

OPEN SESSION: There were no members of the public present.

## **MINUTES OF THE MEETING OF THE PLANNING, TOWN & ENVIRONMENT COMMITTEE**

Held on Friday 4<sup>th</sup> December 2015 at 10.00am

Cllr Christopher Treleaven (Chairman)  
Cllr Tim Ward (Vice Chairman)  
Cllr Andrew Briers  
Cllr Christine Ford  
Cllr Angela Wiseman

IN ATTENDANCE: Jo Hurd, Deputy Town Clerk  
Nicola Vodden, Meetings Administrator  
Rosie Mabb, Student Advisor (*until 11:00 am*)

### **P/5253 APOLOGIES FOR ABSENCE**

The Deputy Town Clerk reported that apologies for absence had been received from Cllr Day, Cllr Blake, Cllr Steele and Millie Wells, Student Advisor.

### **P/5254 DECLARATIONS OF INTEREST**

Cllr Treleaven declared a non-pecuniary interest in application 15/00841 as the applicant was a personal friend.

### **P/5255 MINUTES OF PREVIOUS MEETING**

**RESOLVED:** That the Minutes of the Meeting held on 6<sup>th</sup> November 2015, having been circulated, be approved and signed as a correct record.

### **P/5256 PLANNING APPLICATIONS**

*15/00841 - Cllr Treleaven declared a non-pecuniary interest as the applicant was a personal friend.*

Members considered the planning applications as detailed in *Annex A* attached and noted those applications which were dealt with under delegated powers.

*Rosie Mabb, Student Advisor left the meeting at 11:00am.*

**RESOLVED:** That the observations summarised in *Annex A* be submitted.

<b>ACTION</b> Nicola Vodden
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**P/5257**

**APPEAL – PLANNING APPLICATION**

The Committee was asked to consider whether any further comments should be submitted in relation to an appeal regarding land at St. Andrew Lodge, Forest Lane, Hightown Hill, Ringwood. BH24 3HF (*Annex B*)(Application 15/00358).

Members made observations on 11<sup>th</sup> June 2015 (P/5208 refers), when the original planning application was considered by Committee. Permission was recommended, subject to justification to the Planning Officer that the building was not unnecessarily large. Following discussions, it was decided that no further comment be submitted in relation to the appeal.

**RESOLVED:** That no further comment be made in respect of the appeal

**P/5258**

**PREMISES LICENCE APPLICATIONS**

Members were asked to consider premises licence applications from Ellingham and Ringwood Rugby Football Club and Koh Thai Tapas Ringwood (*Annex C*).

a) LICPR/15/07118 Ellingham and Ringwood Rugby Football Club (by 4<sup>th</sup> December '15)  
It was noted that Cllr Day was the applicant, on behalf of the club.

In considering the application to grant premises licence, Members acknowledged that there were a number of surrounding properties. However, it was noted that since the club had been licenced (approx. 10yrs), no complaints had been made. The Committee felt that the club had conducted itself responsibly during that time, had taken this opportunity to review policies on behaviour and standards of conduct and, therefore, were prepared to support this application.

The Deputy Town Clerk reported that the Committee would consider an application in January to vary planning conditions, which include a restriction on the sale of alcohol, in the light of the result of this licence application.

b) LICPR/08/00013 Koh Thai Tapas Ringwood (by 23<sup>rd</sup> December '15)

Members were asked to consider an application to vary premises licence to extend the sale of alcohol from midnight to 2:00am each night.

Members were not aware of any other establishments in the town that are licensed to sell alcohol until 2am. With the proposed removal of the embedded restrictions and the Supper Hours Certificate, this would effectively mean that the restaurant could operate as a pub, serving alcohol to non-diners.

If the variation were to be granted, it would result in Koh Thai being the last premises open in town, and therefore the last stop for anyone on a night out. This could also have the effect of encouraging people to come into town later, possibly having been drinking at home or elsewhere beforehand.

Members were concerned that the proposed opening hours would lead to increased noise and antisocial behaviour in an area of town that has many surrounding residential units (flats above shops and Sovereign Place to the rear). It was noted that Ringwood is a small market town and the whole centre is a Conservation Area. There were also

concerns that by granting this application, a precedent would be set and other local establishments would seek to follow suit.

In light of this, the Committee decided that objections should be raised to the application to vary the premises licence by Koh Thai, on the basis that it could lead to an infringement of the licensing objectives:- 1)Prevention of crime and disorder, 2)Public safety and 3) Prevention of public nuisance.

