

MINUTES OF THE MEETING OF THE PLANNING, TOWN & ENVIRONMENT COMMITTEE

Held on Friday 6th June 2025 at 10.00am at Ringwood Gateway, The Furlong, Ringwood.

PRESENT: Cllr Philip Day (Chairman)
Cllr Gareth DeBoos (Vice Chairman)
Cllr Luke Dadford
Cllr Mary DeBoos
Cllr Rae Frederick
Cllr Janet Georgiou
Cllr Peter Kelleher
Cllr James Swyer
Cllr Glenys Turner

IN ATTENDANCE: Mrs Jo Hurd, Deputy Town Clerk
Nicola Vodden, Office Manager

ABSENT:

P/6444

PUBLIC PARTICIPATION

There were seven members of the public present for a planning application and a delegation of pupils, teachers and helpers from Ringwood Infant School who wished to speak in the public participation section of the meeting.

Pupils from Year 2 at Ringwood Infant School marched through the town and arrived at the Council offices to participate in the meeting. Children from the school's Forest Council wanted to speak to the Town Council to increase awareness and to suggest how Ringwood could become more environmentally friendly.

As part of 'sustainability week' they have been thinking about how there could be a reduction in air pollution. An idea was that more people could leave their cars at home and ride or scoot into town, but people don't feel safe riding on the roads and there are no cycle lanes and routes are not well known. If there were more cycle lanes people would use them. A letter had been written to the Council with 176 signatures from people who strongly agree.

The Chairman thanked the children for coming to address the Council about their concerns.

P/6445

APOLOGIES FOR ABSENCE

All members were present.

P/6446

DECLARATIONS OF INTEREST

Declarations of interest relating to planning applications were formalised as part of that agenda item.

P/6447

MINUTES OF PREVIOUS MEETINGS

RESOLVED: That the minutes of the meetings held on 2nd May and 28th May 2025, having been circulated, be approved and signed as a correct record.

P/6448

PLANNING APPLICATIONS

Although it was not a declarable pecuniary interest, Cllr Dadford made the Committee aware of a personal connection in relation to planning application 24/01362Full and did not take part in discussion of the application.

Cllrs M DeBoos and G DeBoos declared a personal interest in relation to application 24/11097 as they live in a neighbouring property. They left the meeting when it was considered.

At 10:50am, Cllr Frederick left the meeting following consideration of application 25/00542full.

RESOLVED: That the observations summarised in *Annex A* be submitted and the decision under delegated powers be noted.

ACTION Nicola Vodden

P/6449

RINGWOOD NEIGHBOURHOOD PLAN (RNP)

Cllr G DeBoos had prepared a Guidance Note relating to financial implications of RNP Policy R10 (*Annex B*) for members information. If there are objections to future planning applications, due to non-compliance with RNP Policy R10, it was suggested the guidance note could be included with the observations.

RESOLVED: That the Guidance Note relating to financial implications of RNP Policy R10 (*Annex B*) be noted.

ACTION Jo Hurd

At 11:10am, Cllr Frederick returned to the meeting.

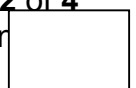
P/6450

STRATEGIC SITES

Land off Crow Lane / Crow Arch Lane (Beaumont Park) – The application to lift the conditions relating to the pedestrian / cycle link will be considered by NFDC Planning Committee on 11th June.

Land north of Hightown Road (21/10042) – The application will be considered by NFDC Planning Committee on 11th June.

Land off Moortown Lane (21/11723 and 23/10707) – There was no update.



Market Place and Meeting House Lane (23/11255) – A further extension of time has been agreed with the applicant to 30th June. HCC as Lead Flood Authority has requested further information. The conclusion of NFDC's consultant in relation to viability is that the scheme is unable to support delivery of affordable housing.

Snails Lane (25/10114) –.

Responses have been submitted from the Environment Agency, HCC Lead Flood Authority (surface water), NFDC Ecologist and Natural England and all require further information. HCC is seeking a contribution to improvements to the rights of way network to the south of the site and will be carrying out a review to inform this.

RESOLVED: That the update on Strategic Sites be noted.

P/6451

PROJECTS (current and proposed)

Thriving Market Place – The Deputy Town Clerk is trying to move the project forward and she will report any progress.

