

MINUTES OF THE MEETING OF THE PLANNING, TOWN & ENVIRONMENT COMMITTEE

Held on Friday 5th August 2022 at 10.00am at Ringwood Gateway, The Furlong, Ringwood.

PRESENT: Cllr Philip Day (Chairman)
Cllr Hilary Edge
Cllr Rae Frederick (Vice Chairman) (*from 10:08am*)
Cllr Gloria O'Reilly (*until 11:10am*)
Cllr Glenys Turner

IN ATTENDANCE: Jo Hurd, Deputy Town Clerk
Nicola Vodden, Meetings Administrator

ABSENT: Cllr Andrew Briers
Cllr Gareth Deboos
Cllr Peter Kelleher
Cllr Derek Scott

P/6034 PUBLIC PARTICIPATION

There were no members of the public present.

P/6035 APOLOGIES FOR ABSENCE

The Deputy Town Clerk reported that apologies for absence had been received from Cllrs Briers, Deboos, Kelleher and Scott.

P/6036 DECLARATIONS OF INTEREST

There were none.

P/6037 MINUTES OF PREVIOUS MEETING

RESOLVED: That the Minutes of the Meeting held on 1st July 2022, having been circulated, be approved and signed as a correct record.

P/6038 PLANNING APPLICATIONS

Cllr Frederick joined the meeting at 10:08am from application 22/10811.

RESOLVED: That the observations summarised in *Annex A* be submitted.



ACTION Nicola Vodden

P/6039

NEIGHBOURHOOD PLAN

Members received the notes of the Neighbourhood Plan Steering Group meeting held on 11th July 2022 (*Annex B*) as well as a progress report, which included an update on the Thriving Market Place project (*Annex C*).

It was noted that the next Steering Group meeting would consider a revised Project Plan and a recommendation from the Housing team and GoFour not to allocate sites for new housing in the Plan.

A press release had been issued with a progress update and a call for more volunteers to come forward, particularly with experience of engaging with hard to reach groups and of the planning system.

RESOLVED: 1) That the notes of the NP Steering Group meeting (*Annex B*) held on 11th July 2022 be received;
2) That the progress update on the Neighbourhood Plan (*Annex C*) be noted;
3) The update on Thriving Market Place be noted and that progress be reported back to the Committee following the site visit when NFDC and HCC have had an opportunity to further consider the extent of the project, what skills are required and how much work is needed.

ACTION Jo Hurd

P/6040

STRATEGIC SITES

Land off Crow Lane / Crown Arch Lane (Beaumont Park)

Members considered an update report from NFDC's Monitoring Officer (*Annex D*). In addition, it was noted that a street sign and tree at the entrance to Hopclover Way had been damaged by a vehicle, and that the sign would be replaced and tree repositioned by the developer.

NFDC had provided updates on the two outstanding footpath links as follows:

- 1) Footpath to link Beaumont Park to Hightown Road (path to run from north east corner of site along the west side of Crow Lane).

HCC had reported the funds allocated to design and implement this scheme were not sufficient, and it would be necessary for NFDC to secure additional s106 funding to take this forward.

- 2) Footway/cycle lane across HCC land between Crow Arch Lane and Wellworthy Way

The developer is responsible for delivery of this link, but is currently experiencing some difficulties with right of access at the western extent into the Wellworthy site and with pedestrian visibility splays at the eastern extent on Crow arch lane, which

Page 2 of 5
Chairman's initials



are presenting problems with delivery. NFDC is working with the developer to try to resolve these issues.

Members had received requests from residents for additional leisure facilities on site and were advised to take this up with District Councillors as the open spaces would eventually be transferred into NFDC's ownership.

Land north of Hightown Road (21/10042)

It was noted that the NFDC Planning Officer does not foresee the application being considered by NFDC Committee until October at the earliest, and a Members' briefing will be arranged for late August, as there are still some technical issues to be resolved.

Land off Moortown Road (21/11723) – There was no update to report.

RESOLVED: That the update on Strategic Sites be noted.

ACTION Jo Hurd

P/6041

A31 RINGWOOD BRIDGE REPLACEMENT AND WIDENING SCHEME

Members received the notes of the meeting with National Highways and Hampshire County Council held on 14th July 2022 (*Annex E*). The bridge beams have arrived on site and overnight closures of the A31 westbound carriageway are scheduled for 9th, 10th, 16th and 17th August (8pm to 6am) to lift them into place.

National Highways had met with members of RACE to discuss landscaping, and the possibility of a joint volunteering day in Jubilee Gardens was being mooted. It was hoped further details would be available after the next stakeholder meeting on 11th August.

Discussions are ongoing with regard to provision of the barrier in the churchyard, with support from Town Council officers.

RESOLVED: That the notes of the meeting with National Highways and Hampshire County Council held on 14th July 2022 be received.

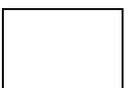
ACTION Jo Hurd

P/6042

HAMPSHIRE COUNTY COUNCIL 20MPH SPEED LIMIT

Members considered whether it was appropriate for the Council to respond to the consultation (*Annex F*) as it was thought that getting consensus would be difficult. It was noted that the consultation is open to all to complete.

It was agreed the Council should respond to the consultation and a Working Party be set up to go into the finer detail and prepare a response for consideration by the Committee at its next meeting on 2nd September.



RESOLVED: 1) That a Working Party be created to prepare a draft response to the consultation and report back to the next Committee meeting for consideration and approval (deadline 12th September 2022); and
2) That Cllrs Edge, Frederick and Turner be appointed to the Working Party and all other Councillors to be invited to join (particularly Cllr Deboos who has worked on this aspect of the Neighbourhood Plan and LCWIP).

ACTION Jo Hurd

**P/6043
EASTFIELD LANE BUS STOP**

Members considered the Deputy Town Clerk's report and a request for a bench at Eastfield Lane bus stop (*Annex G*). Members were content with the proposal and expressed a preference for a metal bench for durability. Once installed the Council would take ownership and future maintenance liability of the bench.

RESOLVED: That the request for a bench in this location be supported, provided there is no initial cost to the Council and that HCC be advised to consult the owner of the adjacent property.

ACTION Jo Hurd

Cllr O'Reilly left the meeting at 11:10am.

**P/6044
FLOOD ACTION WORKING PARTY**

Members noted the resignation of Norman Light and requested that a letter be sent to formally thank him for his sterling voluntary work for the Council over many years. It had been suggested to the Deputy Town Clerk that another member of the public may be interested in joining the Working Party and this would be followed up.

RESOLVED: 1) That the resignation of Norman Light from the Working Party be noted; and
2) That the submitted response to HCC's consultation on a draft Avon Catchment Management Plan (*Annex H*) be noted.

ACTION Jo Hurd

**P/6045
PROJECTS (current and proposed)**

RESOLVED: That the update in relation to projects (*Annex I*) be received.

ACTION Jo Hurd



P/6046
NFDC/NFNPA PLANNING COMMITTEE

There were no applications due before NFDC/NFNPA Planning Committees.

The Chairman reported that he had attended NFDC Planning Committee in July for the retrospective application for the seating area in The Furlong Centre. The application was refused.

There being no further business, the Chairman closed the meeting at 11:20 am.

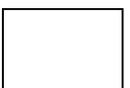
RECEIVED
28th September 2022

APPROVED
2nd September 2022

TOWN MAYOR

COMMITTEE CHAIRMAN

Note: The text in the Action Boxes above does not form part of these minutes.



