

OPEN SESSION: There were 4 members of the public present to speak on Grant Aid applications.

MINUTES OF THE POLICY & FINANCE COMMITTEE

Held on 15th April 2015 at 7.00pm

PRESENT: Cllr J D Heron (Chairman)
Cllr W S Rippon-Swaine (Vice Chairman)
Cllr S Burgess-Kennar
Cllr L C Ford
Cllr G J O'Reilly
Cllr B H Terry
Cllr A C Wiseman

IN ATTENDANCE: Steve Nash, Town Clerk
Rory Fitzgerald, Finance Manager
Nicola Vodden, Meetings Administrator

The Town Clerk reported that apologies for absence had been received from Cllr Woodfield and Cllr Stokes.

F/5220 DECLARATIONS OF INTEREST

The Chairman declared a non-pecuniary interest in transaction number 2000874 due to a family connection.

Cllr Burgess-Kennar declared a non-pecuniary interest in transaction number 2000864 due to a family connection.

F/5221 MINUTES OF THE LAST MEETING

The question raised at Full Council (C/5667) regarding minute F/5219 was resolved and amended by removing 'is requested to consider' so that it reads 'the Council reject the recommendation...'.

RESOLVED: That the minutes of the meeting held on 18th March 2015, having been circulated and amended, be approved and signed by the Chairman as a correct record.

F/5222 MONTHLY FINANCIAL REPORTS

Members considered the Monthly Financial Reports attached to these minutes as *Annex A*.

The RFO indicated that the questions arising from the last meeting had been covered in his report. He reported that the expectation was that a larger transfer to reserves will be made than anticipated. Larger movements on budget are due to expenditure and income for 'The Place', however funding had been received from HCC and NFDC were being chased for their contribution.

The Chairman indicated that currently the end of year accounts were expected to be in a comfortable position, with the amount in reserves being better than initially thought. There is

expected to be significant expenditure in the coming year as it would be necessary to replace some capital equipment and as the grant from NFDC peters out, this will have a significant effect on available funds.

RESOLVED:

- 1) That the list of cheque payments on the Imprest account be authorised. Cllrs Heron and Burgess-Kennar signed the report.
- 2) That the list of Petty Cash payments be authorised. Cllrs Heron and Burgess-Kennar signed the report.
- 3) That the Statement of Town Council Balances be received and noted.
- 4) That the Inter Account Transfer be authorised. Cllrs Heron and Burgess-Kennar signed the report.
- 5) That the list of Petty Cash Food Purchase and Sales for the Drop In be noted.
- 6) That the Finance Manager's preliminary draft Year End report be noted.

ACTION R Fitzgerald

F/5223

GRANT AID

Members considered applications for Grant Aid from Ringwood Town Youth FC, Avon Valley Dementia Pals and Ringwood and Bransgore Dementia Action Group (*Annex B*).

Ringwood Town Youth FC - Phil King, Chairman of Ringwood Town Football Club made an application for Grant Aid for £400, towards the overall costs of staging the annual football tournament for the youth section of the club, which includes children between the ages of 6 and 15. He explained that it's the 16th year that the tournament has been held and over 50 teams will be competing. Members agreed that a grant of £400 be awarded.

Avon Valley Dementia Pals – Alan Blake, Trustee for the group made an application for Grant Aid for £300. He explained that they are a local community group with charitable status operating in the Ringwood and Fordingbridge area. It's a mens walking group for people with dementia which meets once a fortnight, which can also provide one-to-one outings. They have 4 volunteer drivers and costs include training, DBS checks, mileage allowances and parking fees. Members agreed to award £300.

Ringwood and Bransgore Dementia Action Group – Krista Allardyce, Joint Chairman for the group made an application for Grant Aid for £800, to cover printing costs, a business resource pack and volunteer expenses. She explained that they were a new organisation with a small volunteer group, with the aim of improving awareness to make Ringwood, Bransgore and the surrounding area, a Dementia Friendly Community. Funding was expected from other sources in the future, however costs were already being incurred, including £170 for printing costs.

The Chairman commented that whilst he wished to support the group and was impressed with their aim, he would find it difficult, in the absence of financial information, budgets or projections, to base a decision to award Town Council money on the application submitted. He suggested that it would be more appropriate to apply for a particular item and a small amount to assist with start-up costs and gave her the option of dealing with it on that basis or deferring the decision until more information was available.

Cllr O'Reilly proposed that as the invoice for the printing was evidence, that an award be made for £170 to cover that and the Town Council also make a small contribution of £200 to help with start-up costs. Members were in agreement that an award of £370 be made.

The Town Clerk indicated that he had supported local groups in making applications for larger amounts of funding from other sources, for example, National Lottery funding and would be happy to assist in relation to this.

RESOLVED: That, under Section 137 of the Local Government Act 1972,

- 1) a grant of £400 be awarded to Ringwood Town Youth FC to help with the costs associated in organising their annual football tournament;
- 2) a grant of £300 be awarded to Avon Valley Dementia Pals towards the costs of providing their service to people with dementia;
- 3) a grant of £370 be awarded to Ringwood and Bransgore Dementia Action Group towards printing and start-up costs.

ACTION A Greenfield

There being no further business, the Chairman closed the meeting at 7:38pm.

