

MINUTES OF THE POLICY & FINANCE COMMITTEE

Held on Wednesday 17th September 2025 at 7.00pm

PRESENT: Cllr Mary DeBoos (Chair)
Cllr Luke Dadford
Cllr Philip Day
Cllr Gareth DeBoos
Cllr Rae Frederick
Cllr Janet Georgiou
Cllr John Haywood
Cllr James Swyer
Cllr Glenys Turner

IN ATTENDANCE: Charmaine Bennett, Town Clerk
Nicola Vodden, Office Manager

ABSENT: Cllr Andy Briers
Cllr Peter Kelleher (Vice Chair)
Cllr Michael Thierry
Laura Smith, Finance Manager

F/6460 PUBLIC PARTICIPATION

There were seven members of the public present for agenda item 5.

F/6461 APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllrs Briers and Kelleher.

F/6462 DECLARATIONS OF INTEREST

Although they were not declarable pecuniary interests:-

- 1) Cllr Swyer indicated, as a trustee of Forest Forge Theatre Company, that he would not comment on its grant aid application; and
- 2) Cllr M DeBoos indicated, as a trustee of Greyfriars, that she would not comment on its grant aid application.

F/6463 MINUTES OF THE PREVIOUS MEETINGS

RESOLVED: That the minutes of the meetings held on 23rd July 2025 having been circulated, be approved and signed by the Chairman as a correct record.

F/6464 GRANT AID

It was noted that for the year 2025/26, the grant budget is £2,000.

Members considered the Grant Aid applications (*Annex A*) and heard from representatives of the six organisations present. Each were given the opportunity to provide additional details about their projects and answered questions posed by the Committee.

A discussion followed, nominations for awards were put forward and agreed, as detailed below. Those present were thanked for their attendance.

RESOLVED: 1) That, in exercise of the Power of General Competence, a grant of £250 be awarded to Ringwood Men's Shed towards the costs of a new premises;
2) That, in exercise of the Power of General Competence, a grant of £100 be awarded to Ringwood Rotary towards the cost of Christmas Eve festivities in the Market Place;
3) That, in exercise of the Power of General Competence, a grant of £250 be awarded to SS Peter and Paul Parish Church towards The Bell Project;
4) That, in exercise of the Power of General Competence, a grant of £250 be awarded to Helping Older People New Forest (HOPe) towards the cost of providing its service;
5) That no award be made to Greyfriars; and
6) That, in exercise of the Power of General Competence, a grant of £250 be awarded to Forest Forge Theatre Company towards the cost of theatre and drama sessions.

ACTION A Greenfield

F/6465

FINANCIAL REPORTS

Members considered the financial reports presented as *Annex B*. The Town Clerk provided details of some of the non-recurrent transactions on the Imprest account. It was noted that the second instalment of the precept is due from NFDC.

The required transfer from the investment account is £100,000 and this was authorised.

In relation to the budget monitoring report, it had been hoped to bring a new format to this meeting. What had been provided was a report relating to budgets, but without the narrative. The Chair will work with the Town Clerk and Finance Manager to provide that to members.

The contents of the CIL report were noted. There were no changes to report, however there had previously been a discussion about additional funding required for the multi-use games area (MUGA) at Carvers. This had been accepted, but no formal resolution had been made. Members confirmed the allocation of CIL for this purpose.

RESOLVED: 1) That the list of payments made from the Imprest Account for July and August be received and authorised;
2) That the Statement of Town Council Balances be received and Inter Account Transfers report be authorised;
3) That the report on income and expenditure be accepted;
4) That £10,000 of CIL funding be allocated to the MUGA project; and
5) That the report and levels of CIL reserves be noted.

ACTION C Bennett / L Smith

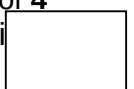
F/6466

BANKING ARRANGEMENTS

Members considered the Finance Manager's report in relation to the bank mandate (*Annex C*).

RECOMMENDED: That the following be included on the bank mandate:-

- 1) The Mayor



- 2) Chair of Policy and Finance Committee
- 3) Vice Chair of Policy and Finance Committee
- 4) Cllr Day
- 5) Cllr G DeBoos
- 6) Town Clerk
- 7) Deputy Town Clerk
- 8) Responsible Finance Officer
- 9) Finance Assistant

ACTION L Smith

F/6467

LIST OF APPROVED SUPPLIERS

Members considered the Finance Manager's report reviewing the list of approved suppliers (*Annex D*).

RESOLVED: 1) That the approved suppliers list be adopted without the inclusion of blocked suppliers; and
2) That the list of approved suppliers be reviewed annually.

ACTION C Bennett / L Smith
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F/6468

MEMBERSHIP OF HALC AND NALC

The Committee considered the Town Clerk's report (*Annex E*) and recommendation from the Staffing Committee to rejoin (*S/0139 refers*).

RESOLVED: 1) The reinstatement of the Council's membership of the Hampshire Association of Local Councils (HALC) and the National Association of Local Councils (NALC) be approved; and
2) The cost of membership be funded from a virement from the budget for consultants' fees.

ACTION C Bennett / L Smith
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F/6469

FINANCE MANAGER/RFO

The Town Clerk provided a verbal update on options to fill this position.

RESOLVED: That the Town Clerk, Chair of Policy and Finance Committee and Chair of Staffing Committee be delegated responsibility to make decisions relating to the cost of locum cover.

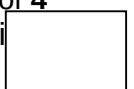
ACTION C Bennett / Cllr M DeBoos / Cllr J Haywood

F/6470

PROJECTS (current and proposed)

PF13 Office IT – The Town Clerk reported the replacement of office IT is making fast progress and is working up to the changeover the week commencing 29th September.

RESOLVED: That the update in respect of projects (*Annex F*) be noted.



ACTION C Bennett

**F/6471
COMMUNICATIONS**

RESOLVED: That publicity be given to the grants awarded earlier in the meeting.

ACTION C Bennett

Agenda items 14 and 15 were not required.

There being no further business, the Chairman closed the meeting at 8:17pm.

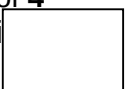
Note: The text in the Action Boxes above does not form part of these minutes.

RECEIVED
24th September 2025

APPROVED
22nd October 2025

TOWN MAYOR

COMMITTEE CHAIRMAN



GRANTS 2025/2026

<u>GRANTS REQUESTED</u>	<u>PREVIOUS GRANTS PAID</u>			
	2022/23	2023/24	2024/25	Requested
	£	£	£	£
Ringwood Men's Shed				500
Ringwood Rotary Club CIO		250	400	750
SS Peter & Paul Parish Church Ringwood				250
Helping Older People NF (HOPE)				250
Forest Forge Theatre Company			250	250
Greyfriars Community Centre		750		500
				2,500

2025/26 FUNDS AVAILABLE

	£
2025/26 Budget	2,000
Total Funds available	2,000
Less Paid	0
Total Unspent @ 17/09/25	2,000

2025/26 GRANTS PAID TO DATE

	Min Ref	£
	TOTAL	0

2025/26 GRANTS DEFERRED

	Meeting	Min Ref	Reason deferred

2025/26 GRANTS REJECTED

	Meeting	Min Ref	Reason Rejected



Ringwood Town Council Grant Aid

Ringwood Gateway, The Furlong, Ringwood, Hampshire, BH24 1AT
Tel: 01425 473883. Email: town.council@ringwood.gov.uk

APPLICATION FOR GRANT AID

Applicant's Details

Name of Organisation requesting grant	Ringwood Men's Shed
Charity Registration Number (if appropriate)	1191329
Postal Address for the organisation (if there is one)	Scouts Shed Strides Lane, Ringwood Hampshire BH24 1EL
Please tick to confirm that contact details have been provided on page 1	YES

Details of Grant Request

Amount requested	£ 500.00
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What is the purpose of the grant?

Everyone needs a shed and our shed needs you!!!

Ringwood Men's Shed has been operating for five years at the Scouts Hut on Strides Lane and in this time has provided a meeting place for generally older men/women to meet, socialise and either create items in the workshop or carry out projects for the good of the community. This has included building or repairing items for the local schools and community centres, constructing items to assist people with disabilities or refurbishing items around the town and build Santas Grotto for Ringwood Town Council.

Many of our members are not in the best of health and suffering from the effects of old age, Parkinsons, etc but the shed enables them to remain active. In our time in existence, we have had over 60 members from the Ringwood area with the oldest being in his nineties.

Ringwood Men's Shed is one of over 1200 in the UK of which each is completely independent with no official support. The aim is to encourage men or women who have either retired or been bereaved to participate in community life there by alleviating loneliness and isolation and thus improving mental health and reducing depression. In the past there were places where men/women could meet up and socialise such as the village pub, social club or church but with many of these establishments having now closed down providing somewhere where older men/women can socialise and share their thoughts on life is more important than ever.

We have had various testimonials from family members who are not close to the area stating what a difference the Men's Shed has made to their relative's lives.

It has been estimated that the total weekly attendance at sheds in the UK is over 30,000 showing how much of a difference this can make at minimal cost to members and no cost to the government.

Ringwood Men's Shed is currently in the position where they have to move by the end of August and we have been offered a place to build a shed on the Guides Hall land at Cloughs road, this entails us having to get Planning Permission, an Ecology report and also pay a yearly rent to the Guides, all at a high cost which bites into the money we have to build the new shed. We will still have to raise money for all the extras that will be needed to build and insulate the shed whether this is through grants, donations or offers to sponsor us will help us meet our goal for a more permanent home.

Any form of funding help would be greatly appreciated by all members of the Men's Shed and will enable us to continue all the great work we do for the community and not to mention give us all a place that helps the mental health and well-being of all our members and any new members who wish to join.

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How would the people of Ringwood benefit from your receiving this grant?	We would be able to continue great work within the wider Community, Schools, Library, Carnival, Care homes, Town Council etc and any other projects that would need our help.	
How many Ringwood people would benefit?	Anyone that's interested in the community Men's shed and need their help.	
Total cost of project	£ 15,000.00 (Basic Shed only)	

Information about your Organisation

Membership:	What facilities do you provide? -Fully equipped shed, donated wood, painting equipment etc. -Tea, coffee biscuits and Socialising. -Social Meeting each Thursday at 22 Club to catch up on existing projects and any new ones on the agenda.
Subscription: £40.00 p/year	
Names of competing or similar organisations	We are not that aware of any organisation similar.
Please tick to confirm that payment details have been provided on page 1	YES

Funds available to your organisation

(apart from this grant application)

Cash in hand: £10,000	Annual income: £4,000.00	
Other sponsoring bodies and amounts donated by them		£
		£
		£
Have you applied, or do you intend to apply, to any other sponsoring bodies for funding? If so, please give details.	H.W. Russel Charitable Trust Carnival have stated they will help us waiting for application form. With planning permission, we will create a GO-FUND ME page.	

Next Policy & Finance meeting where grant applications will be considered	Office use only
Date by which all documentation should be received to be included on the agenda for the above meeting	



Ringwood Town Council Grant Aid

Ringwood Gateway, The Furlong, Ringwood, Hampshire, BH24 1AT
Tel: 01425 473883. Email: town.council@ringwood.gov.uk

APPLICATION FOR GRANT AID

Applicant's Details

Name of Organisation requesting grant	Ringwood Rotary CIO
Charity Registration Number (if appropriate)	1199646
Postal Address for the organisation (if there is one)	3 Lychgate Court, Crow Lane, Crow RINGWOOD, Hampshire, BH24 3DZ
Please tick to confirm that contact details have been provided on page 1	☐

Details of Grant Request

Amount requested	£ 750
What is the purpose of the grant?	To cover expenses for Christmas Eve Festivities in Ringwood Market Place. This is a free public event. Our expenses last year were £1000, and we have struggled to find all the money. The shortfall is taken from income which we hoped to spend on other charitable projects. In addition to the expenses from last year which are expected to be incurred again this year, we will need to replace Rudolph, which is needing yet another repair. Poor Rudolph's leg is now falling off, and he needs to be retired after a reputed 75 years of service.
How would the people of Ringwood benefit from your receiving this grant?	This will enable a long standing tradition of festive entertainment for the townspeople. More importantly, we collect presents which are given to needy children in children's homes and special schools in this area, including to Carvers. About 600 presents collected. Around 3000 locals attend the event.