Bus Shelters – In relation to the bus shelter opposite Wells Garage, it was noted that HCC had placed the order for the concrete base to be installed and this is due to be delivered by the end of July.

NFDC CIL funds – It was noted that NFDC were taking bids for CIL finding of up to £100,000 for 2026/27 financial year. Funds are to be spent on new infrastructure that is needed to support the local development of the area, and should not be used to remedy pre-existing deficiencies unless those deficiencies will be made more severe by new development.

RESOLVED: That the update in relation to projects (*Annex C*) be noted.

ACTION Jo Hurd

P/6452

NFDC/NFNPA PLANNING COMMITTEE

It was noted that NFDC's Planning Committee will next meet on 11th June 2025. Two Ringwood applications are included on the agenda 21/10042 - Land north of Hightown Road and 24/10015 Land at Crow Arch Lane & Crow Lane.

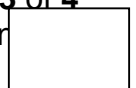
RESOLVED: That Cllr Day be registered to speak on behalf of the Council.

ACTION Jo Hurd

P/6453

COMMUNICATIONS

It was suggested that the visit from Ringwood Infant School and RNP Policy R10 Guidance be considered for inclusion in the Council's next quarterly newsletter, and that it may be necessary to prepare a response to the outcome NFDC's Planning Committee in respect of the Ringwood applications.



ACTION Jo Hurd

There being no further business, the Chairman closed the meeting at 11:30am.

RECEIVED
25th June 2025

APPROVED
4th July 2025

TOWN MAYOR

COMMITTEE CHAIRMAN

Note: The text in the Action Boxes above does not form part of these minutes.

Annex A to Planning, Town Environment Committee Minutes 6th June 2025
Ringwood Town Council - Planning Observations - NFDC

Number	Site Address	Proposal	Observation	Comments
24/11097	Land Adjacent To 4 Cloughs Road, Ringwood	x1no. Dwelling	Refusal (4)	The amended plans have not addressed the concerns highlighted and the previous comment still applies. The application is contrary to RNP Policy R10 zero carbon buildings. The Committee questioned whether the proposed parking spaces are useable given the proximity of the neighbours' fence and electricity substation. It had issues with overdevelopment of the site and the dwelling being out of keeping with other buildings in the locality, due to its size and scale.
25/10404	17 Broadshard Lane, Ringwood. BH24 1RP	Proposed outbuilding for use as summer house/garden room	Refusal (4)	The Committee do not accept that this application is for a summer house, but rather a separate dwelling. As such, RNP Policy R10 zero-carbon buildings applies and the application is not compliant. In addition, the proposal is contrary to Ringwood Local Distinctiveness SPD for North Ringwood in relation to building in back gardens.
25/10428	40a Manor Road, Ringwood. BH24 1RD	Change of use from C3 (Dwelling) to a C2 (Residential Institutional)	Permission (1)	
25/10499	Lakeside, 63 North Poulner Road, Ringwood. BH24 1SW	Carport	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
25/10500	2 The Cloisters, Ringwood. BH24 3DU	Demolition of existing conservatory and erection of new single storey extension.	Refusal (2)	The Committee was concerned about the loss of amenity space that would result from the proposed extension.
25/10508	7, Avon Court, Gravel Lane, Ringwood. BH24 1LL	Use of flat 7 as a residential unit (Use Class C3) (Lawful Use Certificate for retaining an existing use of operation)		No comment.
25/10510	45 Broadshard Lane, Ringwood. BH24 1RP	Single story flat roof extension to rear; Use of garage to ancillary living space; fenestration changes; removal of pitched roof rear extension	Permission (1)	
CONS/25/0234	Garth Cottage, 5 Manor Gardens, Ringwood. BH24 1LY	Hornbeam x 1 Reduce Cypress x 2 Reduce Catalpa x 1 Reduce Mimosa x 1 Reduce	Permission (1)	
TPO/25/0229	46 College Road, Ringwood. BH24 1NX	Oak - Reduce	Permission (1)	
TPO/25/0246	Poulner Farm House, 5 Butlers Lane, Poulner, Ringwood. BH24 1UB	Yew x 1 Fell	Officer Decision (5)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Ringwood Town Council - Planning Observations - NFNPA