Annex A to Planning, Town Environment Committee Minutes 5th August 2022
Ringwood Town Council - Planning Observations - NFDC

Number	Site Address	Proposal	Observation	Comments
22/10651	1, East View Road, Ringwood. BH24 1PP	Single-storey side elevation	Permission (1)	
22/10711	Orchard House, 37-39 Christchurch Road, Ringwood. BH24 1DG	Single-storey side & rear extension; cycle store	Permission (1)	
22/10783	28, Denholm Close, Poulner, Ringwood. BH24 1TF	Single-storey side extension	Permission (1)	
22/10787	Crows Nest, 2 Crow Arch Lane, Crow, Ringwood. BH24 3EE	New electricity connection	Permission (1)	
22/10804	5, Fairlie Park, Ringwood. BH24 1TU	Front extension of existing garage to form a double garage; open porch	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
22/10811	102, Northfield Road, Ringwood. BH24 1SU	Demolish existing bungalow; erect 4no. detached houses with new vehicular access and parking (revised scheme)	Refusal (4)	The Committee reiterated their view that it would be overdevelopment of the site and result in overcrowding. There were concerns regarding overlooking of the surrounding properties, particularly the bungalows to the rear, and there would be a lack of amenity space for the proposed houses. Members were disappointed that the site had been cleared of all mature trees prior to submission of the application and preparation of the Ecological Impact Assessment. Members were sympathetic to neighbours comments and there were concerns that there would be highways issues, with the access being close to the junction.
22/10812	19, Fieldway, Ringwood. BH24 1QL	Side & rear extension; garage	Permission (1)	
22/10818	28, Lynes Lane, Ringwood. BH24 1EH	Two detached dwellings with associated car parking; demolition of existing dwelling	Refusal (4)	The Committee considered the application to be overdevelopment of the site and there is a lack of amenity in terms of garden space, The plan does not comply with parking standards for a 4-bed property, there are highway concerns with increased traffic on a narrow lane, which is used primarily as a pedestrian footpath and there is no provision for bicycle storage. Considering it's location in the Conservation Area and proximity to other properties, the tall thin design, 3-storey height, cladding and extent of the glazing would be inappropriate for the area and compromise the street scene.

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
22/10824	Little Pleasance, 4 Meadow Road, Ringwood. BH24 1RU	Garden room	Permission (1)	
22/10830	1, Southampton Road, Ringwood. BH24 1HB	Removal of existing signage; replace with non illuminated hand written painted sign on wooden fascia. (Application for Listed Building Consent)	Permission (1)	
22/10853	5, Orchard Close, Ringwood. BH24 1LP	Ground floor extension to the front elevation; first-floor extension above garage;	Officer Decision (5)	The Committee did not have any objection to the application in principle, but was concerned about the extension going forward of the building line and with the design of the first floor, as it appears to be stepping in and had concerns should the adjoining properties wish to do a similar thing.
TPO/22/0330	Merton Grove, Ringwood. BH24 1BY	Lime x 2 - Reduce	Permission (1)	
TPO/22/0374	11 Bishop Court, Ringwood, BH24 1PE	Walnut x 1 Reduce	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Annex A to Planning, Town Environment Committee Minutes 5th August 2022

Ringwood Town Council - Planning Observations - NFNPA

Number	Site Address	Proposal	Observation	Comments
22/00459	St. Marthas, Linford Road, Linford, Ringwood. BH24 3HX	Application to vary condition 2 of planning permission 19/00787 for Installation of sewer system and pumping station to allow minor material amendment	Refusal (2)	The Committee wished to support the comment of the Environment Agency given that there needs to be further evaluation of the flood risk.
22/00487	Uppacott, Bagnum Lane, Bagnum, Ringwood. BH24 3BZ	Pool building	Permission (1)	
22/00504	Heron's Field, Forest Lane, Hightown Hill, Ringwood. BH24 3HF	Replacement garage	Permission (1)	
CONS/22/0318	Shobley House, Linford Road, Shobley, Ringwood, BH24 3HT	Fell 1 x Beech tree Fell 1 x Robinia tree	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Applications decided under delegated powers : to be noted on 5th August 2022

Number	Site Address	Proposal	Decision
CONS/22/0274	Hangersley Cottage, Burcombe Lane, Hangersley, Ringwood, BH24 3JT	Fell 1 x Western Red Cedar	18.7.22 Application withdrawn
CONS/22/0337	Furlong Shopping Centre, The Furlong, Ringwood BH24 1AT	6x Hornbeams - Prune 7x Lime Tree - Prune	<u>14.7.22 P(1) Recommend Permission, but would accept the Tree Officer's decision.</u>



Ringwood Neighbourhood Plan

B

Ringwood Neighbourhood Plan Steering Group

Notes of meeting held on Monday 11th July at 6pm on Zoom

Present:

- Cllr Philip Day
- Cllr Gareth DeBoos
- Mary DeBoos (Secretary)
- Janet Georgiou
- Cllr John Haywood (Chair)
- Joe Moorhouse
- Geoff Ridgway
- James Swyer
- Chris Treleaven

1. Apologies were received from Cllr Tony Ring & Tim Moxey
2. No declarations of interest were made.
3. Notes from the previous meeting were received and accepted.
4. Feedback from RTC Committees

Philip raised the need for a draft of the Neighbourhood Plan document so that members of PT&E can see an overview of what may be included.

Mary and John reported that we do now have a template document, however we are awaiting the scheduled meetings with NFDC in order to complete the policy section.

It was agreed that the document, in its current form, should be circulated to the Steering Group.

ACTION: Mary

5. Liaison with Local Planning Authorities (LPAs)

Philip reported that there is a meeting starting at 11am on Wednesday 13th July with Claire Upton-Brown to discuss the Market Place.

Joe reported that the Design and Heritage team has a meeting with the NFDC conservation officer on Thursday 14th July. This will look at local listing and the state of the conservation area plus other matters if time allows.

Gareth reported that the Environment team has a meeting with Mark Williams on Friday 15th July. This meeting will include a discussion to define whether the Parish Nature Recovery Plan should be an SPD or an integral part of the NP.

Gareth added that it has been noted that the population of the NFDC area at the end of 2021 was about 15,000 less than the predictions in the Local Plan and that this may impact the need for housing.

6. Finances

No update

7. Working Group Updates and Proposals

Housing

Chris and Philip outlined the challenges of allocating sites for housing.

The Steering Group accepted the challenges and agreed with the team's recommendation not to allocate sites even though there are potential advantages to the town if sites are allocated.

The Housing Working Group intends to continue to look at aspirational sites as New Milton did.

Design and Heritage (D&H)

Joe reported that the D&H Working Group had shared the work on the design code just prior to the meeting. They are now adjusting the scope to focus more on a few central areas in the town.

The work on Opportunity sites across the town is continuing and AECOM have been asked to create visualisations for some priority sites as part of the Master Planning package.

Mary raised the question of whether we still need the SEA and HRA packages from Locality/AECOM for the opportunity sites.

ACTION: Mary to check with OH

Environment

Gareth reported that work is continuing on the Green and Blue Infrastructure.

Chris raised the importance of this including formal designation for Green Spaces

Town Centre

Janet reported that some ideas for the High Street had been received from businesses and she will share these in due course.

8. Communication and Engagement

A press release will be going out via the Town Council to provide an overview of progress.

John reported that the graphic designer is producing a first draft of the display for the exhibition in the Gateway.

In order to ensure people are available for the exhibition Mary asked for an update on timings.