How many Ringwood people would benefit?	3000
Total cost of project	£ 1500

Information about your Organisation

Membership:35	What facilities do you provide? The Organisation carries out a number of events each year including free social events, Fund raising and social events and aid to the elderly, young people and others. All covered by Insurance and First Aid providers. Website: ringwoodrotary.org
Subscription: £140	
Names of competing or similar organisations	Lions, Round Table, Men's Shed
Please tick to confirm that payment details have been provided on page 1	☐

Funds available to your organisation (apart from this grant application)

Cash in hand: £10k	Annual income: £13k	
Other sponsoring bodies and amounts donated by them	Poulner Baptist Church	£300
	Councillors	£ 200
		£
Have you applied, or do you intend to apply, to any other sponsoring bodies for funding? If so, please give details.	No, but a lot of local firms and others help by loaning us some of the equipment needed.	

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Ringwood Town Council Grant Aid

Ringwood Gateway, The Furlong, Ringwood, Hampshire, BH24 1AT
Tel: 01425 473883. Email: town.council@ringwood.gov.uk

APPLICATION FOR GRANT AID

Applicant's Details

Name of Organisation requesting grant	SS Peter and Paul Parish Church Ringwood
Charity Registration Number (if appropriate)	1134815
Postal Address for the organisation (if there is one)	Market Place, RINGWOOD, Hants BH24 1AW
Please tick to confirm that contact details have been provided on page 1	☒

Details of Grant Request

Amount requested	£ 250.00
What is the purpose of the grant?	The Parish bell ringers are carrying out a bell project as details below. The tower is future proofing the ringing for the next 50 to 100 years. We propose augmenting the number of bells with two new lighter bells thus making a tuned ring of 10. One of the main reasons for the augmentation is that the local band can ring on a lighter 6 or 8 and help with the teaching of learners on lighter bells. As part of the augmentation, we will also carry out other work as below. Keep the present oak wooden frame. It dates from 1791 and was in use when the second church was on the site. We have had quotes that want to remove the wooden frame. Having 10 bells in the tower may be considered to benefit the status of the Parish Church and the Benefice more than having 8.

How would the people of Ringwood benefit from your receiving this grant?	Help with the teaching of learners on lighter bells.	
How many Ringwood people would benefit?	We train up to 10 learners per year.	
Total cost of project	£ 127,000.00	

Information about your Organisation

Membership:	What facilities do you provide? Ringing for anybody who wishes to learn Free or if you join the W&P Guild the from £2 up to £15 per year
Subscription: £	
Names of competing or similar organisations	From the Ringwood area None
Please tick to confirm that payment details have been provided on page 1	☒

Funds available to your organisation (apart from this grant application)

Cash in hand: £ 230.00	Annual income: £ 145.60	
Other sponsoring bodies and amounts donated by them	Winchester and Portsmouth Bell Restoration Fund	£ 15,000.00
	Ladies Guild of Changers Ringers	£ 600.00
	Private Donations	£ 65,000.00
Have you applied, or do you intend to apply, to any other sponsoring bodies for funding? If so, please give details.	We have a total of £91,719.33 as at 08/07/2025 Raised and promised towards to total cost. GIFFIELD WESTON FOUNDATION SAINSBURY AND LOCAL SHOPS.	

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Ringwood Gateway, The Furlong, Ringwood, Hampshire, BH24 1AT
 Tel: 01425 473883. Email: town.council@ringwood.gov.uk

APPLICATION FOR GRANT AID

Applicant's Details

Name of Organisation requesting grant	Helping Older People New Forest (HOPE)
Charity Registration Number (if appropriate)	1152294
Postal Address for the organisation (if there is one)	1a Kingsbury's Lane, Ringwood, BH24 1EL
Please tick to confirm that contact details have been provided on page 1	YES

Details of Grant Request

Amount requested	£250
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What is the purpose of the grant?

The grant would be used towards our free **Befriending and Support services**, improving the wellbeing of older people in Ringwood.

Our Ringwood **Befriending Coordinator**, Pauline, facilitates meaningful connections by pairing isolated older adults with dedicated volunteer befrienders. Service users can self-refer or be recommended by GPs, Care Navigators, Social Prescribers, friends, or family members. Upon receiving a referral, Pauline carefully assesses each individual's needs to ensure a suitable volunteer match. Once paired, volunteers foster strong relationships with their befriendees through shared activities and regular companionship, significantly enriching the lives of both service user and volunteer.

Our service has received a steady stream of referrals from Health Centres and Care Navigators in Ringwood. Additionally, our internal referrals through HOPE have averaged one per month, indicating growing awareness and trust in our service. These connections have been instrumental in reducing loneliness and improving the well-being of our service users.

As of August 2025, we have **46 older people** matched with a Befriender in Ringwood and, in the last year, we have provided over **2,000 hours of volunteer support**.

Our **Support Service** provides older people with practical help and guidance on a range of issues including benefits applications, Power of Attorney, care home choices, and advocacy in complex situations. Referrals come from social workers, families, or the individuals themselves. Many clients lack support networks or the means to pay for professional help, so our Support Coordinators meet with them to complete forms, act on their behalf and ensure their needs are met. We are committed to supporting their financial and emotional wellbeing, giving each case the time it requires and connecting them with further assistance when needed.

In the last six months, we have saved or released **£163,000** for our older, local residents and provided **91** home visits in the last three months alone. Over **97%** of our service users have reported being extremely satisfied with our Support Service and agree that we have helped to improve their wellbeing.

One of our recent service users shared; "*Shirley and Kirsten [Support Coordinators] were both extremely friendly, kind and professional. Having a kind and welcoming attitude as you have is amazing. Kirsten was very helpful and knowledgeable going through the AA form with me and I felt supported rather than having had to do it totally alone, particularly as it was such a hard thing emotionally to do.*"

How would the people of Ringwood benefit from your receiving this grant?	Your grant will have a profound and lasting impact on the lives of older people in Ringwood, helping them stay connected, independent and supported. Loneliness and social isolation can be devastating, but with your support, we can provide a lifeline, offering companionship, activities and a sense of belonging to those who need it most. By reducing reliance on overstretched services like the NHS, we not only ease the burden on healthcare but also empower older individuals to live healthier, more fulfilling lives. Your funding will help rebuild confidence, self-esteem and vital social skills, ensuring that those we support feel valued and engaged in their community. Most importantly, it will give them the peace of mind and emotional wellbeing that everyone deserves. With your help, we can create a future where no older person in Ringwood feels alone or forgotten.	
How many Ringwood people would benefit?	Around 150 a year	
Total cost of project	£43,785	

Information about your Organisation

Membership:	What facilities do you provide? Our services are completely free to our service users and there are no membership or subscription fees.
Subscription: £	
Names of competing or similar organisations	Age UK are increasingly referring enquirers to us as they have no coverage in the Western Forest. GPs and Social prescribers are also continually referring service users as they recognise how we are able to support older people in Ringwood.
Please tick to confirm that payment details have been provided on page 1	YES

Funds available to your organisation

(apart from this grant application)

Cash in hand: £	Annual income: £	
Other sponsoring bodies and amounts donated by them	Ringwood Older People Welfare Association	£5,000
	T H russell charitable trust	£ 5,000
		£

Have you applied, or do you intend to apply, to any other sponsoring bodies for funding? If so, please give details.	We have applied to the County Council for £5,000 and the Allen Lane Foundation for £7,000. We will apply to other funders for support.
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Next Policy & Finance meeting where grant applications will be considered	Office use only
Date by which all documentation should be received to be included on the Agenda for the above meeting	



Ringwood Town Council Grant Aid

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Ringwood Gateway, The Furlong, Ringwood, Hampshire, BH24 1AT
Tel: 01425 473883. Email: town.council@ringwood.gov.uk

APPLICATION FOR GRANT AID

Applicant's Details

Name of Organisation requesting grant	Greyfriars Community Centre
Charity Registration Number (if appropriate)	301929
Postal Address for the organisation (if there is one)	Greyfriars Community Centre Christchurch Road Ringwood
Please tick to confirm that contact details have been provided on page 1	☒

Details of Grant Request

Amount requested	£ £500
What is the purpose of the grant?	To plant with pollinator friendly plants and shrubs, a nature-friendly corridor alongside the road past the library, in the currently bare verge. This follows on from the laying of the hedge round the Community Lawn and the progress on adapting the western end of the Greyfriars garden towards a more nature friendly area.
How would the people of Ringwood benefit from your receiving this grant?	The project will help to create a longer corridor eventually linking the Bickerley, via the proposed project, through the memorial gardens and eventually right through to Carvers Field. Already there are also some householders who are interested in adding to parts of this wildlife corridor.

How many Ringwood people would benefit?	Maybe 2000-3000 people. It is a very public area
Total cost of project	£ £2000 est.

Information about your Organisation

Membership:	What facilities do you provide? 800+ members
Subscription: £18	
Names of competing or similar organisations	None
Please tick to confirm that payment details have been provided on page 1	☒

Funds available to your organisation (apart from this grant application)

Cash in hand: £300	Annual income: £300,000 circa	
Other sponsoring bodies and amounts donated by them	Greyfriars Community Centre	£ 500
		£
		£
Have you applied, or do you intend to apply, to any other sponsoring bodies for funding? If so, please give details.	We may apply to Woodland Trust, Tree Council, Hampshire and Isle of Wight Wildlife Trust and ask for public donations. A grant from RTC would be "seed funding"	

Next Policy & Finance meeting where grant applications will be considered	Office use only
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Greyfriars green corridor

Below is the picture of the “corridor verge” adjacent to the road leading down to the library car park.

Application for a £500 grant from RTC





Ringwood Gateway, The Furlong, Ringwood, Hampshire, BH24 1AT
 Tel: 01425 473883. Email: town.council@ringwood.gov.uk

APPLICATION FOR GRANT AID

Applicant's Details

Name of Organisation requesting grant	Forest Forge Theatre Company
Charity Registration Number (if appropriate)	289644
Postal Address for the organisation (if there is one)	First Floor, Pintail House, Duck Island Lane, Ringwood, BH24 3FZ
Please tick to confirm that contact details have been provided on page 1	☐ yes

Details of Grant Request

Amount requested	£ 250
What is the purpose of the grant?	Forest Forge is Ringwood's theatre company. We are requesting a grant of £250 from Ringwood Town Council to support our participant programme. Each week we provide weekly theatre and drama sessions in Ringwood, reaching over 200 local people weekly, including: • 4 weekly sessions of our professionally run Youth Theatre (ages 7 – 18) • An emerging theatre company for ages 18 – 25 • Branching Out sessions for adults with learning disabilities • Act Your Age – drama and theatre making sessions for adults age 55+ • Wordsmiths – adults creative writing sessions • Workshops in schools We also tour locally with our Christmas show and 2 schools storytelling shows, and our secondary schools tour reaching an additional 3000 local audiences. Funds will contribute towards the costs of: - Professional facilitators / workshop leaders - Workshop materials - Marketing and promotion - Project management and overheads

How would the people of Ringwood benefit from your receiving this grant?	Forest Forge is a registered charity that uses theatre to find the extraordinary in the ordinary. Our playful approach, underpinned by our connection to Ringwood, brings joy and new perspectives to local people. Our participation programmes have been running in Ringwood since 2000. Our approach is more than just teamwork. We create an environment where all members feel supported, trusted, and heard by the group. It allows people to make bold choices. We prioritise accessibility so anyone from Ringwood can benefit from our activities. Our youth theatre is 50% of the price of local commercial offerings, with a bursary scheme available. We provide a safe space for everyone including the 6% of transgender participants, 11% with mental health issues, and 22% with neurodiversity's. We help them to live healthy, happy lives. A benefit for the young people engaged with us is the transferable skills that they learn in our sessions, rehearsals and performing. They reflect to us their increased confidence, resilience, ability to make friends, self esteem and teamwork. Our adult offer of Act Your Age and Wordsmiths participants tell us sessions help them make friends, remain active and combat depression. They continue to communicate with each other when the sessions are not running in the holidays, proving they have made a true connections with each other. Recent feedback has included: <i>"I feel like I fit in more than anywhere else"</i> (Youth Theatre member) <i>"A true reflection of the community"</i> (Act Your Age participant) Our participant groups regularly present performances for the public, including taking part in community events such as the Ringwood Carnival. Funding from Ringwood Town Council will allow us to continue to develop high quality theatre experiences in the town.	
How many Ringwood people would benefit?	Up to 300 participants and over 3000 audience members in the wider community for events	
Total cost of project	£ 15,000	

Information about your Organisation

Membership:	What facilities do you provide? Our participatory activities are open to everyone, and no membership is required. Costs for taking part start from £5 for a 90-minute session, with a bursary available for anyone who may struggle to afford this amount.
Subscription: £	
Names of competing or similar organisations	There are no other professional not-for-profit / charitable theatre companies in Ringwood. Some commercial businesses, such as StageCoach, offer theatre workshops for children but these are significantly more expensive.

