

MINUTES OF THE MEETING OF THE PLANNING, TOWN & ENVIRONMENT COMMITTEE

Held on Friday 3rd December 2021 at 10am at Ringwood Gateway, The Furlong, Ringwood.

PRESENT: Cllr Philip Day (Chairman)
Cllr Gareth Deboos
Cllr Hilary Edge (*Until 11:42am*)
Cllr Tony Ring

IN ATTENDANCE: Jo Hurd, Deputy Town Clerk
Nicola Vodden, Meetings Administrator (remotely)

ABSENT: Cllr Andy Briers
Cllr Rae Frederick (Vice Chairman)
Cllr Peter Kelleher
Cllr Gloria O'Reilly (listened in remotely, but took no part)
Cllr Derek Scott
Cllr Glenys Turner

P/5925 PUBLIC PARTICIPATION

There were four members of the public present, but there were no representations under this agenda item.

P/5926 APOLOGIES FOR ABSENCE

The Deputy Town Clerk reported that apologies for absence had been received from Cllrs Briers, Frederick, Kelleher, O'Reilly, Scott and Turner.

P/5927 DECLARATIONS OF INTEREST

None were declared at this stage.

P/5928 MINUTES OF PREVIOUS MEETING

RESOLVED: That the Minutes of the meeting held on 5th November 2021, having been circulated, be approved and signed as a correct record.

P/5929 PLANNING APPLICATION 21/10042 – LAND NORTH OF HIGHTOWN ROAD

The Committee received an update on application 21/10042 Land north of Hightown Road from NFDC Chief Planning Officer. Work is ongoing and progress is being made.

She explained the applicant had been asked to do further work on the transport assessment. Work on this is complete and NFDC expected to receive the revised version soon. An

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Chairman's initials

assessment needs to be made as to whether the changes result in any knock-on effects on other technical studies, for example the air quality assessment. Discussions with the developer are ongoing in respect of a sustainable transport package.

A site meeting took place with representatives from the highway authority and the applicant to assess the walking and cycling infrastructure. This was a positive discussion and provided a safety audit perspective. Various routes were walked and amendments to the transport plan identified. Although it is a work in progress, she expects that the amendments will create a much more sustainable transport package. In answer to a question, she confirmed the proposals will be aligned with National Design Guide 2021 and include, for example '15 minute neighbourhood' proposals.

NFDC will assess any knock-on implications of transport assessment before sharing with the Council, but she offered to have a briefing in January to share updated information, in advance of formal comments being required. Members were conscious of the amount of public interest there is in the development of this site and asked that members of the public be invited to attend the briefing.

Comment from the Environment Agency regarding flooding matters remained outstanding and this is being chased. There also needs to be a discussion on biodiversity and net gain because the proposal falls short on this aspect and the developer will need to address this issue.

Taylor Wimpey is undertaking further work around sustainability in order to be able to demonstrate the development is as sustainable as it can be in addressing climate change and climate emergency.

Wessex Water had confirmed there is capacity at the water treatment works and there are no issues with the development piping into this. The discussion with WW did not deal with this application in isolation, but included all proposed development sites (including Moortown Lane).

In answer to a question about phosphate strategy, the Chief Planning Officer indicated there is a project which would provide mitigation for Ringwood that is being worked on by the private sector, in liaison with NDFC. There is no detailed scheme currently for NFDC to consider in Ringwood currently, however the project is progressing, but is not at a stage to liaise with Natural England. When it's a deliverable project in principle, it can be offered as a condition. The application can go to NFDC Planning Committee before a phosphate strategy is in place.

In terms of timeframe (and in relation to the A31 Improvement Scheme which is due for completion in November 2022), it was anticipated that the outline application was likely to go before NFDC Planning Committee in March or April. TW will then have to get approval for reserved matters for part or all of the site before construction can commence. With that in mind, she could not see how works could commence before completion of the A31 scheme.

The Chairman thanked NFDC's Chief Planning Officer for her attendance at the meeting.

RESOLVED: That the update in relation to planning application 21/10042 Land north of Hightown Road be received.

ACTION Jo Hurd

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Chairman's initials

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P/5930

LAND AT MOORTOWN LANE

Cllr Ring declared an interest as a member of NFDC's Planning Committee and did not participate in the discussion, in order to preserve his position there.

Members received a presentation from representatives of Savills Planning and Crest Nicholson (*Annex A*) in relation to development proposals for land at Moortown Lane. The proposed development is for 491 residential dwellings, with Alternative Natural Recreational Greenspace (ANRG) and Public Open Space (POS). A detailed application for the first phase of 168 dwellings on the southern section of the site, as well as the infrastructure required for the whole site, would be submitted shortly. An outline application would be submitted for the remaining 323 dwellings.

The following issues were raised during the presentation and subsequent questions:

A new footpath is proposed in Moortown Lane to link the site with Christchurch Road – pedestrians and cyclists will then cross to the western side of Christchurch Road to use existing paths.

HCC's preferred option for the Moortown Lane/Christchurch Road junction is a priority junction. It is proposed to widen the road at this point (using highway land) to enable the junction. A roundabout was considered but not favoured by HCC.