ACTION: John

Janet raised the potential of a further exhibition in September to potentially include a 'mock-up' of how the Thriving Market Place could work. Specifically she asked if it was feasible to allow the businesses to 'spill out' as part of this.

The challenges of liability insurances and licensing and the costs of road closures were discussed and it was considered that it was not feasible. It was agreed that this should not be pursued

9. Any other Business

There were no items

10. Date of next meeting

Monday 8th August at 6pm

ACTION: Mary to confirm arrangements for Chair and Zoom Call

**REPORT TO PLANNING, TOWN & ENVIRONMENT COMMITTEE
5 AUGUST 2022**

RINGWOOD NEIGHBOURHOOD PLAN

1. PROGRESS UPDATE

1.1 The Neighbourhood Plan (NP) teams are continuing to gather evidence and work up policies for inclusion in the Plan. An outline Plan has been produced and the list of potential policy areas is as follows:

- First homes policy for those with a local connection
- Housing standards operational (environmental/energy efficiency) – Passivhaus or equivalent
- Housing standards build (environmental) – Embodied energy targets
- Housing standards – BREEAM Communities Excellent
- Housing standards framework for assessment – Building for a Healthy Life
- Boundary treatment policy
- Design standards / design code e.g. primary shopping area frontage
- A Ringwood local list of heritage assets (not already listed nationally)
- Non-domestic premises (environmental/energy efficiency) – BREEAM excellent
- Biodiversity net gain targets
- Parish Nature recovery – wildlife corridors to the south of the parish and strengthening protection of the Sites of Importance for Nature Conservation (SINCs)
- Blue / Green Infrastructure – improvement of the following sites (TBC) – focus is on RTC owned land:
 - Carvers – improved recreation (project in progress)
 - Jubilee gardens – in a flood zone
 - Pocket park – in a flood zone
- Sustainable Transport – travel plan requirements for any new development

In addition there are several public realm sites where suggestions for improvements may be included in the NP. This list and improvement ideas will be shared with the Committee when it is available.

1.2 Policy & Finance Committee agreed to fund SPUD to engage with young people on the Neighbourhood Plan. This will be progressed in September when the new school term commences.

2. THRIVING MARKET PLACE – SHARED SPACE CONCEPT

2.1 The idea of a shared space concept for the Market Place was first raised with this Committee by the Neighbourhood Plan team in March 2022, when it was agreed that it should be added to the project list and explored further (*P/5968 04/03/2022 refers*).

2.2 In May 2022, the NP Steering Group requested funding for a design study to progress the concept of the “Thriving Market Place”, but it was agreed that further work should be undertaken on funding options before considering this request (*P/5998 06/05/2022 refers, including outline proposal in Annex A*).

2.3 Since then, a review of funding options, including from NFDC and HCC, has shown that none are available for this first phase of the project. However, it is clear that in order to access future funding opportunities, there is a need to have a fully scoped project ready to go.

- 2.4 A meeting was held with NFDC and HCC on 13 July. Both authorities support the concept and agreed to assist with initial scoping work with the limited resources they have available to them. It was agreed that the following would need to be undertaken, and that a site meeting should be arranged so that both authorities can get a better understanding of what is required:
- Analysis of movement/connectivity/navigation
 - Contextual analysis
 - Detailed Design and Visualisation
 - Detailed engineering design and costing of options
- At the time of writing, a date for the site visit has yet to be agreed, but it is hoped this will take place in August.
- 2.5 It should be noted that the majority of the work listed above will need to be carried out by volunteers, including a detailed analysis of pedestrians, cyclists and vehicles (counting in and out of the Market Place and questioning people about their visit to understand why they come and what would make them stay longer, for example). It was agreed that outline proposals for this movement study be prepared by members of the NP group, and that these should be approved by NFDC and HCC to ensure the data collected is robust.
- 2.6 Depending on the scope of the project, NFDC may be able to assist with some urban design/public realm work later in the year. HCC may be able to assist with engineering design work and costing, but again this would be dependent on availability of resources and there would be a cost for this element.

3. RECOMMENDATION

- 3.1 It is RECOMMENDED that
- 1) The progress reported be noted; and
 - 2) The update on Thriving Market Place be noted and that progress be reported back to the Committee following the site visit when NFDC and HCC have had an opportunity to further consider the extent of the project, what skills are required and how much work is needed.

For further information, please contact:
Jo Hurd, Deputy Town Clerk
01425 484721 or jo.hurd@ringwood.gov.uk

RING 3 – Beaumont Park, (Land at Crow Arch Lane and Crow Lane), Crow, Ringwood BH24 3DZ

Planning Permission Refs: 13/11450 Outline Application 175 dwellings

Details granted through:

16/11520 – Phase 1 - 62 dwellings;

17/11358 – Phase 2/3, care home, business use, POS, landscaping;

17/11309 Reserved Matters– Phase 2, 113 dwellings.

18/11648 - Development of 20 dwellings comprised of semi-detached houses; terraces; 1 block of flats, bin & cycle store; detached garages; public open space, landscaping, internal access arrangement and ancillary infrastructure.

NFDC new owners of the employment site:

20/11208 FULL – COU of buildings B, C, D, E from B1 (granted under 17/11358) to use E and B8

Developer: Lindens Homes (now part of Vistry)

We have received a complaint from Ringwood Town Council about the overgrown nature of the dog agility area. I had already requested an urgent mow for the whole site prior to the complaint, and the Developer has now mowed the majority of the POS (Public Open Space) areas and along the path edges in the majority of the SANGs (Suitable Alternative Natural Green spaces). The dock plants are also going to be dealt with.

Unfortunately (and there isn't a logical reason for this), the contractor only mowed around the dog agility equipment, not right up to it, so it can't be accessed as it should be. They also omitted mowing the small children's play area and some of the pathway edge mowing at the Northern end of the Western Linear SANG. I have written a strongly worded email stating that a mistake has been made, and that the areas need to be accessed now as they will get an increased use during the current Summer holiday. The mow is required as soon as possible. I backed this up with a phone call to the Developer and they contacted the contractor. The contractor has stated that they will be on site within the next couple of days to remedy the situation.

Another area of maintenance that has not been carried out is at the entrance to Yarrow Lane, in Phase 3. I have chased this with our Estates and Valuation team. They have asked our Grounds Maintenance Team to carry out urgent maintenance of the area as a goodwill gesture while the long-term arrangements are put in place. I will liaise with my contact too, as some of the area may be the responsibility of the management company they have set up. I will keep in touch with the Estates and Valuation team while this is being sorted.

Our Vistry contact and Ringwood Town Council are still liaising to try to resolve the transfer problems with the allotments. The current delay, as previously reported, is due to an increased waiting time for Land Registry operations to be carried out. Vistry are in a queue waiting for the necessary paperwork to be dealt with. They are slowly moving towards the front of this queue. They expect it to be at least another month before they reach the front of the queue.

Following the recent tree inspection across the whole site the remedial planting plans have been passed to the Developer. The Developer is considering paying a commuted sum as part of the land transfer to cover the cost of the remedial planting. This would speed up the transfer as we wouldn't have to wait for the next planting season. NFDC would either fulfil the planting themselves, or contract in the work through a trusted landscaping company.

The path that has been constructed across the swale into the Employment Land (Northern end of SANG) is now complete.

There are only minor works remaining to be completed on site. The Developer is meeting us on site this week to go through them, with a view to getting them completed by the end of August. The site can then be handed across to our Open Spaces Officer to progress the final issues associated with the land transfer.