- RESOLVED:** a) That no objection be made in respect of Ellingham and Ringwood Rugby Club's application to grant premises licence LICPR/15/07118  
b) That objections are submitted in respect of Koh Thai's application to vary premises licence for the afore mentioned reasons

<b>ACTION Jo Hurd</b>
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**P/5259  
COMMITTEE BUDGET 2016/17**

Members were asked to consider the RFO's report (*Annex D*) and budget requirements for 2016/17.

- RESOLVED:** That the budgets and proposals in Appendices A and B be provisionally approved

<b>ACTION Jo Hurd /R Fitzgerald</b>
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**P/5260  
RINGWOOD BUSINESS PARTNERSHIP**

The Committee received the notes from the Ringwood Business Partnership's Business Breakfast held on 5<sup>th</sup> November 2015 (*Annex E*). Cllr Treleaven indicated that it had been a good meeting and reported that the Chairman of Wimborne's Business Improvement District would attend the next meeting on 10<sup>th</sup> December 2015, to speak on the establishment and benefits of the BID.

Cllr Ward commented that the Town Council would support Ringwood Business Partnership as much as possible, but that it was important for the Chairman to be from within the business community, who could drive the Partnership forward for the members' benefit.

- RESOLVED:** That the notes from the Ringwood Business Partnership's Business Breakfast on 5<sup>th</sup> November 2015 be received

There being no further business, the Chairman closed the meeting at 11:28am.

RECEIVED  
16<sup>th</sup> December 2015

APPROVED  
8<sup>th</sup> January 2016

TOWN MAYOR

COMMITTEE CHAIRMAN

**Note: The text in the Action Boxes above does not form part of these minutes.**

## Ringwood Town Council - Planning Observations - NFDC

Number	Site Address	Proposal	Observation	Comments
15/11462	Enterprise Park, 86, Parsonage Barn Lane, Ringwood. BH24 1PZ	Porch canopy; new front door to serve 3 dwellings	Permission (1)	
15/11478	2, East View Road, Ringwood. BH24 1PP	Two-storey rear extension	Permission (1)	Members were concerned that the application showed a sub-division of the plot and requested amended plans relating to the whole plot. It is also recommended that permission be subject to the Highways Officer's agreement that there would be no problem with access for parking.
15/11538	Hill View, Crow Arch Lane, Crow, Ringwood. BH24 3EE	Two-storey side extension	Refusal (4)	The Committee agreed with the Planning Officer's comments, in that the proposal would be an intrusive form of development, out of scale with the original building. Also, as the extension would result in exceeding 30% of the original floor area, it is contrary to Policy DM20 of the Local Plan.
15/11549	34, Pelican Mead, Hightown, Ringwood. BH24 3RH	Retention of 2m boundary fence and gates; greenhouse	Permission (1)	
15/11574	The Orchard, Crow Lane, Crow, Ringwood. BH24 3DZ	Two-storey and single-storey extensions; fenestration alterations	Permission (1)	Members requested that Highways be consulted to confirm satisfactory parking arrangements are in place.

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal 5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
15/11581	7, The Furlong, Ringwood. BH24 1AT	Shopfront alterations	Permission (1)	
15/11582	7, The Furlong, Ringwood. BH24 1AT	Display 1 internally illuminated fascia sign; 1 internally illuminated hanging sign (Application for Advertisement Consent)	Refusal (4)	The Committee supported the Conservation Officer's comments, in that the illuminated signs were inappropriate and a visually detrimental addition to the Furlong, affecting the character and appearance in the Conservation Area. There was also concern with setting a precedent.
15/11585	90, Hightown Road, Ringwood. BH24 1NP	Single-storey side extension; use of garage as living	Permission (1)	
15/11635	5-7 Christchurch Road, Ringwood. BH24 1DG	Use as bar/restaurant (Use Class A4)	Permission (1)	
15/11640	Unit B, Ringwood Trading Estate, Castleman Way, Ringwood. BH24 3BA	Use as funeral director with mortuary facility	Permission (1)	Members supported the Highways Officer's recommendation requiring a condition in relation to parking provision.

