

MINUTES OF THE MEETING OF THE RECREATION, LEISURE & OPEN SPACES COMMITTEE

Held on Wednesday 5th November 2025 at 7.00pm at Ringwood Gateway, The Furlong, Ringwood.

PRESENT: Cllr James Swyer (Vice-Chairman)
Cllr Philip Day
Cllr Mary DeBoos
Cllr Rae Frederick
Cllr Janet Georgiou
Cllr Peter Kelleher

IN ATTENDANCE: Charmaine Bennett, Town Clerk
Nicola Vodden, Office Manager
Cllr Gareth DeBoos

ABSENT: Cllr Andy Briers (Chairman)
Cllr John Haywood
Cllr Glenys Turner
Cllr Becci Windsor

OS/6497 PUBLIC PARTICIPATION

There were no members of the public present.

OS/6498 APOLOGIES FOR ABSENCE

The Town Clerk reported that apologies for absence had been received from Cllrs Briers, Haywood and Turner.

OS/6499 DECLARATIONS OF INTEREST

There were no declarations of interest

OS/6500 MINUTES OF THE PREVIOUS MEETING

RESOLVED: That the minutes of the meeting held on 1st October 2025, having been circulated, be approved and signed as a correct record.

OS/6501 EVENTS MANAGEMENT SUB-COMMITTEE

Grand Fireworks - Cllr Frederick reported that the event had been absolutely fantastic and she commended the new events team on their achievements. The online ticket purchase system provided a lot of data which would help in planning future events. Around 7500 tickets were issued, with around 1600 of those being free to carers and under 4's. Attendance was around 6500. The final figure of what the event generated was not yet available.



A big thank you was extended to The Rotary Club of Ringwood and their volunteers who helped at the admission gates and also to other volunteer groups for their contribution to the event.

Winter Wanderland - Further sponsorship is being sought and there was a request for volunteers on the day.

RESOLVED: That the notes of the events management sub-committee meeting on 15th October 2025 (*Annex A*) be received.

OS/6502

CEMETERY REVIEW WORKING PARTY

The working party has a lot of work to do to develop the allotment area and incorporated it back into the cemetery. A layout plan and potential designs for the scattering of ashes area will be shared. The working party will meet with the new Grounds Manager with regard to costings and work required to clear the area in readiness for the improvements.

It was suggested that membership be increased to ensure the meetings were quorate and Cllr M DeBoos put herself forward to join the working party.

RESOLVED: That the notes of the cemetery review working party meeting on 16th October 2025 (*Annex B*) be received.

ACTION C Bennett

OS/6503

COMMITTEE BUDGET 2026-27

Members considered the Town Clerk's report (*Annex C*), which included the first draft committee budget for 2026-27. This covers a wide range of services including the cemetery, grounds department, events and Carvers Clubhouse. She explained the approach taken and invited comments on the detail, areas to be looked at and challenges faced.

The Town Clerk reported that:-

- Last years' challenges had been resolved with the re-letting of 92, Southampton Road and the recovery of the shortfall in cemetery income.
- The external audit had highlighted the level of the General Reserve and that this should be maintained at a healthy level.
- There are a couple of large projects which are too early to provide details of.
- There have been staff changes and the appointment of a new Grounds Manager.
- The Council's Strategic Plan has a number of new projects which relate to this committee.
- It is thought that a majority of the cemetery project costs can be drawn down from earmarked reserves.
- There is an underlying assumption that the next phase of Carvers Masterplan would be achieved via external funded, however this may require a contribution from the council, which could be from the CIL reserve.
- Future youth work is a strategic project and it was suggested that savings from the installation of the solar panels at the clubhouse could be set aside for this.
- Savings made on planting thanks to RACE will be moved to a budget to enable the Grounds Manager to implement the open space management plans.
- The play area budget has been highlighted as an area of potential issues because repairs are expensive and could wipe out the reserve. There should be a more strategic approach to this and it was proposed that some additional expenditure be modelled into the budget.



- The model includes a budget for the 800th Anniversary of the Charter Market but it is hoped that the events reserve would be sufficient and sponsorship would also be secured.
- Some aspects of the budget were difficult to work with. Small budgets have been combined to create more flexibility.

Members thanked the Town Clerk for all of the work undertaken to prepare the draft budget.

RESOLVED: 1) That the draft budget for 2026/27 be noted; and
2) That further directions provided by members at the meeting be incorporated into the next version of the draft budget.