Please tick to confirm that payment details have been provided on page 1	yes
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Funds available to your organisation

(apart from this grant application)

Cash in hand: £5000 in free reserves	Annual income: £87,000	
Other sponsoring bodies and amounts donated by them	New Forest District Council	£7,500
		£
		£
Have you applied, or do you intend to apply, to any other sponsoring bodies for funding? If so, please give details.	We have applied to the National Lottery Awards for All and the local Co-Op Community Fund.	

Next Policy & Finance meeting where grant applications will be considered	Office use only
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RINGWOOD TOWN COUNCIL

FINANCIAL REPORTS FOR

POLICY & FINANCE COMMITTEE MEETING

17th September 2025

Paid Expenditure Transactions

Start of year 01/04/25

paid between 01/07/25 and 31/07/25

Payment Reference	Paid date	Tn no Order no	Gross	Vat	Net	Cttee	Details	Heading
2587	01/07/25	5754	£1,052.40	£175.40	£877.00	P&F	Rcoutts Limited	Southampton Road linked to order 806246 2100/3
		5817/1	£150.60	£0.00	£150.60	P&F	New Forest District Council	Southampton Road 2100/3
		5817/2	£195.00	£0.00	£195.00	RLOS	New Forest District Council	Carvers Clubhouse 3802/1/6
		5817/3	£247.00	£0.00	£247.00	RLOS	New Forest District Council	Cemetery 3200/1/5
DD	01/07/25	5817	£592.60	£0.00	£592.60		New Forest District Council	Rates July 2025 2100/3
DD	07/07/25	5818	£35.94	£5.99	£29.95	RLOS	Sky Business	05/07/25 - 04/08/25 3802/2/5
2588	08/07/25	5784	£60.00	£0.00	£60.00	P&F	Michael Thierry	Councillor allowance June 2025 2200/1/3
DD	08/07/25	5819	£86.37	£14.39	£71.98	RLOS	Yu Energy	June 2025 3802/1/3
		5823/1	£51.38	£8.56	£42.82	RLOS	UK Fuels Ltd	petrol 3000/1/10
DD	09/07/25	5823 RTC806435	£51.38	£8.56	£42.82		UK Fuels Ltd	petrol for hand held machines 3000/1/10
2589	14/07/25	5787	£90.00	£15.00	£75.00	P&F	National Association Of Local Councils	Additional to invoice 820004, re order 806327 2000/1/17
		5788/1	£768.98	£128.16	£640.82	PT&E	G W Shelter Solutions	As per quotation GWQ2199 4000/1/4
2590	14/07/25	5788 RTC806384	£768.98	£128.16	£640.82		G W Shelter Solutions	To supply and install 6 new polycarbonate panels and rubber to replace old/missing panels in Southampton Road bus shelter 4000/1/4
		5789/1	£69.00	£11.50	£57.50	RLOS	Peter Noble Ltd	replacement front tyre for john deere x750 3000/3/2
2591	14/07/25	5789 RTC806466	£69.00	£11.50	£57.50		Peter Noble Ltd	replacement front tyre for john deere x750 3000/3/2
		5790/1	£170.00	£0.00	£170.00	RLOS	Mike Coakley	installation of Defibrillator 3802/1/1
2592	14/07/25	5790 RTC806429	£170.00	£0.00	£170.00		Mike Coakley	Installtion of defibrilator on Carvers Clubhouse 3802/1/1
		5791/1	£255.13	£42.52	£212.61	RLOS	Ringwood Motor Company Ltd	replacement coolant hose 3000/3/2
2593	14/07/25	5791 RTC806443	£255.13	£42.52	£212.61		Ringwood Motor Company Ltd	replacement coolant hose for tipper truck EF66AVD 3000/3/2
		5792/1	£90.28	£15.05	£75.23	RLOS	Elliott Brothers Ltd	welsh plum slate 3000/5/9
2594	14/07/25	5792 RTC806437	£90.28	£15.05	£75.23		Elliott Brothers Ltd	Long Rake Welsh Plum Slate 40mm for cemetery flower beds 3000/5/9
		5793/1	£58.67	£9.78	£48.89	RLOS	Elliott Brothers Ltd	seat wood for jubilee gardens 3000/2/14
2595	14/07/25	5793 RTC806463	£58.67	£9.78	£48.89		Elliott Brothers Ltd	Kiln Dried C24 Treated Sawn Carcassing, 47 x 150mm E4E (min size 45 x 145mm) - 70% PEFC Certified - 4.2m for jubilee garden seat 3000/2/14

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			5794/1	£481.20	£80.20	£401.00	RLOS	South Coast Hire Group	sound for VE day 3100/5
2596	14/07/25	5794	RTC806342	£481.20	£80.20	£401.00		South Coast Hire Group	sound speakers and microphones for VE day 3100/5
			5795/1	£42.00	£7.00	£35.00	RLOS	Hunt Forest Group	insert spools 3000/3/1
			5795/2	£7.02	£1.17	£5.85	RLOS	Hunt Forest Group	springs 3000/3/1
2597	14/07/25	5795	RTC806456	£49.02	£8.17	£40.85		Hunt Forest Group	replacement line insert spools and springs for stihl strimmer heads 3000/3/1
			5796/1	£102.00	£17.00	£85.00	RLOS	SCS Spreader & Sprayer Testing Ltd	Sprayer 3000/3/2
			5796/2	£37.20	£6.20	£31.00	RLOS	SCS Spreader & Sprayer Testing Ltd	CERTIFICATE 3000/3/2
2598	14/07/25	5796	RTC806460	£139.20	£23.20	£116.00		SCS Spreader & Sprayer Testing Ltd	tractor mounted sprayer unit M.O.T and certificate 3000/3/2
			5797/1	£199.99	£33.33	£166.66	RLOS	screwfix	dewalt combi drill 3000/3/1
2599	14/07/25	5797	RTC806431	£199.99	£33.33	£166.66		screwfix	DEWALT DCD789P2T-GB 18V 2 x 5.0Ah Li-Ion XR Brushless Cordless Combi Drill 3000/3/1
			5798/1	£646.80	£107.80	£539.00	RLOS	Graffiti Removal Ltd	2 x 5 Litres of Rocan PureProtect AGC coating plus delivery 3802/1/2
2600	14/07/25	5798	RTC806451	£646.80	£107.80	£539.00		Graffiti Removal Ltd	Anti graffiti paint for cladding of container 3802/1/2
2601	14/07/25	5799		£870.00	£145.00	£725.00	P&F	TC Group	Qtr until June 2025 2310/1
2602	14/07/25	5800		£21.91	£3.65	£18.26	RLOS	Itec	Carvers Clubhouse 30/06/25 3802/2/2
2603	14/07/25	5801		£22.37	£0.00	£22.37	P&F	Itec	Gateway 24/06/25 2000/1/9
BP	15/07/25	5815		£9,573.22	£0.00	£9,573.22	P&F	Hampshire County Council	Pension June 2025 2600/1/3
			5820/1	£1,022.66	£0.00	£1,022.66	P&F	Public Works Loan Board	Principle 2500/1/2
			5820/2	£13,943.55	£0.00	£13,943.55	P&F	Public Works Loan Board	Interest 2500/1/1
DD	16/07/25	5820		£14,966.21	£0.00	£14,966.21		Public Works Loan Board	640644 2500/1/2
FPI	16/07/25	5821		£774.60	£129.10	£645.50	P&F	Brightwater	Fees - 15/07/25 - 14/08/25 2400/19
			5822/1	£14.80	£0.00	£14.80	P&F	Brightwater	Keys 2100/3
			5822/2	£125.00	£0.00	£125.00	P&F	Brightwater	Cleaning 2100/3
FPI	16/07/25	5822		£139.80	£0.00	£139.80		Brightwater	Costs 15/07/25 - 14/08/25 2100/3
DD	16/07/25	5824		£59.05	£2.81	£56.24	RLOS	Edf	Sports Pavilion June 2025 3000/1/1
DD	17/07/25	5825		£53.77	£2.56	£51.21	RLOS	Edf	Cemetery June 2025 3200/1/1

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DD	17/07/25	5826		£45.14	£7.52	£37.62	RLOS	3G	June 2025 3000/1/6
FPI	18/07/25	5827		-£432.51	£0.00	-£432.51	P&F	New Forest District Council	Refund Rates Southampton Road 2100/3
DD	18/07/25	5828		£344.86	£57.48	£287.38	P&F	Elite Business Systems UK Ltd (EBS Telecoms)/BT Openreach	July 2025 Calls 2000/1/11
		5786/1		£14.33	£2.39	£11.94	PT&E	SSE Southern Electric	AGR3046612 Continuous 4000/1/2
		5786/2		£55.40	£2.64	£52.76	PT&E	SSE Southern Electric	AGR3046613 Dusk to Dawn 4000/1/2
DD	21/07/25	5786		£69.73	£5.03	£64.70		SSE Southern Electric	Carvers Street Lighting 29/05/25 - 28/06/25 4000/1/2
		5803/1		£83.20	£0.00	£83.20	RLOS	Taste Vending Ltd	coffee beans etc 3802/3/1
2605	21/07/25	5803	RTC806445	£83.20	£0.00	£83.20		Taste Vending Ltd	coffee beans and syrup 3802/3/1
2606	21/07/25	5804		£98.80	£16.47	£82.33	RLOS	Taste Vending Ltd	15/07/25 - 14/08/25 3802/3/1
		5805/1		£54.85	£0.00	£54.85	RLOS	Ringwood Motor Company Ltd	M.O.T 3000/3/2
		5805/2		£58.62	£9.77	£48.85	RLOS	Ringwood Motor Company Ltd	Renew N/S/F drop link & sundries 3000/3/2
2607	21/07/25	5805	RTC806461	£113.47	£9.77	£103.70		Ringwood Motor Company Ltd	M.O.T on vw caddy van WR08WWJ 3000/3/2
		5806/1		£300.00	£50.00	£250.00	P&F	Ringwood & Fordingbridge News	One page in Issue 905 - 16 July 2025 2000/1/17
2608	21/07/25	5806	RTC806465	£300.00	£50.00	£250.00		Ringwood & Fordingbridge News	Ringwood Town Council Newsletter - Edition 4 2000/1/17
		5807/1		£296.30	£0.00	£296.30	P&F	Rory Fitzgerald	Consultancy Fee 2400/18
		5807/2		£36.00	£0.00	£36.00	P&F	Rory Fitzgerald	Travel Costs 2400/18
2609	21/07/25	5807	RTC806476	£332.30	£0.00	£332.30		Rory Fitzgerald	Consultancy Fees and Travel Costs Attendance at Ringwood Gateway 28/05/2025 and 11/06/2025 2400/18
		5808/1		£431.33	£71.89	£359.44	RLOS	The Tree Management Company	fell dead elm trees at DR Little gardens 3000/2/11
7610	21/07/25	5808	RTC806436	£431.33	£71.89	£359.44		The Tree Management Company	fell dead elm trees at DR Little gardens 3000/2/11
		5809/1		£240.00	£0.00	£240.00	RLOS	Elaine Turner	facepainter 3802/2/1
7611	21/07/25	5809	RTC806471	£240.00	£0.00	£240.00		Elaine Turner	facepainter for launch event Carvers Courts 3802/2/1
		5810/1		£420.00	£70.00	£350.00	RLOS	The Play Inspection Company	inspect new installations 3802/2/4