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal 5 - Will accept officer's decision

## Ringwood Town Council - Planning Observations - NFNPA

<b>Number</b>	<b>Site Address</b>	<b>Proposal</b>	<b>Observation</b>	<b>Comments</b>
15/00841	Holly Hurst, Woodend Road, Crow, Ringwood. BH24 3DG	Detached carport/store (demolition of existing outbuilding)	Permission (1)	Subject to the condition as recommended by the Tree Officer.
CONS/15/1211	2, College Road, Ringwood. BH24 1NX	Prune 4 x Conifer trees Prune 1 x Sycamore tree	Permission (1)	
TPO/15/1174	Woodclose, Hangersley Hill, Hangersley, Ringwood. BH24 3JN	Prune x 1 Oak Tree, Prune x 1 Ash Tree	Permission (1)	
TPO/15/1181	11, Bishop Court, Ringwood. BH24 1PE	Prune x 1 Walnut Tree	Officer Decision (5)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal 5 - Will accept officer's decision

# A

Applications decided under delegated powers: to be noted

on 4<sup>th</sup> December 2015 at 10:00 am

Number	Applicant	Site Address	Proposal
TPO/15/1142	Mrs Pestridge	7, Seymour Gardens, Ringwood. BH24 1GS	Pollard 1 x Lime tree <b>RTC Observations:-</b> 18/11/15 Permission (1): Recommend permission, but would accept Tree Officer's decision.
CONS/15/1162	Mr Doody	Keepers Cottage, Hangersley Hill, Hangersley, Ringwood.	Prune 2 x Oak trees Fell 1 x Cedar, 1 x Yew, 1 x Conifer and 1 x Rhode Trees, Prune 1 x King Crimson tree, Fell group 3 x Conifer and 2 x Apple trees <b>RTC Observations:</b> 18/11/15 Refusal (2): recommend refusal, but would accept Tree Officer's decision. The proposal suggests removal of most of the trees on this plot and, whilst there would be no opposition to the removal of dead trees, to fell the other trees, particularly around the pond is viewed as excessive.

## RTC Observations:- Permission (1)

**Members made this recommendation subject to justification to the officer that the building is not unnecessarily large. 11.6.15**

### APPEAL STATEMENT

#### ERECTION OF REPLACEMENT AGRICULTURAL BUILDING AT

**LAND AT ST ANDREWS LODGE, FOREST LANE, HIGHTOWN HILL, RINGWOOD, BH24 3HF**

### INTRODUCTION

This statement is written in support of an appeal lodged by Mr and Mrs R Leader against a refusal of planning permission for the erection of a replacement agricultural building by the New Forest National Park Authority on land at St Andrews Lodge, Forest Lane, Hightown Hill, Ringwood.

The planning application, dated 5 May 2015 was refused by notice dated 17 June 2015 with reference number 15/00358.

The Council refused planning permission for two reasons:

- 1. It has not been demonstrated that a building of the scale proposed would be commensurate with the level of agricultural activity taking place on site. The proposal would therefore fail to meet the requirements of Policy DP20 of the New Forest National Park Core Strategy and Development Management Policies (DPD) 2010, which seeks to avoid a proliferation of unjustified built development which would cumulatively erode the special rural qualities of the New Forest National Park landscape.*
- 2. There is insufficient information accompanying the application to enable the impact upon the footpath and its users to be fully assessed. The proposed development would therefore be contrary to the requirements of Policies DP1 and CP8 of the New Forest National Park Core Strategy and Development Management Policies (DPD) 2010.*

This statement demonstrates why, contrary to the above reasons, as to why planning permission should be granted for the proposed development.

### THE PROPOSAL

The land in question measures approximately 1.2 hectares in area, but forms part of a larger holding owned by the appellants. This includes a long section of track which connects the appeal site and the surrounding residential properties along Forest Lane to the public highway at Hightown Hill.

Planning permission is sought to erect a barn, measuring approximately 7.5m wide, 18m long and 4m high. Following the demolition of a barn by a previous owner (as demarcated on the submitted site location and block plans), the land holding does not currently have anywhere to store agricultural machinery and other land-based paraphernalia.



# B

As set out within the application submissions, the proposed building is required for the following reasons:

- 1) **Storage of Machinery;** Shortly after the appellants moved in to St Andrews Lodge they had a visit from the local Police Officer, PC Irvine who is responsible for the immediate area and who sought to advise them on security matters. Apparently, several items of heavy plant and machinery were stolen from the plot during the renovation/extension work to the house and therefore he strongly advised that all machinery be locked away.