ACTION C Bennett

OS/6504 PROJECTS

RLOS4 Grounds department sheds replacement – Indications are that the council would hear from the planning authority soon and it was hoped it would be a positive result. The Town Clerk would prepare a press release in readiness. Thanks were extended to Cllr Briers for volunteering to help and the significant work he has invested in the project.

RLOS21 Poulner Lakes track - There are two elements of the project 1) NFDC funded access improvements to the pedestrian access and 2) improvements to the track for vehicular access funded by the council. The Town Clerk reported that, at a recent meeting, NFDC had indicated it would be happy to put to two projects together. This would facilitate the procurement process and help with contractor management. The Committee were content for the project to proceed on this basis.

The Town Clerk reported that Hampshire Forest Partnership were donating disease resistant elm trees and locations were being considered.

RESOLVED: That the updated projects report (*Annex D*) be received.

ACTION C Bennett

OS/6505 COMMUNICATIONS

Success of the fireworks event is to be communicated, along with attendance figures and the number of free tickets issued.

There should be further publicity about the much-anticipated Winter Wanderland and Christmas Lights switch on event on Sunday 30th November.

A press release to report the outcome of the new grounds facilities planning application.

ACTION C Bennett

There being no further business, the Chairman closed the meeting at 7:43pm.

Note: The text in the Action Boxes above does not form part of these minutes.



RECEIVED
26th November 2025

APPROVED
3rd December 2025

TOWN MAYOR

COMMITTEE CHAIRMAN

Events Management Sub-Committee

Notes of meeting held on Wednesday 17th October 2025 at 1230, at The Gateway.

Present: Cllr Rae Frederick (Chair)
Cllr Mary DeBoos
Cllr Phillip Day

In attendance:
Charmaine Bennett, Town Clerk
Charly Keith – Clubhouse and Events Manager
Ebony Hooper – Clubhouse and Events Assistant

1. Apologies for Absence

Cllr James Swyer
Cllr Glenys Turner

2. Declarations of interest

No interests were declared.

3. Minutes of the previous meeting – 17th September 2025

RESOLVED: That the minutes of the meeting held on 17th September 2025 having been circulated, approved, and signed as a correct record.

4. Ringwood Grand Fireworks – progress update, outstanding actions, and decisions required

- CK provided progress update RE Firework Event.
- Cllr Frederick has provided an update on Sponsorship. A-One insurance for fireworks and Grotto. Peter Noble 50/50. Henderson sponsored for either event. Churchill for WW. The Railway for WW.
- CK provided an update on ticket sales.
- Committee agreed the price for the internet provider.
- Committee discussed the number of volunteers and best positioning for them.
- Discussed use of bins and option to add more
- Discussed use of singular generator, committee agreed to stick with vendor generator

Actions:	1. Share ticket tailor information for joining to Committee 2. Cllr Frederick to arrange Wifi from local resident. 3. CK to request site map from Andy 4. CK to arrange help from Carnival volunteers 5. Cllr Frederick to liase with Jeremy Heron
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6. Ringwood Winter Wonderland – progress update, outstanding actions, and decisions required

- CK provided update on WW
- Discussed regarding tables and chairs outside the stage. Refined details to be decided and agreed
- Discussed Grotto gifts and budget
- Discussed Gateway entertainment

Actions:

- | |
|--|
| <ol style="list-style-type: none"> 1. Cllr DeBoos to agree with Gloria the Grotto set up 2. Cllr Frederick to liaise with Men's Shed 3. CK to liaise with Andy RE Santa's chair 4. Cllr DeBoos to liaise with Culture and Common |
|--|

7. 800th Market charter event – progress update

The main celebration to take place in the Market Place will be on Sunday 12 July.
The cttee agreed to scope out the rest of the events planned for the 800th Market Charter after the Fireworks event

7. Strategic Plan

- CB ran through the Strategic Plan
- Cllr Frederick advised that Committee could look at adding a yearly event in 28-29
- Budget to be worked out and plans for the Thriving Marketplace

8. Event Committee workplan 2025

- No changes needed

There being no further business, the meeting concluded at 13:35

The next Event Sub-Committee meeting – Wednesday 12th November

RECEIVED

APPROVED

RLOS COMMITTEE CHAIRMAN

SUB-COMMITTEE CHAIRMAN

CEMETERY REVIEW WORKING PARTY

Notes of meeting held on Thursday 16 October 2025, 2.00pm (online)

Present:

Cllr Philip Day
Cllr Janet Giorgieu
Cllr Glenys Turner

In attendance:

Charmaine Bennett- Town Clerk
Lynn Seager from 2.15pm following her co-option

Absent:

Cllr Becci Windsor

1. Election of Chair (and Vice-Chair)

Cllr Philip Day was elected Chair of the Working Party.
No Vice-Chair was appointed at this time.

