/2015**

**GRANTS REQUESTED**

	<b>PREVIOUS GRANTS PAID</b>			
	<b>2011/12</b>	<b>2012/13</b>	<b>2013/14</b>	<b>REQD</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Unite	0	250	300	300
Ringwood Carers Group	0	0	0	325
			<b>Total</b>	<b>625</b>

**2014/15 FUNDS AVAILABLE**

	<b>£</b>
2014/15 Budget	6,000
<b>Total Funds available</b>	6,000
Less Paid	5,120
<b>Total Unspent @ 21/01/15</b>	<b>880</b>

**2014/15 GRANTS PAID TO DATE**

	<b>Min Ref</b>	<b>£</b>	<b>SECTION</b>	<b>SECTION</b>
			<b>137</b>	<b>145</b>
		<b>£</b>	<b>£</b>	<b>£</b>
Teddy Bears Pre School		100	100	
Ringwood School - Achievement Award		120	120	
3 Troop Fordingbridge		1,000	1,000	
Ringwood Town Youth Football Club		400	400	
Age Concern Hampshire		400	400	
Avon Valley Concerts		400	400	
Ringwood Meeting House Association		250	250	
New Forest Disability Information Service		250	250	
Forest Forge		1,050	1,050	
Rwd Rotary Club for Christmas Eve Festivities		150	150	
Ringwood First Responders		1,000	1,000	
	<b>TOTAL</b>	5,120	5,120	0

**2014/15 GRANTS REJECTED TO DATE**

	<b>Meeting</b>	<b>Min Ref</b>	<b>Reason</b>
Scarf	16/07/14	F/5160(1)	Not Specific to Ringwood
Greyfriars	16/07/14	F/5160(2)	Grants for maintenance not made
Vitalise	19/11/14	F/5182	Grants should be awarded to local organisations

**2014/15 GRANTS DEFERRED TO DATE**

	<b>Meeting</b>	<b>Min Ref</b>	<b>Reason</b>
Victim Support Hants & IOW (was NF & Romsey)	19/11/14	F/5182	Accounts require clarification

Ringwood Town Council  
- 8 DEC 2014



# Ringwood Town Council Grant Aid

A (i)

Ringwood Gateway, The Furlong, Ringwood, Hampshire, BH24 1AT  
Tel: 01425 473883. Email: town.council@ringwood.gov.uk

## APPLICATION FOR GRANT AID

### Applicant's Details

Name of Organisation requesting grant	U-NITE CLUB (SPECIAL NEEDS) (MEET AT GREYFRIARS BI-MONTHLY)
Postal Address	[REDACTED]
Name of Contact	SUSAN HARFORD (SECRETARY)
Contact's telephone number	[REDACTED]
Contact's email:	[REDACTED]

### Details of Grant Request

Amount requested	£300
What is the purpose of the grant?	Dual purpose. To offset some of the expenses for Room Hire, liability insurance, but also to enable purchase of new games for club nights.
How would the people of Ringwood benefit from your receiving this grant?	All our members are local residents. Some attend with their covers. The Club offers not only entertainment, but encouragement and friendship.

A

(i)

How many Ringwood people would benefit?	APPROX. 30
Total cost of project	£300
If the organisation were to be successful in securing a grant, to whom should the cheque be payable?	U-NITE CLUB

**Information about your Organisation**

Membership: 25 (VARIES)	What facilities do you provide? INDOOR GAMES (TEAMS) eg. golf, giant snakes & ladders, art & crafts eg. cards/gifts for special days like 'Mothers Day', Music quizzes. Refreshments - sandwiches, fruit, beverages.
Subscription: £2.50	
Names of competing or similar organisations	Spiral Blue

**Funds available to your organisation**

AS AT 01/04/14 (apart from this grant application)

Petty cash: 202.13 Cash in hand: £ 1,522.32 (DEPOSIT).	Annual income: £ 1331.25	
Other sponsoring bodies and amounts donated by them	PRIVATE DONATIONS! - [REDACTED]	£25-00
	[REDACTED]	£50-00
		£
Have you applied, or do you intend to apply, to any other sponsoring bodies for funding? If so, please give details.	NO	
Signature of Applicant	[REDACTED]	Date 30/01/14
Position within the Organisation:	SECRETARY	

Next Policy & Finance meeting where grant applications will be considered	Date: [REDACTED]
Date by which all documentation should be received to be included on the Agenda for the above meeting	Date: [REDACTED]

Please refer to the separate Notes for Applicants document.  
If you wish to attend the Committee meeting at which your application will be considered, please contact us.

Date	Explain	In	Expenditure	Out	Balance
01/04/2013	<b>Cash Foward</b>				£158.32
08/04/2013			Iceland Supplies	£21.19	£137.13
08/04/2013			Sainsbury's Supplies	£3.39	£133.74
09/04/2013	Subs X 9 (AGM )	£22.50			£156.24
09/04/2013	Raffle	£24.00			£180.24
15/04/2013			Poundland CD's Raffle	£20.00	£160.24
15/04/2013			Andre - Raffle Prizes, etc	£50.00	£110.24
22/04/2013			Iceland - Supplies	£22.32	£87.92
23/04/2013	Subs X 10	£25.00			£112.92
23/04/2013	Raffle	£21.00			£133.92
24/04/2013			Tesco CL Chocs	£4.20	£129.72
24/04/2013			Room Hire 9/4 & 23/4	£72.00	£57.72
26/04/2013			GF AS Rent	£26.00	£31.72
13/05/2013			Iceland - supplies OL	£25.80	£5.92
14/05/2013	Subs X 15	£37.50			£43.42
14/05/2013	Raffle	£23.00			£66.42
23/05/2013	<b>From Deposit</b>	<b>£100.00</b>			£166.42
23/05/2013			Room Hire 14/5,28/5	£72.00	£94.42
26/05/2013	<b>Donation RC &amp; AW</b>	<b>£30.00</b>			£124.42
28/05/2013			Iceland - Supplies	£16.65	£107.77
28/05/2013			Andre - Raffle Prizes, etc	£50.00	£57.77
28/05/2013	Subs X 11	£27.50			£85.27
28/05/2013	Raffle	£23.00			£108.27
11/06/2013			Iceland Supplies	£18.00	£90.27
11/06/2013			Sainsbury's Supplies	£3.08	£87.19
11/06/2013	Subs X 7	£17.50			£104.69
11/06/2013	Raffle	£10.00			£114.69
11/06/2013			Ringwood Fabrics KC	£2.75	£111.94
11/06/2013	<b>Donation RC</b>	<b>£62.00</b>			£173.94
25/06/2013			Room Hire 11/6 , 25/6	£72.00	£101.94
25/06/2013			Iceland - Supplies	£14.85	£87.09
25/06/2013	Subs X 15	£37.50			£124.59
25/06/2013	Raffle	£25.70			£150.29
05/07/2013	<b>From Deposit</b>	<b>£150.00</b>			£300.29
05/07/2013			Room Hire 9/7/13	£36.00	£264.29
05/07/2013			AW Fish N Chips	£80.00	£184.29
05/07/2013			Andre - Raffle Prizes, ect	£50.00	£134.29
09/07/2013	Raffle	£31.00			£165.29
26/08/2013			Iceland Supplies	16.65	£148.64
27/08/2013	Subs X 11	£27.50			£176.14
27/08/2013	Raffle	£20.40			£196.54
27/08/2013			Ringwood Fabrics - K A&C	£7.00	£189.54
10/09/2013			Iceland Supples	£21.42	£168.12
10/09/2013			Andre - Raffle Prizes, ect	£50.00	£118.12
10/09/2013	Subs X 13	£32.50			£150.62
10/09/2013	Raffle	£25.00			£175.62
24/09/2013			Iceland Supplies	£20.07	£155.55
24/09/2013	Subs X 14	£35.00			£190.55
24/09/2013	Raffle	£27.00			£217.55
02/10/2013			Aldi Thankyou cards	£11.32	£206.23
08/10/2013			Iceland Supplies	£21.64	£184.59
08/10/2013	Subs X 8	£20.00			£204.59
08/10/2013	Raffle	£22.90			£227.49
22/10/2013			Iceland Supplies	£18.94	£208.55
22/10/2013			Hobbycraft K.T	£7.39	£201.16
22/10/2013	Subs X 11	£27.50			£228.66
22/10/2013	Raffle	£28.00			£256.66
05/11/2013			Tesco C'mas Sweets X 3	£12.00	£244.66
06/11/2013			Iceland c'mas sweets X 30	£54.00	£190.66
11/11/2013			GF Affiliation Fee	£20.00	£170.66
11/11/2013			Sports Direct Christ Presnt	£28.00	£142.66
11/11/2013			Lidl Christ Crackers	£16.02	£126.64
19/11/2013			Iceland Supplies	£17.37	£109.27
19/11/2013	Subs X16 + i.o.u	£42.50			£151.77
19/11/2013	Raffle	£32.50			£184.27