Note: The text in the Action Boxes above does not form part of these minutes.

RECEIVED
29th April 2015

APPROVED
17th June 2015

TOWN MAYOR

COMMITTEE CHAIRMAN

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RINGWOOD TOWN COUNCIL

FINANCIAL REPORTS FOR

POLICY & FINANCE COMMITTEE MEETING

15TH APRIL 2015

POLICY AND FINANCE COMMITTEE 15TH APRIL 2015**LIST OF PAYMENTS FROM IMPREST BANK ACCOUNT
FOR THE PERIOD 1ST TO 31ST MARCH 2015**

Date	Trans No	Details	Location	Description	Amount £
2015-03-05	2000840	Herbert H Drew & Son Ltd	The Place	Value of Works	85,922.05
2015-03-05	2000847	Peter Noble	Carvers	Weld new chains and lock onto gate	35.24
2015-03-05	2000848	Supplies Team	Gateway	HP 301XL ink cartridge	35.24
2015-03-05	2000842	Kim Allis	Gateway	Admin services February 2015	131.47
2015-03-06	2000844	New Forest Citizen's Advice Bureau	Gateway	Grant P & F 25/02/15	800.00
2015-03-06	2000843	Ellingham & Ringwood Rugby Club	Gateway	Grant P & F 25/02/15	400.00
2015-03-09	2000849	New Forest District Council	Gateway	Contribution HPSN2 100MB data circuit 01/09/14 to 31/08/15	9,720.00
2015-03-09	2000851	Page & Pulford Ltd	Markets	Artwork for Italian Market Poster	36.00
2015-03-09	2000846	Peter Noble	Machinery	Service and repairs to Kubota F3680 mower	1,945.22
2015-03-09	2000850	Vodafone	Groundsmen	Mobile phones to 4th March 2015	68.20
2015-03-12	2000854	4Youth	Youth Facilities	Training Gill Stevens ABC Level 2 Award	450.00
2015-03-12	2000858	New Forest District Council	Gateway	Contribution to six monthly line rental for CCTV	4,029.00
2015-03-12	2000859	Fleet Line Markers	Football Ground	White line marking paint	554.40
2015-03-12	2000852	Letters & Logos Ltd	Allotments	Signs	92.16
2015-03-19	2000867	TUFF	Summer Entertainment	Delivery of Play Sessions in the Summer holidays 2014	1,268.00
2015-03-19	2000868	Hampshire County Council	Cemetery	USB drive 32gb for CCTV system	14.26
2015-03-19	2000869	Hampshire County Council	Gateway	Stationery	27.62
2015-03-19	2000865	Fernhill Wholesale	Gateway	Items to sell in VIC	252.10
2015-03-19	2000866	J Eede	Jubilee Gardens	First visit to rid of moles	120.00
2015-03-19	2000861	Ringwood Property Maintenance	Southampton Road	Clearing of gutters	75.00
2015-03-19	2000862	ITEC	Gateway	Photocopying and gold support	71.94
2015-03-19	2000863	Letters & Logos Ltd	Castleman Trail	Clear Perspex panel	41.40
2015-03-19	2000864	Barbara Woodfield	Gateway	Mayor's allocated and non-allocated allowance	301.00
2015-03-19	2000853	Rescue Rod	The Place	Repair works to mains supply water pipe	720.00
2015-03-19	2000870	TLC Online	Gateway	A4 headed paper x 1000 sheets	60.00
2015-03-19	2000860	Screwfix	Carvers	Padlock for gate	37.99
2015-03-23	2000871	SITA UK Ltd	Cemetery	Refuse Collection	565.92
2015-03-23	2000872	Alexandra	Groundsmen	Men's Jacket	33.59
2015-03-23	2000873	Ringwood Pest Control	Cemetery	Bee Treatment	64.00
2015-03-23	2000874	Robert Heron	Churchyard	Reduce height of Yew Tree & Holly Tree	475.00
2015-03-23	2000875	Forest Newspapers Ltd	Gateway	Ad for Design a Christmas Card in 18/03/15 edition	72.00
2015-03-23	2000876	Elliott Brothers Ltd	Cemetery	Locknut and Hanson Cement For Seat	29.27
2015-03-30	2000877	SSE Contracting	Carvers	Street Lighting Maintenance	215.10
2015-03-30	2000878	STN	Greenways	Investigate Lights Flickering	78.00
2015-03-30	2000879	HH&DE Drew Ltd	Open Spaces/ Football	Weed Killer, Moss Killer & White line powder	317.26
2015-03-31	2000880	Sheerin Bettle	The Place	Professional services Interim account 1 of 5	2,939.61
2015-03-31	2000881	Community First New Forest	Gateway	DBS check for Nicky Dicken Fuller	51.50
2015-03-31	2000882	Herbert H Drew & Son Ltd	The Place	Interim payment 2	42,450.66
2015-03-31	2000885	Kim Allis	Gateway	Admin services March 2015	273.97
2015-03-31	2000886	Letters & Logos Ltd	Gateway	Poster Paper	33.58
2015-03-31	2000887	HCC	Allotments	Number Boards	309.13
2015-03-31	2000888	WP Group	Machinery	Diesel	1,563.52
2015-03-02	SO	TLC On-line	Gateway	Web Site Maintenance - March 2015	80.00
2015-03-02	DD	Aviva	Gateway	Business Insurance - March 2015	818.99
2015-03-11	BGC	Austin & Wyatt	92 Southampton Road	Agents Fees - March 2015	130.00
2015-03-17	LloydsCC	Amazon	Gateway	Light Bulbs	58.80
2015-03-17	LloydsCC	Amazon	Cemetery	CCTV signs	9.75
2015-03-17	LloydsCC	AJR Engraving	Carvers	Keys for gate x 12	60.00
2015-03-16	On-Line	Hampshire C.C.	Gateway	Pension February 2015	5,075.75
2015-03-20	On-Line	Inland Revenue	Gateway	February 2015	4,761.89
2015-03-25	Telepay	Staff	Gateway	March 2015	19,853.72
TOTAL					187,529.30