2. Apologies for Absence

None received.

3. Declarations of Interest

None declared.

4. Cemetery Review Working Party Constitution

The Constitution was noted and approved with no amendments.

Members discussed the quorum requirement and expressed concern that, with only four councillors on the Working Party, the quorum of three could make meetings difficult to hold.

Action: The Town Clerk will check whether she can be formally included as a member of the Working Party for quorum purposes.

It was agreed that Lynn Seager be co-opted onto the group as a non-voting member.

5. Cemetery Development Review

Members discussed the priorities driving the project, agreeing the following order of need:

1. Creation of a space for the scattering of ashes;
2. Provision of a new area for the interment of ashes; and
3. Additional space for traditional burials.

Councillors also expressed interest in including a quiet area for contemplation and a memorial feature where the names of those whose ashes are scattered could be engraved or displayed.

It was identified that the first potential area for scattering ashes could be located beneath the chestnut tree at the south-western corner of the newer burial ground.

The principle for site clearance will be to recycle or re-use as much material as possible, with any remaining items to be removed appropriately.

It was agreed that the reserve previously earmarked for the Columbarium project will be used to support this project.

Action:

- Town Clerk to meet with the new Grounds Manager on appointment to explain the project and obtain costs for site clearance.
- Town Clerk to bring a clearance proposal (costed) to the next meeting.

The next meeting to be held week commencing 8 December, after the ICCM training on 2 December, which Cllr Glenys Turner will attend and ask new Grounds Manager to join us.

The group noted that professional design input may be required at a later stage once the vision and layout are further developed.

6. Strategic Plan

Members reviewed the draft Strategic Plan and confirmed that the wording was agreed without amendment.

7. Date of Next Meeting

The next meeting will be held during the week commencing 8 December 2025, face to face on site, following the ICCM training session on 2 December.

There being no further business, the meeting closed at 15:15.

RECEIVED

APPROVED

COMMITTEE CHAIR

WORKING PARTY CHAIR

Recreation, Leisure and Open Spaces Committee Budget 2026/2027- version one

1. Introduction and reason for report

- 1.1. Members are asked to consider the draft 2026/2027 budget for this Committee and to make recommendations to the Policy and Finance Committee. The budget covers Cemeteries, Allotments, Events, Youth Services (Carvers Clubhouse) and the wider Recreation, Leisure and Open Spaces areas.
- 1.2. This report aims to show how the proposed 2026/27 budget reflects agreed priorities in the Town Council Strategy and supports the delivery of ongoing services and planned projects.
- 1.3. Many of the challenges that affected last year's relating to this committee have now been resolved. Cemetery income has recovered, and 92 Southampton Road is now let, providing regular rental income.
- 1.4. The internal auditor has advised that the Council should continue to improve its level of reserves. Members may wish to keep this in mind when considering the budget and any proposed transfers.
- 1.5. The Long Lane Football Development Project remains uncertain at this stage. Any potential financial impact cannot yet be estimated and is therefore not included in this draft.
- 1.6. It is too early at this stage to give an accurate indication of what overall percentage change this draft budget might represent compared with the current year. Staffing costs, utility prices and project funding decisions are still being finalised, and these will affect the overall position once confirmed.

2. Strategic Context and Planned Projects

- 2.1. The Town Council's Strategy 2026–2029 identifies several new projects relevant to this Committee, alongside “business as usual” activity. The draft budget has been prepared to ensure the committee can continue core operations while beginning preparatory work on these strategic priorities.
 - 2.1.1. Cemetery Development Plan – the working party has met and expects initial costs to be met from reserves, so there should be no impact on the 2026/27 revenue budget.
 - 2.1.2. New Grounds Department Facility – we are awaiting a response from NFDC. If planning permission is granted and members wish to proceed, the project is currently unfunded.
 - 2.1.3. Carvers Masterplan (Phase 2) – priorities for Phase 2 include improvements to entrances, a pump track and outdoor gym equipment. These are expected to rely on external funding. If a grant bid is successful, it is possible the Council will need to make a financial contribution as match funding. Another related issue is the future use of the Cricket Pavilion, which will require refurbishment. Members may wish to keep this in mind when reviewing the budget.