The Developer is still responsible for the maintenance of the development currently, alongside the housing association.

Monitoring of this site by the Site Monitoring Officer or the Open Spaces Officer will continue in the short and medium term.

D



Phases 1 and 2

Southern Phases



Occupation Status

- Not commenced construction
- Under construction
- For Sale

- Reserved
- Exchanged
- Occupied/Completed

A31 Improvement Scheme

Notes of Stakeholder Meeting – 2pm, 14 July 2022

Present:

Daniel Kittredge (DK), Project Manager, National Highways (NH)

Ian Ackerman (IA), NRSWA Permit Scheme Manager / Traffic Manager, Hampshire Highways, HCC

Cllrs Day, Deboos, Heron, Ring and Rippon-Swaine.

Jo Hurd, Deputy Town Clerk, Ringwood Town Council

1) Update on issues raised at the last meeting (9 June 2022):

Issue	Noted at meeting (<i>updates in italics</i>)
Deployment of cameras or camera vans by Police on ad-hoc basis	<p>DK is working on putting measures in place so that the Police speed enforcement van can have a presence on site.</p> <p>JE speaking to a private company regarding possible use of mobile CCTV van.</p> <p><i>Safety camera van was deployed a few weeks ago on westbound carriageway to reaffirm speed limit – this monitors for any traffic management incursions and dangerous/unsafe driver behaviour (which can be referred to police). The van will return in a few weeks' time. There is generally good adherence to the limit. Noted that traffic heading eastbound after the works does not appear to be complying and speed limit needs better enforcement here.</i></p> <p><i>There continue to be incidents on the westbound carriageway (3 on Saturday), which caused already heavy traffic to backup.</i></p> <p><i>Long queues in Eastfield Lane continue. Sunday evenings (in particular), due to tailbacks on A338, traffic diverts via Avon Causeway and through Ringwood. DK will follow up this point with Dorset Council.</i></p>
Pedestrian Crossing in Southampton Road	<p>Works order is in for repainting of zebra crossing, in conjunction with Keep Clear in Southampton Road at junction with Poulner slip road.</p> <p>Tree is completely obscuring belisha beacon for eastbound traffic – IA to follow up.</p> <p><i>No action as yet – IA has chased.</i></p>
Signage to discourage rat-running	<p>Signs to encourage vehicles to stay on A31 will be deployed in time for summer holidays. <i>DK confirmed this.</i></p>

	<p>Noted that sat-navs are unnecessarily diverting drivers away from A31 - DK will follow up on this issue as response from sat-nav company was not satisfactory.</p> <p><i>IA reported HCC receive ongoing complaints about use of Kent Lane, and steps were being taken to stop sat-navs diverting traffic this way.</i></p>
<p>Junction of Southampton Road with Poulner slip road</p>	<p>Traffic lights and Keep Clear markings will be put in place in advance of summer holidays, initially for a trial period of 7 to 14 days.</p> <p><i>Keep Clear road markings not yet in place - IA to chase. Unsure of benefit of traffic lights as give and take works well. It was agreed to hold off on deployment of traffic lights for now.</i></p> <p><i>Noted that Keep Clear marking on junction of Eastfield Lane and westbound on-slip is regularly ignored. DK to provide sign to reinforce message.</i></p>

2) Other issues:

i) Turning Circle in West Street

IA confirmed that it had not been possible to build a turning point at the end of West Street, but the footway had been hardened to cope with vehicle overrun. HGV modelling software had been used and he confirmed that there is room in the public highway for an HGV to turn, without needing to use the Fish Inn car park.

This point was disputed by councillors and disappointment was expressed at the compromise that the town had no option but to accept.

IA agreed to follow up on the suggestion to install permanent signage at the entrance to West Street.

Post meeting note – HCC will arrange for an “unsuitable for HGVs” sign to be installed with existing “no through road” sign.

ii) Communication with local businesses

No business representatives had attended the last meeting on 22 June.

iii) Ringwood Church – acoustic fence

Following the recent site meeting, DK was waiting to hear from Church representatives to give permission for investigative work to be carried out in order to establish the profile of the wall and to explore underneath the concrete slab – DK to chase. The fencing supplier is reassessing the original quotation and having a further look at plans supplied by the Church.

Further work was required in order to establish ownership of the Church wall – DK will instruct the NH Land team to investigate. He said that NH had made a commitment and were trying to expedite this.

iv) Footpath Signs in Merton Grove/Gravel Lane

DK to arrange for the post to be removed and sign attached to nearby lamppost.

v) Traffic on A338 northbound from Bournemouth

DK continuing to liaise with Dorset Council about traffic flow.

vi) Landscaping

Awaiting date for first meeting of Landscaping Working Group.

3) Any Other Business

Programme – noted that the programme was still on track. JH had been invited to an Independent Assurance Review meeting in February 2023, but DK explained this meeting would take place after completion of the project in November.

Bickerley Millstream Bridge - The bridge works will extend for an approximate length of 15m and a width of 2m into the top end of Jubilee gardens. This is to level out the road and complete this part of the structure, and is within the Heras fence boundary. There will be some vegetation clearance – the area has been assessed by the VF Environmental Manager and there is nothing noteworthy to be removed. However, due to its proximity to the river, under advisement from the ecologists there may be a Watching Brief in place for amphibians and reptiles

A31 Underpass – Several reports that underpass was flooded and impassable on 27 June. DK had passed the issue to the NH Operations team and they will be arranging for one of their drainage inspectors to undertake an inspection to establish what the issue is and look at options to resolve the matter.

Road closures – DK agreed to make information on road closures clearer in future, as there had been some issues with this week's eastbound carriageway closure and traffic accessing the Verwood Road.

4) Date of Next Meeting – 2pm, Thursday 11 August 2022

**REPORT TO PLANNING, TOWN & ENVIRONMENT COMMITTEE
5 AUGUST 2022**

CONSULTATION ON 20MPH SPEED LIMIT

1. Hampshire County Council is inviting views on the implementation of 20mph limits in the context of other highways priorities and the County Council's statutory duties to maintain the highway in a safe condition within a limited budget.
2. The findings from the survey, together with data about use of the highway, speed enforcement, road safety and environmental impacts will help to shape future policy relating to 20mph speed limits in Hampshire and, in turn, future decision making around 20mph speed limits.
3. The survey is available to complete online here:
<https://www.hants.gov.uk/transport/transportchemes/20mph-speed-limits-consultation>, and a copy is attached for reference (*Appendix A*). Residents are also invited to give individual responses. The survey will remain open until 00:30am on Monday 12 September 2022.
4. It is RECOMMENDED that Members consider a response on behalf of the Town Council, and in particular form views on questions 16 to 24.

For further information, please contact:
Jo Hurd, Deputy Town Clerk
01425 484721 or jo.hurd@ringwood.gov.uk

Introduction

Hampshire County Council has formed a Task and Finish Group of eight Councillors as part of a review of the Council's policy for 20mph speed limits across the County. The current policy restricts new 20 mph zones and limits to address casualty reduction.

Working alongside officers conducting the review, the Group's purpose is to consider evidence from various sources, along with data related to highway usage, enforcement, road safety, previous 20 mph speed limit implementation and environmental impacts, and to inform the Economy, Transport and Environment Select Committee. In turn this will feed into consideration of the review findings and decisions on future policy by the Executive Lead Member for Transport and Environment Strategy or Cabinet in due course.