**A** (i)

19/11/2013			Andre - Raffle Prizes, ect	£50.00	£134.27
19/11/2013	<b>Party Donation X 2</b>	<b>£4.00</b>			£138.27
02/12/2013			Iceland Supplies	£20.13	£118.14
02/12/2013			Aldi Reg's Gift	£14.99	£103.15
02/12/2013			Aldi Christmas cards	£14.31	£88.84
02/12/2013			Vista Print CCds	£11.50	£77.34
03/12/2013	Subs X 14	£35.00			£112.34
03/12/2013	Raffle	£23.40			£135.74
03/12/2013			Kay - Poundland	£7.00	£128.74
03/12/2013			Mark Andrews Fee	£40.00	£88.74
03/12/2013	<b>Party Donation X 4</b>	<b>£8.00</b>			£96.74
16/12/2013	<b>From Deposit</b>	<b>£100.00</b>			£196.74
16/12/2013			3 X Raffle Tickets	£3.00	£193.74
16/12/2013			Iceland Christ Supplies	£7.65	£186.09
16/12/2013			Disco Money	£70.00	£116.09
17/12/2013			Sains 4 X Flwers Gifts	£17.00	<b>£99.09</b>
17/12/2013	<b>Party Donations</b>	<b>£55.10</b>			<b>£154.19</b>
17/12/2013	<b>Christms Raffle</b>	<b>£70.00</b>			<b>£224.19</b>
18/12/2013			<b>To Deposit Account</b>	<b>£105.00</b>	<b>£119.19</b>
14/01/2014	subs X 25	£50.00			£169.19
14/01/2014	Raffle	£26.50			£195.69
14/01/2014	Bingo	£6.20			£201.89
14/01/2014			Sainsbury's supplies	£20.58	£181.31
23/01/2014			Donation - A Wardman	£20.00	£161.31
23/01/2014			Donation - L Johnson	£30.00	£131.31
28/01/2014	Subs X 14 + 6 X F	£35.00			£166.31
28/01/2014	Raffle	£27.40			£193.71
28/01/2014			Sainsbury's Supplies	£16.00	£177.71
28/01/2014			Iceland - Squash	£4.00	£173.71
28/01/2014			Longs - Fruit	£4.11	£169.60
11/02/2014			Tesco's - Foil	£2.63	£166.97
11/02/2014			Sainsbury's Supplies	£18.19	£148.78
11/02/2014	Subs X 19	£47.50			£196.28
11/02/2014	Raffle	£33.00			£229.28
25/02/2014			Iceland - supplies	£21.14	£208.14
25/02/2014	Subs X 17 + 1 X Free	£42.50			£250.64
25/02/2014	Raffle	£25.00			£275.64
25/02/2013			Kay Toomer A & C	£9.50	£266.14
25/02/2014			Kay Chap A&C	£8.97	£257.17
28/02/2014			Lidl - Karaoke machine	£13.99	£243.18
05/03/2014			Andre Raffle Prizes, ect	£50.00	£193.18
11/03/2014			Sainsbury's Supplies	£18.75	£174.43
11/03/2014	Subs X 23	£57.50			£231.93
11/03/2014	Raffle	£41.00			£272.93
25/03/2014			Sainsbury's Supplies	£21.95	£250.98
25/03/2014	Subs X 19	£47.50			£298.48
25/03/2014	Raffle	£42.65			£341.13
25/03/2014			Iceland - squash	£4.00	£337.13
25/03/2014			Kay Chap A&C	£10.00	£327.13
31/03/2014			Andre Raffle Prizes, etc	£50.00	£277.13
31/03/2014			Room Hire March x2	£75.00	£202.13
	<b>Totals</b>	<b>£1,785.25</b>		<b>£1,741.44</b>	

**Summary**

Starting Balance	£158.32
Net Income	£1,785.25
Net Expenses	£1,741.44
Balance	<b>£202.13</b>

DATE

CHECKED

SIGNED

[Redacted Signature]

20-5-14

WITNESS

SIGNED

[Redacted Signature]

20/5/2014





# Ringwood Town Council Grant Aid

Ringwood Gateway, The Furlong, Ringwood, Hampshire, BH24 1AT  
Tel: 01425 473883. Email: town.council@ringwood.gov.uk

## APPLICATION FOR GRANT AID

### Applicant's Details

Name of Organisation requesting grant	RINGWOOD CARERS' GROUP www.ringwoodcarers.org.uk
Postal Address	c/o MRS A. OSBORNE [REDACTED]
Name of Contact	(MRS) ANNE OSBORNE
Contact's telephone number	[REDACTED]
Contact's email:	[REDACTED]

### Details of Grant Request

Amount requested	£325.00
What is the purpose of the grant?	To upgrade and simplify our website to make it more enquirer-friendly and easier to update.
How would the people of Ringwood benefit from your receiving this grant?	there are over 1000 carers in the Ringwood area - people looking after often 24/7, relatives or friends, often with little support and great stress. Because of their role, they often cannot get out much and are difficult to find. However, more & more people rely on the internet to find the information they need. The more carers who can make contact with us, the more support and information we can give.


A (ii)

How many Ringwood people would benefit?	Potentially anyone who is a carer, Also, people living outside Ringwood often look for help for their Ringwood relatives
Total cost of project	£325.00
If the organisation were to be successful in securing a grant, to whom should the cheque be payable?	RINGWOOD CARERS' GROUP

**Information about your Organisation**

Membership:	What facilities do you provide? → fluctuating (see above) generally around 30.
Subscription: £ none	Carers' finances are often overstretched, and there is no obligation to "join". Carers come when they can or for specific information.
Names of competing or similar organisations	None with identical aims - we are here for carers no matter what disability they are caring for.

\* we provide support, information, relaxation for carers of relatives and friends; speakers; outings  
**Funds available to your organisation** (apart from this grant application)

Cash in hand: £3400	Annual income: £ NO fixed income at present, we rely on donations & grants. See Treasurer's report
Other sponsoring bodies and amounts donated by them None recently. (in previous years)	Ringwood Town Festival £2000.00
	Waitrose £
	Radio Solent Rhw Mayor's charity (Cllr Terry) £
Have you applied, or do you intend to apply, to any other sponsoring bodies for funding? If so, please give details.	Only if this application is unsuccessful.
Signature of Applicant	 Date 2 Jan 2015
Position within the Organisation:	Non Secretary

Next Policy & Finance meeting where grant applications will be considered	21/1/15	Office use only
Date by which all documentation should be received to be included on the Agenda for the above meeting	14/1/15	

Please refer to the separate Notes for Applicants document.  
 If you wish to attend the Committee meeting at which your application will be considered, please contact us.

**TREASURER'S REPORT FOR 2013/14**

The accounts presented here cover the period from 1<sup>st</sup> June 2013 to 31<sup>st</sup> May 2014.

Over the past year, we have had only one donation of £55.00 which was from the Big Blanket Campaign. Our bank balance at the moment is still healthy but we will have to investigate fund raising ideas to balance our spending in the coming two to three years. We are spending on average six to seven hundred pounds a year and without additional funding, our bank balance will be causing concern.

June Hazle  
Treasurer

**A** (ii)**Ringwood Carers Group  
In conjunction with Churches together in Ringwood****Income & Expenditure Account for the year ended 31<sup>st</sup> May 2014**

<b>Income</b>	<b>2013/2014</b>
Coffee/tea sales net	£111.61
Sylvia Gray – Big blanket Campaign	£55.00
<b>Total income</b>	<b>£166.61</b>
<b>Expenditure</b>	
Greyfriars – hire of minibus Dec 17 2012	£51.80
Greyfriars – hire of minibus April 2013	£53.20
Bold Forrester lunch	£84.35
A.Blakey – Auditor	£20.00
Greyfriars Affiliation Fee	£20.00
Greyfriars – hire of minibus Sept 2013	£92.40
Bold Forrester Christmas lunch	£98.15
Photocopying 250 Carers leaflets @ 17p each	£42.50
Refund to JA Osborne for payment by card for lunch at The Old Beam	£198.65
Greyfriars hire of minibus - Jan 2014	£46.20
Payment to Access Insurance for Public Liability Insurance	£80.00
<b>Total expenditure</b>	<b><u>£787.25</u></b>
<b>Excess expenditure over income</b>	<b>-£ 620.64</b>
<b>Balance brought forward 1<sup>st</sup> June 2013</b>	<b>Bank £ 4,404.04</b>
<b>Balance brought forward 1<sup>st</sup> June 2013</b>	<b>Cash £ 69.03</b>
<b>Balance carried forward 1<sup>st</sup> June 2014</b>	<b><u>£ 3,852.43</u></b>
<b>Bank balance 31<sup>st</sup> May 2014</b>	<b>£ 3,799.79</b>
<b>Cash in hand 31<sup>st</sup> May 2014</b>	<b>£ 52.64</b>
	<b><u>£ 3,852.43</u></b>

**RINGWOOD TOWN COUNCIL**

**FINANCIAL REPORTS FOR**

**POLICY & FINANCE COMMITTEE MEETING**

**21ST JANUARY 2015**

**B****POLICY AND FINANCE COMMITTEE 21ST JANUARY 2015****LIST OF PAYMENTS FROM IMPREST BANK ACCOUNT  
FOR THE PERIOD 1ST TO 31ST DECEMBER 2014**