Comprehensive traffic data was collected in April/May 2021 (including Automatic Number Plate Recognition (ANPR)). This was validated against pre-pandemic data and was found to be comparable – this was challenged by Members as it was during a period when most people were working from home. It was noted that the data will be published with the planning application.

There is only one vehicular access proposed to the site (off Moortown Lane), but internal roads will be constructed to link to HCC owned land that will be brought forward separately. The applicant is confident that the one access is compliant with requirements and will be acceptable to HCC. Access to the site will accommodate buses – discussions are taking place with HCC on this.

Wessex Water has confirmed there is capacity at the Treatment Works and the site can connect to existing sewers, using a gravity-fed sewer. Some new infrastructure will be required.

There is no green corridor proposed on the western boundary of the site, Secured by Design guidelines do not support this, but recommends gardens back-to-back, which is what is proposed.

It is proposed to include sports pitches, a MUGA and open space on the 10-acre field, which will improve the area. It was noted that Ringwood is already lacking in formal recreation provision

and this development would not be providing any additional and would in fact be decreasing provision.

A recent Crest Nicholson development had achieved Level 4 Code for Sustainable Homes and BREEAM certification, and it was confirmed that Ringwood could expect a similar quality development.

It was noted that it might be difficult to meet guidelines for 15-minute neighbourhoods as outlined in the National Design Guide due to the distance to the nearest schools and convenience store. A travel plan will be included with the application and discussions are ongoing with HCC regarding bus services.

HCC has concluded that there is no requirement for a school on the site, but there is an expectation that a contribution will be made to improve provision elsewhere.

There is a requirement for a community focal point in the policy and the applicant is open to discussion on local needs/wishes – would local people like a convenience store included in the proposals, or a community use building, for example?

Members welcomed early engagement and invited further updates.

RESOLVED: That the presentation be received.

At 11:05am, there was a short break and the meeting resumed at 11:10am.

P/5931

PLANNING APPLICATIONS

Although they were not declarable pecuniary interests, Cllr Ring made members aware that in order to preserve his position at NFDC Planning Committee, he would not take part in discussions on applications 21/11364, 21/11441, 21/11530 and, in relation to 21/11540 and 21/11530, the applicants are personal friends.

RESOLVED: That the observations summarised in *Annex B* be submitted.

Cllr Edge left the meeting at 11:42am.

ACTION Nicola Vodden / Jo Hurd

P/5932

NEIGHBOURHOOD PLAN (NP)

The next meeting of the NP Steering Group is scheduled for 13th December 2021. At that stage it is hoped that policies for inclusion will be proposed. Cllr Haywood has done a lot of work in preparation for this and other work streams are progressing well. The housing needs

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Chairman's initials

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assessment is awaited. Cllr Ring has been impressed with NP work and offered his congratulations to those involved.

RESOLVED: That the notes of the Neighbourhood Plan Steering Group meeting held on 8th November 2021 (*Annex C*) be received.

ACTION Jo Hurd

P/5933

COMMITTEE BUDGET

RESOLVED: That no change or additions to the Committee budget bids for 2022/23 be put forward.

ACTION Jo Hurd

P/5934

STRATEGIC SITES

An update from NFDC's Monitoring Officer had been received prior to the meeting and circulated to Members (*Annex D*).

RESOLVED: That the NFDC Monitoring Officer's report (*Annex D*) be received.

ACTION Jo Hurd

P/5935

A31 IMPROVEMENT SCHEME

Cllr Ring had attended a meeting regarding the A31 scheme, however National Highways (NH) had not intended this to be a formal consultation or update to Town and District Councillors, rather a liaison group meeting for concerned residents and Dorset Councillors. Cllr Ring was present at that meeting, as a resident, not in his capacity as Town Mayor or Councillor. NH will provide a formal update on 14th December 2021.

The Wessex Water works are expected to overrun but will be completed on Wednesday 8th December. This was thought preferable to suspending works and completing in January, when the westbound slip road onto A31 would be closed. Local residents were being notified.

In addition, the A31 fly-over will be subject to overnight closures for the week commencing 13th December. Traffic will be diverted off A31 slip road and back onto A31 (eastbound and westbound) for temporary barrier work and groundwork for drainage installations, in advance of the contraflow in January. This is likely to cause some noise disruption overnight.

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RESOLVED: That the update on the National Highways scheme be noted.

ACTION Jo Hurd

P/5936

PROJECTS (current and proposed)

Cllr Deboos proposed that a project be put forward for cavity and wall insulation at Greenways. He offered to lead on the project, obtain quotes, explore the position regarding grants and canvas support from other Councillors.

In addition, he proposed investigating the installation of solar panels on Carvers Clubhouse. It was agreed that both be added to the appropriate section of the project planner.

The Deputy Town Clerk reported that following correspondence, it had been agreed that a Field Maple would be installed in the Market Place during the next growing season (by March 2022). Should Councillors wish to consider planting an English Oak in celebration of the Queens' Jubilee, they are invited to put forward proposals.

RESOLVED: That the update in respect of projects (*Annex E*) be noted.

ACTION Jo Hurd

P/5937

NFDC/NFPA PLANNING COMMITTEE

It was noted that application 21/11170 Ringwood Town Football Club would be considered by NFDC Planning Committee on 8th December.