As such, the Group would welcome your views about 20 mph limits in the context of other highway priorities, the County Council's statutory duties to maintain the highway in a safe condition, and a limited budget. The Group would also welcome feedback on existing 20 mph limits within Hampshire. The findings from this survey will help to inform any decision by the County Council about future 20mph speed limit policy. At this stage, no new 20 mph speed limits are proposed until the outcomes of the review are known and any policy changes approved.

Sharing your views will only take a few moments and the survey will remain open until remain open until 00.30 am on Monday 12 September 2022.

Privacy Notice

Hampshire County Council is collecting information through this survey to understand the experiences and views of residents and stakeholders on 20mph speed limits

Your participation in this survey is voluntary. You may refuse to take part or stop taking part at any time without penalty. All data will remain within the UK/EEA (European Economic Area) and will only be shared with third parties where they are undertaking data processing on behalf of Hampshire County Council. We will keep your personal information for one year, after which time it will be destroyed. Your return of the survey will be taken as consent for your data to be used in this way.

You have some legal rights in respect of the personal information we collect from you. Please see our website Data Protection page -

<https://www.hants.gov.uk/aboutthecouncil/strategiesplansandpolicies/dataprotection> for further details. You can contact the County Council's Data Protection Officer at data.protection@hants.gov.uk. If you have a concern about the way we are collecting or using your personal data, you should raise your concern with us in the first instance or directly to the Information Commissioner's Office at <https://ico.org.uk/make-a-complaint/>.

Completing the survey

There are four sections to this survey which should take up to 15 minutes to complete.

If you require any extra space for any of the questions in this survey, please write on an additional page and include it with this survey.

Please return your completed survey via email to the Traffic Management Team at traffic.management@hants.gov.uk by 00.30 am Monday 12 September 2022.

About your response

Q1 In what context are you responding? (Please choose one only)

- I am a Hampshire resident
- I am providing the official response of an **organisation, group or business**
- I am responding as a democratically **Elected Representative** of a constituency (e.g. as a county, district, borough, parish or town council Member or MP)

If you are responding as a **Hampshire resident**, please go to **question 5** and then go to **page 4**.

If you are providing the **official response of an organisation, group or business**, please go to **question 2 and question 3** and then go to **page 4**.

If you are responding as a **democratically Elected Representative** of a constituency, please go to **question 4** and then to **page 4**.

⚠ If you are providing the official response of an organisation, group or business, its name may appear in the final report, and the information you provide may be subject to publication or release to other parties or to disclosure regimes such as the Freedom of Information Act 2000.

Q2 Please tell us a bit more about your organisation, group, or business

Name of the organisation, group or business	<input type="text"/>
Business postcode of the organisation, group or business	<input type="text"/>
Your name	<input type="text"/>
Your position in the organisation, group or business	<input type="text"/>

About your response

Q3 Which of these best describes the function of your organisation, group or business?

- District, borough or city council.....
- Town or parish council
- Charity, voluntary or local community group
- Local business or business representative (e.g. BID)
- Nursery, school, college or place of education
- Other public sector organisation (e.g. Police, Fire, Health Authority)
- Other

If you have selected 'other', please describe in the box below.

If you are responding as a **democratically Elected Representative** of a constituency, please answer question 4.

ⓘ If you are responding officially or as a democratically Elected Representative, the name of the constituency you represent may appear in the final report, and the information you provide may be subject to publication or release to other parties or to disclosure regimes such as the Freedom of Information Act 2000.

Q4 Please tell us a bit more about yourself

Which constituency do you represent?

What is your name?

Please answer question 5 if you are responding as a **Hampshire resident**.

Q5 What is your postcode?

ⓘ *Providing your postcode is optional. We are asking for it to help us analyse the views from different areas, to understand how views differ by area and to help model data for different types of respondent. If you do provide your full postcode it is possible that in rural areas this might identify your property. If you do not wish to provide your full postcode, please provide at least the first five digits. By providing your postcode you are consenting to the County Council using the information as outlined.*

Given the County Council's statutory duty to maintain the safety and usability of roads and a limited budget how would you prioritise the following matters? (Please rank in order of importance, where 1 is most important and 10 is least important)

Q6 Given the County Council's statutory duty to maintain the safety and usability of roads, and a limited budget, how would you prioritise the following matters?

Please rank in order of importance by choosing one option in each row, where 1 is most important and 10 is least important

	1	2	3	4	5	6	7	8	9	10
Improved pedal cycle facilities (e.g. cycle lanes and cycle stands)	<input type="checkbox"/>									
Improved pedestrian facilities (e.g. pedestrian crossings and new footways)	<input type="checkbox"/>									
Highway maintenance (e.g. pothole repairs and verge cutting)	<input type="checkbox"/>									
Introduction of mandatory 20 mph speed limits	<input type="checkbox"/>									
Introduction of other mandatory speed limits	<input type="checkbox"/>									
Traffic calming schemes (e.g. Humps and Narrowing's)	<input type="checkbox"/>									
Measures to control lorry movements (e.g. restrictions on lorry journeys on unsuitable roads)	<input type="checkbox"/>									
Air quality schemes	<input type="checkbox"/>									
Parking control schemes	<input type="checkbox"/>									
Introduction of advisory measures such as speed limits	<input type="checkbox"/>									

Q7 Why have you selected this as your highest priority?

Q8 Why have you selected this as your lowest priority?

Your views on 20mph speed limits in your local area

Please answer **question 9** if you are responding as a **Hampshire resident**.

Q9 Is there a 20mph speed limit on the street where you live? (Please choose one only)

- Yes Go to Q12
- No Go to Q13

Please answer **question 10** if you are responding as a democratically **Elected Representative** of a constituency (e.g. as a county, district, borough, parish or town council Member or MP) or are responding on behalf of a district, borough, city council, town or parish council.

Q10 Are there currently any 20mph speed limits within the area that you represent? (E.g. constituency, Parish or Town Council area) (Please choose one only)

- Yes Go to Q12
- No Go to Q14

Please answer **question 11** if you are providing a response for an **organisation, group or business**

Q11 Is there a 20mph speed limit on the street where your business / organisation is based? (Please choose one only)

- Yes Go to Q12
- No Go to Q13

Your views on 20mph speed limits in your local area

Q12 What impact has the 20mph speed limit had?

Your views on 20mph speed limits in your local area

Q13 What is the current speed limit in this area? (Please choose one only)

- 30mph Go to Q15
- 40mph Go to Q15
- Other Go to Q15

Q14 What are the current speed limits in this area? (Please choose all that apply)

- 30mph Go to Q15
- 40mph Go to Q15
- Other Go to Q15

Q15 Would you support the introduction of 20mph speed limits in this area? (Please choose one only)

- Yes Go to Q17
- No Go to Q19
- Don't know

Please answer **question 16** if you are responding as a democratically **Elected Representative** of a constituency (e.g. as a county, district, borough, parish or town council Member or MP) or are responding on behalf of a district, borough, city council, town or parish council and **currently have 20mph speed limits within the area that you represent.**

Q16 Would you support the introduction of further 20mph speed limits in this area? (Please choose one only)

- Yes Go to Q17
- No Go to Q19
- Don't know

Q17 Whereabouts would you support the introduction of 20mph speed limits?