Date	Chq No	Details	Location	Description	Amount £
<b>Dec</b>					
2014-12-03	2000691	Rotary Club of Ringwood	Gateway	Grant towards Christmas Eve P & F 19.11.14	150.00
2014-12-03	2000695	Kim Allis	Gateway	Admin service & mileage	190.86
2014-12-03	2000698	Elliott Brothers Ltd	Open Spaces	Cement and Postfix	35.05
2014-12-03	2000696	New Forest Farm Machinery Ltd	Machinery	Chain Loop	19.14
2014-12-03	2000663	Hampshire Flag Company	Christmas Event	Flags for lamp posts	404.16
2014-12-03	2000665	C A Snow	Christmas Event	Refund for Christmas Stall	20.00
2014-12-03	2000692	Ringwood First Responders	Gateway	Grant towards life saving kit P & F 19.11.14	1,000.00
2014-12-03	2000693	Forest Forge Theatre Group	Gateway	Grant to support continued work with events and productions P & F 19.11.14	1,050.00
2014-12-03	2000697	Scott Poleykett	Christmas Event	Provide entertainment and circus skills	250.00
2014-12-10	2000709	Allum & Sidaway	Christmas Event	1st prize - Christmas Window Display	100.00
2014-12-10	2000707	Land Registry	Dr Little Gardens	Search of land between Dr Little Gardens and A31	4.00
2014-12-10	2000706	Peter Noble	Cemetery Re Break In	To attend and cut locks off padlock on diesel store	35.93
2014-12-10	2000705	Tarmac Limited	Open Spaces	Gravel/sand mix	42.12
2014-12-17	2000728	WP Group (Upton Oil)	Vehicles	Diesel	1,294.80
2014-12-17	2000722	Vortex Designs Ltd	Gateway	Uniform blouses	244.80
2014-12-17	2000727	Peter Noble	Cemetery Re Break In	Replacement strimmers and water pump	2,280.60
2014-12-17	2000723	Elliott Brothers Ltd	Machinery/Groundsmen	Drill bits, paving slabs and wellington boots	58.06
2014-12-17	2000724	SSE Contracting	Street Lighting	Repair street light by Drop in on Carvers	174.48
2014-12-17	2000710	CIPFA	Gateway	Professional Membership Rory Fitzgerald	155.00
2014-12-17	2000731	Trevor Childs	Groundsmans House	Replacement glass	48.00
2014-12-17	2000725	Ringwood Public Address Service	Christmas Event	Supply and operate sound system	144.00
2014-12-17	2000712	G Farwell Ltd	Stocks Green	Drainage works	2,089.31
2014-12-17	2000711	John Shelton & Sons	Rod Lane	Drainage clearing south side of Rod Lane	1,176.00
2014-12-17	2000721	New Forest Event Catering	Christmas Event	Hot drinks and food @ £2 per head for Christmas Event Helpers	60.00
2014-12-17	2000729	Lamps & Tubes Illuminations Ltd	Christmas Event	Supply and installation of lights and trees, testing and Completion Certificate	25,163.76
2014-12-17	2000734	Kim Allis	Gateway	Admin Services during staff leave and parking	111.79
2014-12-17	2000708	Vodafone	Groundsmen	Mobile Phone Bill to 4th December 2014	68.35
2014-12-17	2000730	Pete Best	Jubilee Gardens	Tree Work	816.00
2014-12-17	2000713	Gregory Adams Roofing	Greenways	Repair works to porch roof	624.00
2014-12-17	2000732	Little Banks Nursery	Winter Planting	Bedding plants and compost	1,094.00
2014-12-17	2000733	Frank Hutchins	Tennis Courts	Replacement flood light box	188.50
2014-12-23	2000739	Hampshire County Council	Gateway	Stationery	17.75
2014-12-23	2000737	New Forest District Council	Open Spaces	Service of dog bins	472.72
2014-12-23	2000738	New Forest District Council	Furlong Car Park	Misc Agreement re bus shelter	10.00
2014-12-23	2000735	ITEC	Gateway	Photocopying	142.63
2014-12-23	2000741	Trevor Childs	Groundsmans House	Repairs to Guttering	50.00
2014-12-23	2000736	Daniel Shutler	Open Spaces	Hedgecutting in various locations	1,722.00
2014-12-23	2000740	Security Nation	Christmas Event	Security Supply	624.00
2014-12-23	2000726	Meridian Corps of Drums	Christmas Event	Band	100.00
2014-12-01	SO	TLC On-line	Gateway	Web Site Maintenance - December 2014	80.00
2014-12-01	DD	New Forest D.C.	Cemetery	Rates December 2014	344.00
2014-12-01	DD	Aviva	Gateway	Business Insurance - December 2014	818.99
2014-12-01	DD	PWLB	Gateway	Six Monthly Loan Repayment	10,397.99
2014-12-10	DD	UK Fuels	All Areas	Machinery & Vehicles - November 2014	70.07
2014-12-10	BGC	WSB	Gateway	Southampton Road - Agents Fees December 2014	130.00
2014-12-17	LloydsCC	Screwfix	Cemetery Re Break In	Grinder, discs and padlocks	113.98
2014-12-17	LloydsCC	Screwfix	Cemetery Re Break In	Padlock and hasp	25.98
2014-12-17	LloydsCC	Screwfix	Cemetery Re Break In	Padlock	19.99
2014-12-17	LloydsCC	Screwfix	Cemetery Re Break In	Padlocks	13.97
2014-12-17	LloydsCC	Screwfix	Cemetery Re Break In	Padlock and shackle	54.14
2014-12-17	LloydsCC	Westover Nissan	Cemetery Re Break In	Replace locks on doors and ignition Nissan Cabstar	401.22
2014-12-17	LloydsCC	New Forest District Council	The Space	Variation of Condition The Space Rooflights and bin store	97.50
2014-12-16	BACS	Hampshire C.C.	Gateway	Pension November 2014	5,093.11
2014-12-18	BACS	Inland Revenue	Gateway	November 2014	4,907.60
2014-12-23	Telepay	Staff	Gateway	December 2014	21,501.29
				<b>TOTAL</b>	<b>86,151.64</b>

**AUTHORISATIONS**

DATE

21st January 2015

21st January 2015



**POLICY AND FINANCE COMMITTEE 21ST JANUARY 2015**

**LIST OF PAYMENTS FROM PETTY CASH RTC ACCOUNT  
FOR THE PERIOD 1ST TO 31ST DECEMBER 2014**

Date	Voucher No	Details	Location	Description	Amount £
<b>Dec</b>					
2014-12-01	12/01	Paper Mountain	Gateway	Stationery	1.20
2014-12-01	12/02	AJR Shoe Repairs	Open Spaces	Keys	11.00
2014-12-03	12/03	Waitrose	Christmas Event	Orange Juice	1.00
2014-12-03	12/03	Waitrose	Gateway	Milk & Sugar	1.71
2014-12-05	12/04	Sainsburys	Christmas Event	Milk For VIC	1.00
2014-12-09	12/05	Waitrose	Gateway	Milk, Coffee & Sugar	11.18
2014-12-10	12/06	Sainsburys	Gateway	Dishwasher Tablets	6.00
2014-12-10	12/07	AJR Shoe Repairs	Cemetery	Keys Re Break In	12.00
2014-12-13	12/08	Tesco	Gateway	Coffee	4.00
2014-12-15	12/09	Waitrose	Gateway	Milk	1.00
2014-12-15	12/10	Sainsburys	Gateway	Forest Journal	1.00
2014-12-15	12/11	AJR Shoe Repairs	Cemetery	Padlock For Door Re Break In	22.00
2014-12-21	12/12	Waitrose	Gateway	Coffeemate	2.25
2014-12-22	12/14	Martins	Cemetery	Calendar	2.00
2014-12-22	12/14	Waitrose	Gateway	Coffee & Milk	7.38
2014-12-23	12/15	Sainsburys	Gateway	Corkscrew	6.00
2014-12-29	12/16	Iceland	Gateway	Milk	0.75
2014-12-31	12/17	Waitrose	Gateway	Milk	0.98
2014-12-29	12/18	RG Duckworth	Taxi Rank	Cleaning	10.00
				<b>TOTAL</b>	<b>102.45</b>

**LIST OF PAYMENTS FROM PETTY CASH YOUTH ACCOUNT  
FOR THE PERIOD 1ST TO 31ST DECEMBER 2014**

Date	Voucher No	Details	Location	Description	Amount £
<b>Dec</b>					
2014-12-18	12/01	Booker	Drop In Centre	Food Purchases To Be Sold	19.98
				<b>TOTAL</b>	<b>19.98</b>

**AUTHORISATIONS**

DATE

-----  
21st January 2015

-----  
21st January 2015

**POLICY AND FINANCE COMMITTEE 21ST JANUARY 2015****BANK BALANCES**

<b><u>Account Name</u></b>	<b><u>Year Ended</u></b> <b><u>31/03/2014</u></b>		<b><u>As At</u></b> <b><u>30/11/2014</u></b>		<b><u>As At</u></b> <b><u>31/12/2014</u></b>
	<b>£</b>		<b>£</b>		<b>£</b>
Imprest (Current) Account	6,287		29,359		29,752
Business Account	142,313		110,497		139,520
Investment Account	150,000		400,000		300,000
Ground Floor G/Ways Rent Deposit	7,011		7,016		7,017
Petty Cash - Imprest	87		115		173
Petty Cash - Youth	50		50		30
VIC Change Float	50		50		50
Information Desk Float	0		75		75
<b>TOTAL BANK BALANCES</b>	<b>305,798</b>		<b>547,162</b>		<b>476,617</b>

**Note**

1. The bank accounts were reconciled as at 31st December 2014.
2. With reference to the Ground Floor Greenways Rent Deposit Account, the initial balance of £7,000 plus interest accrued will be paid over to the tenant at the end of the tenancy subject to the Council having no cause to claim funds due to damages.
3. A temporary nominal account has been implemented to act as a change float for the VIC. This will be in operation only for the period when the VIC is open during the spring and summer at weekends and bank holidays.
4. A nominal account has been implemented to reflect the float held by the Information Desk.