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Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
2615	21/07/25	5810	RTC806426	£420.00	£70.00	£350.00		The Play Inspection Company	To inspect new play equipment and MUGA on cavers rec
BP	21/07/25	5816		£9,437.88	£0.00	£9,437.88	P&F	Inland Revenue	June 2025
DD	21/07/25	5829		£261.98	£43.66	£218.32	RLOS	BNP Parabis	Quarterly charge
2616	22/07/25	5811	RTC806478	£87.66	£14.61	£73.05	RLOS	Amazon	2 trousers and 2 jackets for Stephen Smith
2617	22/07/25	5812	RTC806469	£1,680.00	£280.00	£1,400.00	RLOS	MBN Arts Ltd	50% Deposit Art project Carvers
DD	24/07/25	5830		£50.08	£2.38	£47.70	P&F	British Gas	Greenways 05/06/25 - 19/06/25
		5840/1		£4.05	£0.00	£4.05	RLOS	Stripe	170725
		5840/2		£2.23	£0.00	£2.23	RLOS	Stripe	180725
		5840/3		£1.56	£0.00	£1.56	RLOS	Stripe	230725
		5840/4		£0.28	£0.00	£0.28	RLOS	Stripe	240725
FPI	24/07/25	5840		£8.12	£0.00	£8.12		Stripe	Fees Pottery
BP	25/07/25	5814		£32,226.87	£0.00	£32,226.87	P&F	Salaries	July 2025
2618	28/07/25	5813	RTC806480	£30,889.14	£5,148.19	£25,740.95	RLOS	Playdale Playgrounds Limited	90% of invoice number 61142. Balance to be paid once snagging has been completed
		5831/1		£6,394.84	£1,065.81	£5,329.03	RLOS	Playdale Playgrounds Limited	Line markings and graphics for Carvers Courts
2619	28/07/25	5831	RTC806474	£6,394.84	£1,065.81	£5,329.03		Playdale Playgrounds Limited	Tarmac Line Markings/Graphics for Carvers Courts
		5832/1		£114.01	£19.00	£95.01	RLOS	The Tree Management Company	tree survey work (shires close)
		5832/2		£194.44	£32.41	£162.03	RLOS	The Tree Management Company	tree survey work (dr little gardens)
		5832/3		£426.70	£71.12	£355.58	RLOS	The Tree Management Company	tree survey work (st peters and st pauls church)
		5832/4		£1,123.69	£187.28	£936.41	RLOS	The Tree Management Company	tree survey work (ash grove)
		5832/5		£162.01	£27.00	£135.01	RLOS	The Tree Management Company	tree survey work (danny cracknell pocket park)
2620	28/07/25	5832	RTC806397	£2,020.85	£336.81	£1,684.04		The Tree Management Company	tree survey work
		5833/1		£425.00	£0.00	£425.00	RLOS	Ryan Smith	Gate installation at North Poulner Play Area (funded by grant receipt)
2621	28/07/25	5833	RTC806422	£425.00	£0.00	£425.00		Ryan Smith	Gate installation at North Poulner Play Area

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			5834/1	£1,710.00	£285.00	£1,425.00	RLOS	Northover Energy	1200ltrs white diesel 3000/1/10
			5834/2	£20.45	£3.41	£17.04	RLOS	Northover Energy	additive 3000/1/10
2622	28/07/25	5834	RTC806434	£1,730.45	£288.41	£1,442.04		Northover Energy	1200ltrs white diesel and additive 3000/1/10
2623	28/07/25	5835		£7.44	£1.24	£6.20	P&F	Itec	Gateway 24/07/25 2000/1/9
		5836/1		£9.98	£1.66	£8.32	RLOS	screwfix	black wheelie bin liners 240 ltr 20 pack 3000/2/9
		5836/2		£23.89	£3.98	£19.91	RLOS	screwfix	saberfix 75mmx75mm fence post spikes 2 pack 3000/2/9
2624	28/07/25	5836	RTC806475	£33.87	£5.64	£28.23		screwfix	X2 L-pro black wheelie bin liners 240ltrs 20 pack 3000/2/9
									X1 saberfix fence post spikes 75mmx75mm 2 pack
		5837/1		£61.98	£10.33	£51.65	RLOS	screwfix	ear defenders for operatives 3000/1/5
2625	28/07/25	5837	RTC806479	£61.98	£10.33	£51.65		screwfix	3000/1/5
									3M Peltor Optime III Ear Defenders 35dB SNR for operative
PAY	28/07/25	5838		£11.05	£0.00	£11.05	P&F	Lloyds Bank	Bank charges July 2025 2000/1/18
		5871/1		£45.99	£7.67	£38.32	RLOS	Amazon	replacement ink cartridges for cemetery printer 3000/3/1
Lloyds CC Jul 25 1	28/07/25	5871	RTC806401	£45.99	£7.67	£38.32		Amazon	replacement ink cartridges for cemetery printer 3000/3/1
		5872/1		£43.05	£7.17	£35.88	RLOS	screwfix	cable ties 3802/2/4
Lloyds CC Jul 25 2	28/07/25	5872	RTC806404	£43.05	£7.17	£35.88		screwfix	Cable ties for MUGA project 3802/2/4
		5873/1		£206.91	£20.76	£186.15	RLOS	Booker	food for resale 3802/3/1
Lloyds CC Jul 25 3	28/07/25	5873	RTC806439	£206.91	£20.76	£186.15		Booker	food for resale 89373687 paid on credit card 3802/3/1
		5874/1		£10.00	£0.00	£10.00	RLOS	Facebook Ads	promotion for clubhouse half term 3802/2/1
Lloyds CC Jul 25 4	28/07/25	5874	RTC806391	£10.00	£0.00	£10.00		Facebook Ads	promotion for clubhouse half term paid on credit card 3802/2/1
		5875/1		£189.83	£31.64	£158.19	RLOS	Booker	food for resale 3802/3/1
Lloyds CC Jul 25 5	28/07/25	5875	RTC806415	£189.83	£31.64	£158.19		Booker	food for resale order 89451798 paid on credit card 3802/3/1
		5876/1		£193.37	£22.60	£170.77	RLOS	Booker	food for resale 3802/3/1

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Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
Lloyds Jul 25 6	28/07/25	5876	RTC806427	£193.37	£22.60	£170.77		Booker	food for resale 89533062 paid on credit card
		5877/1		£59.30	£0.00	£59.30	RLOS	Iceland	food for resale
Lloyds CC Jul 25 7	28/07/25	5877	RTC806444	£59.30	£0.00	£59.30		Iceland	food for resale
		5878/1		£3.09	£0.52	£2.57	RLOS	Amazon	GT85 Spray for defibrillator cabinet
Lloyds CC Jul 25 8	28/07/25	5878	RTC806433	£3.09	£0.52	£2.57		Amazon	GT85 Spray for defibrillator cabinet
		5879/1		£7.26	£1.21	£6.05	P&F	Amazon	DVI Cable, 1.8 Meter
Lloyds CC Jul 25 9	28/07/25	5879	RTC806452	£7.26	£1.21	£6.05		Amazon	Cable to connect datablock to screen
		5880/1		£35.16	£0.00	£35.16	P&F	Indeed UK Operations Ltd	June 2025 sponsored job
Lloyds CC Jul 25 10	28/07/25	5880	RTC806454	£35.16	£0.00	£35.16		Indeed UK Operations Ltd	Advertising for Clubhouse & Events Assistant (paid on credit card)
		5881/1		£33.00	£5.50	£27.50	RLOS	Amazon	nivea sun protection spray oil for operatives
		5881/2		£3.74	£0.62	£3.12	RLOS	Amazon	postage
		5881/3		-£3.74	-£0.62	-£3.12	RLOS	Amazon	Promotion
Lloyds CC Jul 25 11	28/07/25	5881	RTC806450	£33.00	£5.50	£27.50		Amazon	NIVEA SUN Protect & Dry Touch Invisible Sun Spray SPF 50 (200 ml), for operatives
		5882/1		£16.74	£2.79	£13.95	RLOS	The Safety Supply Company	next day delivery
		5882/2		£202.80	£33.80	£169.00	RLOS	The Safety Supply Company	mesh
Lloyds CC Jul 25 12	28/07/25	5882	RTC806403	£219.54	£36.59	£182.95		The Safety Supply Company	Privacy meshing for fencing whilst MUGA works taking place
		5883/1		£17.75	£2.96	£14.79	RLOS	Amazon	best before date stickers
		5883/2		£5.95	£0.99	£4.96	RLOS	Amazon	best before date stickers coming seperately
Lloyds CC Jul 25 13	28/07/25	5883	RTC806421	£23.70	£3.95	£19.75		Amazon	Best before date stickers for safer foods
Lloyds CC Jul 25 14	28/07/25	5884		£247.20	£41.20	£206.00	P&F	Microsoft	18/05/25 - 17/06/25
Lloyds CC Jul 25 15	28/07/25	5885		£166.32	£27.72	£138.60	P&F	Microsoft	18/05/25 - 17/06/25
Lloyds CC Jul 25 17	28/07/25	5886		£32.00	£0.00	£32.00	P&F	Lloyds Bank	Credit card Annual Fee

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Start of year 01/04/25

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Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
DD	29/07/25	5839		£176.40	£10.74	£165.66	P&F	Grounds Management Association	Subscription 2025 2000/1/16
2627	30/07/25	5755	RTC806455	£102.00	£17.00	£85.00	P&F	Edge IT Systems Ltd	Training for Finance Manager 3rd July 2025 2310/2
		5841/1		£168.00	£28.00	£140.00	RLOS	Ringwood Pest Control	rat treatment carvers 3000/2/3
2626	30/07/25	5841	RTC806482	£168.00	£28.00	£140.00		Ringwood Pest Control	rat treatment carvers 3000/2/3
		5842/1		£23.99	£4.00	£19.99	RLOS	Letters & Logos Ltd	no parking sign for carvers gate 3000/2/3
2628	30/07/25	5842	RTC806477	£23.99	£4.00	£19.99		Letters & Logos Ltd	3mm acm 420x297mm no parking sign for carvers gate 3000/2/3
		5843/1		£1,071.00	£178.50	£892.50	RLOS	ACS Testing	Final fees for successfully completed waste permit surrender application 3000/1/3
2629	30/07/25	5843	RTC806472	£1,071.00	£178.50	£892.50		ACS Testing	Environmental consultancy fee (to be met from earmarked reserve) 3000/1/3
	30/07/25	5844	RTC806485	£100.00	£0.00	£100.00	RLOS	Taste Vending Ltd	2 boxes of 10 capuccino toppings (20 in total) 3802/3/1
2631	30/07/25	5845		£169.20	£28.20	£141.00	P&F	Living Wage Foundation	Accreditation/Recognition 2025 2310/5
2632	30/07/25	5846	RTC806489	£350.40	£0.00	£350.40	RLOS	Ethical Activities Cic	Carvers Court Opening Day activity 3802/2/7
		5802/1		£37.80	£6.30	£31.50	RLOS	Utility Warehouse	Phone & Broadband 3000/1/6
		5802/2		£2.40	£0.40	£2.00	RLOS	Utility Warehouse	Club 3200/1/1
DD	31/07/25	5802		£40.20	£6.70	£33.50		Utility Warehouse	UW Cemetery June 2025 3000/1/6
DD	31/07/25	5865		£73.00	£0.00	£73.00	P&F	Information Commissioners Office	Annual registration fee 2000/1/16
		5887/1		£7.40	£1.23	£6.17	Counc	Ringwood Town Council	Key Southampton Road 10000
		5887/2		£7.99	£1.33	£6.66	Counc	Ringwood Town Council	Shorts for groundsman 10000
		5887/3		£11.75	£0.00	£11.75	Counc	Ringwood Town Council	Milk & teabags 10000
Petty Cash July 2025	31/07/25	5887		£27.14	£2.56	£24.58		Ringwood Town Council	Petty Cash July 2025 10000
Total				£122,568.47	£8,929.64	£113,638.83			