Since the appellants moved in, there has been a theft of plant, machinery and feed from the plot immediately adjacent, therefore it is imperative that their tractor, flail and other agricultural machinery are stored securely under cover.

- 2) **Commoning;** The plot has commoners rights and Mrs Leader has had two meetings at the Verderers office at Lyndhurst to establish and confirm their brand which is ST number 399. It is their intention to 'turnout' several ponies and under the responsibilities they have to have stabling sufficient to house them under given circumstances. They also propose to use some of the building for storage of the feed for the ponies.
- 3) **Livestock;** The appellants currently have sheep on the adjoining field and an area of the building will be used to store feed for the sheep, as well as providing emergency housing during lambing if necessary.
- 4) **Forest Lane;** The appellants own 90% of the farm track which requires maintenance on a regular basis. The lane is part asphalt and part path gravel, it is their intention to use some of the proposed building to store maintenance machinery, in addition to that required for fencing and other repairs.

Overall the plot has no shed/storage/stables at all, every other plot in the vicinity has multiple outbuildings for a variety of tasks, but the appellants would prefer to keep the plot tidy and would like one larger building to cover all requirements.

During the lifetime of the planning application process, correspondence was held between the appellants and the Council's Planning Officer, this can be found at **RL1**. The Inspector is respectfully requested to take this into account in the determination of the appeal.

In addition to the other examples of barns in the locality therein, subsequent to the appellants' letter of 18 May 2015 to the Council, a further photograph of a collection of farm buildings, including an open sided barn at Moortown Stud, Crow Lane was sent by email. This is about 1.2 miles away 'as the crow flies' from the site, a photograph of which can be found appended at **RL2**.

## THE APPELLANTS' CASE

### Protection of the New Forest National Park landscape (Reason for Refusal no1)

The New Forest Core Strategy and Development Management Policies DPD sets out a strategic objective for the land-based economy which is to “*Encourage land management that sustains the special qualities of the National Park*”.

Paragraph 8.25 of the DPD sets out that the land-based economy in the New Forest encompasses agriculture, forestry, commoning and other traditional rural businesses. However, it acknowledges that these have all generally declined in economic importance, and now provide only a small proportion of local jobs. The DPD stresses though that farming, commoning, forestry and woodland management remain vital in maintaining the land use management practices that help conserve the landscape character and cultural identity of the National Park.

Therefore, as demonstrated above, the proposed barn would help to further the aims of the National Park, which is supported by the National Planning Policy Framework (NPPF) in its paragraph 115 where it states that great weight should be given to conserving landscape and scenic beauty.

The DPD in its Policy CP17 states that land-based businesses that help maintain the overall character and cultural identity of the National Park will be supported by, *inter alia*: working with key organisations to ensure the future viability of commoning; and supporting farming and forestry that would be beneficial to the Forest.

In relation to rural activities, paragraph 8.26 of the DPD states that the National Park’s Management Plan outlines the important role that agriculture, commoning and forestry play in supporting the rural economy and maintaining the characteristic New Forest habitats and landscapes. Moreover, one of the priorities for rural areas in the South East Regional Economic Strategy is to assist the food and farming sectors and support the development of premium local products and the land-based products supply chain.

DPD Paragraph 8.28 states that in the National Park the practice of commoning is particularly recognised as being integral to the maintenance of the essential landscape character and cultural heritage of the area. Commoners’ animals remain part of the identity of the Forest and are a major attraction for visitors. However, whilst commoners have rights to graze their animals in the historic area of common grazing, they also require back-up grazing areas in the enclosed agricultural lands, such as at St Andrews Lodge.

Consequently it is important that agricultural land, which is used for these purposes, is not developed or lost to other uses.

DPD Policy DP20 seeks to enable development necessary to sustain agricultural activity, including forestry and commoning, and which states that permission will be granted for buildings required for agriculture or forestry purposes where:

- a) there is a functional need for the building and its scale is commensurate with that need;
- b) the building is designed for the purposes of agriculture or forestry;

# B

- c) the site is related physically and functionally to existing buildings associated with the business unless there are exceptional circumstances relating to agricultural necessity for a more isolated location; and
- d) they do not involve large or obtrusive structures or generate a level of activity which would have a detrimental effect on the National Park.