**POLICY AND FINANCE COMMITTEE 21ST JANUARY 2015****INTER ACCOUNT TRANSFER AUTHORISATIONS**

£

**IMPREST ACCOUNT TO BUSINESS ACCOUNT****BUSINESS ACCOUNT TO IMPREST ACCOUNT****INVESTMENTS & RE-INVESTMENTS**

1 Month

**AUTHORISATIONS**

DATE

-----  
21st January 2015-----  
21st January 2015

**POLICY AND FINANCE COMMITTEE 21ST JANUARY 2015****Drop In Centre Petty Cash (Food Purchases & Sales)**

	Food Purchases	Food sales	Surplus/ (-Deficit)	Cumulative Surplus/ (-Deficit)
	£	£	£	£
April	82.40	98.00	15.60	15.60
May	125.34	100.00	-25.34	-9.74
June	36.79	61.60	24.81	15.07
July	75.05	67.00	-8.05	7.02
August	62.14	56.00	-6.14	0.88
September	97.20	182.00	84.80	85.68
October	33.12	0.00	-33.12	52.56
November	52.67	114.00	61.33	113.89
December	19.98	48.50	28.52	142.41
January			0.00	142.41
February			0.00	142.41
March			0.00	142.41
<b>Total</b>	<b>584.69</b>	<b>727.10</b>	<b>142.41</b>	

NB Due to the break in at the Drop In Centre, it was necessary to replenish food stocks in May

**REPORT TO POLICY & FINANCE COMMITTEE – 21<sup>st</sup> January 2015**

**BUDGETARY CONTROL - 2014/15**

**1. BACKGROUND**

- 1.1 The purpose of this report is to inform Members of the actual income and expenditure for the nine months April to December 2014, and to provide an updated forecast outturn for the 2014/15 financial year. More accurate forecasts of the outturn will be made as the financial year progresses.

**2. APRIL 2014 TO DECEMBER 2014**

- 2.1 Page 1 of Appendix 1 attached to this report shows that the Council's actual net Committee expenditure for the first six months of the year is £458,978, or 76% of revised planned expenditure for the year.
- 2.2 The revised forecast outturn indicated likely gross expenditure of £606,952, a decrease on the original budget of some £24,500. The latest forecast suggests that this figure will now increase by £32,000 to £638,258. The increase is due to three main factors:
- i Consultant's Fees incurred on "The Place" of £16,500
  - i Christmas Events additional costs incurred of £16,000
  - i Visitor information Centre purchase of event tickets for re-sale of £5,000.

Expenditure on The Place will be met from a combination of provisions and grant income now confirmed from HCC (with further funding predicted from the Police and Crime Commissioner and NFDC). The Christmas events additional spend is entirely covered by additional revenue generated by the events and similarly, the sale of event tickets by the Information Centre will generate a small return for the Town Council.

- 2.3 The additional costs have been mitigated by a number of minor savings elsewhere.
- 2.4 Revenue income received to date, excluding precepts, amounts to £187,694 or 95% of the amount planned for the year. This amount includes grant receipts only to the extent that such receipts have been applied. The income figure includes additional revenue receipts from the sale of event tickets together with income from a variety of sources received in connection with the Christmas events, a breakdown of which is provided in the table below. Total income for the year is predicted to exceed the revised plans by some £33,000.

Christmas Events summary breakdown of income and expenditure:

<b>Description</b>	<b>Funding</b>	<b>Expenditure</b>
	<b>£</b>	<b>£</b>
Christmas Lights - Budget	5,140	
Christmas Activities Income	19,079	
<b>Total</b>	<b>24,219</b>	<b>21,051</b>
Support for Christmas Activities - Budget	7,000	6,245
<b>Total</b>	<b>31,219</b>	<b>27,296</b>

# B

- 2.5 The net impact of the changes will be a modest increase in net expenditure of £5,232. However, as the additional expenditure is part funded by transfers from provisions, the net budget requirement is reduced and this will enable a further £5,248 transfer to the general reserve.
- 2.6 Pages 2 and 3 of Appendix 1 show the financial position and predicted outturn for this Committee, the Recreation, Leisure and Open Spaces Committee and the Planning, Town and Environment Committee.

## 3. FINANCIAL IMPLICATIONS

- 3.1 The predicted outturn is likely to be higher than the revised budget forecast due to costs being incurred on "The Place". However, as these costs are to be met from earmarked provisions, the Town Council will be able to increase the planned contribution to the general reserve in the current year. The balance of the General Reserve at 1<sup>st</sup> April 2014 was £104,737. This is now predicted to increase by £51,872 to £156,609 by March 2015.
- 3.2 The balance of the provisions and capital reserves at March 2015 is currently forecast to be £135,864, following planned investments, additional expenditure including the replacement toilet facilities at Long Lane, development of the Place and transfers from the revenue account. This earmarked reserve will enable the expenditure to be incurred on those specific expenditure items in future years without affecting the General Reserve balance.
- 3.3 Reserves remain below a level considered prudent for an authority of this size but the position is expected to improve following the disposal of land at Greenways and North Poulner Road.

## 4. RECOMMENDATION

It is **recommended** that:-

- 4.1 This report is noted.

For further information please contact: or Steve Nash, Town Clerk  
Rory Fitzgerald, Finance Manager Tel: 01425 484720  
Tel: 01425 484723 [steve.nash@ringwood.gov.uk](mailto:steve.nash@ringwood.gov.uk)  
[rory.fitzgerald@ringwood.gov.uk](mailto:rory.fitzgerald@ringwood.gov.uk)

**SUMMARY BUDGETARY CONTROL REPORT  
PERIOD APRIL 2014 - December 2014**

<b>ALL COMMITTEES</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Year To Date</b>			<b>Annual Forecast</b>
	<b>£</b>		<b>Actual</b>		<b>Unspent Budget</b>	<b>Outturn</b>
			<b>£</b>		<b>£</b>	<b>£</b>
<b>REVENUE EXPENDITURE</b>						
POLICY & FINANCE COMMITTEE	342,004	344,249	271,800		70,203	377,525
RECREATION, LEIS & O/S COM	270,501	244,390	175,328		95,173	242,420
PLANNING TOWN & ENVIRON	19,042	18,313	11,850		7,192	18,313
<b>TOTAL REVENUE EXPENDITURE</b>	<b>631,547</b>	<b>606,952</b>	<b>458,978</b>		<b>172,569</b>	<b>638,258</b>
<b>CAPITAL EXPENDITURE</b>						
POLICY & FINANCE COMMITTEE	0	3,500	0		0	0
RECREATION, LEIS & O/S COM	0	0	37		-37	37
PLANNING TOWN & ENVIRON	0	26,598	26,598		-26,598	26,598
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>0</b>	<b>30,098</b>	<b>26,635</b>		<b>-26,635</b>	<b>26,635</b>
<b>TOTAL EXPENDITURE</b>	<b>631,547</b>	<b>637,050</b>	<b>485,613</b>	<b>0</b>	<b>145,934</b>	<b>664,893</b>
<b>REVENUE INCOME</b>						
POLICY & FINANCE COMMITTEE	-119,255	-124,630	-115,487		-3,768	-144,795
RECREATION, LEIS & O/S COM	-77,589	-73,460	-72,207		-5,382	-75,906
PLANNING TOWN & ENVIRON	0	0	0		0	0
<b>TOTAL REVENUE INCOME</b>	<b>-196,844</b>	<b>-198,090</b>	<b>-187,694</b>		<b>-9,150</b>	<b>-220,701</b>
<b>CAPITAL INCOME &amp; FINANCE</b>						
POLICY & FINANCE COMMITTEE	0	0	0		0	0
RECREATION, LEIS & O/S COM	0	0	0		0	0
PLANNING TOWN & ENVIRON	0	0	0		0	0
<b>TOTAL CAPITAL INCOME &amp; FINANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>
<b>TOTAL INCOME</b>	<b>-196,844</b>	<b>-198,090</b>	<b>-187,694</b>		<b>-9,150</b>	<b>-220,701</b>
<b>Less Reduction in Budget</b>						
<b>COUNCIL'S NET COMMITTEE EXPEND</b>	<b>434,703</b>	<b>438,960</b>	<b>297,919</b>		<b>136,784</b>	<b>444,192</b>
<b>Add Transfers To Provisions</b>	<b>23,300</b>	<b>23,300</b>	<b>-3,298</b>	<b>0</b>	<b>26,598</b>	<b>23,300</b>
<b>Deduct Transfers from Provisions</b>	<b>-12,570</b>	<b>-34,418</b>	<b>-7,570</b>	<b>0</b>	<b>-5,000</b>	<b>-44,898</b>
<b>Transfer to/ from(-) General Reserve</b>	<b>29,783</b>	<b>47,374</b>	<b>0</b>	<b>0</b>	<b>29,783</b>	<b>52,622</b>
<b>Budget Required before new bids &amp; grants</b>	<b>475,216</b>	<b>475,216</b>	<b>287,051</b>	<b>0</b>	<b>188,165</b>	<b>475,216</b>
Transitional & Identifiable grant from NFDC	-29,983	-29,983	-14,992		-14,991	-29,983
Net Precept 2013/14	445,233	445,233	272,059		173,174	445,233
<b>Non recurring bids for 2014/15 included above</b>						
POLICY & FINANCE COMMITTEE	12,400	12,400	360		12,040	12,400
RECREATION, LEIS & O/S COM	23,800	23,800	0		23,800	23,800
PLANNING TOWN & ENVIRON	2,500	2,500	0		2,500	2,500
Less transfer from provisions	-10,000	-10,000	0		-10,000	-10,000