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DD	01/08/25	5894		£247.00	£0.00	£247.00	RLOS	New Forest District Council	NFDC Rates Cemetery August 2025 3200/1/5
DD	01/08/25	5895		£195.00	£0.00	£195.00	RLOS	New Forest District Council	NFDC Rates Carvers Clubhouse August 2025 3802/1/6
DD	01/08/25	5911		£345.00	£0.00	£345.00	RLOS	DVLA	Car tac WR08 WWJ 3000/3/2
DD	04/08/25	5896		£53.83	£2.56	£51.27	P&F	SSE Southern Electric	Market Place 01/05/025 - 13/07/25 2000/1/1
2653	06/08/25	5520	RTC806267	£62,498.40	£10,416.40	£52,082.00	P&F	New Forest District Council	RTC Share of Gateway costs for 2024/25 Estimated amount pending receipt of invoice 2100/5
DD	06/08/25	5897		£35.94	£5.99	£29.95	RLOS	Sky Business	05/08/25 - 04/09/25 3802/2/5
DD	08/08/25	5898		£104.32	£4.97	£99.35	RLOS	Yu Energy	July 2025 3802/1/3
2633	12/08/25	5847	RTC806495	£240.00	£0.00	£240.00	RLOS	Elaine Turner	Art in the Park event at Carvers Recreation Ground on 13th August 3802/2/1
2634	12/08/25	5848	RTC806496	£240.00	£0.00	£240.00	RLOS	Elaine Turner	Facepainting at Skate Jam event on 30th August 3802/2/1
2635	12/08/25	5849	RTC806493	£150.00	£0.00	£150.00	RLOS	MK Henna Art	Art in the Park at Carvers Recreation Ground on 13th August 3802/2/1
2636	12/08/25	5914	RTC806536	£200.00	£0.00	£200.00	RLOS	Urban Displays	Skate jam deposit 3802/2/1
FPI	15/08/25	5912		£204.60	£34.10	£170.50	P&F	Brightwater	Fees 15/08/25 - 14/09/25 2400/19
FPI	15/08/25	5913		£80.00	£0.00	£80.00	P&F	Brightwater	Costs Oven not connected properly 2100/3
		5850/1		£270.12	£45.02	£225.10	RLOS	Letters & Logos Ltd	various signs for new MUGA on carvers 3802/2/1
2637	18/08/25	5850	RTC806446	£270.12	£45.02	£225.10		Letters & Logos Ltd	signage for new MUGA around Carvers Rec Ground 3802/2/1
		5851/1		£1,323.26	£220.54	£1,102.72	RLOS	Ringwood Motor Company Ltd	replacement timing belt 3000/3/2
2638	18/08/25	5851	RTC806462	£1,323.26	£220.54	£1,102.72		Ringwood Motor Company Ltd	replacement timing belt on tipper truck EF66AVD 3000/3/2
		5852/1		£49.99	£0.00	£49.99	RLOS	screwfix	stanley fatmax size 9 safety boot for operative 3000/1/5
2639	18/08/25	5852	RTC806486	£49.99	£0.00	£49.99		screwfix	Stanley FatMax Mountford Size 9 Black Waterproof Steel Toe Cap Safety Boot 3000/1/5
		5853/1		£16.49	£2.75	£13.74	RLOS	screwfix	redex adblue 10ltr 3000/1/10
2640	18/08/25	5853	RTC806491	£16.49	£2.75	£13.74		screwfix	Redex AdBlue 10Ltr for EF66AVD truck 3000/1/10
		5854/1		£412.20	£68.70	£343.50	RLOS	Ringwood & Fordingbridge Skip Hire	cemetery skip replacement 3200/2/8

Paid Expenditure Transactions

Start of year 01/04/25

paid between 01/08/25 and 31/08/25

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Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
2641	18/08/25	5854	RTC806500	£412.20	£68.70	£343.50		Ringwood & Fordingbridge Skip Hire	cemetery skip replacement 3200/2/8
2642	18/08/25	5855	RTC806507	£125.00	£0.00	£125.00	RLOS	Paul Arnold	Sound set up for VJ Day 3100/4
		5856/1		£219.60	£0.00	£219.60	RLOS	H & W Creative Limited	MUGA branding, signage and promotion 3802/2/4
		5856/2		£329.40	£0.00	£329.40	RLOS	H & W Creative Limited	Clubhouse summer related activity 3802/2/1
2642	18/08/25	5856	RTC806510	£549.00	£0.00	£549.00		H & W Creative Limited	Design work June and July 2025, replaces orders 806447 and 448 3802/2/4
		5857/1		£3.71	£0.62	£3.09	P&F	Hampshire County Council	784421 Post-it notes 2000/1/8
		5857/2		£2.81	£0.47	£2.34	P&F	Hampshire County Council	759905 Tippex 2000/1/8
		5857/3		£15.97	£2.66	£13.31	P&F	Hampshire County Council	819050 A4 paper 2000/3/4
		5857/4		£39.73	£6.62	£33.11	P&F	Hampshire County Council	819252 A3 copier paper 2000/1/8
		5857/5		£4.66	£0.78	£3.88	P&F	Hampshire County Council	721803 Reporter notebook 2000/1/8
2644	18/08/25	5857	RTC806512	£66.88	£11.15	£55.73		Hampshire County Council	Stationary 2000/1/8
		5858/1		£12.35	£2.06	£10.29	RLOS	Hampshire County Council	816200 Toilet rolls x 36 3200/1/4
		5858/2		£24.39	£4.07	£20.32	RLOS	Hampshire County Council	816100 Paper towels x 5000 3200/1/4
		5858/3		£18.60	£3.10	£15.50	RLOS	Hampshire County Council	570148 Bleach 2 x 5 litres 3200/1/4
2645	18/08/25	5858	RTC806514	£55.34	£9.23	£46.11		Hampshire County Council	Cleaning supplies for cemetery 3200/1/4
		5859/1		£113.94	£18.99	£94.95	P&F	Pitney Bowes	Franking machine ink 2000/1/10
		5859/2		£5.94	£0.99	£4.95	P&F	Pitney Bowes	Delivery 2000/1/10
2646	18/08/25	5859	RTC806513	£119.88	£19.98	£99.90		Pitney Bowes	Franking machine ink for DM60 2000/1/10
		5860/1		£127.00	£21.17	£105.83	RLOS	Presto Plumbing and Heating Ltd	to clear out blocked pipes 3802/1/1
2647	18/08/25	5860	RTC806516	£127.00	£21.17	£105.83		Presto Plumbing and Heating Ltd	To clean blocked pipes at Clubhouse 3802/1/1
2648	18/08/25	5861		£12.98	£2.16	£10.82	RLOS	Itec	Carvers Clubhouse 10/01/25 - 10/02/25 3802/2/2
2649	18/08/25	5862		£11.59	£1.93	£9.66	RLOS	Itec	Carvers Clubhouse 30/06/25 - 30/07/25 3802/2/2
2651	18/08/25	5863		£108.00	£18.00	£90.00	RLOS	Insight Security & Facilities Ltd	July 2025 3000/2/1
2651	18/08/25	5864		£55.08	£9.18	£45.90	P&F	Pitney Bowes	Quarterly charge 2000/1/10
DD	18/08/25	5899		£45.14	£7.52	£37.62	RLOS	3G	July 2025 3000/1/6
		5900/1		£13.85	£2.31	£11.54	PT&E	SSE Southern Electric	AGR3046612 Continuous 4000/1/2

Paid Expenditure Transactions

Start of year 01/04/25

paid between 01/08/25 and 31/08/25

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Payment Reference	Paid date	Tn no Order no	Gross	Vat	Net	Cttee	Details	Heading
		5900/2	£53.59	£2.55	£51.04	PT&E	SSE Southern Electric	AGR3046613 Dawn to Dusk 4000/1/2
DD	18/08/25	5900	£67.44	£4.86	£62.58		SSE Southern Electric	Carvers Street Lighting July 2025 4000/1/2
BP	18/08/25	5901	£10,355.22	£0.00	£10,355.22	P&F	Hampshire County Council	Pension July 2025 2600/1/3
BP	18/08/25	5902	£10,287.73	£0.00	£10,287.73	P&F	Inland Revenue	July 2025 2600/1/2
DD	19/08/25	5903	£50.35	£2.40	£47.95	RLOS	Edf	Cemetery July 2025 3200/1/1
DD	19/08/25	5904	£57.20	£9.53	£47.67	RLOS	Edf	Sports Pavilion July 2025 3000/1/1
DD	20/08/25	5905	£345.07	£57.51	£287.56	P&F	Elite Business Systems UK Ltd (EBS Telecoms)/BT Openreach	August 2025 calls 2000/1/11
		5910/1	£1.39	£0.23	£1.16	PT&E	SSE Southern Electric	AGR3046612 Continuous 4000/1/2
		5910/2	£5.36	£0.26	£5.10	PT&E	SSE Southern Electric	AGR3046612 Dawn to Dusk 4000/1/2
DD	20/08/25	5910	£6.75	£0.49	£6.26		SSE Southern Electric	Carvers street lighting final bill 29/07/25 - 31/07/25 4000/1/2
BP	22/08/25	5906	£37,640.90	£0.00	£37,640.90	P&F	Salaries	August 2025 2600/1/1
2654	26/08/25	5866 RTC806430	£140.00	£0.00	£140.00	P&F	Mike Coakley	Market Place - Electrical box Inspection and PAT test 2400/2
		5867/1	£354.00	£59.00	£295.00	RLOS	Evans Asbestos Ltd	Collect and dispose under semi-controlled conditions from Ringwood Cemetery, Hightown Road 3000/6/3
2655	26/08/25	5867 RTC806517	£354.00	£59.00	£295.00		Evans Asbestos Ltd	Disposal of 6 x sheets containing asbestos (looks to be old shed roof) left at 10-acre field after unauthorised incursion by travellers 3000/6/3
2656	26/08/25	5868 RTC806523	£792.00	£132.00	£660.00	RLOS	Maisie E Jones	x4 pottery workshops at The Carvers Cub Ringwood on 05.08.25 10am-12pm 12.08.25 10am-12pm 20.08.25 10am-12pm 22.08.25 10am-12pm x10 children per class at the rate of £16.50pp 3802/2/1
		5869/1	£2,220.00	£370.00	£1,850.00	P&F	Southern Internal Audit Partnership, HCC	2024-25 Internal Audit and AGAR 2000/1/19
2657	26/08/25	5869 RTC806385	£2,220.00	£370.00	£1,850.00		Southern Internal Audit Partnership, HCC	Audit fee 2000/1/19
2658	26/08/25	5870	£14.98	£2.50	£12.48	P&F	Itec	Gateway 22/08/25 2000/1/9

Paid Expenditure Transactions

Start of year 01/04/25

paid between 01/08/25 and 31/08/25

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Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
BP	26/08/25	5907		£49.20	£0.00	£49.20	P&F	Salaries	August 2025 Additional Carvers staff over summer period 2600/1/1
PAY	28/08/25	5908		£8.50	£0.00	£8.50	P&F	Lloyds Bank	Bank charges August 2025 2000/1/18
		5922/1		£60.00	£10.00	£50.00	P&F	NALC	NALC training course 2310/2
Lloyds CC Aug 25 1	28/08/25	5922	RTC806464	£60.00	£10.00	£50.00		NALC	Training course online Charmaine 2310/2
		5923/1		£39.00	£6.50	£32.50	RLOS	St John Ambulance	charly keith training 3802/2/6
Lloyds CC Aug 25 2	28/08/25	5923	RTC806468	£39.00	£6.50	£32.50		St John Ambulance	level 3 training course for Charly Keith paid on CB credit card 3802/2/6
Lloyds CC Aug 25 3	28/08/25	5924		£247.20	£41.20	£206.00	P&F	Microsoft	18/06/25 - 17/07/25 2000/1/15
Lloyds CC Aug 25 4	28/08/25	5925		£166.32	£27.72	£138.60	P&F	Microsoft	18/06/25 - 17/07/25 2000/1/15
		5926/1		£350.48	£54.42	£296.06	RLOS	Booker	food for resale 3802/3/1
Lloyds CC Aug 25 5	28/08/25	5926	RTC806457	£350.48	£54.42	£296.06		Booker	Food for resale paid on credit card order 89697597 3802/3/1
		5927/1		£100.42	£16.74	£83.68	RLOS	Decathlon	sports equipment 3802/2/1
Lloyds CC Aug 25 6	28/08/25	5927	RTC806459	£100.42	£16.74	£83.68		Decathlon	Sports equipment for carvers courts 3802/2/1
		5928/1		£18.49	£3.08	£15.41	RLOS	VistaPrint B.V	cards for summer food project 3802/2/1
		5928/2		£5.59	£0.93	£4.66	RLOS	VistaPrint B.V	Delivery 3802/2/1
Lloyds CC Aug 25 7	28/08/25	5928	RTC806458	£24.08	£4.01	£20.07		VistaPrint B.V	Cards for summer food project 3802/2/1
Lloyds CC Aug 25 8	28/08/25	5929	RTC806534	£148.55	£22.57	£125.98	RLOS	Booker	Refreshments for café 3802/3/1
Lloyds CC Aug 25 9	28/08/25	5930	RTC806535	£232.55	£25.64	£206.91	RLOS	Booker	Refreshments for café 3802/3/1
Lloyds CC Aug 25 10	28/08/25	5931	RTC806492	£303.19	£38.83	£264.36	RLOS	Booker	Refreshments for café 3802/3/1
		5932/1		£1.80	£0.30	£1.50	RLOS	In-Excess	timber PAR white wood various (credit card) 3000/2/9
Lloyds CC Aug 25 12	28/08/25	5932	RTC806490	£1.80	£0.30	£1.50		In-Excess	timber PAR white wood various 3000/2/9
		5933/1		£5.99	£0.00	£5.99	RLOS	Amazon	Balloons 3802/2/7
Lloyds CC Aug 24 13	28/08/25	5933	RTC806543	£5.99	£0.00	£5.99		Amazon	Balloons 3802/2/7