Number	Site Address	Proposal	Observation	Comments
24/01362FULL	Christmas Tree Farm, Hangersley Hill, Hangersley, Ringwood, BH24 3JR	Replacement dwelling; outdoor pool; garage; outbuilding; demolition of existing dwelling (AMENDED PLANS & DOCUMENTS)	Refusal (4)	<p>The application remains contrary to RNP Policy R10 zero carbon buildings and the submitted documentation has not demonstrated compliance. In particular there is no data on predicted energy use, and there is no reference to the energy usage of the swimming pool.</p> <p>There are concerns about the change in location of the replacement dwelling as it will take it further away from the retained cottage and higher up the plot.</p> <p>It is unclear if the proposal complies with the 30% rule and whether the outcome of the ongoing enforcement case will influence the calculations with regard to this.</p> <p>In addition, the documentation varies when specifying the size of the plot and this is important in determining whether a bio-diversity net gain assessment is required.</p> <p>If permitted, the Committee required conditions be added to prevent the cottage being used as a separate dwelling (Grannys' Law), that conditions be imposed as outlined in the ecological report and to prevent</p>

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
				deliberate removal of trees, so that the screening from neighbouring properties would be retained. Any trees removed are to be replaced with suitable specimens.
				Ringwood now has a fully made Neighbourhood Plan and its policies are now an integral part of the NFNPA Development Plan. Further, its policies are based on more up-to-date evidence than the Local Plan policies. We reiterate that since it was voted for in a referendum on the same day as a general election it has the greatest democratic mandate of any of the policies in the Development Plan. As such it has full weight and should be fully taken into account in regard to any application in the parish of Ringwood.
25/00415FULL	Foresters, Hightown Hill, Ringwood. BH24 3HQ	Outbuilding	Permission (1)	
25/00542FULL	Hightown Park, Poulner Hill, Poulner, Ringwood. BH24 3HR	Two-storey outbuilding	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Applications decided under delegated powers: to be noted on 6th June 2025

Number	Site Address	Proposal	Decision
25/10401	30 ORCHARD CLOSE, RINGWOOD BH24 1LP	Single-storey rear extension with flat roof; existing stone chimney stack removed to facilitate new porch	P(1) Recommend permission, but would accept the Planning Officer's decision. We note that the room size of bedroom 4, although existing, is not NDSS compliant.

PLANNING, TOWN & ENVIRONMENT COMMITTEE
6th June 2025

Guidance Note – Ringwood Neighbourhood Plan (RNP) Policy R10 – Financial Implications

1. Introduction and reason for this Guidance Note

1.1 This Guidance Note explains the potential financial implications of compliance with RNP Policy R10 (now adopted by NFDC as Development Plan Policy R10) for residents, by comparing predicted energy bills of a house on the Beaumont Park estate, built to Buildings Regulations standard, with a R10 policy compliant equivalent.

2. Background information

2.1 15 Chard Lane is a 95m² floor area end terrace house with an EPC rating of '84 B' and with a gas boiler supplying both heating and hot water. The primary energy use for this property is 83 kWh/m²/yr broken down as 35.4 kWh/m²/yr from electricity and 47.6 kWh/m²/yr from gas. Compared to an average house in the UK which is rated '60 D', it is in the upper quartile for energy efficiency. The R10 requirement is below 15 kWh/m²/yr.

2.2 The three-monthly review from ofgem (April to June 2025) indicates an average cost for electricity of £0.2703/kWh and for gas of £0.0699/kWh. There are also standing charges of course. The ofgem standing charge for gas is £119 /yr, so £1.25 /m²/yr.

2.3 The estimated cost of energy for the heating and hot water in this house is therefore:

$$(47.6 \times 0.0699) + 1.25 = £4.58 /m^2/yr$$

which equates to an annual bill for heating and hot water of around £435.

2.4 The R10 compliant house would likely be fitted with an air sourced heat pump to supply heating and hot water. These systems generate roughly 4kW of heat from 1kW supply. There would be no gas standing charge. The estimated cost can be calculated therefore:

$$(15 \times 0.2703)/4 = £1.01 /m^2/yr$$

which equates to an annual bill of £96 for heating and hot water of a 95m² floor area house.