AUTHORISATIONS

DATE

15th April 2015

15th April 2015

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POLICY AND FINANCE COMMITTEE 15TH APRIL 2015

**LIST OF PAYMENTS FROM PETTY CASH RTC ACCOUNT
FOR THE PERIOD 1ST TO 31ST MARCH 2015**

Date	Voucher No	Details	Location	Description	Amount £
Mar					
2015-03-03	03/01	Waitrose	Gateway	Coffee & Coffee Mate	5.00
2015-03-03	03/02	Waitrose	Gateway	Air freshner & Coffee	11.18
2015-03-04	03/03	Ringwood Vision	Gateway	Eye Sight Test - L Adams	10.00
2015-03-06	03/04	Waitrose	Gateway	Milk	0.89
2015-03-10	03/05	Ringwood Plumbing	Cemetery	Washers	1.65
2015-03-10	03/06	Mr Corcoran	Allotments	Key Deposit Return	10.00
	03/07	Cancelled			
2015-03-10	03/08	Waitrose	Gateway	Milk	1.78
2015-03-20	03/09	Waitrose	Gateway	Milk	1.78
2015-03-25	03/10	RG Duckworth	Taxi Rank & Notice Boards	Cleaning	20.00
2015-03-30	03/11	Waitrose	Gateway	Milk	1.89
2015-03-30	03/12	Mr Gurney	Allotments	Key Deposit Return	10.00
				TOTAL	74.17

**LIST OF PAYMENTS FROM PETTY CASH YOUTH ACCOUNT
FOR THE PERIOD 1ST TO 31ST MARCH 2015**

Date	Voucher No	Details	Location	Description	Amount £
Mar					
2015-03-06	03/01	Sainsburys	Drop In Centre	Food Purchases To Be Sold	14.10
2015-03-09	03/02	Morrisons	Drop In Centre	Food Purchases To Be Sold	8.36
2015-03-11	03/03	Morrisons	Drop In Centre	Food Purchases To Be Sold	2.00
				TOTAL	24.46

AUTHORISATIONS

DATE

15th April 2015

15th April 2015

POLICY AND FINANCE COMMITTEE 15TH APRIL 2015**BANK BALANCES**

<u>Account Name</u>	<u>Year Ended</u> <u>31/03/2014</u>	<u>As At</u> <u>28/02/2015</u>	<u>As At</u> <u>31/03/2015</u>
	£	£	£
Imprest (Current) Account	6,287	297,122	19,953
Business Account	142,313	99,578	114,602
Investment Account	150,000	0	200,000
Ground Floor G/Ways Rent Deposit	7,011	7,018	7,018
Petty Cash - Imprest	87	159	84
Petty Cash - Youth	50	50	50
VIC Change Float	50	50	50
Information Desk Float	0	75	75
TOTAL BANK BALANCES	305,798	404,052	341,833

Note

1. The bank accounts were reconciled as at 31st March 2015.
2. With reference to the Ground Floor Greenways Rent Deposit Account, the initial balance of £7,000 plus interest accrued will be paid over to the tenant at the end of the tenancy subject to the Council having no cause to claim funds due to damages.
3. A temporary nominal account has been implemented to act as a change float for the VIC. This will be in operation only for the period when the VIC is open during the spring and summer at weekends and bank holidays.
4. A nominal account has been implemented to reflect the float held by the Information Desk.

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POLICY AND FINANCE COMMITTEE 15TH APRIL 2015

INTER ACCOUNT TRANSFER AUTHORISATIONS

£

IMPREST ACCOUNT TO BUSINESS ACCOUNT

0

BUSINESS ACCOUNT TO IMPREST ACCOUNT

0

INVESTMENTS & RE-INVESTMENTS

200,000

AUTHORISATIONS

DATE

15th April 2015

15th April 2015

POLICY AND FINANCE COMMITTEE 15TH APRIL 2015**Drop In Centre Petty Cash (Food Purchases & Sales)**

	Food Purchases	Food sales	Surplus/ (-Deficit)	Cumulative Surplus/ (-Deficit)
	£	£	£	£
April	82.40	98.00	15.60	15.60
May	125.34	100.00	-25.34	-9.74
June	36.79	61.60	24.81	15.07
July	75.05	67.00	-8.05	7.02
August	62.14	56.00	-6.14	0.88
September	97.20	182.00	84.80	85.68
October	33.12	0.00	-33.12	52.56
November	52.67	114.00	61.33	113.89
December	19.98	48.50	28.52	142.41
January	20.66	37.50	16.84	159.25
February	0.00	0.00	0.00	159.25
March	24.46	0.00	-24.46	134.79
Total	629.81	764.60	134.79	

NB Due to the break in at the Drop In Centre, it was necessary to replenish food stocks in May

REPORT TO POLICY & FINANCE COMMITTEE – 15th April 2015
BUDGETARY CONTROL - 2014/15 Period 12

1. BACKGROUND

- 1.1 The purpose of this report is to inform Members of the actual income and expenditure for the year to March 2015, and to provide a preliminary indication of the year end position.