# B

## RINGWOOD TOWN COUNCIL

	Original Budget £	Revised Budget £	Year To Date			Annual Forecast Outturn £
			Actual £	Profiled Orig Bud £	Variance From O.B. £	
<b>POLICY &amp; FINANCE COMMITTEE</b>						
<b>EXPENDITURE</b>						
Establishment	108,341	105,906	74,940	0	33,401	106,171
Maintenance	24,330	28,340	6,013	0	18,317	28,340
Employee Direct Costs	2,000	1,998	1,424	0	576	1,920
Employee Allocated Costs	100,153	96,819	71,604	0	28,549	96,300
Member Costs	10,147	10,147	6,402	0	3,745	10,147
Grants	9,000	9,000	5,239	0	3,761	9,000
Festival Expenses(net)	0	0	300	0	-300	300
Other	67,533	71,243	85,082	0	-17,549	105,301
Debt Charges	20,500	20,796	20,796	0	-296	20,796
Capital	0	3,500	0	0	0	0
<b>COMMITTEE EXPENDITURE</b>	<b>342,004</b>	<b>347,749</b>	<b>271,800</b>	<b>0</b>	<b>70,203</b>	<b>378,275</b>
<b>INCOME</b>						
<b>INCOME</b>						
Revenue Income	-119,255	-124,630	-115,487	0	-3,768	-144,795
Capital Income/Finance	0	0	0	0	0	0
<b>TOTAL COMMITTEE INCOME</b>	<b>-119,255</b>	<b>-124,630</b>	<b>-115,487</b>	<b>0</b>	<b>-3,768</b>	<b>-144,795</b>
<b>TOTAL NET EXPENDITURE BEFORE TRANSFERS TO PROVS</b>	<b>222,749</b>	<b>223,119</b>	<b>156,313</b>	<b>0</b>	<b>-156,313</b>	<b>233,480</b>
Add Transfers To Provisions	11,400	11,400	11,400	0	0	11,400
Deduct Transfers From Provisions	0	-250	0	0	0	-10,730
<b>TOTAL NET EXPENDITURE AFTER TRANSFERS TO PROVS</b>	<b>234,149</b>	<b>234,269</b>	<b>167,713</b>	<b>0</b>	<b>0</b>	<b>234,150</b>
<b>HOLDING ACCOUNTS EXPENDITURE</b>						
Employee Direct Costs	376,837	370,077	277,288	0	99,549	370,077
<b>HOLDING ACCOUNTS EXPEND.</b>	<b>376,837</b>	<b>370,077</b>	<b>277,288</b>	<b>0</b>	<b>99,549</b>	<b>370,077</b>
<b>HOLDING ACCOUNTS INCOME</b>	<b>-376,837</b>	<b>-10,163</b>	<b>-277,288</b>	<b>0</b>	<b>-99,549</b>	<b>-370,077</b>
<b>TOTAL NET EXPENDITURE</b>	<b>0</b>	<b>359,914</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



RINGWOOD TOWN COUNCIL

**B**

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Year To Date</u>			<u>Annual Forecast</u>
	£	£	<u>Actual</u>	<u>Profiled</u>	<u>Variance</u>	<u>Outturn</u>
	£	£	£	£	£	£
<b>RECREATION, LEISURE &amp; OPEN SPACES COMMITTEE EXPENDITURE</b>						
Establishment	13,192	12,160	9,335	0	3,857	12,010
Maintenance	25,594	27,950	15,296	0	10,298	27,950
Machinery	12,696	14,250	6,518	0	6,178	11,250
Employee Direct Costs	800	850	672	0	128	850
Employee Allocated Costs	131,660	125,636	94,643	0	37,017	125,636
Planters	514	500	0	0	514	500
Activities Expenses	10,229	8,550	5,776	0	4,453	8,550
Other	1,182	1,425	1,308	0	-126	1,425
Capital Expenditure	0	0	37	0	-37	37
<b>CEMETERY</b>						
Establishment	4,482	4,430	4,256	0	226	4,580
Maintenance	23,598	3,600	3,985	0	19,613	4,650
Employee Allocated Costs	32,514	31,443	23,374	0	9,140	31,443
<b>ALLOTMENTS</b>						
Establishment	1,234	1,200	920	0	314	1,200
Maintenance	822	900	585	0	237	850
Employee Allocated Costs	11,784	11,296	8,431	0	3,353	11,296
Other	200	200	230	0	-30	230
<b>COMMITTEE EXPENDITURE</b>	<b>270,501</b>	<b>244,390</b>	<b>175,365</b>	<b>0</b>	<b>95,137</b>	<b>242,457</b>
<b>INCOME</b>						
Recreation, Leisure & O/S	-38,601	-36,810	-33,475	0	-5,126	-35,006
Cemetery	-32,588	-32,450	-34,426	0	1,838	-36,700
Allotments	-6,400	-4,200	-4,306	0	-2,094	-4,200
Capital Expend Finance	0	0	0	0	0	0
<b>COMMITTEE INCOME</b>	<b>-77,589</b>	<b>-73,460</b>	<b>-72,207</b>	<b>0</b>	<b>-5,382</b>	<b>-75,906</b>
<b>TOTAL NET EXPENDITURE BEFORE TRANSFERS TO PROVS</b>	<b>192,912</b>	<b>170,930</b>	<b>103,158</b>	<b>0</b>	<b>89,755</b>	<b>166,551</b>
Add Transfers To Provisions	11,900	11,900	11,900	0	0	11,900
Deduct Transfers From Provisions	-12,570	-7,570	-7,570	0	-5,000	-7,570
<b>TOTAL NET EXPENDITURE AFTER TRANSFERS TO PROVS</b>	<b>192,242</b>	<b>175,260</b>	<b>107,488</b>	<b>0</b>	<b>84,755</b>	<b>170,881</b>

# B

## RINGWOOD TOWN COUNCIL

PLANNING, TOWN & ENVIRONMENT COMMITTEE	Original Budget £	Revised Budget £	Year To Date			Annual Forecast Outturn £
			Actual £	Profiled Orig Bud £	Variance £	
<b>EXPENDITURE</b>						
Establishment	4,093	4,150	1,163	0	2,930	4,150
Employee Allocated Costs	14,949	14,163	10,687	0	4,262	14,163
Capital Expenditure	0	26,598	26,598	0	-26,598	26,598
<b>COMMITTEE EXPENDITURE</b>	<b>19,042</b>	<b>44,911</b>	<b>38,448</b>	<b>0</b>	<b>-19,406</b>	<b>44,911</b>
<b>INCOME</b>						
Capital Income & Finance	0	0	0	0	0	0
<b>COMMITTEE INCOME</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL NET EXPENDITURE BEFORE TRANSFERS TO PROVS</b>	<b>19,042</b>	<b>44,911</b>	<b>38,448</b>	<b>0</b>	<b>-19,406</b>	<b>44,911</b>
Add Transfers To Provisions	0	0	-26,598	0	26,598	0
Deduct Transfers From Provisions	0	-26,598	0	0	0	-26,598
<b>TOTAL NET EXPENDITURE AFTER TRANSFERS TO PROVS</b>	<b>19,042</b>	<b>18,313</b>	<b>11,850</b>	<b>0</b>	<b>7,192</b>	<b>18,313</b>

**POLICY & FINANCE COMMITTEE – 21<sup>st</sup> JANUARY 2015**  
**DRAFT BUDGET AND PRECEPT 2015/2016**

**1. INTRODUCTION**

- 1.1 Members considered the draft budget proposals for the Town Council at the December meeting. Full Council resolved that there should be no increase to the Precept and that a balanced budget be achieved. It was also noted that the budget would require further analysis before being approved.