2.5 For a 400 dwelling development like Strategic Site 14 and given a lifetime expectation of 60 years for a new house (according to the National Housebuilding Council), the residents of these houses would be expected to have to pay more than £6M more for energy at today's prices than they would have to for R10 compliant housing.

3 Issues for decision and any recommendation

Members are respectfully invited to note this Guidance Note

For further information, contact Cllr Gareth DeBoos: cllr.g.deboos@ringwood.gov.uk

Current Projects Update



No.	Name	Status	Recent developments	Description and notes	Lead Officer/Member	Financing	
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Full Council

No live projects

Planning Town & Environment Committee

PTE3	Crow Stream Maintenance	Annual recurrent	Spraying of stream banks due to be carried out June 2025 and annual flail in August 2025, followed by annual stream clearance by volunteers. Working with various agencies and local landowners on developing wider project on holding back flood water and increasing outflow.	Annual maintenance of Crow Ditch and Stream in order to keep it flowing and alleviate flooding	Deputy Town Clerk	Budget of £1,000 funded by transfer from earmarked reserve.
PTE6	Shared Space Concept - Thriving Market Place	In progress	Working with NFDC and HCC to move the project forward. Consultation with stakeholders to be arranged, prior to wider public consultation.	Concept for town centre shared space identified through work on the Neighbourhood Plan. Working in partnership with NFDC and HCC.	Deputy Town Clerk	HCC funded survey work. £10,000 grant from UKSPF (via NFDC). NFDC Cabinet agreed on 02/10/2024 to allocate a share of £4.5 million CIL funds to the scheme.
	Greening Ringwood	In progress	Official launch of Phase 2 held on 20/04/2024 in Gateway Square. Update on activities presented to Committee in September 2024.	Greening Campaign Phase 2 to run from Sept 2023 to July 2024, focussing on making space for nature; energy efficient greener homes; climate impacts on health and wellbeing; waste prevention; and cycle of the seed.		£50 signing up fee funded from General Reserve.
	Bus Shelters	In progress	Action Plan prepared. Awaiting response from HCC about possible funding before proceeding further. Action to install new bench beside shelter in Salisbury Road (A338 northbound) being progressed, as well as asbestos survey on brick shelters and repairs to Southampton Road shelter.	Review of Council owned bus shelters.		£1081 allocated from RTC CIL funds.
Projects being delivered by others which are monitored by the Deputy Clerk and reported to this committee:						
	Crow Lane Footpath	In progress	Developers' contributions paid to HCC to implement. Additional funds required to progress and approved by NFDC Cabinet on 02/11/2022. HCC working on design, with expected delivery in summer 2025.	New footpath to link Beaumont Park with Hightown Road, alongside west of Crow Lane	Hampshire CC	Developers contributions
	Memorial Bench for Michael Lingam-Willgoss	In progress	Consent to install bench has been granted by HCC. Legal fees covered by County Cllr Thierry. Date for installation yet to be agreed.	Provision of memorial bench in Market Place in memory of Michael Lingam-Willgoss.	Ringwood Carnival / Ringwood Rotary	No financial implications.

Policy & Finance Committee

PF5	Poulner Lakes Lease	On hold		Negotiating a lease from Ringwood & District Anglers' Association of the part of the site not owned by the Council	Town Clerk	Some provision for legal advice or assistance may be needed eventually.
PF11	92 Southampton Road	In progress (commenced March 2023)	Re-furbishment work is nearing completion and the property is expected to be available for re-letting by the end of May.	Reviewing the letting of this council-owned house	Town Clerk	The refurbishment will be funded from the buildings reserve.

Recreation, Leisure & Open Spaces Committee

RLOS4	Grounds department sheds replacement	In progress (Commenced design work in April 2021.)	The planning application has been submitted and registered.	A feasibility study into replacing the grounds maintenance team's temporary, dispersed & sub-standard workshop, garaging and storage facilities. Combined with a possible new car park for use by hirers of and visitors to the club-house.	Town Clerk	Revised capital budget of £4,000 (originally £10,000 until virement to RLOS19)
RLOS5	Cemetery development	Cancelled January 2024	The proposed columbarium/memorial wall was scrapped following the cemetery base budget review. The panel appointed to consider alternative developments is expected to start work shortly.	Planning best use of remaining space, provision for cremated remains, etc.	Town Clerk	Capital costs will be met from a combination of earmarked reserves.