Paid Expenditure Transactions

Start of year 01/04/25

paid between 01/08/25 and 31/08/25

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
			5934/1	£11.98	£2.00	£9.98	RLOS	Amazon	Tea towels 3802/2/1
			5934/2	£4.09	£0.68	£3.41	RLOS	Amazon	Ring binders 3802/2/1
			5934/3	£7.10	£1.18	£5.92	RLOS	Amazon	Dry wipe pens 3802/2/1
			5934/4	£2.99	£0.50	£2.49	RLOS	Amazon	A4 dividers 3802/2/1
			5934/5	£8.39	£1.40	£6.99	RLOS	Amazon	Plastic punch pockets 3802/2/1
			5934/6	£4.98	£0.83	£4.15	RLOS	Amazon	Postage 3802/2/1
Lloyds CC Aug 25 14	28/08/25	5934	RTC806544	£39.53	£6.59	£32.94		Amazon	Supplies for clubhouse 3802/2/1
Lloyds CC Aug 25 14	28/08/25	5935	RTC806545	£20.99	£3.50	£17.49	RLOS	Amazon	Wall calendar 3802/2/1
			5909/1	£37.80	£6.30	£31.50	RLOS	Utility Warehouse	Phone & Broadband 3000/1/6
			5909/2	£2.40	£0.40	£2.00	RLOS	Utility Warehouse	Club 3200/1/1
DD	29/08/25	5909		£40.20	£6.70	£33.50		Utility Warehouse	UW Cemetery July 2025 3000/1/6
			5936/1	£41.09	£0.00	£41.09	Counc	Ringwood Town Council	Milk, refreshments etc 10000
			5936/2	£7.99	£1.33	£6.66	Counc	Ringwood Town Council	Shorts for groundsman 10000
			5936/3	£14.80	£2.47	£12.33	Counc	Ringwood Town Council	Uk allotment keys 10000
Petty Cash - Aug 25	31/08/25	5936		£63.88	£3.80	£60.08		Ringwood Town Council	Petty Cash August 2025 10000
NFDC Tfr5	31/08/25	5937		£6.90	£0.00	£6.90	P&F	New Forest District Council	NFDC Tfr5 August 2025 Credit card charges 2000/1/18
NFDC Tfr5	31/08/25	5938		£6.85	£0.00	£6.85	RLOS	New Forest District Council	NFDC Tfr5 16/06/25 Purchases for resale 3802/3/1
NFDC Tfr5	31/08/25	5939		£15.49	£0.00	£15.49	RLOS	New Forest District Council	NFDC Tfr5 23/06/25 Purchases for resale 3802/3/1
NFDC Tfr5	31/08/25	5940		£15.81	£0.00	£15.81	RLOS	New Forest District Council	NFDC Tfr5 07/07/25 Purchases for resale 3802/3/1
			5941/1	£19.99	£3.33	£16.66	RLOS	Amazon	forest master ear defender and visor 3000/1/5
			5941/2	£0.00	£0.00	£0.00	RLOS	Amazon	fixman post anchor 75x75x750mm 3000/2/9
Lloyds CC Aug 25 15	31/08/25	5941	RTC806473	£19.99	£3.33	£16.66		Amazon	Forest Master Ear Defenders with Polycarbonate Visor - CE Certified, for Industrial and Outdoor Use (Ear Defenders and Polycarbonate Faceshield Vis (for grounds operative) 3000/1/5
								Fixman 721020 Drive-In Post Anchor 75 x 75 x 750 mm	

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Paid Expenditure Transactions

Start of year 01/04/25

paid between 01/08/25 and 31/08/25

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
NFDC Tfr5	31/08/25	5942		£62.46	£0.00	£62.46	RLOS	New Forest District Council	NFDC Tfr5 21/07/25 Purchases for resale 3802/3/1
Total				£132,303.06	£11,811.49	£120,491.57			

POLICY AND FINANCE COMMITTEE 17TH SEPTEMBER 2025

ACCOUNT BALANCES & TRANSFERS

Account Name	Predicted 31-Jul-25	Transfers during Jul-25	Actual at 31-Jul-25	Transfers during Aug-25	Actual at 31-Aug-25	Predicted Movement in Sept 2025	Predicted 30-Sep-25
	£	£	£			£	£
Imprest (Current) Account	39,651	50,000	15,074	115,000	26,731	366,810	393,541
Business Account	5,887	20,000	25,898	-15,000	10,914	0	10,914
Investment Account	405,000	-50,000	405,000	-100,000	305,000	-100,000	205,000
Petty Cash - Imprest	78	136	173	0	109	-50	59
Petty Cash - Carvers Clubhouse	50	0	50	0	50	0	50
VIC Change Float	0	0	0	0	0	0	0
Information Desk Float	75	0	75	0	75	0	75
TOTALS	450,741	20,136	446,270	0	342,879	266,760	609,639

Note: Imprest and Business Accounts are with Lloyds Bank plc and the Investment Account is with CCLA

Notes:

1 Imprest Account	£
Anticipated net expenditure to end September	-75,000
Anticipated transfers out in September	0
Anticipated transfers in during September	100,000
2nd half of precept due end of September	341,810
Net anticipated movement on imprest account	366,810
2 Investment Maturity	
No investments due to mature	
3 The bank accounts were reconciled at 30th August	
4 The former VIC Change Float has been set to zero following its amalgamation with the Petty Cash - Imprest	

Income and Expenditure Figures by Budget Headings

B

INCOME	1 Receipts	2 Debtors	3 Receipts in advance	4 Opening Debtors	5 Opening Receipts in advance	1+2-3-4+5 INCOME	INCOME Budget	INCOME Balance
<u>Income</u>								
102 Interest Business A/c	£104.23	£0.00	£0.00	£0.00	£0.00	£104.23	£0.00	£104.23
110 Client Deposits	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
200 Revenue Income	£52,350.06	£0.00	£0.00	£0.00	£2,295.83	£54,645.89	£168,786.00	-£114,140.11
280 Carvers Club House Income		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
300 Revenue Income (RLOS)	£14,934.37	£0.00	£0.00	£3,423.75	£0.00	£11,510.62	£27,320.00	-£15,809.38
310 Events	£3,650.00	£0.00	£0.00	£0.00	£0.00	£3,650.00	£38,000.00	-£34,350.00
320 Cemetery Income	£11,520.98	£1,637.50	£0.00	£780.00	£0.00	£12,378.48	£27,609.00	-£15,230.52
330 Allotment Income	£863.63	£0.00	£0.00	£0.00	£3,706.48	£4,570.11	£7,380.00	-£2,809.89
350 Capital Income	£500.00	£235,407.00	£0.00	£235,407.00	£0.00	£500.00	£150,000.00	-£149,500.00
380 Carvers Clubhouse	£14,848.47	£0.00	£0.00	£0.00	£0.00	£14,848.47	£26,500.00	-£11,651.53
400 Income	£1,100.00	£0.00	£0.00	£0.00	£0.00	£1,100.00	£1,100.00	£0.00
999 Suspense	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total Income	£99,871.74	£237,044.50	£0.00	£239,610.75	£6,002.31	£103,307.80	£446,695.00	
<u>Precept</u>								
100 Precept	£341,810.00	£0.00	£0.00	£0.00	£0.00	£341,810.00	£683,620.00	-£341,810.00
Total Precept	£341,810.00	£0.00	£0.00	£0.00	£0.00	£341,810.00	£683,620.00	
EXPENDITURE	1 Payments	2 Creditors	3 Payments in advance	4 Opening Creditors	5 Opening Payments in advance	1+2-3-4+5 EXPENDITURE	EXPENDITURE Budget	EXPENDITURE Balance
<u>Expenditure</u>								
10000 Petty Cash - Office	£0.14	£0.00	£0.00	£0.00	£0.00	£0.14	£0.00	£0.14
10001 Petty Cash - Youth	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
10002 Petty Cash - Visitor Information	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
10003 Petty Cash - Information Desk	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
10110 Deposit Refunds	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
10111 Bank Charges	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00

Income and Expenditure Figures by Budget Headings

EXPENDITURE	1 Payments	2 Creditors	3 Payments in advance	4 Opening Creditors	5 Opening Payments in advance	1+2-3-4+5 EXPENDITURE	EXPENDITURE Budget	EXPENDITURE Balance
2000 Establishment	£51,861.23	£0.00	£0.00	£2,225.00	£8,609.29	£58,245.52	£138,083.00	-£79,837.48
2100 Maintenance	£72,297.80	£0.00	£0.00	£43,421.38	£0.00	£28,876.42	£49,949.00	-£21,072.58
2200 Democratic Process (members	£5,129.00	£0.00	£0.00	£0.00	£0.00	£5,129.00	£13,890.00	-£8,761.00
2210 Grants		£0.00	£0.00	£0.00	£0.00	£0.00	£2,000.00	-£2,000.00
2300 Employee Costs- Allocated Offic	£51,179.33	£0.00	£0.00	£0.00	£0.00	£51,179.33	£125,270.00	-£74,090.67
2310 Employee overhead Costs	£1,111.25	£0.00	£0.00	£0.00	£0.00	£1,111.25	£4,117.00	-£3,005.75
2400 Other	£18,204.79	£0.00	£0.00	£0.00	£0.00	£18,204.79	£37,173.00	-£18,968.21
2500 Capital Financing	£30,739.16	£0.00	£0.00	£0.00	£0.00	£30,739.16	£31,546.00	-£806.84
2501 Capital	£12,172.44	£0.00	£0.00	£4,397.44	£0.00	£7,775.00	£29,932.00	-£22,157.00
2600 Wages Control Account	-£4,751.79	£0.00	£0.00	£19,899.14	£0.00	-£24,650.93	£0.00	-£24,650.93
2801 Carvers Employee Costs		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
2802 Carvers Club House- Expenditur		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
3000 Recreation & Leisure (Other)	£19,671.42	£0.00	£0.00	£265.96	£0.00	£19,405.46	£75,779.00	-£56,373.54
3001 RL&OS -Employee Costs	£78,247.78	£0.00	£0.00	£0.00	£0.00	£78,247.78	£188,887.00	-£110,639.22
3002 Employee Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£2,000.00	-£2,000.00
3100 Events	£2,039.09	£489.00	£0.00	£489.00	£0.00	£2,039.09	£19,812.00	-£17,772.91
3101 Events - Employee Costs	£8,067.07	£0.00	£0.00	£0.00	£0.00	£8,067.07	£17,606.00	-£9,538.93
3200 Cemetery	£3,823.30	£0.00	£0.00	£380.98	£0.00	£3,442.32	£9,948.00	-£6,505.68
3201 Cemetery -Employee Costs	£24,931.85	£0.00	£0.00	£0.00	£0.00	£24,931.85	£60,275.00	-£35,343.15
3300 Allotments	£5,331.16	£0.00	£0.00	£0.00	£0.00	£5,331.16	£2,575.00	£2,756.16
3301 Allotments -Employee Costs	£7,551.24	£0.00	£0.00	£0.00	£0.00	£7,551.24	£18,284.00	-£10,732.76
3350 Capital Expenditure	£82,956.68	£0.00	£0.00	£0.00	£0.00	£82,956.68	£218,080.00	-£135,123.32
3801 Youth Services Employee costs	£34,568.44	£0.00	£0.00	£0.00	£0.00	£34,568.44	£59,890.00	-£25,321.56
3802 Carvers Clubhouse	£59,955.72	£96.49	£0.00	£1,967.82	£0.00	£58,084.39	£38,440.00	£19,644.39
4000 Planning, Town & Environment	£1,705.56	£186.76	£0.00	£186.76	£0.00	£1,705.56	£3,589.00	-£1,883.44
4001 Employee Costs	£15,577.63	£0.00	£0.00	£0.00	£0.00	£15,577.63	£38,226.00	-£22,648.37
4050 Capital Expenditure		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
9999 Suspense	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total Expenditure	£582,370.29	£772.25	£0.00	£73,233.48	£8,609.29	£518,518.35	£1,185,351.00	