**2. Council Tax and the Precept**

- 2.1 The draft budget requirement, including the new bids and the transfers from the general reserve, is £465.233, which, it was suggested, would produce an estimated Council Tax of £88.02 for 2015/16, subject to confirmation of the council tax base. This would mean that there would be no increase in the Council Tax collected on behalf of the Town Council.
- 2.2 The indicative Council Tax base notified by NFDC, is 5096.7, an increase of 38.3 or 0.75% over the 2014/15 base. This increase enables a small increase in the Precept without any increase in the Council Tax burden falling on individual households.
- 2.3 The additional Precept that would be generated as a result of the increased tax base, if Council Tax levels were to remain unchanged, is £3,371.

**3 Budget Proposals**

- 3.1 Each Committee has considered their own budget proposals and these are summarised in the following documents
- Appendix A – First draft summary Council budget 2015/16, including base budgets approved by the RL&OS Com, and the PT&E Com.
- Appendix B. – New budget proposals approved by RL&OS Com on 3rd December and PT&E Com on 5th December.
- 3.2 The draft budget requirement, including the new bids and the transfers from the general reserve, is £465,233. However, in order to achieve a balanced budget, a significant call on reserves would be required. Total reserves at the 1<sup>st</sup> of April 2015 are now estimated to be £291,000. This balance would reduce by almost £60,000, to £232,000, if all the budget proposals were taken forward in the absence of any additional funding or increase in revenue generated through the Council Tax.

**4. CONCLUSIONS**

- 4.1 A balanced budget for 2015/16, including the new bids is achievable with significant support from reserves and provisions.
- 4.2 A modest increase in the precept of £3,371, will be possible, with no impact on the Council Tax payable by residents.

**5. RECOMMENDATIONS**

# C

- 5.1 Subject to any amendments made at this meeting, **it is recommended that:-**
- 1) The provisional base budgets for each Committee, as set out in Appendix A to this report, be approved.
  - 2) The proposed new bids for 2015/16 for each Committee, as set out in Appendix B to this report, be approved.
- 5.2 Subject to further amendments to the draft budget for 2015/16 that will be approved by this Committee, the Committee is requested to make recommendations to Council on the provisional budget, the level of the precept, and an indication of the level of Council Tax that Members wish to set for 2015/16.

For any further information, please contact:

Rory Fitzgerald            or  
Finance Officer  
Tele: 01425 484723

Steve Nash  
Town Clerk  
Tele: 01425 484720

## RINGWOOD TOWN COUNCIL

C

Appendix A

**REVISED BUDGET 2014/15 & ORIGINAL BUDGET 2015/16  
AND PRECEPT SUMMARY (Including New Bids)**

Col. 1	2	3	4
Description	Original 14/15 £	Revised 14/15 £	Original 15/16 £
<b>REVENUE</b>			
POLICY & FINANCE COM.	342,004	342,782	342,911
<b>EXPEND.</b>			
RECREATION, LEIS & O/S	195,867	191,322	189,164
CEMETERY	60,594	39,472	41,090
ALLOTMENTS	14,040	13,596	14,564
PLANNING, TOWN & ENVIR.	19,042	18,313	16,757
<b>TOTAL REVENUE EXPENDITURE</b>	<b>631,546</b>	<b>605,485</b>	<b>604,486</b>
<b>CAPITAL</b>			
POLICY & FIN COM.-CAP EXP	0	3,500	0
<b>EXPEND.</b>			
REC, LEIS & O/S-CAP EXP	0	0	0
PLAN, TOWN & ENV.-CAP EXP	0	26,598	0
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>0</b>	<b>30,098</b>	<b>0</b>
<b>TOTAL EXPENDITURE</b>	<b>631,546</b>	<b>635,583</b>	<b>604,486</b>
<b>REVENUE</b>			
POLICY & FINANCE COM.	-119,255	-121,005	-115,377
<b>INCOME</b>			
RECREATION, LEIS & O/S	-38,601	-36,810	-36,729
CEMETERY	-32,588	-32,450	-33,076
ALLOTMENTS	-6,400	-4,200	-4,200
<b>TOTAL REVENUE INCOME</b>	<b>-196,844</b>	<b>-194,465</b>	<b>-189,382</b>
<b>CAPITAL</b>			
POLICY & FIN COM.-CAP EXP	0	0	0
<b>FINANCE</b>			
REC, LEIS & O/S-CAP EXP	0	0	0
PLAN, TOWN & ENV.-CAP EXP	0	0	0
<b>TOTAL CAPITAL FINANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL INCOME &amp; FINANCE</b>	<b>-196,844</b>	<b>-194,465</b>	<b>-189,382</b>
Less reduction in budget	0		0
<b>NET EXPENDITURE BEFORE TRANSFERS</b>	<b>434,702</b>	<b>441,118</b>	<b>415,104</b>
<b>ADD TRANSFERS TO PROVISIONS</b>			
POLICY & FINANCE COM.	11,400	11,400	11,400
RECREATION, LEIS & O/S	11,900	11,900	12,400
CEMETERY	0	0	0
PLANNING, TOWN & ENVIR.	0	0	0
<b>TOTAL TRANSFERS TO PROVISIONS</b>	<b>23,300</b>	<b>23,300</b>	<b>23,800</b>
<b>LESS TRANSFERS FROM PROVISIONS</b>			
POLICY & FINANCE COM.	0	0	-8,000
RECREATION, LEIS & O/S	-2,340	-7,340	-2,340
CEMETERY	-10,230	-230	-230
PLANNING, TOWN & ENVIR.	0	-26,598	0
<b>TOTAL TRANSFERS FROM PROVISIONS</b>	<b>-12,570</b>	<b>-34,168</b>	<b>-10,570</b>
<b>BUDGET REQUIRE BEFORE NEW BIDS</b>	<b>445,432</b>	<b>430,250</b>	<b>428,334</b>
<b>Add recurring bids for 2014/15</b>			
Policy & Finance			19,726
Recreation, Leis & O/S			1,100
Planning, Town & Env			2,500
<b>Add non-recurring bids for 2014/15</b>			
Policy & Finance			45,000
Recreation, Leis & O/S			34,596
Planning, Town & Env			6,000
<b>Less transfers from provisions</b>			<b>-76,956</b>
<b>SUB TOTAL NET NEW BIDS</b>			<b>31,966</b>
<b>COUNCIL'S NET BUDGET</b>	<b>445,432</b>	<b>430,250</b>	<b>460,300</b>
Additional Transfers from ( - ) or to Provisions	0	0	0
Transfers from ( - ) or to General Reserve	29,784	44,965	4,922
<b>COUNCIL'S PRECEPT BEFORE GRANTS</b>	<b>475,216</b>	<b>475,216</b>	<b>465,222</b>
To be met from Identifiable Grant from NFDC	-29,983	-29,983	-19,989
To be met from Transitional Grant from NFDC	0	0	0
<b>COUNCIL TAX PAYERS IN RINGWOOD</b>	<b>445,233</b>	<b>445,233</b>	<b>445,233</b>

**COUNCIL TAX LEVELS FOR 2013/14, 2014/15 & 2015/16**

	2013/14	2014/15	2015/16	Per Year	Per month
<b>Council Precept before Grant</b>	<b>360,760</b>	<b>475,216</b>	<b>465,222</b>		
<b>Council Tax Base</b>	<b>4,927.7</b>	<b>5,058.4</b>	<b>5,096.7</b>		
<b>Council Tax Per Band D Dwelling before grants</b>	<b>73.21</b>	<b>93.95</b>	<b>91.28</b>	<b>-£2.67</b>	<b>-0.22</b>
<b>Grant</b>		<b>-5.93</b>	<b>-3.92</b>	<b>£2.01</b>	<b>0.17</b>
<b>Council Tax Per Band D Dwelling after grants</b>	<b>73.21</b>	<b>88.02</b>	<b>87.36</b>	<b>-£0.66</b>	<b>-0.06</b>

**PLANNING, TOWN & ENVIRONMENT COMMITTEE**  
**NEW BUDGET PROPOSALS FOR 2014/15 (non recurring)**

**REPORT C**      **APPENDIX 'B'**

NO.	ITEM	REASON	15/16 £	16/17 £	17/18 £	NO.
1.	Crow Lane drainage improvements.	Additional work to the major scheme undertaken in the current financial year to improve drainage and alleviate flooding in Crow Lane	6,000			
2.	Crow Lane drainage works	Continuing annual maintenance associated with the drainage improvement works carried out in 2014/15 and proposed for 2015/16	2,000	2,000	2,000	
3.	Transfer from Developer's Contributions reserve		-8,000	-2,000	-2,000	