RLOS10	Waste bin replacement programme	In progress (Commenced April 2020)	Future needs are being assessed.	Three-year programme to replace worn-out litter and dog-waste bins	Grounds Manager	Budget of £2,000 a year.
RLOS14	Poulner Lakes waste licence	In progress	The permit surrender application and associated report and forms has been submitted to Environment Agency.	Arranging to surrender our redundant waste licence to avoid annual renewal fees	Town Clerk	One-off costs of about £8,000 will save the council annual recurring charges of about £1,000 each.
RLOS21	Poulner Lakes track maintenance	In progress (under discussion since Jan. 2021)	NFDC has developed a concept design of an improved access on the basis that RTC will fund essential maintenance/improvements to the vehicular access element and NFDC will fund the rest. Solicitors are preparing the documents required to resolve the boundary discrepancies.	Devising a sustainable regime for maintaining the access tracks at Poulner Lakes to a more acceptable standard.	Town Clerk	Yet to be settled
RLOS23	North Poulner Play Area skate ramp request	In progress (commenced Mar. 2023)	Installation of the 'half-pipe' ramp is complete. The official opening is on 29 May.	A local resident requested provision of a 'quarter-pipe ramp' at this site and has been fund-raising for it	Deputy Town Clerk	Total cost of project £16,290 to be funded by various donations (£7,665), an NFDC Community Grant of £5,915 and the remaining £2,710 from CIL funds held by RTC (F/6343 P&F 18/9/24).
RLOS25	Open Spaces Management Review	Commenced September 2024	The task and finish group will present its final report and documents for approval at the RLOS meeting in June.	A strategic priority project to review the council's management of all its public open and green spaces	Town Clerk	Staff time only
RLOS26	Carvers Development Phase 1	Commenced Sept. 2024	A contract for the main elements has been awarded and signed following a public tender. The funding agreement with Veolia Environmental Trust has also been signed and consent to start granted. An order has been placed and the work is expected to be done before the start of the schools' summer holiday.	Replacing the tennis courts with a multi-use games area, creating a timber log walk with benches and boulders and pollinator planting.	Town Clerk	£73,000 for the main elements. Supported by a £68,072 grant (90% from Veolia Environmental Trust and 10% from RTC's CIL reserve)
RLOS27	Carvers Clubhouse Solar Panels	Commenced Nov. 2024. Completed May 2025	Installation has been completed and the handover documents received.	Installing photo-voltaic panels on the Clubhouse roof to achieve a long-term saving in energy costs.	Town Clerk	£18,322.50. £15,000 grant from HCC Parishes Fund. £3,322.50 from RTC reserves.

Staffing Committee
None



Proposed/Emerging Projects Update

No.	Name	Description	Lead	Recent developments	<div>Progress / Status</div> <div>Stage reached</div>	Estimated cost	Funding sources	
Full Council								
	None							
Planning Town & Environment Committee								
	Roundabout under A31	Planting and other environmental enhancements		Area being used by National Highways for storage of materials during works to widen the A31.	Floated as possible future project			
	Lynes Lane re-paving	Ringwood Society proposal			Floated as possible future project			
	Rear of Southampton Road	Proposal by Ringwood Society to improve appearance from The Furlong Car Park and approaches			Floated as possible future project			
	Dewey's Lane wall	Repair of historic wall		Re-build/repair options and costs are being investigated	Shelved as a TC project			
	Signage Review	Review of signs requiring attention - e.g. Castleman Trailway, Pocket Park, Gateway Square	Cllr Day		Floated as possible future project			
	Crow ditch	Investigate works required to improve capacity and flow of ditch alongside Crow Lane, between Hightown Road and Moortown Lane					Developers contributions	
Policy & Finance Committee								
	None							
Recreation, Leisure & Open Spaces Committee								
	None	(Current projects expected to absorb available resources for several years)						
Staffing Committee								
	None							