Therefore, pursuant to these criteria, it is considered that there is a functional need for the building and its scale is commensurate with that need; it has been designed for the purposes of agriculture and commoning; the site is related physically and functionally to the dwelling at St Andrews Lodge, to be in the approximate location of a previous barn; and finally that the proposal would not involve a large or obtrusive structures or generate a level of activity which would have a detrimental effect on the National Park.

Contrary to the Council's first reason for refusal, and taking into account all of the evidence submitted by the appellants in respect of the case, it is considered that it has been demonstrated that a building of the scale proposed is commensurate with the level of agricultural activity both taking and proposed to take place on site. The proposal complies with DPD Policy DP20 as set out above.

### Public Rights of Way (Reason for Refusal no2)

The Council's second reason appears to be a little confused. Its imposition was imposed as a result of a holding objection by the Countryside Planning Officer concerned with Public Rights of Way (PROW), who has stated that the application contained insufficient information to enable the impact upon the footpath and its users to be fully assessed.

However, the Officer report makes reference to the potential visual impacts for users of the PROW, rather than purely issues of highway safety. Matters of character and appearance have been covered by the previous section, although the Inspector will note that the policies cited within the second reason for refusal are DPD Policies DP1 and CP8. These policies are concerned with General Development Principles and Local Distinctiveness within the National Park respectively, rather than highway safety matters. Notwithstanding this, the proposal would comply with these policies, being of a functional and proportional appearance for the continued use of the application site and the land to which it relates for agriculture and commoning.

To get back on track (excuse the pun), the PROW officer states that a public right of way (Ringwood Footpath no.38) does not currently follow the legal route through the adjacent field. They state that the current permissive route currently runs along the boundary between the application site and the rear garden of St Andrews Lodge, although this is not strictly true. To the knowledge of the appellants the Officers have been to site and it is only too clear when on the ground that the route of the current footpath route, albeit a permissive one, passes through the gap between the proposed building and the western boundary of the appeal site.

At **RL3** can be found a revised block plan which highlights the routes of the definitive PROW and the current permissive route. For the record also, the appellants inherited this footpath 'issue' from their predecessors in title, and through their Solicitor have been trying to communicate with the relevant parties, to no avail to date.

Being for agricultural use, in association with the management of the St Andrews Lodge holding, it is anticipated that the proposed building would generate next to no vehicle movements and therefore there would be no material safety implications for users of the PROW network.

Consequently, it is considered that the proposal demonstrates that there is a functional need for the building and its scale is commensurate with that need; it has been designed for the purposes of agriculture and communing. The site is related physically and functionally to the dwelling at St Andrews Lodge, to be in the approximate location of a previous barn; and the proposal would not involve a large or obtrusive structure or generate a level of activity which would have a detrimental effect on the National Park or Public Rights of Way.

The Inspector is therefore respectfully requested to allow the appeal and grant planning permission.

(( 3 ))



**Public Health & Community Safety**

Head of Services: Annie Righton

Mr S Nash  
Ringwood Town Council  
Ringwood Gateway  
The Furlong  
Ringwood  
Hampshire  
BH24 1AT

Our Ref: LICPR/15/07118

Your Ref:

06 November 2015

Dear Mr Nash

**Licensing Act 2003 - Grant of Premises Licence (S17)**

**Premises: ELLINGHAM AND RINGWOOD RUGBY CLUB ELLINGHAM AND RINGWOOD RUGBY CLUB, PARSONAGE BARN LANE, RINGWOOD, BH24 1PZ**

**Ref: LICPR/15/07118**

This letter is sent to you for information as an organisation representing the local area to advise that the above application has been received by the Licensing Authority.

Details of the application are shown below and these details should also be displayed on the premises. Full details of the application can be viewed at the Council Offices, Appletree Court, Beaulieu Road, Lyndhurst, Hampshire SO43 7PA

The details of the application for a premises licence are as follows:

To permit the sale of alcohol on and off the premises, Saturday, 10:00hrs to 22:40hrs and Sunday, 10:00hrs to 19:40hrs. (These hours are as permitted on their existing licence). On no more than 12 occasions each calendar year on a Monday, Tuesday, Wednesday, Thursday or Friday between 10:00hrs and 22:40hrs. The hours the premises will be open is Saturday, 10:00hrs to 23:00hrs and Sunday, 10:00hrs to 20:00hrs. On no more than 12 occasions each calendar year on a Monday, Tuesday, Wednesday, Thursday or Friday between 10:00hrs and 23:00hrs.