- 2.1.4. Future Youth Work – this is at an early stage. The solar panels at Carvers are already saving money and these savings could be used to extend opening hours or support youth projects, without adding pressure to the revenue budget.
- 2.1.5. Open Space Management Plans – savings from changes to planting schemes could be reallocated to develop and implement management plans for open spaces.
- 2.2. Known uncertainties such as the Football Development Project and the Grounds Facility have not yet been costed, and any later inclusion would be subject to separate Council approval.

3. Budget Overview

- 3.1. Each individual budget area has been reviewed. Where possible, costs have been contained and some budgets have been adjusted to reflect actual figures.
- 3.2. The draft budget seeks to limit the impact of any new services or projects on overall expenditure.
- 3.3. Some budget lines have been removed, combined or reorganised to make them easier to manage.
- 3.4. At this stage, no changes are proposed that would require an increase in the overall precept, but this will be reviewed once final salary figures and project funding details are confirmed.

4. Next Steps

- 4.1. This report presents a first draft of the 2026/2027 budget for this committee. Figures remain provisional and will be updated once final costs, quotations and pay adjustments are known. Feedback from members will inform the next version before it is submitted to the Policy and Finance Committee.

Recommendations:

- 1. That members note the draft budget for 2026/2027.
- 2. That members provide direction to the Town Clerk on any changes, priorities or areas for further exploration before the next draft is produced.

For further information, contact:

Charmaine Bennett, Town Clerk

Direct Dial: 01425 484720

Email: charmaine.bennett@ringwood.gov.uk

RECREATION & LEISURE COMMITTEE

Budget & Revised Budget 2025/26 and Draft Budget 2026/27

1	2	4	5	6	7	8	9	10	11	
	Committee	Actual 22/23 £	Actual 23/24 £	Actual 24/25 £	Budget 25/26 £	Revised 25/26 £	Inflation £	Known Changes* £	Budget 26/27 £	
	Recreation & Leisure									
	Expenditure	1,069,677	2,280,039	55,563	484,747	487,698	8,240	-12,458	257,137	
	Income	-517,390	-1,962,442	0	-177,318	-177,318	-35	1,683	-25,670	
	Net Expenditure	552,287	317,597	55,563	307,429	310,380	8,204	-10,775	231,466	
	Transfers to Reserves	17,900	17,900	0	26,400	26,400	0	0	33,900	
	Transfers from Reserves	-365,598	-85,180	0	-89,416	-92,416	0	0	4,643	
	Growth bids and adjustments (net of transfers from reserves and income)		0	0	0	0	0	0	0	
	Sub Committee net expenditure	204,589	250,317	55,563	244,413	244,364	8,204	-10,775	270,009	10%
	Events									
	Expenditure	51,702	41,356	28,449	37,418	37,418	759	23,000	60,680	
	Income	-35,311	-49,857	-42,125	-38,000	-38,000	0	-8,000	-46,000	
	Net Expenditure	16,391	-8,501	-13,677	-582	-582	759	15,000	14,680	
	Transfers to Reserves	0	12,361	0	5,582	5,582	0	0	0	
	Transfers from Reserves	-10,823	0	0	0	0	0	0	-9,680	
	Growth bids and adjustments (net of transfers from reserves and income)				0	0	0	0	0	
	Sub Committee net expenditure	5,568	3,860	-13,677	5,000	5,000	759	15,000	5,000	0%
	Cemeteries									
	Expenditure	63,343	66,427	10,739	70,224	70,224	2,311	-3,315	67,526	
	Income	-41,041	-37,989	-33,296	-27,609	-27,609	0	-6,500	-34,109	
	Net Expenditure	22,302	28,438	-22,557	42,615	42,615	2,311	-9,815	33,417	
	Transfers to Reserves	2,500	2,500	2,500	0	0	0	0	1,000	
	Transfers from Reserves	-230	-250	0	-230	-230	0	0	-230	
	Growth bids and adjustments (net of transfers from reserves and income)								0	
	Sub Committee net expenditure	24,572	30,688	-20,057	42,385	42,385	2,311	-9,815	34,187	-19%
	Allotments									
	Expenditure	19,577	23,718	1,880	20,858	20,858	699	-314	20,729	
	Income	-5,954	-7,791	-7,623	-7,380	-7,380	0	400	-6,980	
	Net Expenditure	13,623	15,927	-5,743	13,478	13,478	699	86	13,749	
	Transfers to Reserves	0	0	0	0	0	0	0	0	
	Transfers from Reserves	0	0	0	0	0	0	0	0	
	Growth bids and adjustments (net of transfers from reserves and income)								0	
	Sub Committee net expenditure	13,623	15,927	-5,743	13,478	13,478	699	86	13,749	2%
	Carvers Clubhouse/ Youth Services									
	Expenditure	86,533	70,585	55,787	49,120	49,120	1,407	600	50,386	
	Income	-2,235	-2,941	-2,912	-1,500	-1,500	0	-1,000	-2,500	
	Cafe Expenditure	14,458	28,201	50,020	49,209	49,209	1,504	0	50,713	
	Cafe Income	-24,039	-26,187	-24,172	-25,000	-25,000	0	0	-25,000	
	Net Expenditure	74,717	69,658	78,723	71,829	71,829	2,910	-400	73,599	
	Transfers to Reserves	2,500	2,500	0	2,500	2,500	0	-1,500	2,500	
	Transfers from Reserves	-2,841	-165	0	-1,000	-1,000	0	0	-1,000	
	Growth bids and adjustments (net of transfers from reserves and income)									
	Sub Committee net expenditure	74,376	71,993	78,723	73,329	73,329	2,910	-1,900	75,099	2%
	Total Recreation & Leisure Committee Net Expenditure	322,728	372,785	94,810	378,605	378,556	14,884	-7,404	398,044	5%