Monthly CIL Reserve report to Policy & Finance Committee

CIL Reserve balance as at 1st March 2025: £44,908.67

Less funds applied 2024/25:

Columbarium/Memorial Wall - F/6248 22 Nov. 2023 £2,944.03

Carvers MUGA - F/6320 19 June 2024 £6,807.00

Total funds applied 2024/2025 -£9,751.03

Balance held in reserves at 31st March 2025 £35,157.64

Plus receipts:

Consent No.: 20/10976 £1,402.06

Consent No.: 23/10467 £1,353.07

Total receipt April 2025 £2,755.13

less agreed allocations:

Carvers MUGA - F/6365 20 Nov. 2024 (additional up to) £11,443.00

Poulner Skate Ramp - F/6343 18 Sep 2024 (note expenditure in 2024/25 fully funded from alternative grants received) &

F/6454 23 July 2025 £3,008.64

Bus shelters - F/6423 21 May 2025 £1,095.82

Poulner Lakes road upgrade - F/6423 21 May 2025 £15,000.00

Upper Kingston fence - F/6423 21 May 2025 £4,650.00

 -£35,197.46

Unallocated balance as at 10th September 2025 £2,715.31

Notes:

The balance at 1st March 2025 takes into account expenditure incurred in previous financial years. Expenditure incurred in 2024/25 has also now been transferred from the reserve. The agreed allocation amounts takes these transfers into account and so cancelling any project would not therefore necessarily release the entire allocation back to the unallocated balance.

The unallocated balance takes no account of expenditure which has not been formally allocated for a particular purpose even if it known or highly likely that it will need to be met from the CIL reserve.

A prioritised schedule of infrastructure projects that may depend on CIL funding appears in the Needs sheet

Requires a formal resolution for the additional £10,000 MUGA allocation

Schedule of Anticipated Infrastructure Needs

Description	Item No.	Estimated cost (if known)				Notes
		Mandatory			Discretionary/ Uncertain	
		Immediate	1-5 years	5+ years		
Re-paint footbridge at Jubilee Gardens	1	£5,000	-	-	-	Contingent on securing tenure
Access road re-surfacing at Poulner Lakes	2	£15,000	-	-	-	Allocated May 2025
Cemetery - New provision for cremated remains	3	-	TBA	-	-	
Access road maintenance at Crow Arch Lane Allotments	4	-	TBA	-	-	
Access and boundary works at Southampton Road Allotments	5	-	-	-	TBA	
Boundary wall repairs at Dr Little's Garden	6	-	TBA	-	-	
Replacement footbridge over Lin Brook	7	-	-	-	TBA	
Boundary fence at Upper Kingston Allotments	8	£4,650	-	-	-	Allocated May 2025
Bus shelter repairs and replacements	9	£1,091	£18,000	-	-	Immediate need allocated May 2025

REPORT TO POLICY & FINANCE COMMITTEE – 17th SEPTEMBER 2025

RINGWOOD TOWN COUNCIL BANKING ARRANGEMENTS

1. BACKGROUND

- 1.1 The Town Council has various accounts with Lloyds Bank. A limited number of members and officers are registered with the bank for the purposes of authorising transactions, signing cheques and so on. Such registration is covered by the “bank mandate” and this needs to be reviewed annually to ensure that an appropriate range of members and officers are included and that the mandate reflects current appointees.

2. THE BANK MANDATE

- 2.1 The bank mandate currently allows for the inclusion of five members, appointed because they hold the following positions:
- The Mayor
 - Chair of Policy & Finance Ctte
 - Vice Chair of Policy & Finance Ctte
 - Two “additional” members
- In addition, the following officers of the Council are also included:
- Clerk
 - Deputy Clerk
 - RFO
 - Finance Assistant
- 2.2 The use of the powers enabled by the bank mandate is governed by Financial Regulations but essentially it allows the bank to process cheques and other transactions against a name and a signature held on their database. There will always be a balance required between the security of a very limited number of signatories and the flexibility afforded by a wider group.
- 2.3 Cheques or orders for payment drawn on the bank account require any two signatures of the Clerk, the Deputy Clerk, the RFO or Members for sums under £1,000 or two members of the Council or one member and countersigned by the Clerk in any other case. A member who has declared a pecuniary interest in connection with a payment, may not sign such an order.
- 2.4 Signatories included on the mandate are also authorised to approve internet banking transactions, such as direct debits although in practice these are exclusively arranged by officers, per delegated powers under financial regulations.
- 2.5 It is recommended that the current arrangement be maintained, i.e. five members, including the Mayor, and four officers. This enables transactions to be authorised when key members or officers are absent or otherwise unable to sign an authorisation.

- 2.6 Members are therefore asked to decide which current elected members should be added to the mandate so that the RFO may prepare the necessary documentation for signature.

3. FINANCIAL IMPLICATIONS

- 5.1 There are no financial implications

4. RECOMMENDATION

It is **recommended** that:-

- 4.1 Members decide who should be included on the Town Council's bank mandate.

For further information please contact:

Laura Smith, Finance Manager or

Tel: 01425 484723

Finance.Manager@ringwood.gov.uk

For further information please contact:

Charmaine Bennett, Town Clerk

Tel: 01425 484720

Charmaine.Bennett@ringwood.gov.uk

POLICY & FINANCE COMMITTEE

17th September 2025

Approved Suppliers List

1. Introduction and reason for report

- 1.1 An “Approved Suppliers List” was adopted by the Policy & Finance Committee at their meeting in July 2022.
- 1.2 The Council’s Financial Regulations determine that the Policy & Finance Committee should review the Approved Suppliers list at least once per year hence Officers now present the attached draft list for consideration by members.

2. Background, Options and Implications

- 2.1 The purpose of an Approved Suppliers List is to simplify (with safeguards) the procurement of everyday supplies. It would be very time-consuming and inefficient if officers were required to research prices from multiple suppliers before every purchase of goods and services. It is more efficient to identify (in an appropriately fair and competitive manner) suitable suppliers of these everyday goods and services and authorise officers to use these suppliers without further checks.
- 2.2 It is important to maintain fairness and good value in public procurement at all times. For this reason, it is essential to provide members with regular oversight, for existing suppliers to be reviewed periodically and removed if they no longer offer adequate value and for potential new suppliers to be added.
- 2.3 The draft list attached has been prepared in collaboration with all officers with budget-management responsibilities. The businesses listed are all in regular use at present and have been found to offer good value in terms of both competitive pricing when compared with alternatives and the quality of goods and services received. Officers therefore recommend all for inclusion.
- 2.4 Adopting a list of this kind also provides an opportunity for members to direct that specified suppliers should not be used without express prior approval from members. The draft therefore includes references to a Blocked Suppliers List. This would be useful if, for example, there is a concern that the Council has received such poor value or service from a supplier that members wish to guard against that supplier being inadvertently used again by an officer unaware of the history. However, it could lead to disputes and cause more trouble than it is worth (given that the Council’s officers are fairly few in number and generally aware of problems the Council has experienced even if not personally involved).

3. Issues for decision and any recommendations

Members are invited to consider whether the Council should:

- 3.1 Adopt the Approved Suppliers List (either as drafted or with such changes as members shall approve); and**
- 3.2 Include a list of Blocked Suppliers.**

For further information, contact:

Charmaine Bennett, Town Clerk
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Email: Charmaine.Bennett@ringwood.gov.uk

Laura Smith, Finance Manager
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**Ringwood
Town Council**

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Approved Suppliers List

Contents

1. Version Control
2. Notes and instructions to users
3. List of suppliers

1. Version Control

Event	Description	Date
Initial adoption	Approval by Policy & Finance Committee	20.07.2022
Annual review	Approval of updated list by Policy & Finance Committee	

2. Notes and instructions to users

- 2.1 Goods and services may be procured from any supplier (other than a Blocked Supplier) subject to normal procurement processes designed to ensure fair treatment of suppliers and good value for the use of public money.
- 2.2 The procurement of goods and services individually costing less than £5,000 and of the authorised type from an Approved Supplier will, however, be exempt from the requirement to seek alternative estimates or quotes. (Officers must not disaggregate purchases in order to avoid competitive procurement of individual purchases worth more than £5,000.)
- 2.3 Goods or services must not be bought from a Blocked Supplier unless this is expressly authorised by a specific committee or council decision.
- 2.4 Any supplier may apply at any time to become an Approved Supplier and after suitable due diligence by officers, such requests shall be considered by the Policy & Finance Committee.
- 2.5 The Policy & Finance Committee shall make all decision on whether suppliers shall be admitted as Approved Suppliers, removed as Approved Suppliers or designated Blocked Suppliers.
- 2.6 The Policy & Finance Committee shall review the status of every Approved Supplier or Blocked Supplier at least once every year.

3. List of Suppliers

Approved Suppliers			
Name	Authorised goods and/or services	Admitted/last reviewed	Next review due
Peter Noble Limited	Vehicle and equipment repair and servicing. Supply of spare parts.	August 2025 (reviewed)	August 2028

Hunt Forest Group	Vehicle and equipment repair and servicing. Supply of spare parts.	August 2025 (reviewed)	August 2028
Ringwood Motor Company Ltd.	Vehicle repair and servicing. Supply of spare parts.	August 2025 (reviewed)	August 2028
England's Garden Machinery	Equipment repair and servicing. Supply of spare parts.	August 2025 (reviewed)	August 2028
Fleet (Line Markers) Ltd	Equipment repair and servicing. Supply of spare parts.	August 2025 (reviewed)	August 2028
New Forest Aggregate Ltd	Supply of aggregates, gravel, soils, etc.	August 2025 (reviewed)	August 2028
ECO Sustainable Solutions Ltd	Supply of aggregates, gravel, soils, etc.	August 2025 (reviewed)	August 2028
Screwfix	Tools, hardware and building supplies	August 2025 (reviewed)	August 2028
Elliott Brothers Ltd	Tools, hardware and building supplies	August 2025 (reviewed)	August 2028
Ringwood Pest Control	Pest control services	August 2025 (reviewed)	August 2028
Ringwood & Verwood Glass	Glass window and door repair	August 2025 (reviewed)	August 2028
Ringwood & Fordingbridge Skip Hire	Skip hire and waste disposal or recycling services	August 2025 (reviewed)	August 2028
The Urban Greening Company	Sedum roof maintenance	August 2025 (reviewed)	August 2028
Tudor Environmental	Grounds management supplies	August 2025 (reviewed)	August 2028
M J Coakley Electrical	Electrical safety testing and other electrical services	August 2025 (reviewed)	August 2028
Daniel Shutler	Grounds maintenance services	August 2025 (reviewed)	August 2028
UK Fuels Ltd	Fuels	August 2025 (reviewed)	August 2028
Northover Energy	Fuels	August 2025 (reviewed)	August 2028
Peter Best Treecare Ltd	Tree safety and surgery advice and services	August 2025 (reviewed)	August 2028
The Tree Safety Management Co.	Tree safety and surgery advice and services	August 2025 (reviewed)	August 2028
Vitaplay Limited	Playground safety surfacing and repairs	August 2025 (reviewed)	August 2028
The Play Inspection Company	Playground inspections	August 2025 (reviewed)	August 2028
Hampshire County Council	Office equipment and supplies. Janitorial supplies.	August 2025 (reviewed)	August 2028
Insight Security & Facilities Ltd	Site security services	August 2025 (reviewed)	August 2028
Central Southern Security Ltd	Site security services	August 2025 (reviewed)	August 2028
Brandon Hire Station	Tool and equipment hire	August 2025 (reviewed)	August 2028
Ringwood & Fordingbridge News	Advertising services	August 2025 (reviewed)	August 2028
1 st Stop Cleaning	Cleaning services	August 2025 (reviewed)	August 2028
SLCC	Books, publications, training and advice	August 2025 (reviewed)	August 2028
COMAX UK Ltd	Catering and janitorial supplies and services	August 2025 (reviewed)	August 2028
New Forest Ice Cream Ltd.	Catering supplies	August 2025 (reviewed)	August 2028
Booker	Catering supplies	August 2025 (reviewed)	August 2028