Your views on 20mph speed limits in your local area**Q18 What are your reasons for supporting a 20mph speed limit in your local area?****Your views on 20mph speed limits in your local area****Q19 What are your reasons for not supporting a 20mph speed limit in your local area?**

Please answer **questions 20, 21 and 22** if you are responding on behalf of a town or parish council and **support the introduction of further 20mph speed limits your area.**

Q20 Would your Parish/Town Council support the introduction of a 20mph speed limit without police enforcement? (Please choose one only)

- Yes
- No
- Don't know

Q21 Would your Parish/Town Council organise a community speed watch to help achieve compliance with a 20mph speed limit? (Please choose one only)

- Yes
- No
- Don't know

Your views on 20mph speed limits in your local area

Q22 Would your Parish/Town Council financially support the introduction and future ongoing operational cost (such as maintenance of signs and road markings) of a 20mph speed limit? (Please choose all that apply)

- Yes, we would support the introduction
- Yes, we would support the ongoing costs
- No
- Don't know

Your views on 20mph speed limits in your local area

Please answer **questions 23 and 24** if you are responding as a democratically **Elected Representative** of a constituency (e.g. as a county, district, borough, parish or town council Member or MP) or are responding on behalf of a district, borough, city council, town or parish council and **support the introduction of further 20mph speed limits your area?**

Q23 Do you / your council have any evidence or data that might be useful to support a review of the County Council's policy on 20mph limits? (Please choose one only)

- Yes Go to Q24
- No
- Don't know

Q24 What type of data/evidence is available?

About 20mph speed limits elsewhere in Hampshire

Q25 Would you support the introduction of 20mph speed limits elsewhere in Hampshire? (Please choose one only)

- Yes Go to Q26
- No Go to Q28
- Don't know Go to End

About 20mph speed limits elsewhere in Hampshire

Q26 Whereabouts would you support the introduction of 20mph speed limits?

About 20mph speed limits elsewhere in Hampshire

Q27 What are your reasons for supporting a 20mph speed limit here?

Q28 What are your reasons for not supporting a 20mph speed limit elsewhere in Hampshire?

End of survey

Thank you for taking part in this survey.

**REPORT TO PLANNING, TOWN & ENVIRONMENT COMMITTEE
5 AUGUST 2022**

EASTFIELD LANE/ASH GROVE BUS STOP – REQUEST FOR SEATING

1. A resident contacted both the Town Council and Hampshire County Council to ask if a bench could be provided at the bus stop in Eastfield Lane, adjacent to its junction with Ash Grove. The Town Council owns and maintains the bus shelter at this location, as pictured below. The bus stop is on the route of the Ringo 1 and 2 services operated by Morebus. The resident explained that occasionally the bus is late or does not arrive as per the timetable, resulting in long waits whilst standing.



Photo credit: Google (August 2021) - [click here for Google street view](#)

2. Hampshire County Council (Passenger Transport) has offered to fund a bench, providing the Town Council agrees to take on ownership and all future maintenance. It is not possible to attach a perch bench to the existing shelter due to its age. A standalone bench is therefore proposed, to be installed on the grass verge behind the shelter.
3. Hampshire Highways has no objection to the proposed placement, but a licence is required for installation of street furniture, for which there is a cost. HCC Passenger Transport has indicated that they may also be able to assist with the licence fee and have asked the Town Council to consider the provision of a bench if funds were no issue.

4. It is RECOMMENDED that

Members consider whether the installation of a bench in this location is supported and, provided there is no initial cost to the Council, take on the ownership and future maintenance liability of the bench.

For further information, please contact:
Jo Hurd, Deputy Town Clerk
01425 484721 or jo.hurd@ringwood.gov.uk

Ringwood Town Council response to HCC Consultation on the draft Avon Catchment Management Plan – July 2022

Ringwood Town Council welcomes the draft Avon Catchment Management Plan, which identifies Ringwood as a Priority Area within the catchment. We are very keen to harness local knowledge and work with HCC to help formulate an Action Plan and seek active engagement without delay in order to influence development of strategic sites that are coming forward now.

It is noted that the area has been divided into Ringwood, Hightown, North Poulner, North Kingston etc. However, it is important to look at the wider picture, and not just the western extent of Ringwood town, due to the topography of the area and the fact that the Avon is fed by numerous Forest streams. There has been previous flooding in the vicinity of both strategic sites, cutting off access by road, and there is concern that the impact of new development, combined with the effects of climate change, will increase and worsen these events. **The area described in Table 4 on page 20 should therefore be extended to take in strategic sites north of Hightown Road and north of Moortown Lane.**

Several **engineering solutions** have been identified locally to reduce flooding in the vicinity of the strategic sites, including a potential re-routing of flood water across land north of Moortown Lane to an existing storm drain crossing Christchurch Road and into the Avon flood plain. We would be keen to discuss these in detail with HCC. In addition, there is potential to build on recent work carried out by the New Forest National Park Authority to **increase retention in the mires** – this will have the benefit of reducing flash flooding, but also enhancing biodiversity in the mires and improved dry season flow of the streams.

There is passing mention in the Plan of the effect of **climate change** on flood events. However, there is no quantification to this, which is an omission. The description of High Risk events as likely to occur once every 30 years will be increasingly inaccurate as the global failure to address fossil fuels emissions continues unabated and extreme weather events become more frequent.

There is nothing in the Plan about the **quality of flood water**, resulting from discharges to the river when the sewage system is overloaded, and the public health concerns this raises. In addition, we understand there are plans for an algae lagoon at the Wessex Water treatment works south of the town, which will likely be overwhelmed on a regular basis. It is not clear that the Plan will effectively regulate a development of this kind.

In Table 3 (Potential Initial Tasks for development of Priority Area Action Plans) there is mention of **natural flood risk management measures**. As part of the ongoing Ringwood Neighbourhood Plan work, a Parish Nature Recovery Plan is being prepared, which will assist in describing what such measures could be and where they should be locally. We would welcome a discussion on this point as areas are being identified within flood zones where copses of trees could reduce flood risk as well as benefit nature.

There could also be mention of **rainwater harvesting** being encouraged in new build, with advantages extending beyond flooding.

The 11 policies proposed to be applied in Priority Areas are all welcomed and should be applied to the wider area as outlined in paragraph 2 above.

Just a note on page 22 there is reference to Ringwood being affected by coastal flooding – this should be amended to fluvial.

Current Projects Update

Note: Projects marked as "on hold awaiting officer availability" are reviewed fortnightly. Numbers (where given) indicate position in the queue for resumption.