423,119

92,310

434,769

437,720

366,912

net exp.

RECREATION & LEISURE COMMITTEE											
Col. 1	2	3	4	5	6	7	8	9		10	11
Code CC	Description	Budget Manager	Actual 22/23 £	Actual 23/24 £	Actual 24/25 £	Budget 25/26 £	Revised 25/26 £	Type	Inflation % £	Known Changes* £	Budget 26/27 £
	Establishment										
3000/1/1	--Electricity	GM	941	1,669	1,887	1,726	1,726	2	2.5%	43	943
3000/1/2	--Cleaning mats/consumables	GM	9	46	82	52	52	4	2.1%	1	504
3000/1/3	--Environmental Agency	GM	1,050	3,162	6,049	0	0	6	0.0%	0	0
3000/1/4	--Health & Safety	GM	125			237	237	3	2.1%	5	242
3000/1/5	--Protective Clothes	GM	642	322	484	812	812	3	2.1%	17	829
3000/1/6	--Mobile Phones	GM	942	910	1,250	1,040	1,040	3	2.1%	22	1,062
3000/1/7	--Travel Expense	GM				100	100	6	0.0%	0	100
3000/1/8	--Water	GM	1,045	2,350	1,382	1,302	1,302	2	2.5%	33	1,334
3000/1/9	--Playground Inspections	JH	345	285	300	324	324	3	2.1%	7	457
3000/1/10	--Fuel	GM	7,594	6,530	6,207	8,135	8,135	3	2.1%	171	8,306
	Total Establishment		12,693	15,274	17,641	13,728	13,728		298	-249	13,777
	Maintenance										
3000/2/1	--Buildings	GM	1,838	819	771	1,560	1,560	4	2.1%	33	1,593
3000/2/2	--Carvers Pavilion maintenance	GM	574	431	77	0	0	4	2.1%	0	0
3000/2/3	--Grounds - Carvers	GM	487	562	542	520	520	4	2.1%	11	11
3000/2/4	--Maint in Closed Churchyard	GM		0	16	520	520	4	2.1%	11	531
3000/2/5	--Long Lane Mtnc	GM	378	205	280	520	520	4	2.1%	11	11
3000/2/6	--The Bickerley/Pocket Park	GM	3,144	169	736	0	0	4	2.1%	0	0
3000/2/7	--Poulner Lakes	GM	370	738		0	0	4	2.1%	0	0
3000/2/8	--War Memorial	GM		5	1,557	0	0	4	2.1%	0	0
3000/2/9	--Grounds - Other	GM	7,049	5,708	6,090	5,200	5,200	4	2.1%	109	8,949
3000/2/10	--Fencing	GM	275	775		520	520	4	2.1%	11	531
3000/2/11	--Tree Surgery & Safety Work	GM	8,245	5,160	5,659	10,800	10,800	4	2.1%	227	11,027
3000/2/12	--Tree Safety Surveys	GM	1,386		2,754	1,680	1,680	4	2.1%	35	1,715
3000/2/13	--Pest Control	GM	120	400		500	500	6	0.0%	0	500
3000/2/14	--St Furn paint	GM		173	52	200	200	6	0.0%	0	304
3000/2/15	--Ash Grove Play Area	GM				0	0	4	2.1%	0	0
3000/2/16	--Play Areas	GM	2,068	690	61	1,591	1,591	4	2.1%	33	1,625
3000/2/17	--Waste Bin Replacement Programme	GM	82	1,938		0	0	4	2.1%	0	0
3000/2/18	--Footpaths maintenance	GM	0	48		780	780	4	2.1%	16	16
	Total Maintenance		26,016	17,821	18,594	24,391	24,391		498	1,924	26,812