I would remind you that when considering making a representation, or advising constituents who might wish to make a representation, the Licensing Authority may only consider representations which infringe or violate one or more of the four licensing objectives, which are:

- Prevention of crime and disorder,
- Public safety,
- Prevention of public nuisance,
- Protection of children from harm.

The timescale for representations is laid down in regulations attached to the Act and may only be changed by Parliament. Therefore the final date for representations is **04 December 2015**.

Yours sincerely





(( 3 ))



**Public Health & Community Safety**

Head of Services: Annie Righton

Mr S Nash  
Ringwood Town Council  
Ringwood Gateway  
The Furlong  
Ringwood  
Hampshire  
BH24 1AT

Our Ref: LICPR/08/00013

Your Ref:

25 November 2015

Dear Mr Nash

**Licensing Act 2003 - Variation Premises Licence (S34)**

**Premises: KOH THAI TAPAS RINGWOOD KOH THAI TAPAS RINGWOOD, 2 SOUTHAMPTON ROAD, RINGWOOD, BH24 1HY**

**Ref: LICPR/08/00013**

This letter is sent to you for information as an organisation representing the local area to advise that the above application has been received by the Licensing Authority.

Details of the application are shown below and these details should also be displayed on the premises. Full details of the application can be viewed at the Council Offices, Appletree Court, Beaulieu Road, Lyndhurst, Hampshire SO43 7PA

The details of the application for a premises licence are as follows:

Variation of Premises Licence to extend the late night refreshment and the sale of alcohol to 02:00hrs and on New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day, (or if there are no permitted hours on the following day, midnight on 31 December). Opening hours, 12:00hrs to 02:00hrs. To remove embedded restrictions transferred from the Licensing Act 1964 and the Supper Hours Certificate.

I would remind you that when considering making a representation, or advising constituents who might wish to make a representation, the Licensing Authority may only consider representations which infringe or violate one or more of the four licensing objectives, which are:

- Prevention of crime and disorder,
- Public safety,
- Prevention of public nuisance,
- Protection of children from harm.

The timescale for representations is laid down in regulations attached to the Act and may only be changed by Parliament. Therefore the final date for representations is **23 December 2015**.

Yours sincerely

Licensing Officer

Tel: 023 8028 5505

**PLANNING, TOWN AND ENVIRONMENT COMMITTEE - 4<sup>TH</sup> DECEMBER 2015**

**DRAFT BUDGET 2016/2017**

**1. INTRODUCTION**

- 1.1 Members are required to consider the first draft budget proposals for 2016/17 for this Committee and to make provisional recommendations to the Policy and Finance Committee.
- 1.2 To assist Members, the following draft documents are attached:-  
**Appendix A:** Shows the progress made on the new expenditure items approved for inclusion in the 2015/16 budget. There are no new bids for 2016/17.  
**Appendix B:** Shows the approved original budget 2015/2016, (£17,257), the draft revised budget 2015/16, (£17,136), which reflects the forecast outturn for 2015/16, and the draft budget for 2016/17 of £16,758.

**2. DRAFT BUDGET 2016/17**

- 2.1 The draft budget has been prepared on an incremental base, by adjusting the 2015/16 plans for the removal of any non recurring expenditure items. Inflation is currently running at around zero per cent and no inflationary adjustments have been applied, other than to employee costs. A number of budgets have been reduced slightly in an effort to deliver a balanced budget without any increase in the Council Tax. Total net expenditure for this Committee, after transfers from provisions, is anticipated to be £16,758.
- 2.2 The drainage works at Crow Lane have incurred more costs than anticipated in the current year, although some of the increase will be met from additional contributions. The remaining costs will be funded by developer's contributions which have already been received. The additional costs mean that the balance available to meet the cost of continued maintenance for the next three years will be reduced and the budgets have been adjusted to reflect this.
- 2.3 In the current economic situation, and with a number of significant unavoidable cost increases for the Town Council, it may not be possible to include any further new bids in the 2016/17 budget unless additional funding is identified.
- 2.4 Appendix B shows the detailed budget figures for all expenditure and income.
- 2.5 The Committee is asked to consider the proposals in Appendices A and B. These will then go forward to the Policy & Finance Committee for consideration as part of the Council's total budget.

**3. RECOMMENDATION**

It is recommended that, subject to amendments made at the meeting, the budgets and proposals in Appendices A and B be provisionally approved.