There being no further business, the Chairman closed the meeting at 12 noon.

RECEIVED
15th December 2021

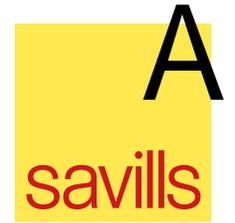
APPROVED
7th January 2022

TOWN MAYOR

COMMITTEE CHAIRMAN

Note: The text in the Action Boxes above does not form part of these minutes.

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Land North of Moortown Lane, Ringwood

Crest Nicholson & Savills Planning

Presentation to Ringwood Town Council
December 2021

[savills.com](https://www.savills.com)

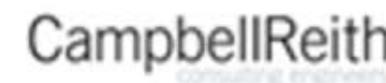
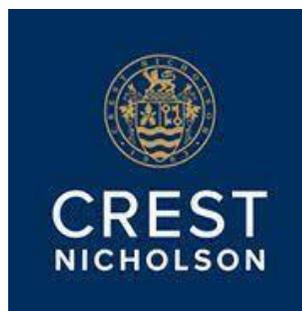
The Project Team

Developer: Crest Nicholson

Planning Consultant: Savills

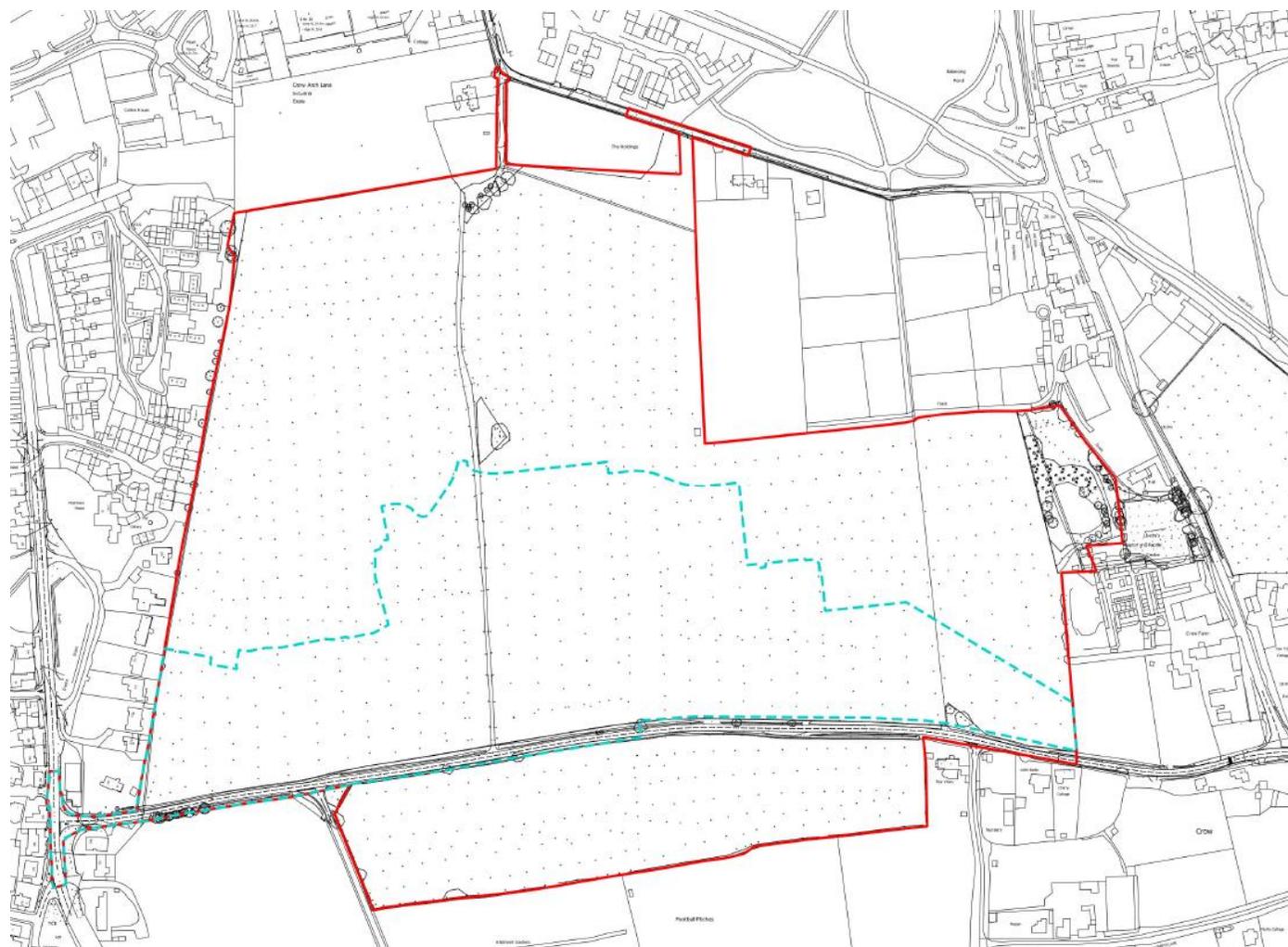
Technical Team:

- **Architect:** Pegasus
- **Transport:** i-Transport
- **Ecology:** EDP
- **Heritage & Archaeology:** EDP
- **Landscape:** EDP
- **Minerals:** Wardell-Armstrong
- **Drainage:** Hydrock
- **Sustainability:** AES
- **EIA:** Campbell Reith



The Hybrid Proposal

- 491 Dwellings
- Detailed first phase of 168 dwellings and principal site access
- Outline consent for the balance of the land (323 dwellings)
- Balance of the site governed by outline parameters:
 - Land Use
 - Landscape
 - Scale
 - Access and Movement
 - Density

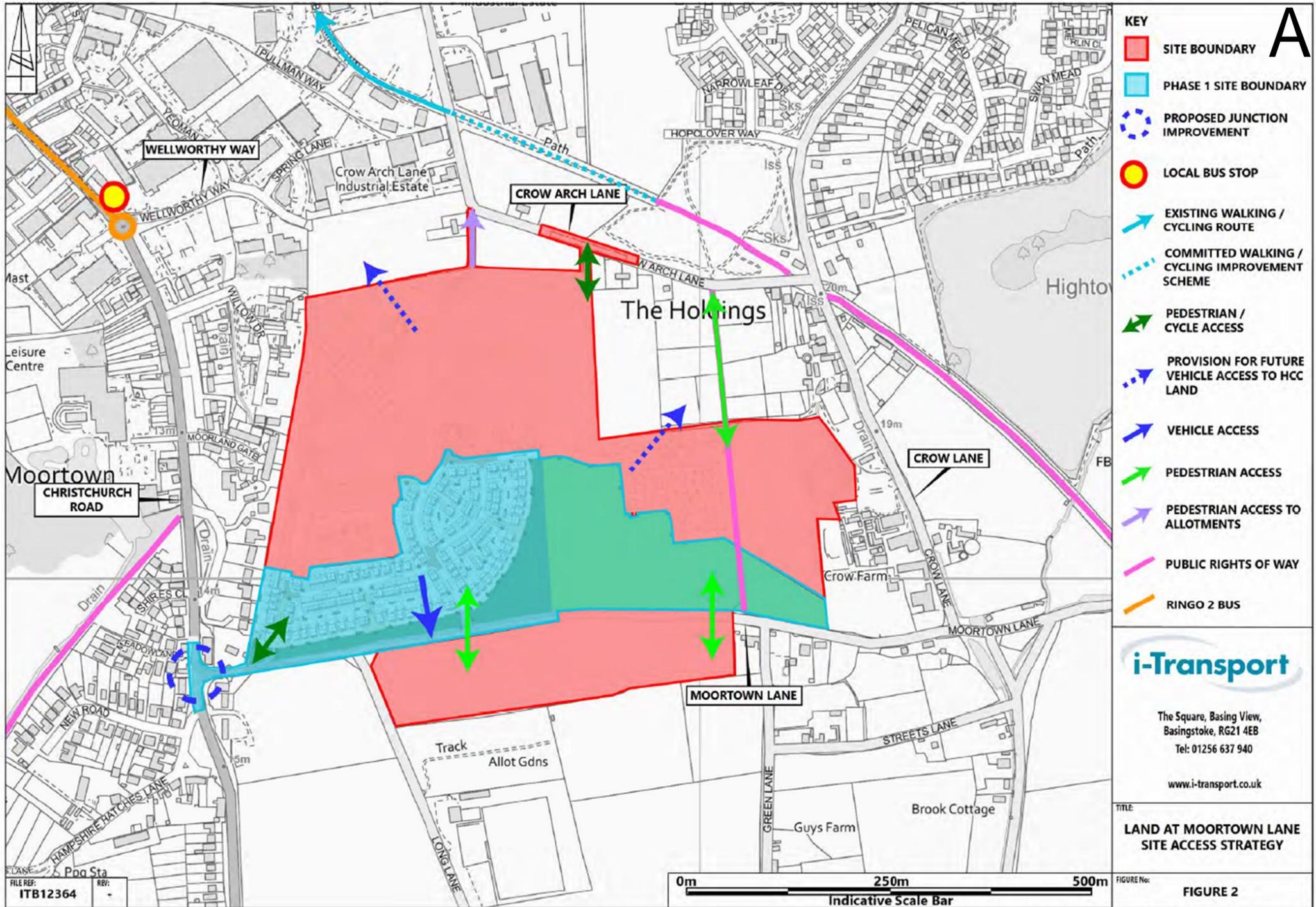


The Masterplan

The Masterplan has been framed by a suite of outline parameters:

- Land Use
- Landscape
- Scale
- Density
- Access and Movement





Questions

Annex A to Planning, Town Environment Committee Minutes 3rd December 2021
 Ringwood Town Council - Planning Observations - NFDC