No.	Name	Status	Recent developments	Description and notes	Lead Officer/Member	Financing
Full Council						
FC1	Long Lane Football Facilities Development	In progress	All of the required funding has now been confirmed and the Football Foundation grant offers have been accepted. The application process for the PWLB loan has commenced. Steps are under way to comply with pre-commencement planning conditions. Contracts are entering the mobilization phase.	A joint venture with Ringwood Town Football Club and AFC Bournemouth Community Sports Trust to improve the football facilities for shared use by them and the community.	Town Clerk	The current expectation is that the Council's contribution to the project will, in effect, be limited to a modest loss of income from the site (but over a long term).
FC2	Strategic Plan	Work resumed in March 2022	Strategy-on-a-page approach approved at meeting on 30 March. Next steps are being planned in consultation with the new Town Mayor.	Exploring ideas for medium term planning. Aim to have complete for start of budget-planning in Autumn 2022.	Town Clerk	Staff time only
Planning Town & Environment Committee						
PTE1	Neighbourhood Plan	In progress	Work continues on building evidence and drafting policies, with the Plan focussing on 4 themes - Town Centre, Design & Heritage, Environment and Housing.	To prepare a Neighbourhood Plan for the civil parish of Ringwood but limited in scope to a few specified themes.	Deputy Clerk	Budget of £21,500 (£3,800 in 2021/22 budget, £3,000 in General Reserve and £14,700 to be funded by Locality grant)
PTE2	Human Sundial	Complete, with exception of interpretation board	Work to refurbish human sundial and install surrounding benches now complete. Interpretation board with details of sundial, Jubilee lamp etc. to be designed and costed.	Replacement of damaged sundial and surrounding paviers; installation of removable benches to protect it for the future - working with HCC (Principal Designer and Contractor)	Deputy Clerk	£5,295.15 spent from budget of £10,657 to be funded from CIL and contribution of £5,249.15 from Carnival
PTE3	Crow Stream Maintenance	Annual recurrent	Spraying of stream banks undertaken 21/04/2022, annual flail and stream clearance to be scheduled for September.	Annual maintenance of Crow Ditch and Stream in order to keep it flowing and alleviate flooding	Deputy Clerk	£1,120 spent to be funded by transfer from earmarked reserve
PTE4	Climate Emergency	In progress	Funds used to support Greening Campaign, community litter-pick and Flood Action Plan leaflets.	Minor funding to support local initiatives.	Cllr Deboos	Budget of £1,000
PTE5	Bus Shelter Agreement	In progress	Response awaited from ClearChannel on the financial complications and on request for use of advertising space.	Request by ClearChannel in Nov. 2020 for RTC to licence the bus shelters in Meeting House Lane and the advertising on them. Completion dependent on clarification of financial issues (VAT treatment and non-domestic rates revaluation).	Town Clerk	No financial implications
PTE6	Shared Space Concept - Thriving Market Place	In progress	Meeting held with NFDC & HCC on 13/07/2022, concept is supported but no funding available. Site visit to be arranged so officers can get a feel for the extent of the project and work involved. Movement study to be scoped and carried out by volunteers.	Concept for town centre shared space identified through work on the Neighbourhood Plan.	Deputy Town Clerk	
Projects being delivered by others which are monitored by the Deputy Clerk and reported to this committee:						
	A31 widening scheme	In progress	Scheme in progress and due for completion by end November 2022.	Widening of A31 westbound carriageway between Ringwood and Verwood off slip to improve traffic flow; associated town centre improvements utilising HE Designated Funds	Highways England (HE)	HE funded
	SWW Water Main Diversion (associated with A31 widening scheme)	Complete	Bickerley reinstatement works being monitored.	Diversion of water main that runs along the A31 westbound carriageway.	South West Water / Kier	HE funded
	Moortown drainage improvements	In progress		HCC considering a controlled opening of the system in Moortown Lane to alleviate highway flooding	Hampshire CC	Developers contributions
	Pedestrian crossing Castleman Way	On hold	Site does not meet HCC criteria for toucan crossing. Agreed to revisit following promotion of cycle path through Forest Gate Business Park.	Toucan crossing in Castleman Way to improve pedestrian and cycle route between town centre and Moortown	Hampshire CC	Developers contributions
	Crow Lane Footpath	In progress	Developers' contributions paid to HCC to implement. Now at preliminary design stage.	New footpath to link Beaumont Park with Hightown Road, alongside west of Crow Lane	Hampshire CC	Developers contributions
	Surfacing of Castleman Trailway	Complete	Surfacing works completed early April 2022.	Dedication and surfacing of bridleway between old railway bridge eastwards to join existing surfacing	Hampshire CC	Developers contributions
	Railway Corner	In progress	Project supported by RTC.	Project to improve and promote historical significance of triangle of land at junction of Hightown Road and Castleman Way.	Ringwood Society	
Policy & Finance Committee						

PF4	Review of governance documents	Completed in July 2022	All governance documents will now receive routine annual reviews.	A major overhaul of standing orders, financial regulations, committee terms of reference, delegated powers, etc. Routine periodic reviews will follow completion of this work.	Town Clerk	Staff time only
PF5	Poulner Lakes Lease	On hold	Awaiting track maintenance solution - see Recreation Leisure & Open Spaces Committee item RLOS21.	Negotiating a lease from Ringwood & District Anglers' Association of the part of the site not owned by the Council	Town Clerk	Some provision for legal advice or assistance may be needed eventually.
PF6	Health & Safety Management Support Re-procurement	In progress (commenced mid-2021 and aiming to have new arrangements fully in place by Sept. 2022)	Worknest appointed. The initial audit report has now been received and officers are dealing with the recommended actions in priority order.	Re-procuring specialist advice and support for discharge of health and safety duties	Town Clerk	Support cost is included in contract for both H&S and employment support and factored into relevant budget. The costs of any additional control measures that may be needed remain to be ascertained.
PF7	Financial Procedures Manual	In progress (Commenced Jan. 2022. Aiming to complete by Aug. 2022)	Initial version is now in use by officers	Preparation of a new manual for budget managers and other staff detailing financial roles, responsibilities and procedures	Finance Manager	Staff time only
PF8	Bickerley legal title	In progress (Commenced Dec 2020. Progress dependent on legal procedures.)	The Council has resolved to maintain its objection to the application (which is now expected to be passed to the Tribunal.) For legal reasons only basic information will appear here. Councillors can obtain further details from officers if needed.	An application to remove land from the Council's title has been made	Town Clerk	Staff time plus cost of external legal support (one-off budget agreed so far by members)
PF9	Greenways office leases	In progress (Commenced June 2021. Aiming to complete in August 2022)	A schedule of condition has been prepared. Dilapidations and other works are being addressed. Legal documents have been settled and sealed in escrow in readiness for completion.	The tenant of the first floor suite has given notice and left. The building is to be re-let as a whole to the tenant of the ground floor suite.	Town Clerk	There will be a temporary loss of rental income and some cost of repairs and re-decorating. These costs are currently being established.
PF10	Councillors' use of email	In progress (Commenced May 2022. Aiming to complete by Oct. 2022)	The Council's IT support provider has advised on options and officers expect to present a full report to the committee meeting in September.	Researching options and costs for equipping councillors with official email accounts and devices to simplify compliance with data protection laws.	Town Clerk	The research phase is not expected to cost anything but staff time.

Recreation, Leisure & Open Spaces Committee

RLOS4	Grounds department sheds replacement	In progress (Commenced design work in April 2021. Aiming to establish planning prospects and likely cost by December 2022.)	Initial drawings prepared by Cllr Briers and showing the scale and overall design concept were considered and approved by Carvers Working Party when it met on 4th May. Pre-application planning advice has been received from NFDC and considered. Officers are in discussions with a planning consultant.	A feasibility study into replacing the grounds maintenance team's temporary, dispersed & sub-standard workshop, garaging and storage facilities. Combined with a possible new car park for use by hirers of and visitors to the club-house.	Town Clerk	Revised capital budget of £4,000 (originally £10,000 until virement to RLOS19)
RLOS5	Cemetery development	In progress (Commenced design work in April 2021. Aiming to establish planning prospects and likely cost by December 2022.)	CDS has produced a detailed design. Officers hope to present this and options for financing the project for consideration by members at the committee meeting in September.	Planning best use of remaining space, columbarium, etc.	Town Clerk	Capital budget of £25,000 (carried into an earmarked reserve)
RLOS7	Bowling Club lease	In progress (Club renewed request for new lease in Jan 2022. Progress depends on negotiations.)	Draft heads of terms of new lease under discussion	Request by Ringwood Bowling Club for existing lease to be renewed (current lease expires at the end of April 2023 and does not include the site of the proposed new club-house). The lease terms will also be reviewed for suitability to current and future needs.	Town Clerk	Staff time only (unless outside legal assistance is deemed necessary). The rental income will be reviewed as part of the renewal.
RLOS8	Ringwood Youth Club	On hold awaiting officer availability. 2		Winding up the redundant CIO to terminate filing requirements	Town Clerk	
RLOS10	Waste bin replacement programme	In progress (Commenced April 2020)	The first 17 bins have been installed. The next batch have been received and will be installed by Christmas.	Three-year programme to replace worn-out litter and dog-waste bins	Grounds Foreman	Budget of £2,000 a year.
RLOS12	Van replacement	On hold awaiting officer availability		Replacing the grounds foreman's diesel van with an electric vehicle	Grounds Foreman	
RLOS14	Poulner Lakes waste licence	On hold awaiting officer availability. 1		Arranging to surrender our redundant waste licence to avoid annual renewal fees	Town Clerk	
RLOS16	Town Safe	On hold awaiting officer availability. 3	Preliminary contacts with PCC and Conservation Officer	Possible re-paint of this important survival, part of a listed structure	Town Clerk	