2. APRIL 2014 TO MARCH 2015

- 2.1 Page 1 of Appendix 1 attached to this report shows that the Council's actual net Committee expenditure for the year is £428,891, or 97.7% of revised planned expenditure for the year.
- 2.2 The previous forecast outturn, produced at the end of quarter 3, indicated likely gross expenditure of £638,258. The preliminary outturn figure is £577,449, but several significant transactions have yet to be processed, including the Council's share of the Ringwood Gateway costs together with reimbursement of the Town Council's expenditure on the shared building.
- 2.3 Expenditure on The Place has now exceeded £146,000 and this has largely been met from grant income. A further instalment of £37,852 has been requested from NFDC.
- 2.4 Revenue income received to date, excluding precepts, amounts to £211,028 which exceeds the amount planned for the year. This amount includes some additional generated income, with associated costs included in the expenditure total, and some grant income, again in connection with expenditure, which was not included in the revised forecasts. However, whilst there remains concern that some planned income targets will not be achieved in some of the sports activities, cemetery income has significantly exceeded expectations.
- 2.5 The net impact of the changes will be a modest decrease in net expenditure of approximately £10,000. This will enable an increased transfer to the general reserve of around £70,000, as previously reported.
- 2.6 Pages 2 and 3 of Appendix 1 show the financial position and predicted outturn for this Committee, the Recreation, Leisure and Open Spaces Committee and the Planning, Town and Environment Committee.
- 2.7 There is a significant increase in "Other" expenditure of the Policy & Finance Committee. This is due to increased expenditure on Christmas activities of £17,726 which was funded from grants and donations of £19,589, increased expenditure on CCTV of £4,500 and increased expenditure on event tickets of £4,937 which has generated additional receipts of £5,481.
- 2.8 Also within Policy & Finance Committee, transfers from provisions have been made in respect of CCTV (£4,500) and The Place (£5,500). The latter amount is a provisional sum which is dependent on receipt of an expected contribution from NFDC and may therefore change.
- 2.9 Within Recreation, Leisure & Open Spaces Committee, there has been a significant underspend on maintenance budgets. The most significant of these is Dr Little's Garden, for which planned work has yet to take place, saving £3,800. There have been more modest underspends in respect of tree safety work, fencing and maintenance of play areas which each saw an underspend of approximately £1,000. Maintenance in closed graveyards was underspent by almost £1,500.

3. FINANCIAL IMPLICATIONS

- 3.1 The predicted outturn is likely to be slightly lower than that indicated at the March meeting. The balance of the General Reserve at 1st April 2014 was £124,163, following the rationalisation of a number of historic reserves and provisions. This is now predicted to increase by £70,000 to £195,000 at the end of March 2015.
- 3.2 The balance of the provisions and capital reserves at March 2015 is currently forecast to be £156,188, following planned investments, additional expenditure including the replacement toilet facilities at Long Lane, receipt of S106 monies and transfers from the revenue account. Note that limited contributions to fund development of "The Place" will be taken from reserves with the main contribution happening next year, subject to agreement from NFDC on phasing their contribution to the scheme. The earmarked reserve will enable the expenditure to be incurred on those specific expenditure items in future years without affecting the General Reserve balance.
- 3.3 Reserves are currently predicted to be at a level considered prudent for an authority of this size but balances are expected to be depleted next year to support planned investment.

4. RECOMMENDATION

It is **recommended** that:-

- 4.1 This report is noted.

For further information please contact: or Steve Nash, Town Clerk
Rory Fitzgerald, Finance Manager Tel: 01425 484720
Tel: 01425 484723 steve.nash@ringwood.gov.uk
rory.fitzgerald@ringwood.gov.uk