Number	Site Address	Proposal	Observation	Comments
21/10915	Estrella, 3 Meadow Close, Ringwood. BH24 1RX	Alterations and extension to the bungalow; loft conversion with side dormer; gable ends to roof	Refusal (2)	The Committee did not feel that previous objections had been satisfied by the new proposals. The design was unattractive, out of keeping and would have detrimental impact on the street scene. It would be overbearing for the neighbour at No5 causing a loss of light and overlooking from the juliet balcony.
21/11364	Finn M'Couls, 25 Market Place, Ringwood. BH24 1AN	Removal of contemporary box bay window on rear elevation and replacement with traditional sliding sash; blocking up of contemporary side window on rear outshut, lime render to ground floor level of existing rear brick elevation; replacement of weatherboarding above drumway with slate hanging (Application for Listed Building Consent)	Permission (1)	
21/11441	63, Addison Square, Ringwood. BH24 1NY	Two-storey rear extension; two-storey side extension	Refusal (2)	The Committee felt that the design was unattractive, out of keeping and would have detrimental impact on the street scene. It would be overbearing for the neighbouring properties and cause loss of light.

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
 5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
21/11457	Potters Rest, The Bickerley, Ringwood. BH24 1ET	Ground floor single-storey rear and side extension	Refusal (2)	The Committee objected to the proposals due to the loss of amenity for the neighbouring property.
21/11476	Kielder, 16 New Road, Ringwood. BH24 3AU	Two-storey rear extension with flat roof side dormers	Permission (1)	
21/11499	3, College Road, Ringwood. BH24 1NU	Single-storey replacement garage to side of dwelling	Permission (1)	
21/11530	Land adjoining 2A, Highfield Road, Ringwood.	3 Detached houses with associated parking and landscaping	Refusal (4)	The proposal would result in overdevelopment of the plot, with a cramped and poor layout, and would be out of character in the locality. The site positively contributes to the wider character of the area as land forming part of the larger garden spaces or groups of tranquil garden space as identified in the Ringwood Local Distinctiveness SPD. Parking provision is contrary to NFDC Parking Standards. It would have a negative impact on local ecology and decrease biodiversity, and it is noted that the applicant does not intend to follow HGBI and NE guidelines relating to the capture of slow worms.
21/11540	35, College Road, Ringwood. BH24 1NU	Replacement of glass conservatory roof with a solid roof & roof lights	Permission (1)	
21/11553	2, North Poulner Road, Ringwood. BH24 1SP	Conservatory to south elevation of property	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
21/11584	Latifa, Salisbury Road, Ringwood. BH24 3PA	Raise roof height, dormers and roof lights in association with new first floor; juliet balcony; single-storey side extension	Permission (1)	
CONS/21/0575	Jubilee Gardens, West Street, Ringwood. BH24 1DY	Willow x 1 Pollard	Permission (1)	
CONS/21/0580	5, Stephens Walk, Ringwood. BH24 1BU	Robina - Reduce	Permission (1)	
CONS/21/0591	3 Woodstock Lane, Ringwood, BH24 1DT	Cherry x 1 Reduce	Permission (1)	
TPO/21/0579	Branksea, 18 New Road, Ringwood, BH24 3AU	Monterey Pine x 2 - P	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Annex A to Planning, Town Environment Committee Minutes 3rd December 2021

Ringwood Town Council - Planning Observations - NFNPA

Number	Site Address	Proposal	Observation	Comments
TPO/21/0597	The Spinney, St Aubyns Lane, Hangersley, Ringwood, BH24 3JU	Prune 4 x Oak trees	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision



Ringwood Neighbourhood Plan

Ringwood Neighbourhood Plan Steering Group

Notes of meeting held on Monday 8 November 2021 at 6pm in The Fish Inn

Present: Cllr Gareth DeBoos
Janet Georgiou
Cllr John Haywood (Chair)
Joe Moorhouse
Geoff Ridgway
Mark Ruckwood
James Swyer
Chris Treleaven

1. Apologies were received from Cllrs Philip Day and Tony Ring
2. No declarations of interest were made.
3. Notes from the previous meeting were received and accepted.
4. There was no feedback from Ringwood Town Councillors.
5. Working group updates
 - a. **Town Centre** - The draft report from the initial survey work is ready for release. There was discussion about the Bus depot and options for it, and Greyfriars' long-standing development plans. Janet expressed an interest in seeing the feasibility work for this if it is available to us. There was discussion about the bus station and the Regal development. There was discussion about the possibility of a government grant following up the grant that was unsuccessful in the summer (as our project didn't fit its criteria well - the government department had approached us with a grant that might better suit what we might be looking to do (**Action: JH - speak to department**)).
 - b. **Design & Heritage** - There was a discussion around local distinctiveness and local listing. The leisure centre was proposed as an example of a good candidate for local listing and there was discussion about the wide range of possibilities and how local listing and national listing are distinct. The group

agreed that this was a good idea and the leisure centre was a good example.

The Aecon work has started on local distinctiveness.

Building for a Healthy Life assessment is going to be a key recommendation for policy - there was discussion of the workstream's belief that it would have led to better quality development in Beaumont Park.

The possibility of article 4 directions and local building codes was also discussed.