For further information please contact:

Rory Fitzgerald, Finance Manager or Steve Nash, Town Clerk  
Telephone: 01425 484723 or 01425 484720  
E-mail: [town.council@ringwood.gov.uk](mailto:town.council@ringwood.gov.uk)





**PLANNING, TOWN & ENVIRONMENT COMMITTEE****REPORT ON APPROVED BUDGET PROPOSALS FOR 2015/16**

NO.	ITEM	REASON	BUDGET 14/15 £	COMMENTS
1.	Crow Lane drainage improvements.	Additional work to the major scheme undertaken in the current financial year to improve drainage and alleviate flooding in Crow Lane	6,000	This work has been carried out at a cost of £9,000, significantly above the budget provision. However, contributions of £2,000 are expected and will mitigate the overspend
2.	Crow Lane drainage works	Continuing annual maintenance associated with the drainage improvement works carried out in 2014/15 and 2015/16 to be funded from the balance of developer's contributions	2,000	Annual maintenance will be reduced as available funds have been used in the capital works
		<b>TOTAL NET COSTS</b>	<b>8,000</b>	

**NEW BUDGET PROPOSALS FOR 2016/17**

NO.	ITEM	REASON	16/17 £	17/18 £	18/19 £	Priority
	Crow Lane drainage works	Continuing Annual maintenance reduced due to reduced funds	-1,000	-1,000	-1,000	
	Crow Lane drainage works	Reduced draw down on developer's contributions	1,000	1,000	1,000	
		<b>TOTAL NET COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	





**REVISED BUDGET 2015/16 & ORIGINAL BUDGET 2016/17  
PLANNING, TOWN & ENVIRONMENT**

Col. 1	2	3	4	5	6
Code	Description	Actual 14/15 £	Original Budget 15/16 £	Revised Budget 15/16 £	Original Budget 16/17 £
	<b>EXPENDITURE</b>				
	<b>Maintenance</b>				
S040 TC110	--Built Environment-Furniture	0	522	500	500
P006 TC122	--Bus Shelters	126	522	500	500
P100 TC111	--Carvers Street Lighting	610	573	500	500
P101 TC111	--Lighting Strides Ln to Bickerley	0	0	0	0
	--Crow Lane Maintenance	0	2,000	2,000	1,000
	--Sandbags	0	500	500	500
	<b>Total Maintenance</b>	<b>736</b>	<b>4,117</b>	<b>4,000</b>	<b>3,000</b>
	<b>Employee Costs</b>				
E690 TC181	--Allocated Office Staff	12,270	15,140	14,136	14,758
	<b>Total Employee Costs</b>	<b>12,270</b>	<b>15,140</b>	<b>14,136</b>	<b>14,758</b>
	<b>Total Revenue Expenditure</b>	<b>13,006</b>	<b>19,257</b>	<b>18,136</b>	<b>17,758</b>
	<b>Capital Expenditure</b>				
C320 TC903	--Crow Lane Improvements	0	6,000	9,000	0
	<b>Total Capital Schemes</b>	<b>0</b>	<b>6,000</b>	<b>9,000</b>	<b>0</b>
	<b>TOTAL EXPENDITURE</b>	<b>13,006</b>	<b>25,257</b>	<b>27,136</b>	<b>17,758</b>
	<b>CAPITAL INCOME/FINANCE</b>				
R080 TC101	--Grants Received	0	0	0	0
	<b>TOTAL INCOME</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL NET EXPEND BEFORE TRANS TO/FROM PROVISIONS</b>	<b>13,006</b>	<b>25,257</b>	<b>27,136</b>	<b>17,758</b>
	<b>Transfer To Provisions</b>				
R551 TC114	--Transfer To Provisions	875	0	0	0
	<b>Total Transfer To Provisions</b>	<b>875</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Transfer From Provisions</b>				
R551 TC114	--Transfer from Provisions (cap)	0	0	0	0
R561 TC114	--Transfer from Provisions (revp)	-5,305	0	0	0
R552 TC114	--Transfer from Dev Cont	0	-8,000	-10,000	-1,000
	<b>Total Transfer From Provisions</b>	<b>-5,305</b>	<b>-8,000</b>	<b>-10,000</b>	<b>-1,000</b>
	<b>TOTAL NET EXPENDITURE AFTER TRANS TO/FROM PROVISIONS</b>	<b>8,576</b>	<b>17,257</b>	<b>17,136</b>	<b>16,758</b>