**RECREATION, LEISURE AND OPEN SPACES COMMITTEE**  
**NEW BUDGET PROPOSALS FOR 2014/15 (non recurring)**

NO.	ITEM	REASON	14/15 £	15/16 £	16/17 £	17/18 £	Priority
NO.	ITEM	REASON	15/16 £	16/17 £	17/18 £		1
1.	Replacement Tractor	Existing vehicle is not fit for purpose	17,000				2
2.	Replacement Tipper Truck	Existing vehicle is at end of life	9,000				
3.	Lightweight Breaker and tools	Identified requirement for this equipment	646				
4.	Metal door and posts for machine shed	To improve security	800				
5.	Tennis Court Improvements	To bring the tennis courts up to an acceptable standard	2,150				
6.	Play Area replacement safety surfaces	To replace worn and damaged soft surfacing around play park equipment	5,000				
7.	Replacement Skateboard Park	The existing skateboard park is not fit for purpose	?				
8.	Poulner lake access	To improve public access to the lakes	?				
9.	Long Lane all weather pitch	To increase provision and resilience	?				
10.	Carver's Play Area	To upgrade and replace existing play equipment	?				
11.	Staff training	There is a requirement for continuing staff training and development	800	800	800	800	
12.	Playground Inspections	To improve the inspection process and reduce risk	300	300	300	300	
13.	Available funding from reserves		-25,956				
		<b>TOTAL NET COSTS</b>	<b>9,740</b>	<b>1,100</b>	<b>1,100</b>	<b>1,100</b>	

**POLICY & FINANCE COMMITTEE**

**NEW BUDGET PROPOSALS FOR 2015/16 - Non Recurring**

NO	ITEM	REASON	BUDGET £	COMMENTS	PRIORITY
1.	The Place	To provide a dedicated drop in centre, youth facility and single point of contact for all youth services in Ringwood	40,000	This represents the RTC contribution to the overall project and will be funded from reserves.	
2.	File Management System/ Paperless office filing system. Non recurring.	Over 90% of the Town Council's communications are currently undertaken electronically, but, the current system does not provide adequate filing/retrieval of documents. Hard copy files are also required. This proposal will reduce hard copy filing.	2,500	This is linked to electronic filing and will allow whole files to be available outside the office. Once the system is fully operational, there will be staff savings in filing duties.	
3.	Car park clock refurbishment.	A maintenance contract covers the electronic elements of the clock. However, the paintwork now needs attention. Estimates for a good quality repaint, repair and provision of a protective barrier to avoid further damage from supermarket trollies indicate that the original provision would be inadequate.	2,500	This project was originally approved for inclusion in the 2013/14 budget but has slipped.	
		<b>TOTAL Non- Recurring Expenditure Bids</b>	<b>5,000</b>		

**POLICY & FINANCE COMMITTEE**

**NEW BUDGET PROPOSALS FOR 2015/16 - Recurring**

NO	ITEM	REASON	BUDGET £	COMMENTS	PRIORITY
1.	Vandalism – increased provision	The current provision, £1,262, is insufficient and is regularly exceeded.	219	This amount covers the additional costs that are not otherwise covered by insurance.	
2.	Staff Training (Office staff)	To meet identifiable training needs	957	Current provision is £1,028	
3.	Drop in Centre running costs	The proposed new drop in centre will incur increased running costs.	13,550	This is a full year cost. Actual costs in 2015/16 will depend on progress on building the facility	
4.	Property Maintenance	The current annual budget of £1,000 is insufficient to maintain and preserve the Town Council's building assets.	5,000	Annual rental income exceeds £36,000 pa.	
		<b>Total Recurring Expenditure Bids</b>	<b>19,726</b>		





# Recommended Staged Payments for The Place

D

The monthly value of works completed at Carvers Recreation Ground will be close to the following amounts:

## Month

February	£63,000
March	£50,000
April	£73,000
May	£104,000
June	£126,000

Note:- This does not include contingency sums and does not allow for retention.

## MINUTES OF THE CHRISTMAS LIGHTS SWITCH ON WASH UP MEETING

Held on Wednesday 7th January 2015 at 2.00pm

PRESENT: Cllr Christine Ford  
Cllr Jeremy Heron  
Cllr Gloria O'Reilly  
Cllr Michael Thierry  
Steve Nash – Town Clerk  
Jo Hurd – Deputy Town Clerk  
Mandy Oldfield  
Christine Smith  
Alyson Greenfield

### WHAT WORKED WELL

#### a. Grotto

Market Place is a good location. Face Grotto up towards High Street next year.

#### b. Stall holders creating a Market

- i Fees: £10 for Charity stalls (as previous year)  
£5 increase on other stalls  
Early bird booking fee
- i Deadline for booking applications to be agreed. Reminder sent out five days before the event of those who have not responded.
- i Ensure stall is appropriate for event and not too many of the same things being sold.

#### c. Cadets and Security avoiding issues

Worked well. Very professional and helpful throughout the event.

#### d. Staffing levels.

Worked well.

#### e. Web advertising (What's on, Inq, Places to Visit, NFDC, Tourist Sites,)

Check distribution email list is up to date with all advertising media. Programme of events to be placed in shops prior to the event to give out to public.  
Include the library to promote event through fliers and to promote on the day as they open on Saturday's.

### WHAT COULD BE IMPROVED

#### a. P.A. system extended into High Street (delay towers)

Agreed that this should be put in place. Look at cost for this to be implemented. To include Carols playing through the High Street, Southampton Road and Gateway.

#### b. Better advertising of the actual time the lights are switched on

This will be the same time every year at 6pm.

#### c. Time and place of Lantern Parade meeting place made more clear

To be added to the programme of events and advertising material

# E

**d. Lights extended to take in Fridays Cross, Southampton Road**

Agreed to add more lights in this area subject to cost.

**e. Size of stage and access**

Agreed to have a bigger stage for 2015 and to be placed by the wall (next to the church, backing onto A31). Barriers to be erected in this area to guide the evening lantern parade.

**f. Better lighting on stage**

Agreed.

**g. Maybe include a couple of Christmas trees on stage if room/cost**

This will be considered if cost is not too much.

**h. Type of fair rides and locations**

Fewer rides next year.

**i. Longer parade route to include Southampton Road / Fridays Cross**

- i Decision was made to keep the lantern parade route the same (The Furlong, down Meeting House Lane – one way road to the Market Place).
- i Agreed that the waiting time for parents and children in the Furlong area needs to be less.
- i Choir to stop singing as parade band approaches the Market Place. Parade band to continue to play.

**j. Bookings to be taken by Information Officers**

Agreed that Information Officers to take bookings and administration for stalls.

**k. Information out to Town Centre Residents**

Residents of Kings Arms Lane to be notified of road closure. Suggestion that the road could be made into a two way access for the duration of road closure.

**l. More street entertainment along High Street**

Agreed that the programme of events should include more street entertainment along High Street and Southampton Road. Look at obtaining sponsorship for entertainers.

**m. Radio advertising**

Include all radio stations to the 'press' email distribution list – Forest FM, Heart, etc. Advertising to include the Dorset area (Verwood)

**n. Bigger Snow Machines**

Look into cost.

**o. Better use of Gateway and promotion of Car Clock Sales on the day**

Agreed that having the Gateway building open was beneficial. Look into having car parking clocks available for sale at the 2015 event.

**p. Free Car Parking**

To promote small business day and free parking in NFDC car parks

## IDEAS FOR NEXT YEAR

### a. Same day annually (first Saturday in December)

Yes, must be an established event

### b. More categories for Shop Window Competition

Not thought necessary, but to look at an independent judge for the shop window competition.

### c. Competition to design Town Council Christmas Card (Cash prize and get to switch on the lights)

Agreed – Invite local schools and Art Group at Greyfriars to take part in competition. Councillors to judge the designs and announce winner and this will be used as the Town Council's Christmas card. Suggested that 6 runner-up designs be sold as a pack to customers.

### d. Celebrity Switch on

No, winner of card competition will get to switch on the lights

### e. More banners around town

Yes, locations to be looked at and ideas taken to council

### f. Furlong will hold event on the Sunday (whole weekend event then)

More co-ordination with Furlong and RTC

### g. Carr & Neave Window Display

To use the window as another form of advertisement in the town

### h. Nativity – Dressing up stand

To be placed in Market Place. Co-ordinate with Churches Together

### i. Lucky Dip – Martin's Newsagents Toys

These could be used as the presents for the Grotto if they are available in sufficient numbers.

### j. Parking (Park and Ride Scheme)

Suggestion of a Park & Ride scheme from either Carvers or the Bickerley into town would help with parking issues on the day. Concern about the ground being wet and this idea possibly not suitable for this event.

### k. Events Co-ordinator

Councillor Thierry suggested that the Town Clerk organise the Christmas Event as Mr Steve Nash in the same way that Fanfare For Spring and other events are organised by groups outside the Town Council. The Town Clerk was asked to prepare a report on how this might work.