- c. **Environment** - there has been progress this month and there has been discussion with O'Neill/Homer on what kind of policies might achieve some of the group's aspirations balanced with the increased chance of success of policies that have passed examination elsewhere before (e.g. Southbourne, West Sussex)
 - d. **Housing & Infrastructure** - contact with Petersfield has been made to tap into their experiences with a neighbourhood plan. The whole matter of Community Land Trusts was discussed - Petersfield has experience with these. The demand for self build and custom build was discussed.
6. Janet updated on the first town centre stakeholder meeting (the "shopkeeper" meeting) and the fact that NFDC officers did not attend and only Louise Evans tendered apologies very late in the day. The group expressed its disappointment and the chair was tasked with writing to NFDC to convey this and to ask how to best ensure attendance at the next meeting. (Action: **JH**)
 7. Concern was registered about the ability for the group to make the target of policy recommendations for the 13th December. It was made clear that this goal was to show what we have - it doesn't mean that we need polished output. There was discussion around the nature of the output and how there was a need for output to be in a form that NFDC could use to tailor their Local Plan Part 2 work. (Action: **Group**)
 8. James gave a general update especially on significant local press coverage. There was concern that people were finding it difficult to find the website and surveys - it was determined that a lack of links from the town council website was causing this. It was also agreed that we would put links in newspapers and also provide paper versions at publicised places for those who are not online. (Action: **JH - talk to Jo Hurd, JS**)
 9. There was discussion about the pressing need to determine land ownership for as much of the land of interest as possible (town centre and possible smaller development sites).
 10. Noted

RING 3 – Beaumont Park, (Land at Crow Arch Lane and Crow Lane), Crow, Ringwood BH24 3DZ
Planning Permission Refs: 13/11450 Outline Application 175 dwellings

Details granted through:

16/11520 – Phase 1 - 62 dwellings;

17/11358 – Phase 2/3, care home, business use, POS, landscaping;

17/11309 Reserved Matters– Phase 2, 113 dwellings.

18/11648 - Development of 20 dwellings comprised of semi-detached houses; terraces; 1 block of flats, bin & cycle store; detached garages; public open space, landscaping, internal access arrangement and ancillary infrastructure.

NFDC new owners of the employment site:

20/11208 FULL – COU of buildings B, C, D, E from B1 (granted under 17/11358) to use E and B8

The maintenance bay construction is continuing. The installation of the parking area for the maintenance vehicle has commenced.

No remedial planting has been carried out yet. There is quite a bit due to be completed during this current planting season. The Western strip SANG (Suitable Alternative Natural Green space) especially, needs a lot of work to bring it to a satisfactory condition.

There are other outstanding soft and hard landscaping issues that need to be addressed before transfer of the land can take place. The Chief Planning Officer is dealing with this site alongside the Planner.

The Developer is still responsible for the maintenance of the site currently alongside the housing association.

Monitoring of this site by the Site Monitoring Officer or the Open Spaces Officer will continue in the short and medium term.

RING3 – Occupation Status – 1st December 2021



Phases 1 and 2

Southern Phases



Occupation Status

- | | |
|---|--|
|  Not commenced construction |  Reserved |
|  Under construction |  Exchanged |
|  For Sale |  Occupied/Completed |