Closed Projects Report

No.	Name	Description	Outcome	Notes
Full Council				
FC1	Long Lane Football Facilities Development	A joint venture with Ringwood Town Football Club and AFC Bournemouth Community Sports Trust to improve the football facilities for shared use by them and the community.	New builds completed in September 2024	
FC2	Strategic Plan	Exploring ideas for medium term planning. Aim to have complete for start of budget-planning in Autumn 2022.	Completed in October 2022	
Planning, Town & Environment Committee				
PTE4	Pedestrian Crossings - Christchurch Road	Informal pedestrian crossings to the north and south of roundabout at junction of Christchurch Road with Wellworthy Way (Lidl)	Completed by HCC	
	Cycleway signage and improvements	New signage and minor improvements to cycleway between Forest Gate Business Park and Hightown Road	Completed by HCC	
	Carvers footpath/cycle-way improvement	Creation of shared use path across Carvers between Southampton Road and Mansfield Road	Completed by HCC	
	Replacement Tree - Market Place	New Field Maple tree to replace tree stump in Market Place.	Completed in January 2022 by HCC	
	Climate Emergency	Funds used to support Greening Campaign, community litter-pick and Flood Action Plan leaflets.	Completed March 2023	
	A31 widening scheme	Widening of A31 westbound carriageway between Ringwood and Verwood off slip to improve traffic flow; associated town centre improvements utilising HE Designated Funds	Scheme completed by National Highways and road re-opened in November 2022.	
	SWW Water Main Diversion (associated with A31 widening scheme)	Diversion of water main that runs along the A31 westbound carriageway. Diversion route included land in RTC's ownership at The Bickerley.	Scheme completed by SWW in 2022.	
	Surfacing of Castleman Trailway	Dedication and surfacing of bridleway between old railway bridge eastwards to join existing surfacing.	Surfacing works completed by HCC early April 2022.	
	Bus Shelter Agreement	Request by ClearChannel in Nov. 2020 for RTC to licence the bus shelters in Meeting House Lane and the advertising on them. Despite various communications, we have had no contact for over a year and therefore regard the original request to be defunct.	Request not followed up by ClearChannel, therefore defunct and removed from project list October 2023.	
	Human Sundial	Work to refurbish human sundial and install surrounding benches complete. Time capsule cover stone replaced on 21/07/2023. Interpretation board with details of sundial, Jubilee Lamp etc. to be considered as part of Thriving Market Place project.	Completed.	
PTE2	Neighbourhood Plan	The Ringwood Neighbourhood Plan was adopted (made) by NFDC and NFNPA in July 2024 (83% of residents voted "yes" in the Referendum on 04/07/2024) and is now part of the Development Plan for both authorities and must be taken into consideration in the determination of planning applications.	Completed, but will be monitored and reviewed.	
PTE1	Railway Corner	Ringwood Society project to improve and promote historical significance of triangle of land at junction of Hightown Road and Castleman Way.	Completed 2024.	
Policy & Finance Committee				
PF1	New Council website	Arranging a new website that is more responsive, directly editable by Council staff and compliant with accessibility regulations.	Completed	
PF2	Greenways planning permission	Consideration of applying to renew planning permission for bungalow in garden previously obtained	Decided not to renew	
PF3	Detached youth outreach work	To provide youth workers for trial of detached outreach work	Transferred to Recreation Leisure & Open Spaces Committee (see RLOS20)	
PF4	Review of governance documents	A major overhaul of standing orders, financial regulations, committee terms of reference, delegated powers, etc. Routine periodic reviews will follow completion of this work.	Completed in July 2022	All governance documents will now receive routine annual reviews.
PF6	Health & Safety Management Support Re-procurement	Re-procuring specialist advice and support for discharge of health and safety duties	Completed in February 2023	
PF7	Financial Procedures Manual	Preparation of a new manual for budget managers and other staff detailing financial roles, responsibilities and procedures	Completed in September 2022	Will be updated by Finance Manager as necessary
PF8	Bickerley Legal Title	An application to remove land from the Council's title was made	Completed in October 2023	Application successfully resisted