SUMMARY BUDGETARY CONTROL REPORT
PERIOD APRIL 2014 - March 2015

ALL COMMITTEES	Original Budget	Revised Budget	Year To Date		Annual Forecast Outturn
			Actual	Unspent Budget	
	£		£	£	£
REVENUE EXPENDITURE					
POLICY & FINANCE COMMITTEE	342,004	344,249	332,208	12,041	369,284
RECREATION, LEIS & O/S COM	270,501	244,390	229,741	14,649	239,400
PLANNING TOWN & ENVIRON	19,042	18,313	15,500	2,813	18,013
TOTAL REVENUE EXPENDITURE	631,547	606,952	577,449	29,503	626,697
CAPITAL EXPENDITURE					
POLICY & FINANCE COMMITTEE	0	3,500	146,187	-142,687	110,000
RECREATION, LEIS & O/S COM	0	0	37	-37	37
PLANNING TOWN & ENVIRON	0	26,598	26,598	0	26,598
TOTAL CAPITAL EXPENDITURE	0	30,098	172,822	-142,724	136,635
TOTAL EXPENDITURE	631,547	637,050	750,271	0 -113,221	763,332
REVENUE INCOME					
POLICY & FINANCE COMMITTEE	-119,255	-124,630	-124,459	-171	-146,565
RECREATION, LEIS & O/S COM	-77,589	-73,460	-86,569	13,109	-80,991
PLANNING TOWN & ENVIRON	0	0	0	0	0
TOTAL REVENUE INCOME	-196,844	-198,090	-211,028	12,938	-227,556
CAPITAL INCOME & FINANCE					
POLICY & FINANCE COMMITTEE	0	0	-110,351	110,351	-110,000
RECREATION, LEIS & O/S COM	0	0	0	0	0
PLANNING TOWN & ENVIRON	0	0	0	0	0
TOTAL CAPITAL INCOME & FINANCE	0	0	-110,351	110,351	-110,000
TOTAL INCOME	-196,844	-198,090	-321,379	123,289	-337,556
Less Reduction in Budget					
COUNCIL'S NET COMMITTEE EXPEND	434,703	438,960	428,891	10,069	425,776
Add Transfers To Provisions	23,300	23,300	23,300	0	23,300
Deduct Transfers from Provisions	-12,570	-34,418	-44,648	0	-44,898
Transfer to/ from(-) General Reserve	29,783	47,374	67,673	0	71,038
Budget Required before new bids & grants	475,216	475,216	475,216	0	475,216
Transitional & Identifiable grant from NFDC	-29,983	-29,983	-29,983	0	-29,983
Net Precept 2013/14	445,233	445,233	445,233	0	445,233
Non recurring bids for 2014/15 included above					
POLICY & FINANCE COMMITTEE	12,400	12,400	5,263	7,137	12,400
RECREATION, LEIS & O/S COM	23,800	23,800	250	23,550	23,800
PLANNING TOWN & ENVIRON	2,500	2,500	0	2,500	2,500
Less transfer from provisions	-10,000	-10,000	0	-10,000	-10,000

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	Original Budget £	Revised Budget £	Year To Date			Annual Forecast Outturn £
			Actual £	Profiled Orig Bud £	Variance From O.B. £	
POLICY & FINANCE COMMITTEE						
EXPENDITURE						
Establishment	108,341	105,906	100,341	0	8,000	107,101
Maintenance	24,330	28,340	6,663	0	17,667	28,690
Employee Direct Costs	2,000	1,998	2,276	0	-276	2,350
Employee Allocated Costs	100,153	96,819	94,867	0	5,286	96,300
Member Costs	10,147	10,147	8,116	0	2,031	10,047
Grants	9,000	9,000	9,449	0	-449	9,500
Festival Expenses(net)	0	0	300	0	-300	0
Other	67,533	71,243	89,400	0	-21,867	94,500
Debt Charges	20,500	20,796	20,796	0	-296	20,796
Capital	0	3,500	146,187	0	-146,187	110,000
COMMITTEE EXPENDITURE	342,004	347,749	478,395	0	-136,391	479,284
INCOME						
INCOME						
Revenue Income	-119,255	-124,630	-124,459	0	5,204	-146,565
Capital Income/Finance	0	0	-110,351	0	110,351	-110,000
TOTAL COMMITTEE INCOME	-119,255	-124,630	-234,810	0	115,555	-256,565
TOTAL NET EXPENDITURE BEFORE TRANSFERS TO PROVS	222,749	223,119	243,585	0	-243,585	222,719
Add Transfers To Provisions	11,400	11,400	11,400	0	0	11,400
Deduct Transfers From Provisions	0	-250	-10,480	0	10,480	-10,730
TOTAL NET EXPENDITURE AFTER TRANSFERS TO PROVS	234,149	234,269	244,505	0	10,480	223,389
HOLDING ACCOUNTS						
EXPENDITURE						
Employee Direct Costs	376,837	370,077	366,608	0	10,229	370,077
HOLDING ACCOUNTS EXPEND.	376,837	370,077	366,608	0	10,229	370,077
HOLDING ACCOUNTS INCOME	-376,837	-14,163	-366,608	0	-10,229	-370,077
TOTAL NET EXPENDITURE	0	355,914	0	0	0	0

	Original Budget	Revised Budget	Year To Date			Annual Forecast
	£	£	Actual	Profiled	Variance	Outturn
			£	£	£	£
RECREATION, LEISURE & OPEN SPACES COMMITTEE EXPENDITURE						
Establishment	13,192	12,160	10,725	0	2,467	12,410
Maintenance	25,594	27,950	18,228	0	7,366	20,850
Machinery	12,696	14,250	10,831	0	1,865	13,050
Employee Direct Costs	800	850	672	0	128	850
Employee Allocated Costs	131,660	125,636	126,110	0	5,550	125,636
Planters	514	500	0	0	514	500
Activities Expenses	10,229	8,550	7,754	0	2,475	8,700
Other	1,182	1,425	1,308	0	-126	1,425
Capital Expenditure	0	0	37	0	-37	37
CEMETERY						
Establishment	4,482	4,430	4,472	0	10	4,660
Maintenance	23,598	3,600	5,504	0	18,094	6,300
Employee Allocated Costs	32,514	31,443	31,147	0	1,367	31,443
ALLOTMENTS						
Establishment	1,234	1,200	920	0	314	1,200
Maintenance	822	900	661	0	161	850
Employee Allocated Costs	11,784	11,296	11,178	0	606	11,296
Other	200	200	230	0	-30	230
COMMITTEE EXPENDITURE	270,501	244,390	229,778	0	40,725	239,437