Current Projects Update

No.	Name	Status	Recent developments	Description and notes	Lead Officer/Member	Financing
Full Council						
FC1	Long Lane Football Facilities Development	In progress	Application for planning permission submitted. VAT consultant's initial advice on business arrangements received. Business and legal arrangements being placed with lawyers. AGP contract awarded. Other procurement tender has closed.	A joint venture with Ringwood Town Football Club and AFC Bournemouth Community Sports Trust to improve the football facilities for shared use by them and the community.	Town Clerk	No financial commitment yet
FC2	Strategic Plan	On hold - awaiting officer availability		Exploring ideas for medium term planning	Town Clerk	N/A
Planning Town & Environment Committee						
PTE1	Neighbourhood Plan	In progress	Work continues on building evidence and drafting policies, with the Plan focussing on 4 themes - Town Centre, Design & Heritage, Environment and Housing.	To prepare a Neighbourhood Plan for the civil parish of Ringwood but limited in scope to a few specified themes.	Deputy Clerk	Budget of £21,500 (£3,800 in 2021/22 budget, £3,000 in General Reserve and £14,700 to be funded by Locality grant)
PTE2	Human Sundial	Complete, with exception of interpretation board	Work to refurbish human sundial and install surrounding benches now complete. Interpretation board with details of sundial, Jubilee lamp etc. to be designed and costed.	Replacement of damaged sundial and surrounding paviers; installation of removable benches to protect it for the future - working with HCC (Principal Designer and Contractor)	Deputy Clerk	£5,295.15 spent from budget of £10,657 to be funded from CIL and contribution of £5,249.15 from Carnival
PTE3	Crow Stream Maintenance	Annual recurrent	Spraying of stream banks completed on 1 April. Annual stream clearance carried out by volunteers on 9 September.	Annual maintenance of Crow Ditch and Stream in order to keep it flowing and alleviate flooding	Deputy Clerk	£1,120 spent to be funded by transfer from earmarked reserve
PTE4	Climate Emergency	In progress	REAL WP recommend supporting free bus initiative currently being investigated. A bid for a further £1,000 has been put forward for consideration for inclusion in the 2022/23 budget.	Minor funding to support local initiatives.	Cllr Deboos	Budget of £1,000
Projects being delivered by others which are monitored by the Deputy Clerk and reported to this committee:						
	A31 widening scheme	In progress	Preparatory works on A31 commenced. Closure of westbound on-slip at Ringwood delayed until 04/01/2022, contraflow to be in place by end January 2022. Scheme due for completion by end November 2022.	Widening of A31 westbound carriageway between Ringwood and Verwood off slip to improve traffic flow; associated town centre improvements utilising HE Designated Funds	Highways England (HE)	HE funded
	SWW Water Main Diversion (associated with A31 widening scheme)	In progress	Work ongoing in Mansfield Road, due for completion by 06/12/2021. Some work still required on Bickerley - land to be fully restored by SWW. Site compound in place at the southern end of Bickerley until end of year.	Diversion of water main that runs along the A31 westbound carriageway.	South West Water / Kier	HE funded
	Pedestrian crossings Christchurch Road	Completed		Informal pedestrian crossings to the north and south of roundabout at junction of Christchurch Road with Wellworthy Way (Lidl)	Hampshire CC	Developers contributions
	Moortown drainage improvements	In progress		HCC considering a controlled opening of the system in Moortown Lane to alleviate highway flooding	Hampshire CC	Developers contributions
	Pedestrian crossing Castleman Way	On hold	Site does not meet HCC criteria for toucan crossing. Agreed to revisit following promotion of cycle path through Forest Gate Business Park.	Toucan crossing in Castleman Way to improve pedestrian and cycle route between town centre and Moortown	Hampshire CC	Developers contributions
	Cycleway signage and improvements	Completed		New signage and minor improvements to cycleway between Forest Gate Business Park and Hightown Road	Hampshire CC	HE Designated Funds
	Carvers footpath/cycle-way improvement	Completed		Creation of shared use path across Carvers between Southampton Road and Mansfield Road	Hampshire CC	Developers contributions
	Crow Lane Footpath	In progress	Developers' contributions paid to HCC to implement.	New footpath to link Beaumont Park with Hightown Road, alongside west of Crow Lane	Hampshire CC	Developers contributions
	Surfacing of Castleman Trailway	In progress	Developers' contributions paid to HCC to implement. RTC carried out clearance on behalf of HCC so that the path is accessible through the summer, prior to surfacing.	Dedication and surfacing of bridleway between old railway bridge eastwards to join existing surfacing	Hampshire CC	Developers contributions
	Replacement Tree - Market Place	In progress	Tree stump has been ground out and replacement tree (Field Maple) will be planted in its place by end March 2022.	New tree to replace tree stump in Market Place.	Hampshire CC	HCC funded
	Railway Corner	In progress	Project supported by RTC.	Project to improve and promote historical significance of triangle of land at junction of Hightown Road and Castleman Way.	Ringwood Society	



Policy & Finance Committee

PF1	Website renewal	In progress	The initial content of the new site is now almost complete. Transition to the new site and hosting arrangements is imminent.	Arranging a new website that is more responsive, directly editable by Council staff and compliant with accessibility regulations.	Town Clerk	Funded from agreed budget.
PF2	Greenways planning permission renewal	Cancelled	Committee decided on 17 Feb 2021 not to seek renewal	Preparing a planning application to renew the lapsed permission for a detached bungalow	Town Clerk	
PF3	Youth Detached Outreach work	In progress	Work has been suspended for operational reasons. A review of the project is scheduled for December.	To provide youth workers for detached outreach work	Carvers Manager	
PF4	Review of governance documents	In progress	Revisions to Financial Regulations completed in September. Committee terms of reference and the Scheme of Delegation will be considered next.	Periodic review of standing orders, financial regulations, committee terms of reference, delegated powers, etc. to maintain suitability and fitness	Town Clerk	
PF5	Poulner Lakes Lease	On hold - awaiting track maintenance solution	Technical advice on track maintenance options in line with members' recommendations is being obtained.	Negotiating a lease from Ringwood & District Anglers' Association of the part of the site not owned by the Council	Town Clerk	