PF9	Greenways office leases	The tenant of the first floor suite gave notice and left. The building was re-let as a whole to the tenant of the ground floor suite.	Completed in November 2022
PF10	Councillors' Email Accounts	Providing councillors with official email accounts (and devices, if required) to facilitate compliance with data protection laws.	Completed in August 2023
PF12	Base budget review	A review by members and officers of the council's base (revenue) budget, probably focused on a few types of expenditure or areas of activity, to identify possible options for change and/or savings.	Completed in January 2025

Recreation, Leisure & Open Spaces Committee

RLOS1	War Memorial Repair	Repair by conservation specialists with Listed Building Consent with a re-dedication ceremony after.	Completed in 2021-22	
RLOS2	Bickerley Tracks Repair	Enhanced repair of tracks to address erosion and potholes (resurfacing is ruled out by town green status) and measures to control parking.	Fresh gravel laid in 2021-22.	No structural change is feasible at present.
RLOS3	Public open spaces security	Review of public open spaces managed by the Council and implementation of measures to protect the highest priority sites from unauthorised encampments and incursions by vehicles	Completed in 2021-22	
RLOS6	Community Allotment	Special arrangement needed for community growing area at Southampton Road	Ongoing processes adapted	Agreed to adopt as informal joint venture with the tenants' association
RLOS7	Bowling Club lease	Renewal of lease that expired in April 2023.	Completed in July 2023	New lease granted for 14 years.
RLOS8	Ringwood Youth Club	Dissolution of redundant Charitable Incorporated Organisation	Completed in July 2023	Charity removed from Register of Charities
RLOS9	Aerator Repair	Major overhaul to extend life of this much-used attachment	Completed in 2021-22	
RLOS11	Ash Grove fence repair	Replacing the worn-out fence around the play area	Completed in 2021-22	
RLOS12	Van replacement	Replacing the grounds department diesel van with an electric vehicle	Suspended in 2023	Van will be replaced in accordance with Vehicle & Machinery replacement plan
RLOS13	Bickerley compensation claim	Statutory compensation claim for access and damage caused by drainage works	Completed March 2022	Settlement achieved with professional advice
RLOS15	Acorn bench at Friday's Cross	Arranging the re-painting of this bespoke art-work	Completed in 2021-22	Labour kindly supplied by Men's Shed
RLOS16	Town Safe	Possible re-paint of this important survival, part of a listed structure	Suspended indefinitely in September 2022	Complexity and cost judged disproportionate to benefit
RLOS17	Crow Arch Lane Allotments Site	The transfer to this Council (pursuant to a s.106 agreement) of a site for new allotments off Crow Arch Lane	Completed in November 2023	
RLOS18	Cemetery Records Upgrade	Creation of interactive digital cemetery map and scanning of cemetery registers as first stage in digitizing all cemetery records to facilitate remote working, greater efficiency and improved public accessibility.	Completed in 2021	Cost £5,467. Further upgrades are needed to digitize the records fully
RLOS19	Carvers Masterplan	Devising a strategic vision and plan for the future of Carvers Recreation Ground pulling together proposals for additional play equipment and other features	Completed in 2024 but subject to implementation and review	Completed within the £6,000 budget.
RLOS20	Detached youth outreach work	Trialling the provision of detached outreach work by specialist youth workers.	Completed in May 2022	
RLOS22	Bickerley parking problem	Unauthorised parking on the tracks crossing the Bickerley is causing damage and obstruction	Closed off in September 2023	Additional signage has been installed. An estimate of £5,510 to move the "dragon's teeth" was judged disproportionate to the problem.
RLOS24	Poulner Lakes circular path	HCC has funded the creation of a circular path for pedestrians and cyclists to improve accessibility and so encourage greater use	Completed in May 2024	RTC is now responsible for maintenance
RLOS28	Skate Park Picnic Tables	Replacing the two large picnic tables beside the skate park at Carvers which are beyond further repair	Completed in Spring 2025	Third picnic table added near tennis courts. Part funded by Ringwood Carnival.

Staffing Committee

S1	HR support contract renewal	Renewal of contract for the supply to the Council of specialist human resources law and management support	Completed in 2021-22
S2	Finance Staffing Review	Reassessing staffing requirements and capacity for finance functions and re-negotiating staff terms	Completed in 2021-22