

OPEN SESSION: There is no public participation at the Annual Meeting.

MINUTES OF THE ANNUAL MEETING OF RINGWOOD TOWN COUNCIL

Held on Wednesday 20th May 2015 at 7:00 pm

PRESENT: Cllr E Blake
Cllr A Briers
Cllr P Day
Cllr D Deane
Cllr L C Ford
Cllr J D Heron
Cllr A Murphy
Cllr W S Rippon-Swaine
Cllr J Terry
Cllr M H Thierry
Cllr C Treleaven
Cllr T Ward
Cllr A C Wiseman

IN ATTENDANCE: S Nash, Town Clerk
J Hurd, Deputy Town Clerk
N Vodden, Meetings Administrator
S Whittingham, Student Advisor

Prior to the start of the meeting Cllr Thierry welcomed Councillors and members of the public to the Annual Meeting of the Town Council and asked that all present introduced themselves as there were a number of new Members.

C/5680 DECLARATIONS OF INTEREST

There were none declared at this time.

C/5681 ELECTION OF TOWN MAYOR

Cllr Thierry was nominated for Town Mayor, proposed by Cllr Heron and seconded by Cllr Treleaven. There were no other nominations. All agreed save for Cllr Day, who was unable to support the nomination on a personal level and asked that this be recorded.

RESOLVED: That Cllr Thierry be elected as Town Mayor for the ensuing year.

Cllr Thierry took the chair for the remainder of the meeting.

C/5682 DECLARATION OF ACCEPTANCE OF OFFICE BY TOWN MAYOR

Cllr Thierry read and signed the Declaration of Acceptance of Office, witnessed by the Town Clerk.

C/5683 COUNCILLORS DECLARATIONS OF OFFICE

The Town Clerk reported that all Councillors had signed their Declaration of Office certificates.

C/5684

ELECTION OF DEPUTY TOWN MAYOR

Cllr Terry was nominated for Deputy Town Mayor, proposed by Cllr Wiseman and seconded by Cllr Day. Cllr Ford was also nominated, proposed by Cllr Rippon-Swaine and seconded by Cllr Blake. The Council decided on a private paper ballot to determine who should stand as Deputy Town Mayor. The majority were in favour of Cllr Ford and she was duly elected.

RESOLVED: That Cllr Ford be appointed as Deputy Town Mayor for the ensuing year.

C/5685

DECLARATION OF ACCEPTANCE OF OFFICE BY DEPUTY TOWN MAYOR

Cllr Ford read and signed the Declaration of Acceptance of Office, witnessed by the Town Clerk. The Mayor congratulated her on the appointment.

By agreement, Item 7 on the agenda was moved to later in the meeting to follow Item 11.

C/5686

MEMBERSHIP OF COMMITTEES

The Council considered the appointment of members to Standing Committees. Standing Orders provide for Councillors to be appointed for a four year period (2015 to 2019) subject to amendments being possible at each Annual Meeting.

RESOLVED: 1) That that following Members be appointed to the Recreation, Leisure and Open Spaces Committee for the remainder of period of office of councillors: Cllr Briers, Cllr Blake, Cllr Deane, Cllr Murphy, Cllr Terry, Cllr Ward and Cllr Wiseman, together with the Mayor and Deputy Mayor as ex officio members; and

2) That the following Members be appointed to the Planning, Town and Environment Committee for the remainder of period of office of councillors: Cllr Blake, Cllr Briers, Cllr Day, Cllr Deane, Cllr Heron, Cllr Steele, Cllr Treleaven, Cllr Ward and Cllr Wiseman, together with the Mayor and Deputy Mayor as ex officio members

C/5687

ADJOURNMENT OF MEETING

At 7.20 pm it was

RESOLVED: That the meeting be adjourned until the end of the individual meetings of Recreation, Leisure and Open Spaces Committee and Planning, Town & Environment Committee.

On resumption of the meeting at 7.30 pm:

C/5688

APPOINTMENT OF MEMBERS TO THE POLICY & FINANCE COMMITTEE

Meetings of the Planning, Town & Environment Committee and the Recreation, Leisure & Open Spaces Committee had been held during the adjournment.

At the Recreation, Leisure & Open Spaces Committee meeting, Cllr Briers had been elected Chairman, with Cllr Blake as Vice Chairman.

At the Planning, Town & Environment Committee Cllr Treleaven had been elected Chairman, with Cllr Ward as Vice Chairman.

The Chairmen of both Committees were automatically appointed to the Policy & Finance Committee, along with the new Town Mayor and Deputy Town Mayor. Nominations were invited for the vacancies and Cllr Heron, Cllr Rippon-Swaine, Cllr Day, Cllr Murphy and Cllr Wiseman indicated that they would like to be appointed to the Committee.