## INCOME - CHRISTMAS EVENT 06/12/14

Inv No.	Debtor	Date Sent	Receipt No.	Date Received	Value £	VAT £	Total £	Due	Description
	<b>Invoices</b>								
800133	Rokill	08/07/14	BGC	24/07/14	125.00	25.00	150.00	0.00	Lantern
800135	Original White Hart	15/07/14	24339	11/11/14	125.00	25.00	150.00	0.00	Lantern
800296	Solent Coaches	14/08/14	7590	14/08/14	125.00	25.00	150.00	0.00	Lantern
800298	Cold Service Local	10/09/14	7666	16/09/14	175.00	35.00	210.00	0.00	Elf & Lantern
800299	Lets Accomodate	10/09/14	FPI	02/12/14	125.00	25.00	150.00	0.00	Lantern
800300	New Forest Farm Machinery	10/09/14	7697	06/10/14	125.00	25.00	150.00	0.00	Lantern
800315	Food For Thought	25/09/14	FPI	15/10/14	125.00	25.00	150.00	0.00	Lantern
800320	Roberts Jewellers	25/09/14	7709	22/10/14	125.00	25.00	150.00	0.00	Lantern
800321	Simply Beauty	25/09/14	7696	25/09/14	125.00	25.00	150.00	0.00	Lantern
800322	Townhouse	25/09/14	FPI	08/10/14	125.00	25.00	150.00	0.00	Lantern
800329	Ashtons	07/10/14	23696	03/10/14	125.00	25.00	150.00	0.00	Lantern
800331	Irving Palmer	08/10/14	7713	04/11/14	125.00	25.00	150.00	0.00	Lantern
800341	Peter Best	13/10/14	FPI	12/11/14	208.33	41.67	250.00	0.00	Tree
800342	Tree Management Co	13/10/14	FPI	28/11/14	208.33	41.67	250.00	0.00	Tree
800347	McCarthy & Stone	21/10/14	FPI	22/10/14	1,816.67	363.33	2,180.00	0.00	Trees
800348	Hearnes	21/10/14	FPI	29/10/14	250.00	50.00	300.00	0.00	Lanterns x 2
800350	Churchill Retirement	21/10/14	BGC	10/11/14	625.00	125.00	750.00	0.00	Lanterns x 2 & Tree
800357	Hays Travel	03/11/14	BGC	28/11/14	125.00	25.00	150.00	0.00	Lantern
800358	Ringwood Carnival	03/11/14	7720	18/11/14	375.00	75.00	450.00	0.00	Lanterns x 3
800360	Pampurred Pets	04/11/14	7700	10/10/14	125.00	25.00	150.00	0.00	Lantern
800364	William Guy	10/11/14	7728	27/11/14	175.00	35.00	210.00	0.00	Elf & Lantern
800383	The Crown Tap	25/11/14	24687	27/11/14	32.66	6.53	39.19	0.00	Lantern Outstanding Balance
800384	Cancelled (Prezzo)								
800386	Framptons	25/11/14	FPI	28/11/14	112.54	22.51	135.05	0.00	Lantern Outstanding Balance
800387	Sheerin Bettle	27/11/14	FPI	28/11/14	125.00	25.00	150.00	0.00	Lantern
800389	Patterson's Butchers	02/12/14	7735	04/12/14	250.00	50.00	300.00	0.00	Lanterns x 2
	<b>Total Invoices</b>				<b>5,978.53</b>	<b>1,195.71</b>	<b>7,174.24</b>		
	<b>Collection Pots</b>								
	Framptons - Collection		24530	20/11/14	12.46	2.49	14.95		
	Prezzo - Collection		24532	20/11/14	86.73	17.35	104.08		
	Crown Tap - Collection		24533	20/11/14	92.34	18.47	110.81		
	<b>Total Collection Pots</b>				<b>191.53</b>	<b>38.31</b>	<b>229.84</b>		
	<b>TOTAL SPONSORS</b>				<b>6,170.06</b>	<b>1,234.01</b>	<b>7,404.07</b>		
	<b>Grants</b>								
	Radion				500.00	0.00	500.00		
	Cllr Ford				500.00	0.00	500.00		
	Awards For All				9,988.00	0.00	9,988.00		
	<b>TOTAL GRANTS</b>				<b>10,988.00</b>	<b>0.00</b>	<b>10,988.00</b>		

# E

	<b>Stalls</b>							
	Happy Dogs		7574	09/06/14	10.00	0.00	10.00	
	RBL		7577	27/06/14	10.00	0.00	10.00	
	Ringwood Guides		126439	07/07/14	10.00	0.00	10.00	
	Unite		7586	28/07/14	10.00	0.00	10.00	
	Phoenix Trading		7591	19/08/14	20.00	0.00	20.00	
	Funky Faces		7592	19/08/14	30.00	0.00	30.00	
	V Graham Chestnut		7579	07/07/14	50.00	0.00	50.00	
	V Green Woodturning		7582	11/07/14	50.00	0.00	50.00	
	Amnesty		23316	30/09/14	10.00	0.00	10.00	
	Wildgoose		7658	10/09/14	50.00	0.00	50.00	
	Parkin		7692	29/09/14	50.00	0.00	50.00	
	Legg Soul Shed		7704	17/10/14	30.00	0.00	30.00	
	Kedman		7711	29/10/14	50.00	0.00	50.00	
	Hog & Lamb Spitroast		7695	01/10/14	50.00	0.00	50.00	
	RSPCA		7699	09/10/14	10.00	0.00	10.00	
	Mudge		7702	13/10/14	30.00	0.00	30.00	
	Simon Jarvis		7708	21/10/14	30.00	0.00	30.00	
	G Knott		7710	24/10/14	10.00	0.00	10.00	
	Avon Organics		128716	31/10/14	10.00	0.00	10.00	
	Broomfield		128753	31/10/14	10.00	0.00	10.00	
	Mr Jerome		24019	31/10/14	10.00	0.00	10.00	
	T Poland		24020	31/10/14	10.00	0.00	10.00	
	Betterton		127881	31/10/14	10.00	0.00	10.00	
	S Chaney		128658	31/10/14	10.00	0.00	10.00	
	V Bailey		128659	31/10/14	10.00	0.00	10.00	
	Caswell/Taylor		128660	31/10/14	10.00	0.00	10.00	
	WoolnWood		128661	31/10/14	10.00	0.00	10.00	
	K Stone Meat		24081	31/10/14	10.00	0.00	10.00	
	Teds		128919	05/11/14	30.00	0.00	30.00	
	Coach House		129002	10/11/14	10.00	0.00	10.00	
	Tony Caterer		24317	10/11/14	60.00	0.00	60.00	
	The Hive		24493	18/11/14	10.00	0.00	10.00	
	CTIR		129156	20/11/14	10.00	0.00	10.00	
	The Stock Out		7712	03/11/14	30.00	0.00	30.00	
	Abbey Jones		7713	04/11/14	30.00	0.00	30.00	
	Jo Tilbury		7717	13/11/14	10.00	0.00	10.00	
	Dawn Weet		7718	14/11/14	30.00	0.00	30.00	
	P Kiddy		7719	17/11/14	30.00	0.00	30.00	
	Jacqui Oliver		7722	20/11/14	50.00	0.00	50.00	
	John Wilmouth		7723	24/11/14	30.00	0.00	30.00	
	Irving Palmer		7725	25/11/14	30.00	0.00	30.00	
	Les Benham		7726	25/11/14	30.00	0.00	30.00	
	Looby Loo Designs		7730	27/11/14	30.00	0.00	30.00	
800314	DP Herbs	25/09/14	FPI	26/09/14	50.00	0.00	50.00	
800359	Veggie Patch	03/11/14	FPI	07/11/14	30.00	0.00	30.00	
800367	Anne-Marie Atkinson	10/11/14	FPI	10/11/14	10.00	0.00	10.00	
	Kelly Payne		129370	27/11/14	10.00	0.00	10.00	
	Made Closer		24769	28/11/14	60.00	0.00	60.00	
	Gary Smart		24662	26/11/14	100.00	0.00	100.00	
	Gary Smart		130832	22/12/14	100.00	0.00	100.00	
	Graham Amusements		7733	02/12/14	30.00	0.00	30.00	
	Dianne Hassett Love 2 Spice		129934	08/12/14	10.00	0.00	10.00	
	Robert Heron Xmas Trees		25683	11/12/14	10.00	0.00	10.00	
	Utility Warehouse		130677	19/12/14	10.00	0.00	10.00	
	<b>TOTAL STALLS</b>				<b>1,450.00</b>	<b>0.00</b>	<b>1,450.00</b>	
	<b>Donations</b>							
	Bodyshop		23244	30/09/14	10.00	0.00	10.00	
	Original White Hart - Collection		24531	20/11/14	7.46	0.00	7.46	
	Morris Dancers		129944	08/12/14	20.41	0.00	20.41	
	Bucket Collection		129942	08/12/14	37.17	0.00	37.17	
	<b>TOTAL DONATIONS</b>				<b>75.04</b>	<b>0.00</b>	<b>75.04</b>	
	<b>Santa's Grotto</b>		25369	08/12/14	396.08	79.22	475.30	
	<b>TOTALS</b>				<b>19,079.18</b>	<b>1,313.23</b>	<b>20,392.41</b>	

#### ANALYSIS

- Sponsors	6170.06
- Grants	10988.00
- Stalls	1450.00
- Donations	75.04
- Santa's Grotto	396.08

**19079.18**

#### AGRESSO CODING

R080 TA121 - Christmas Event	8591.18
R060 TM685 - Grants Unapplied	500.00
Clr Ford	9988.00
Awards For All	

**19079.18**