INCOME						
Recreation, Leisure & O/S	-38,601	-36,810	-39,743	0	1,142	-36,466
Cemetery	-32,588	-32,450	-42,442	0	9,854	-40,150
Allotments	-6,400	-4,200	-4,384	0	-2,016	-4,375
Capital Expend Finance	0	0	0	0	0	0
COMMITTEE INCOME	-77,589	-73,460	-86,569	0	8,980	-80,991

TOTAL NET EXPENDITURE BEFORE TRANSFERS TO PROVS	192,912	170,930	143,208	0	49,705	158,446
Add Transfers To Provisions	11,900	11,900	11,900	0	0	11,900
Deduct Transfers From Provisions	-12,570	-7,570	-7,570	0	-5,000	-7,570
TOTAL NET EXPENDITURE AFTER TRANSFERS TO PROVS	192,242	175,260	147,538	0	44,705	162,776

	Original Budget	Revised Budget	Year To Date			Annual Forecast
	£	£	Actual	Profiled	Variance	Outturn
			£	£	£	£
PLANNING, TOWN & ENVIRONMENT COMMITTEE EXPENDITURE						
Establishment	4,093	4,150	1,343	0	2,750	3,850
Employee Allocated Costs	14,949	14,163	14,157	0	792	14,163
Capital Expenditure	0	26,598	26,598	0	-26,598	26,598
COMMITTEE EXPENDITURE	19,042	44,911	42,098	0	-23,056	44,611
INCOME						
Capital Income & Finance	0	0	0	0	0	0
COMMITTEE INCOME	0	0	0	0	0	0
TOTAL NET EXPENDITURE BEFORE TRANSFERS TO PROVS	19,042	44,911	42,098	0	-23,056	44,611
Add Transfers To Provisions	0	0	0	0	0	0
Deduct Transfers From Provisions	0	-26,598	-26,598	0	26,598	-26,598
TOTAL NET EXPENDITURE AFTER TRANSFERS TO PROVS	19,042	18,313	15,500	0	3,542	18,013

RINGWOOD TOWN COUNCIL

B

POLICY & FINANCE COMMITTEE 15TH APRIL 2015

GRANTS 2015/2016

GRANTS REQUESTED

	PREVIOUS GRANTS PAID			
	2012/13	2013/14	2014/15	REQD
	£	£	£	£
Ringwood Town Youth Football Club			400	400
Avon Valley Dementia Pals	0	0	0	300
Ringwood & Bransgore Dementia Action Group	0	0	0	800
			Total	1,500

2015/16 FUNDS AVAILABLE

	£
2015/16 Budget	9,000
Total Funds available	9,000
Less Paid	0
Total Unspent @ 15/04/15	9,000

2015/16 GRANTS PAID TO DATE

	Min Ref	£	SECTION	SECTION
			137	145
		£	£	£
TOTAL		0	0	0

2015/16 GRANTS REJECTED TO DATE

	Meeting	Min Ref	Reason

2015/16 GRANTS DEFERRED TO DATE

	Meeting	Min Ref	Reason



**Ringwood
Town Council
Grant Aid**

Ringwood Gateway, The Furlong, Ringwood, Hampshire, BH24 1AT
Tel: 01425 473883. Email: town.council@ringwood.gov.uk

APPLICATION FOR GRANT AID

Applicant's Details

Name of Organisation requesting grant	Ringwood Town Youth FC
Postal Address	[REDACTED]
Name of Contact	Phil King
Contact's telephone number	[REDACTED]
Contact's email:	[REDACTED]

Details of Grant Request

Amount requested	£ £400
What is the purpose of the grant?	<p>To help with the costs of staging the annual Ringwood Town Youth FC football tournament.</p> <p>Now in its 16th year it provides an open 6-a-side football tournament to all children aged 6-15.</p> <p>It's being held at Ringwood Town FC on 30 and 31st May 2015.</p> <p>Over 50 teams are expected including all 17 teams making up Ringwood Town Youth FC.</p> <p>It's open to the public.</p>
How would the people of Ringwood benefit from your receiving this grant?	<p>By enjoyment and participation in a popular, safe, well-staged and run sporting event with refreshments and other entertainment (eg bouncy castle, penalty shootout completion).</p>

B
(1)

How many Ringwood people would benefit?	200+
Total cost of project	£ £2500
If the organisation were to be successful in securing a grant, to whom should the cheque be payable?	Ringwood Town Youth FC

Information about your Organisation

Membership: 280+	What facilities do you provide? Football at Long Lane Ringwood
Subscription: £90pa	
Names of competing or similar organisations	(none)

Funds available to your organisation (apart from this grant application)

Cash in hand: £8000 approx	Annual income: £18000 approx	
Other sponsoring bodies and amounts donated by them	(none)	£
		£
		£
Have you applied, or do you intend to apply, to any other sponsoring bodies for funding? If so, please give details.	no	
Signature of Applicant	(Phil King)	Date 11 Mar 2015
Position within the Organisation:	Chairman	

Next Policy & Finance meeting where grant applications will be considered	Other meeting
Date by which all documentation should be received to be included on the Agenda for the above meeting	

Please refer to the separate Notes for Applicants document.
If you wish to attend the Committee meeting at which your application will be considered, please contact us.