RLOS17	New allotments site	In progress (Commenced March 2020, progress dependent on progress of legal formalities with other party)	Decision to proceed agreed. Legal work has been held up by a pending application to Land Registry.	The transfer to this Council (pursuant to a s.106 agreement) of a site for new allotments off Crow Arch Lane	Town Clerk	Staff time only
RLOS18	Cemetery map and registers digitisation	In progress (Commenced September 2020 and proceeding in phases)	All registers have been scanned. A digital map is now live. Planning of the next phase (completing data entry from registers) will begin shortly.	Digitisation of cemetery records to facilitate remote working, greater efficiency and, eventually, direct public access	Town Clerk	Revised capital budget of £5,467 (originally £5,000).
RLOS19	Carvers Strategic Development	In progress (Commenced Feb. 2021)	Carvers Working Party met on 4th May and agreed that discussions should continue with two of the landscape designers. The full Council will be invited to choose between these on the 27th July.	Devising a strategic vision and plan for the future of Carvers Recreation Ground pulling together proposals for additional play equipment and other features	Carvers Manager	Revised budget of £6,000 (virement from RLOS4).
RLOS21	Poulner Lakes track maintenance	In progress (under discussion since Jan. 2021)	Costs estimates for re-surfacing schemes obtained from two suppliers. NFDC officers have been consulted about related mitigation schemes and possible support.	Devising a sustainable regime for maintaining the access tracks at Poulner Lakes to a more acceptable standard.	Town Clerk	Yet to be settled
RLOS22	Bickerley parking problem	In progress (under discussion since Jan. 2019)	"No Parking" signs have been installed. Replacement timber for "dragon's teeth" has been bought and is being installed progressively. A decorative sign reinforcing the message has been purchased and will be installed in August.	Unauthorised parking on the tracks crossing the Bickerley is causing damage and obstruction	Town Clerk	The Council is wholly responsible for the cost of whatever measures are taken including staff time. Six No Parking signs cost £156.72. Estimated cost of decorative sign is £1,244.
Staffing Committee						
S3	Re-grading of staff posts	In progress (Commenced May 2022).	External consultants instructed. Staff consultations will commence shortly. Report and recommendation expected by end of September	A comprehensive review of staff posts to ensure that the pay grades for each are fair	Town Clerk	Consultants fees to be met from general reserve. Any changes will affect payroll budgets from April 2023.

Proposed/Emerging Projects Update

No.	Name	Description	Lead	Recent developments	Progress / Status Stage reached	Estimated cost	Funding sources
Full Council							
	None						
Planning Town & Environment Committee							
	Roundabout under A31	Planting and other environmental enhancements		Area being used by National Highways for storage of materials during works to widen the A31.	Floated as possible future project		
	Lynes Lane re-paving Rear of Southampton Road	Ringwood Society proposal Proposal by Ringwood Society to improve appearance from The Furlong Car Park and approaches			Floated as possible future project Floated as possible future project		
	Dewey's Lane wall	Repair of historic wall		Re-build/repair options and costs are being investigated	Shelved as a TC project		
	Signage Review	Review of signs requiring attention - e.g. Castleman Trailway, Pocket Park, Gateway Square	Cllr Day		Floated as possible future project		
	Crow ditch	Investigate works required to improve capacity and flow of ditch alongside Crow Lane, between Hightown Road and Moortown Lane					Developers contributions
Policy & Finance Committee							
	Paperless office	Increasing efficiency of office space use	Cllr. Heron	Discussions with Town Clerk and Finance Manager			
Recreation, Leisure & Open Spaces Committee							
	None	(Current projects expected to absorb available resources for several years)					
Staffing Committee							
	None						

Closed Projects Report

No.	Name	Description	Outcome	Notes
Full Council				
Planning, Town & Environment Committee				
	Pedestrian Crossings - Christchurch Road	Informal pedestrian crossings to the north and south of roundabout at junction of Christchurch Road with Wellworthy Way (Lidl)	Completed by HCC	
	Cycleway signage and improvements	New signage and minor improvements to cycleway between Forest Gate Business Park and Hightown Road	Completed by HCC	
	Carvers footpath/cycle-way improvement	Creation of shared use path across Carvers between Southampton Road and Mansfield Road	Completed by HCC	
	Replacement Tree - Market Place	New Field Maple tree to replace tree stump in Market Place.	Completed in January 2022 by HCC	
Policy & Finance Committee				
PF1	New Council website	Arranging a new website that is more responsive, directly editable by Council staff and compliant with accessibility regulations.	Completed	
PF2	Greenways planning permission	Consideration of applying to renew planning permission for bungalow in garden previously obtained	Decided not to renew	
PF3	Detached youth outreach work	To provide youth workers for trial of detached outreach work	Transferred to Recreation Leisure & Open Spaces Committee (see RLOS20)	
Recreation, Leisure & Open Spaces Committee				
RLOS1	War Memorial Repair	Repair by conservation specialists with Listed Building Consent with a re-dedication ceremony after.	Completed in 2021-22	
RLOS2	Bickerley Tracks Repair	Enhanced repair of tracks to address erosion and potholes (resurfacing is ruled out by town green status) and measures to control parking.	Fresh gravel laid in 2021-22.	No structural change is feasible at present.
RLOS3	Public open spaces security	Review of public open spaces managed by the Council and implementation of measures to protect the highest priority sites from unauthorised encampments and incursions by vehicles	Completed in 2021-22	
RLOS6	Community Allotment	Special arrangement needed for community growing area at Southampton Road	Ongoing processes adapted	Agreed to adopt as informal joint venture with the tenants' association
RLOS9	Aerator Repair	Major overhaul to extend life of this much-used attachment	Completed in 2021-22	
RLOS11	Ash Grove fence repair	Replacing the worn-out fence around the play area	Completed in 2021-22	
RLOS13	Bickerley compensation claim	Statutory compensation claim for access and damage caused by drainage works	Completed March 2022	Settlement achieved with professional advice
RLOS15	Acorn bench at Friday's Cross	Arranging the re-painting of this bespoke art-work	Completed in 2021-22	Labour kindly supplied by Men's Shed
RLOS20	Detached youth outreach work	Trialling the provision of detached outreach work by specialist youth workers.	Completed in May 2022	
Staffing Committee				
S1	HR support contract renewal	Renewal of contract for the supply to the Council of specialist human resources law and management support	Completed in 2021-22	
S2	Finance Staffing Review	Reassessing staffing requirements and capacity for finance functions and re-negotiating staff terms	Completed in 2021-22	