Taste Vending Ltd	Catering supplies and services	August 2025 (reviewed)	August 2028
Letters & Logos Ltd	Printing and supply of promotional materials	August 2025 (reviewed)	August 2028
South Coast Hire Group	Entertainment event support services	August 2025 (reviewed)	August 2028
Ryan Smith	Fencing	August 2025 (reviewed)	August 2028
Avoncrop Amenity Products	Turf management products (chemicals)	August 2025 (admitted)	August 2028
Collier Turf Care	Turf care products	August 2025 (admitted)	August 2028
Presto Heating & Cooling	Plumbing, heating & air conditioning	August 2025 (admitted)	August 2028
New Forest Metalwork Ltd	Stainless steel fabrication & products	August 2025 (admitted)	August 2028
G W Shelter Solutions	Bus shelters including repairs and parts	August 2025 (admitted)	August 2028
H & W Creative	Graphic Design	August 2025 (admitted)	August 2028
Concentrate / Juice	Website provider	August 2025 (admitted)	August 2028
Redlynch Leisure	Playground safety surfacing and repairs	August 2025 (admitted)	August 2028
Evans Asbestos Ltd	Removal & disposal of asbestos	August 2025 (admitted)	August 2028
Marston Recovery (Marston Holdings)	Enforcement services	August 2025 (admitted)	August 2028

Blocked Suppliers		
Name	Admitted/last reviewed	Next review due
None		

Suppliers Removed from Approved List		
Name	Removal date	Reason
W P Group (fuels)	August 2025	The supplier hasn't been used by the Council since 2023
Gristwood & Toms Ltd. (Tree safety)	August 2025	The supplier hasn't been used by the Council since 2019
B & S Chains - now William Hackett (playground equipment spares)	August 2025	The supplier hasn't been used by the Council since 2023
Site Safety Limited (PPE & workwear)	August 2025	The supplier has relocated and their stock lines have reduced hence the Council hasn't used them since February 2024

POLICY & FINANCE COMMITTEE

17th September 2025

Membership of HALC and NALC

1. Introduction and reason for report

1.1 The purpose of this report is to seek approval to reinstate the Council's membership of the Hampshire Association of Local Councils (HALC). Membership of HALC also provides access to the National Association of Local Councils (NALC), the national body representing and supporting local councils.

2. Background,

2.1 HALC is the recognised county association for parish and town councils in Hampshire. Membership of HALC is the route through which local councils gain access to NALC.

2.2 Membership of HALC/NALC offers councils a wide range of benefits, including:

- Access to essential model documents and guidance: including the latest Local Councils Explained, updated Model Standing Orders, and the revised Practitioners' Guide.
- Specialist advice services such as communications and compliance, finance, HR and legal
- Specialist legal and procedural advice, including sector-specific legal and advice notes.
- Training and development opportunities for councillors and officers, plus essential resources such as *The Good Councillor's Guide*.
- National representation and lobbying
- Updates on legislation and best practice, particularly valuable in the context of local government reorganisation.
- Networking and peer support with other councils across Hampshire and nationally.

2.3 Senior officers recommend reinstating membership to ensure the Council has full access to the support, guidance, and resources available to member councils. These services are increasingly central to the effective and compliant operation of town and parish councils.

2.4 The cost of joining HALC for 2025/26 would be £1,100.00 and for NALC the cost is £968.00, so the total for the two is £2,068.00. This could be funded by a virement from the budget for Consultants' Fees, which is not currently expected to be needed at the level set.

3. Issues for decision and any recommendations

It is RECOMMENDED that:

- a) The reinstatement of the Council's membership of the Hampshire Association of Local Councils (HALC) and the National Association of Local Councils (NALC) be approved; and
- b) The cost of membership be funded from a virement from the budget for Consultants' Fees.

For further information, contact:

Charmaine Bennett, Town Clerk
Direct Dial: 01425 484720
Email: Charmaine.Bennett@ringwood.gov.uk

Current Projects Update

No.	Name	Status	Recent developments	Description and notes	Lead Officer/Member	Financing	
Full Council							
No live projects							
Planning Town & Environment Committee							
PTE3	Crow Stream Maintenance	Annual recurrent	Spraying of stream banks carried out June 2025 and annual flail in August 2025, followed by annual stream clearance by volunteers. Working with various agencies and local landowners on developing wider project on holding back flood water and increasing outflow.	Annual maintenance of Crow Ditch and Stream in order to keep it flowing and alleviate flooding	Deputy Town Clerk	Budget of £1,000 funded by transfer from earmarked reserve.	
PTE6	Shared Space Concept - Thriving Market Place	In progress	Project being led by NFDC with funding allocated from Strategic CIL programme. Consultants appointed to develop a deliverable, costed scheme for approval by NFDC Cabinet on 05/11/2025.	Concept for town centre shared space identified through work on the Neighbourhood Plan. Aim is to create a more vibrant and flexible public space and improve connectivity, whilst achieving wider economic benefits.	Deputy Town Clerk	HCC funded survey work. £10,000 grant from UKSPF (via NFDC). NFDC Cabinet agreed on 02/10/2024 to allocate a share of £4.5 million CIL funds to the scheme.	
	Greening Ringwood	In progress	Official launch of Phase 2 held on 20/04/2024 in Gateway Square. Update on activities presented to Committee in September 2024.	Greening Campaign Phase 2 to run from Sept 2023 to July 2024, focussing on making space for nature; energy efficient greener homes; climate impacts on health and wellbeing; waste prevention; and cycle of the seed.		£50 signing up fee funded from General Reserve.	
	Bus Shelters	In progress	Action Plan prepared and in use. Awaiting response from HCC about possible funding before proceeding further. Bid submitted to NFDC for CIL funds to provide a new larger bus shelter in Gorley Road.	Review of Council owned bus shelters.		£1081 allocated from RTC CIL funds.	
Projects being delivered by others which are monitored by the Deputy Clerk and reported to this committee:							
	Crow Lane Footpath	In progress	Developers' contributions paid to HCC to implement. Additional funds required to progress and approved by NFDC Cabinet on 02/11/2022. HCC working on design, with expected delivery in summer 2025.	New footpath to link Beaumont Park with Hightown Road, alongside west of Crow Lane	Hampshire CC	Developers contributions	
	Memorial Bench for Michael Lingam-Willgoss	In progress	Consent to install bench has been granted by HCC. Legal fees covered by County Cllr Thierry. Date for installation yet to be agreed.	Provision of memorial bench in Market Place in memory of Michael Lingam-Willgoss.	Ringwood Carnival / Ringwood Rotary	No financial implications.	
	Review of Speed Limits and Road Safety Measures in Kingston	In progress	Advised resident further evidence is required prior to submitting proposal to HCC. Cllr Frederick liaising with Police and residents regarding setting up Speed Watch. Bid submitted to NFDC for CIL funds to purchase Speed Indicator Devices.	Request from resident to support addressing speed issues and road safety on B3347 at Kingston.	Hampshire CC	No financial implications.	
Policy & Finance Committee							
PF5	Poulner Lakes Lease	On hold		Negotiating a lease from Ringwood & District Anglers' Association of the part of the site not owned by the Council	Town Clerk	Some provision for legal advice or assistance may be needed eventually.	
PF13	Office IT overhaul	In progress	The new and existing providers have been sharing information to support the transition. The changeover is scheduled for the week commencing 29 September. Work has already been completed to streamline the shared drive, reducing the number of top-level files from 130 to 8. The new provider has met online with all staff using laptops to assess their condition. All but one device requires replacement, as anticipated, and the remaining laptop may also need replacing due to other damage. A quote for this is forthcoming.	Multi-year programme to upgrade staff computers and office network hardware and provide training for staff and councillors. Includes switch to new support provider. Will include consideration of providing devices to councillors and seeking Cyber Essentials accreditation.	Town Clerk	Capital costs incurred in current year will be met from IT reserve.	
Recreation, Leisure & Open Spaces Committee							

RLOS4	Grounds department sheds replacement	In progress (Commenced design work in April 2021.)	The planning application has been submitted and registered. An additional plan has been requested and sent but otherwise we are still waiting to hear the outcome of the decision.	A feasibility study into replacing the grounds maintenance team's temporary, dispersed & sub-standard workshop, garaging and storage facilities. Combined with a possible new car park for use by hirers of and visitors to the club-house.	Town Clerk	Revised capital budget of £4,000 (originally £10,000 until virement to RLOS19)
RLOS10	Waste bin replacement programme	In progress (Commenced April 2020)	Future needs are being assessed.	Three-year programme to replace worn-out litter and dog-waste bins	Grounds Manager	Budget of £2,000 a year.
RLOS21	Poulner Lakes track maintenance	In progress (under discussion since Jan. 2021)	NFDC has developed a concept design of an improved access on the basis that RTC will fund essential maintenance/improvements to the vehicular access element and NFDC will fund the rest. The documents required to resolve the boundary discrepancies are with the solicitors for completion.	Devising a sustainable regime for maintaining the access tracks at Poulner Lakes to a more acceptable standard.	Town Clerk	Yet to be settled
RLOS26	Carvers Development Phase 1	Commenced Sept. 2024	The MUGA has been christened Carvers Courts and with the timber trail is now in use. Installation of a drinking water fountain and the wildflower turf and pollinator planting are being arranged. Related, but slightly out of scope is that the tenants of the buildings backing onto Carvers from the industrial estate have agreed to remove the graffiti from the wall which overlooks the recreation ground, at their cost.	Replacing two tennis courts with a multi-use games area, creating a timber log walk with benches and boulders and pollinator planting.	Town Clerk	£73,000 for the main elements. Supported by a £68,072 grant (plus a 10% contribution and up to £10K additional funding from RTC's CIL reserve)
RLOS30	Cemetery Development	In progress	Cemtery Review Working party met for site visit June 2025. Tree mapping currently being undertaken	To develop the Council's cemetery facilities, reviewing options for new memorial opportunities, dedicated areas for interment and scattering of cremated remains, and a garden of remembrance.	Town Clerk	To be confirmed

Staffing Committee

None



Proposed/Emerging Projects Update

No.	Name	Description	Lead	Recent developments	Progress / Status Stage reached	Estimated cost	Funding sources	
Full Council								
None								
Planning Town & Environment Committee								
	Roundabout under A31	Planting and other environmental enhancements		Area being used by National Highways for storage of materials during works to widen the A31.	Floated as possible future project			
	Lynes Lane re-paving	Ringwood Society proposal			Floated as possible future project			
	Rear of Southampton Road	Proposal by Ringwood Society to improve appearance from The Furlong Car Park and approaches			Floated as possible future project			
	Dewey's Lane wall	Repair of historic wall		Re-build/repair options and costs are being investigated	Shelved as a TC project			
	Signage Review	Review of signs requiring attention - e.g. Castleman Trailway, Pocket Park, Gateway Square	CLlr Day		Floated as possible future project			
	Crow ditch	Investigate works required to improve capacity and flow of ditch alongside Crow Lane, between Hightown Road and Moortown Lane					Developers contributions	
Policy & Finance Committee								
None								
Recreation, Leisure & Open Spaces Committee								
	Silver Jubilee Garden benches replacement	Replacing all benches at the Silver Jubilee Garden with more attractive (but floodwater-resistant models)	None	Routine maintenance of existing benches	Need identified. Awaiting funding.	Unknown	To be decided	
	Silver Jubilee Garden bridge re-painting	Re-painting the footbridge leading to the Garden.	Town Clerk	Clarification of responsibility requested from HCC	Need identified and quote obtained but legal responsibility remains to be clarified.	c. £5,000	To be decided	
	War Memorial Garden benches replacement	Replacing the wooden benches with commemorative steel models of the same kind as those recently installed	Town Clerk	None	Need identified. Awaiting funding.	c. £4,000	To be decided	
	Bickerley tree-planting	Planting a row of trees alongside the through path	None	None	Need identified. Awaiting funding.	Unknown	To be decided	
Staffing Committee								
None								