RESOLVED:

- 1) That the following Members be appointed to the Policy and Finance Committee for the remainder of period of office: Cllr Briers, Cllr Day, Cllr Heron, Cllr Murphy, Cllr Rippon-Swaine, Cllr Treleaven and Cllr Wiseman, together with the Mayor and Deputy Mayor as ex officio members
- 2) That the updated list of membership of committees be noted (*Annex A*)

ACTION N Vodden

C/5689

ADJOURNMENT OF MEETING

At 7.35 pm it was

RESOLVED: That the meeting be adjourned until the end of the meeting of the Policy & Finance Committee, in order to allow the Members to elect a Chairman and Vice-Chairman

On resumption of the meeting at 7.40 pm:

At the Policy and Finance Committee meeting, during the adjournment, Cllr Heron was elected as Chairman and Cllr Rippon-Swaine was elected as Vice-Chairman.

C/5690

REPRESENTATIVES TO OUTSIDE BODIES

Members noted that representatives would be appointed to outside bodies for 4 years.

RESOLVED:

- 1) That Mr Norman Light be invited to continue as a Flood Warden; and
- 2) That members be appointed to membership on Outside Bodies as shown in *Annex B* for the remainder of their period in office.

ACTION N Vodden

C/5691

MINUTES OF PREVIOUS MEETING

RESOLVED: That the minutes of the Meeting held on 29th April 2015, having been circulated, be approved and signed as a correct record, with one amendment, under C/5678 that County Councillor Rippon-Swaine's title is amended from District to County Councillor.

C/5692

COMMUNICATIONS TO BE RECEIVED

The Town Mayor wished to congratulate all those involved in 'Fanfare for Spring', which was held on 16th May, particularly the main organisers. He commented that it was a super event. Those that were able to share in it would have appreciated the amount of hard work that went into organising it and also the amount of people willing to give their time and talent to putting

on an event for Ringwood. He noted that it would be a difficult event to hold in other towns in the New Forest as Ringwood has the Market Place along with other locations where they could perform.

The Town Mayor expressed concern over the notification that Gardbus was no longer operating as of 15th May. He commented that the Town Council should be proactive through the County Councillor in maintaining this vital bus service for residents.

For the second year, Churches Together will be organising 'Family Fun Day', organised by Churches Together, on 30th May 2015 between 1pm and 6pm on Bickerley Green. Entry, food and activities are being provided free of charge.

**C/5693
REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

County Councillor Rippon-Swaine presented his report to Members (*Annex C*), highlighting the consultation paper on the enlargement of Poulner Infants School which ended on 12th June.

District Councillor Heron reported that the District Council Cabinet had been agreed and he had been appointed a Portfolio Holder for Finance and Efficiency. The Town Mayor noted that Cllr Heron held three cabinet posts over the years and offered his congratulations.

District Councillor Ford reported that she had been appointed to Environment Committee and Licensing Committee.

District Councillor Thierry reported that he had been appointed to the Planning Development Control Committee.

**C/5694
FORTHCOMING MEETINGS**

Members noted the dates of the forthcoming meetings.

Recreation, Leisure & Open Spaces	7.00 pm	Wednesday 3 June
Planning, Town & Environment	10.00 am	Friday 5 June
Policy & Finance	7.00 pm	Wednesday 17 June
Full Council	7.00 pm	Wednesday 24 June

A reminder was given in respect of the training session arranged for Councillors on 10th June at 6:30pm, at The Gateway Building.

The Town Mayor declared the meeting closed at 8.15 pm.

Note: The text in the Action Boxes above does not form part of these minutes.

APPROVED
24th June 2015

TOWN MAYOR

	RINGWOOD TOWN COUNCIL			
	COMMITTEE MEMBERSHIP			
	FULL COUNCIL	PLANNING, TOWN & ENVIRONMENT	RECREATION, LEISURE & OPEN SPACES	POLICY & FINANCE
Chairman	Cllr Michael Thierry (Town Mayor)	Cllr Chris Treleaven	Cllr Andrew Briers	Cllr Jeremy Heron
Vice Chairman	Cllr Christine Ford (Deputy Town Mayor)	Cllr Tim Ward	Cllr Emma Blake	Cllr Steve Rippon-Swaine
Members & Ex officio Members (NB Town Mayor and Deputy Mayor are entitled to be ex officio members of all committees)	Cllr Emma Blake Cllr Andrew Briers Cllr Philip Day Cllr Debee Deane Cllr Jeremy Heron Cllr Anne Murphy Cllr Steve Rippon-Swaine Cllr Mark Steele Cllr Jacqui Terry Cllr Chris Treleaven Cllr Tim Ward Cllr Angela Wiseman	Cllr Emma Blake Cllr Andrew Briers Cllr Philip Day Cllr Debee Deane Cllr Jeremy Heron Cllr Mark Steele Cllr Angela Wiseman	Cllr Debee Deane Cllr Anne Murphy Cllr Jacqui Terry Cllr Tim Ward Cllr Angela Wiseman	Cllr Andrew Briers Cllr Philip Day Cllr Anne Murphy Cllr Chris Treleaven Cllr Angela Wiseman
Student Advisors	Sam Whittingham	Lucinda Murphy	Sarah Senior	Ellie Steeden
		Natalie Harris	Annabella Meech	Fraya Reynolds-Lee