Avon Valley Dementia Pals

'helping people with dementia enjoy life to the full'

Ringwood Town Council

20 MAR 2015

B (2)

19th March 2015

Ringwood Town Council
Ringwood Gateway
The Furlong
Ringwood BH24 1AT

Re: Grant Aid

Dear Sirs

I enclose completed grant application form for consideration. As the application form is quite short I have detailed below what it is that we do which I thought the members of your council may find useful.

We are a locally based 'Community Group Charity' with six trustees providing help to people with dementia in the Ringwood/Fordingbridge area. Very briefly – our volunteers collect each individual from their own home and we all meet as a group and enjoy a walk either in the New Forest or at the coast stopping off at a cafe or pub for a drink. As well as meeting as a group we also cater for some individuals on a 'one-to-one' basis where we take them for example to stamp clubs or cricket matches. I personally take out a gentleman who is blind and quite deaf but enjoys a short walk (on our days out it gives the carers (usually their partners/spouses) a very welcome break). Each person pays for their own drinks and incidental costs; our only expense is a mileage allowance/parking costs that we pay to our volunteer drivers.

All our volunteers are insured, police checked and trained (by the Alzheimer's Society) in dementia care and each person with dementia has been risk assessed. We rely totally on grants and donations to meet our costs; the service we provide is free to our users. Our service continues to expand; we get referrals from the Alzheimer's Society as well as word of mouth and just recently we recruited a further volunteer to meet demand.

In late October 2014 we received a lottery grant of £1250 which is restricted funding to meet the cost of the recruitment, training of new volunteers this is shown separately in the accounts. This will not be fully utilised until September 2015. The figure of £2450 'Cash in Hand' on your form includes the Sovereign Housing grant of £400 which we received in December 2014.

During 2014 as part of a Dementia project one of our smaller walking groups was filmed and this can be seen at –
<https://www.youtube.com/watch?v=efMYwFg-WWg> you may find this interesting and it will give the committee an idea of what we do.
I hope this information is helpful.

Yours faithfully

[Redacted signature]

Secretary: Alan Blakey

[Redacted contact information]

Tel: [Redacted] email: [Redacted]



**Ringwood
Town Council
Grant Aid**

Ringwood Gateway, The Furlong, Ringwood, Hampshire, BH24 1AT
Tel: 01425 473883. Email: town.council@ringwood.gov.uk

APPLICATION FOR GRANT AID

Applicant's Details

Name of Organisation requesting grant	AVON VALLEY/ DEMENTIA PALS
Postal Address	[REDACTED]
Name of Contact	ALAN BLAKE
Contact's telephone number	[REDACTED]
Contact's email:	[REDACTED]

Details of Grant Request

Amount requested	£ 300
What is the purpose of the grant?	TO ENABLE US TO CONTINUE WITH OUR SERVICE FOR PEOPLE WITH DEMENTIA. WE DO NOT PAY ANY SALARIES AND ONLY PAY A MILEAGE ALLOWANCE/PARKING COSTS TO OUR VOLUNTEER DRIVERS. WE DO APPRECIATE THAT LOCAL TOWN COUNCILS DO NOT HAVE A MASSIVE BUDGET AND HAVE KEPT OUR REQUEST TO A MINIMUM.
How would the people of Ringwood benefit from your receiving this grant?	OUR SCHEME IS OPEN TO PEOPLE WITH DEMENTIA. IT PROVIDES AN ENJOYABLE AFTERNOON OUT WHILST GIVING A WELL EARNED REST TO THE CARER I.E. USUALLY THEIR SPOUSE.

B (2)


How many Ringwood people would benefit?	5/6 PEOPLE BUT ^{COULD} INCREASE
Total cost of project	£3200 p.a.
If the organisation were to be successful in securing a grant, to whom should the cheque be payable?	AVON VALLEY DEMENTIA PALS

Information about your Organisation

Membership:	What facilities do you provide? WE DO NOT HAVE A MEMBERSHIP SCHEME THE ONLY CRITERIA IS THAT THEY MUST HAVE DEMENTIA / ALZHEIMER. OUR SERVICE IS FREE TO THE END USER.
Subscription: £	
Names of competing or similar organisations	NONE - WE GET REFERRALS FROM THE ALZHEIMER'S SOCIETY.