Recreation, Leisure & Open Spaces Committee

RLOS1	War Memorial repair	Completed	The repair has been completed. An inspection and maintenance regime is being implemented. A re-dedication ceremony was held on 15th August 2021.	Repair by conservation specialists with Listed Building Consent with a re-dedication ceremony after.	Town Clerk	£8,596 spent. Grant award leaves £4,776 to be funded from donations and general reserve.
RLOS2	Bickerley tracks	Completed	Fresh gravel has been laid. No structural change is feasible at present.	Enhanced repair of tracks to address erosion and potholes (resurfacing is ruled out by town green status) and measures to control parking.	Town Clerk	Nothing yet committed or agreed
RLOS3	Public open spaces security	Completed	The agreed works have all now been completed. A proposal by community groups to plant the new earth bunds is expected to be actioned this month.	Review of public open spaces managed by the Council and measures to protect them from unauthorised encampments and incursions by vehicles	Town Clerk	Revised budget of £6,300 for emergency measures agreed.
RLOS4	Grounds department sheds replacement	In progress	Cllr Briars has kindly produced some initial drawings which are being considered.	A feasibility study into replacing the grounds maintenance team's temporary, dispersed & sub-standard workshop, garaging and storage facilities. Combined with a possible new car park for use by hirers of and visitors to the club-house.	Town Clerk	Capital budget of £10,000
RLOS5	Cemetery development	In progress	An update on the columbarium proposal was given at the meeting on 6th October and further planning of the work is proceeding.	Planning best use of remaining space, columbarium, etc.	Town Clerk	Capital budget of £25,000 (but unlikely to finish in 2021-22 and therefore to be carried into an earmarked reserve)
RLOS6	Community Allotment	Concluded by adapting to ongoing processes	Agreed to treat as an informal joint venture between the Council and the tenants' association.	Special arrangement needed for community growing area at Southampton Road	Town Clerk	
RLOS7	Bowling Club lease	In progress	Draft heads of terms of new lease under discussion	Request by Ringwood Bowling Club for lease to be extended in space and term for a replacement club-house.	Town Clerk	
RLOS8	Ringwood Youth Club	On hold awaiting officer availability		Winding up the redundant CIO to terminate filing requirements	Town Clerk	
RLOS9	Aerator repair	Completed	The attachment has been returned and is back in service following the overhaul.	Major overhaul to extend life of this much-used attachment	Grounds Foreman	
RLOS10	Waste bin replacement programme	In progress	The first 17 bins have been delivered and are being installed as pressure of work allows. More will be ordered later this year.	Three-year programme to replace worn-out litter and dog-waste bins	Grounds Foreman	
RLOS11	Ash Grove Fence repair	Completed	The grounds foreman has inspected the completed fence and signed off the final payment to the contractor.	Replacing the worn-out fence around the play area	Grounds Foreman	
RLOS12	Van replacement	On hold awaiting officer availability		Replacing the grounds foreman's diesel van with an electric vehicle	Grounds Foreman	
RLOS13	Bickerley compensation claim	In progress	Officers presented a report at the meeting on 21st April.	Statutory compensation claim for access and damage caused by drainage works	Deputy Clerk	
RLOS14	Poulner Lakes waste licence	On hold awaiting officer availability		Arranging to surrender our redundant waste licence to avoid annual renewal fees	Town Clerk	
RLOS15	Acorn bench at Friday's Cross	Completed	Men's Shed have completed the refurbishment to the specification agreed with the original supplier.	Arranging the re-painting of this bespoke art-work	Town Clerk	
RLOS16	Town Safe	On hold awaiting officer availability	Preliminary contacts with PCC and Conservation Officer	Possible re-paint of this important survival, part of a listed structure	Town Clerk	
RLOS17	New allotments site	In progress	Practical Completion of site agreed following inspection. Decision to proceed agreed at February meeting. Legal work in progress.	The transfer to this Council (pursuant to a s.106 agreement) of a site for new allotments off Crow Arch Lane	Town Clerk	
RLOS18	Cemetery map and registers digitisation	In progress	Registers have been scanned. Digital map is being prepared.	Digitisation of cemetery records to facilitate remote working, greater efficiency and, eventually, direct public access	Town Clerk	Capital budget of £5,000



RLOS19	Carvers Strategic Development	In progress	The Carvers Working Party will meet on 30 November to consider service proposals from landscape designers	Devising a strategic vision and plan for the future of Carvers Recreation Ground pulling together proposals for additional play equipment and other features	Carvers Manager
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Staffing Committee

S1	HR support contract renewal	In progress	Terms agreed for five-year extension and addition of health and safety support.		Town Clerk
S2	Finance Staffing review	Completed		Reassessing staffing requirements and capacity for finance functions and re-negotiating staff terms	Town Clerk

Proposed/Emerging Projects Update

No.	Name	Description	Lead	Recent developments	Progress / Status Stage reached	Estimated cost	Funding sources
Full Council							
None							
Planning Town & Environment Committee							
	Roundabout under A31	Planting and other environmental enhancements		Area being used by Highways England for storage of materials during works to widen the A31.	Floated as possible future project		
	Lynes Lane re-paving Rear of Southampton Road	Ringwood Society proposal Proposal by Ringwood Society to improve appearance from The Furlong Car Park and approaches			Floated as possible future project Floated as possible future project		
	Dewey's Lane wall	Repair of historic wall		Re-build/repair options and costs are being investigated	Shelved as a TC project		
	Signage Review	Review of signs requiring attention - e.g. Castleman Trailway, Pocket Park, Gateway Square	Cllr Day		Floated as possible future project		
	Crow ditch	Investigate works required to improve capacity and flow of ditch alongside Crow Lane, between Hightown Road and Moortown Lane					Developers contributions
Policy & Finance Committee							
	Paperless office	Increasing efficiency of office space use	Cllr. Heron	Discussions with Town Clerk and Finance Manager			
Recreation, Leisure & Open Spaces Committee							
	Poulner Lakes	Developing and improving facilities	Cllr Heron		Floated as possible future project		
	Brockey Sands	Environmental enhancements to this area between the Bickerley and the Millstream	Cllr Day	Preliminary discussions with local community groups	Floated as possible future project		
	Land at Folly Farm	Developing and improving this woodland site	Cllrs Heron & Ring		Floated as possible future project		
Staffing Committee							
None							