**Non Recurring Items Included in 2015/16 Budget, deducted from 2016/17 Budget**

1.	Crow Lane drainage improvements	<b>6,000</b>
	<b>Less financed from provisions</b>	
		<b>6,000</b>

**Non Recurring Items for consideration for 2016/17 Budget**

12	0	<b>0</b>
	<b>Less financed from provisions</b>	<b>0</b>
	<b>Net Non Recurring Bids</b>	<b>0</b>

**Recurring Items for consideration for 2016/17 Budget**

20	Crow lane Maintenance works	<b>-1,000</b>
21	Use of developer's contributions to fund Crow lane maintenance	<b>1,000</b>
	<b>Less financed from provisions</b>	<b>0</b>
	<b>Net Recurring Bids</b>	<b>0</b>

# RINGWOOD

## BUSINESS PARTNERSHIP

### Notes of Business Breakfast held on 5<sup>th</sup> November 2015 at Framptons

Present: Karl Caddick, Framptons  
 Jon Grant, Grants of Ringwood  
 Marianne Giles, Café 4Zero  
 Joe Moorhouse, Moorhouse Architecture  
 Pete Joy & Jo Billingham, BakeHouse 24  
 Gloria O'Reilly, Buckman Front Office  
 Carol Waterkeyn, Freelance writing/editing  
 Cllr Philip Day  
 Cllr Tim Ward  
 Cllr Angela Wiseman  
 Cllr Chris Treleaven  
 Steve Nash, Town Clerk  
 Jo Hurd, Deputy Town Clerk

Apologies: Lara Faramus, Centre Manager, Furlong Shopping Centre  
 Darren Lowe, Food for Thought  
 Ben Taw, Store Manager, Sainsburys  
 Sarah Hackleton, Store Manager, Boots  
 Jim Stride, Race Director of 2016 Pedal Car Grand Prix  
 Jay Kahn, The Curry Garden  
 Angela Cork, Ringwood Fabrics

#### 1. Branding

KC circulated visuals of his ideas for a logo and branding for the RBP. All agreed it was very important to have a clear and recognisable image that could be used in a variety of formats. The above design was favoured for its simplicity and professional image.

#### 2. Lessons from other areas

JG reported back on an event he had attended recently with SN in Emsworth, which had been attended by likeminded organisations keen to network and share ideas in order to improve their communities.

Some of the key points to come out of the event were as follows:

- i It's important to involve the whole community
- i Much more can be achieved by working together; partnerships can act as lobby/pressure groups
- i A varied and full calendar of events is essential to bring people into the town, keep trade local and engage the local community

# E

- i Examples of successful events in other areas included yarn bombing, silent disco/themed fancy dress, murder mystery, medieval experience, food and arts/crafts events
- i It's important for the local council and businesses to work together
- i Need to have an independent chairperson who is passionate about promoting the town and doesn't have a hidden agenda
- i Must have an enthusiastic group driving the partnership
- i Get the local press on board and make full use of all media, including social media

Possibilities for Ringwood were discussed, including:

- i Revisit the 2008 Town Plan or create a Neighbourhood Plan in order to have a coordinated strategy and action plan that the community supports
- i Develop more arts and crafts events – e.g. give more focus to Hampshire Open Studios; Bisterne Scarecrow Festival
- i Promote Avon Valley Footpath, Castleman Trailway, proximity to New Forest
- i Most people know where Ringwood is (due to its location on the A31), but need to get people to stop and stay rather than drive past
- i Make calendar of events available to traders to promote involvement; produce a What's On guide
- i Develop social media presence
- i Small streetscape projects
- i Exploring establishing a Business Improvement District (BID) – possible presentation from Wimborne on this?

### 3. Funding

SN said that it was important now to build up membership of the RBP in order to generate funds to work with. The Town Council had given a grant of £500 to pump prime the group and he hoped that Hampshire County Council would also give a grant to show its support.

He highlighted two funding opportunities available to businesses for expansion; the New Forest LEADER fund (for amounts up to £50,000) and the Growth Fund (for amounts over £50,000), and offered his assistance in putting together applications.

SN concluded by thanking KC for hosting the event, and BakeHouse 24 for supplying the bread for the bacon sandwiches. He asked that everyone spread the word about RBP in order to get more local businesses on board and signing up as members.

**Date of Next Meeting – 9.30am, Thursday 10<sup>th</sup> December at Ringwood Gateway**