Funds available to your organisation

(apart from this grant application)

Cash in hand: £ 2450	Annual income: £ 3000 (HOPEFULLY)
Other sponsoring bodies and amounts donated by them	SOVEREIGN HOUSING ^{DEC} 2014 £400
	TWO BUDGET CARE GRANTS £400
	£
Have you applied, or do you intend to apply, to any other sponsoring bodies for funding? If so, please give details.	WE ARE IN THE GREEN TOKEN SCHEME AT WATFORD THIS MONTH THIS SHOULD BRING ABOUT £450 TWO BUDGET CARE GRANTS HAVE BEEN TO PAY OUR LIABILITY INSURANCE (SEE 2015) £100 WE WILL BE APPLICING FOR OTHER BODIES.
Signature of Applicant	 Date 19/3/2015
Position within the Organisation:	TRUSTEE

Next Policy & Finance meeting where grant applications will be considered	Office use only
Date by which all documentation should be received to be included on the Agenda for the above meeting	

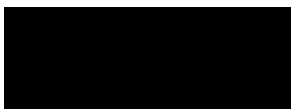
Please refer to the separate Notes for Applicants document.
If you wish to attend the Committee meeting at which your application will be considered, please contact us.

AVON VALLEY DEMENTIA PALS

A charity set up under the Small Charity Constitution

**Income and Expenditure for the
for the year ended 30th November 2014**

AB Associates



for all Accounting Services

B⁽²⁾ Avon Valley Dementia Pals

Income & Expenditure for the year ended 30th November 2014

Income

	Unrestricted	Restricted	Total
Donations	£ 2,470.00	£ -	£ 2,470.00
Lottery Grant	£ -	£ 1,250.00	£ 1,250.00
Bank Interest Received	£ 0.77	£ -	£ 0.77
Total Income	£ 2,470.77	£ 1,250.00	£ 3,720.77

Expenditure

Volunteers Mileage Allowance	£ 1,059.30	£ 40.65	£ 1,099.95
Volunteers Parking/Postage	£ 81.87	£ -	£ 81.87
Liability Insurance	£ 78.15	£ 26.05	£ 104.20
Printing Costs	£ 19.16	£ -	£ 19.16
Raffle Prize for Alzheimers Xmas Lunch	£ 4.00	£ -	£ 4.00
Total Expenditure	£ 1,242.48	£ 66.70	£ 1,309.18
Excess Expenditure over Income	£ 1,228.29	£ 1,183.30	£ 2,411.59
Brought Forward 1st December 2013	£ -	£ -	£ -
Opening Balance 1st December 2014	£ 1,228.29	£ 1,183.30	£ 2,411.59

Signed

[Redacted Signature]

Treasurer

Date

28/1/15

Signed

[Redacted Signature]

Trustee

Date

28-1-15

The above statement has been prepared from the records of the above charity and we are of the opinion that these reflect a true and fair view of the Income and Expenditure during the financial year.

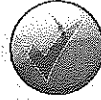
Signed

[Redacted Signature]

Date

6/1/2015

Alan Blakey - Reporting Accountant



Ringwood Town Council Grant Aid

- 2 APR 2015

Ringwood Gateway, The Furlong, Ringwood, Hampshire, BH24 1AT
Tel: 01425 473883. Email: town.council@ringwood.gov.uk

APPLICATION FOR GRANT AID

Applicant's Details

Name of Organisation requesting grant	RINGWOOD + BRANSFORD DEMENTIA ACTION GROUP
Postal Address	[REDACTED]
Name of Contact	KRISTA ALLARDYCE
Contact's telephone number	[REDACTED]
Contact's email:	[REDACTED]

Details of Grant Request

Amount requested	£ 800
What is the purpose of the grant?	To cover printing costs, posters, flyers, leaflets to raise awareness of Dementia Friends and to establish a Dementia Friendly Community. To provide a Business Resource Pack for organisations, services & businesses with customer-facing staff. Volunteer Expenses - Refreshments, room hire, Stationery, Tea & Biscuits.
How would the people of Ringwood benefit from your receiving this grant?	By creating a Dementia Friendly environment that will also benefit older people, those with disability & mental health concerns To improve services for all through awareness & understanding of the local Community.


B (3)

How many Ringwood people would benefit?	Most people will benefit from improved community services.
Total cost of project	£ Yearly budget to become embedded in the culture. Estimated Yr1. £1500 - £2,000
If the organisation were to be successful in securing a grant, to whom should the cheque be payable?	RINGWOOD + BRANSCOME DEMENTIA ACTION GROUP.

Information about your Organisation

Membership:	What facilities do you provide? Information and Education.
Subscription: £	
Names of competing or similar organisations	Alheimers Society

Funds available to your organisation
(apart from this grant application)

Cash in hand: £	Annual income: £	Reliant on funding & donations
Other sponsoring bodies and amounts donated by them		£
		£
		£
Have you applied, or do you intend to apply, to any other sponsoring bodies for funding? If so, please give details.	FREEMASONS - Project confirmed ROTARY SANTANDER COMMUNITY PLUS FUND WAITROSE TOKENS - confirmed. HANTS. DC + CC. RADIO SOLENT. WELFARE SOC. OLD PEOPLES	
Signature of Applicant		Date 2/4/2015.
Position within the Organisation:	Joint Chair	

Next Policy & Finance meeting where grant applications will be considered	Office use only
Date by which all documentation should be received to be included on the Agenda for the above meeting	

Please refer to the separate Notes for Applicants document.
If you wish to attend the Committee meeting at which your application will be considered, please contact us.