RINGWOOD TOWN COUNCIL

Representatives on Outside Bodies

ORGANISATION / POSITION	NUMBER OF MEMBERS TO BE APPOINTED
New Forest Association of Local Councils (NFALC)	Cllr A Murphy Cllr M Thierry
Blashford Lakes Consultative Forum	Cllr C Ford
Community First New Forest	Cllr D Deane
Flood Wardens	Cllr A Wiseman Norman Light (co-opted)
Forest Forge Theatre Company	Cllr E Blake
Gateway Project Board <i>(final meeting due in October 2015 to resolve heating/ventilation issues)</i>	Cllr A Briers
Hampshire Association of Local Councils (HALC)	Cllr A Murphy
New Forest Consultative Committee	Cllr C Ford
New Forest National Park Authority - South West Quadrant	Cllr E Blake
Parish Public Transport Representative	Cllr P Day
Ringwood & District Community Association	Cllr S Rippon-Swaine Cllr P Day (Reserve)
Ringwood Twinning Association	Mayor (President) Cllr C Ford Cllr A Murphy
Ringwood United Charities	Cllr J Heron Cllr S Rippon-Swaine Cllr T Ward
The Ringwood Society	Cllr P Day Cllr A Wiseman
Tree Warden	Cllr T Ward
Western Escarpment Conservation Area Steering Group	Cllr C Ford

RINGWOOD TOWN COUNCIL

FULL COUNCIL MEETING

20th May 2015

COUNTY COUNCILLOR'S REPORT

HAMPSHIRE HIGHWAYS WEST – May 2015.

Traffic Management Schemes 2015-2016 – (County Traffic Management Programme)

- Linford Road – review speed limit for an extension of the 30 mph past the Church Hall. Preliminary design completed and initial consultation in progress.
- Crow Hill Area, Ringwood – speed limit review and traffic management measures. Improvements to signing and road markings to draw driver awareness to equestrians and cyclists to be developed. Funding available through NPA managed grant to support cycling. Design and consultation complete – works ordered.
- Review of New Forest 40 mph Zone and 30 mph speed limits for the purpose of progressing a blanket DfT authorisation to cover wide area. Mapping proposed, for areas that are or potentially may be marked using roundels rather than repeater signs, being completed. Application submitted to DfT but consideration by DfT delayed due to resource and TSRGD update expected 2015. Authorisation granted October 2014.

Minor Traffic Management - Reactive Programme

- Northfield Road/ Gorley Road – replacement of ‘patrol’ plates to ‘school’ plates at children warning sign sites. Design to be completed Q1 2015/16.

Traffic Management Programme 2015-2016 – Agency Programme (NFDC)

- Southampton Road adjacent Carvers – cycle route and measures to better manage parking. Detailed design agreed, funding allocated and being programmed. Plan of cycle network at:- <http://www.newforest.gov.uk/index.cfm?articleid=10737>
- Christchurch Road near Willow Drive – Environmental Enhancements – Further work to earth bund undertaken. Work is to deter parking on northern section of verge (material from another scheme at no cost). **Works completed.** Plan at <http://www.newforest.gov.uk/index.cfm?articleid=10737>

HCC ENLARGEMENT OF POULNER INFANTS SCHOOL

- Consultation commences on **1 May till 12 June 2015** during which time comments may be submitted.
- Proposal is to increase the physical capacity to 90 places for Year R (age 4+) children (increase to 270 pupils) to be nearer existing admission number at Poulner Junior School already at 87 places p.a. (348 total pupils).
- An FAQ website is <http://consultations.hants.gov.uk/active.aspx>.
- Comments can be made by e-mail to strategicplanningunit@hants.gov.uk by **12 June 2015**.
- Comments can be sent to Gemma Wigman, Strategic Development Officer, Children's Services Department, E11 Court North, Winchester, Hampshire SO23 8UG by **12 June 2015**.

HCC COUNCILLOR MEETINGS – May 2015.

- 18th May – HCC Boundary Commission Meeting in Winchester.
- 20th May – HCC Highways & Transport Workshop in Winchester.

W Steve Rippon-Swaine FRICS DipGS
Hampshire County Councillor