	Machinery											
3000/3/1	--Small Tools Purchase	GM	1,196	831	493	750	750	4	2.1%	16		766
3000/3/2	--Machine Maintenance	GM	6,981	7,782	10,077	11,658	14,658	3	2.1%	245	3,342	15,245
3000/3/3	--Machine Purch	GM		10,689	2,337	19,760	19,760	4	2.1%	415	-19,760	415
3000/3/4	--Hiring Costs	GM			202	0	0	4	2.1%	0		0
3000/3/5	--tipper truck service/maint	GM	602	716	3,033	512	512	3	2.1%	11	200	722
	Total Machinery Costs		8,779	20,018	16,142	32,679	35,679			686	-16,218	17,148
	Employee Costs											
3002/2	--Other Employee costs					0	0	4	2.1%	0		0
3002/1	--Staff Training	CB	1,250	1,150		2,000	2,000	4	2.1%	42		2,042
3001/1	--Office Staff Allocated Costs	CB	47,692	47,229		52,946	52,946	1	3.5%	1,853		53,307
3001/2	--Groundstaff Allocated Costs	CB	114,970	123,633		135,941	135,941	1	3.5%	4,758		136,881
	Total Employee Costs		163,912	172,012	0	190,888	190,888			6,653	0	192,229
	Planters											
3000/4	--Planters For Floral Displays	GM	0	0	0	0	0	4	2.1%	0		0
	Total Planters		0	0	0	0	0			0	0	0
	Activities Expenses											
3000/5/1	--Cricket	GM	34	5	66	2	2	3	2.1%	0	-2	0
3000/5/2	--Floodlighting	GM				0	0	3	2.1%	0		0
3000/5/3	--Tennis Courts	GM			160	0	0	4	2.1%	0		0
3000/5/4	--Poulner School Expenses	GM				0	0	4	2.1%	0		0
3000/5/5	--Football	GM	1,494	179	32	0	0	4	2.1%	0		0
3000/5/6	--Ringwood School Expenses	GM				0	0	3	2.1%	0		0
3000/5/7	--Rugby	GM				0	0	4	2.1%	0		0
3000/5/8	--Roundabout Flower Beds	GM	1,524	1,205		2,453	2,453	3	2.1%	52		2,505
3000/5/9	--Flower Beds	GM	1,492	2,370	1,733	1,152	1,152	3	2.1%	24		1,176
3000/5/10	--Skate Park Expenses	GM		825		0	0	3	2.1%	0		0
3000/5/11	--Young Childrens' Entertain	CK				0	0	3	2.1%	0		0
3000/5/12	--Income refunds	GM			107		0	6	0.0%	0		
	Total Activities Expenses		4,544	4,584	2,098	3,607	3,607			76	-2	3,681
	Other											
3000/6/1	--Dog Waste Collection	GM	959	1,045	1,088	1,165	1,117	3	2.1%	24	2,087	3,277
3000/6/2	--Dog Waste Bins	GM	115			208	208	4	2.1%	4		212
3000/6/3	--Travellers	GM	0	2,406		0	0	4	2.1%	0		0
	Total Other		1,074	3,451	1,088	1,373	1,325			29	2,087	3,489

	Total Revenue Expenditure		217,018	233,160	55,563	266,667	269,618	8,240	-12,458	257,137
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	Capital Expenditure										
3350/1	--Carvers Recreation Ground Improvements	CB	2,938	1,883		0	0				0
3350/2	--Carvers feasibility	CB		925		0	0				0
3350/12	--Skateramp, North Poulner play area	JH				0					0
3350/13	--MUGA, Carvers	CB				68,080	68,080				0
3350/14	--Poulner Lakes Access improvements					0	0				0
3350/8	--Playground Safety surface repairs	JH				0	0				0
3350/4	--Pocket Park Boardwalk	CB				0	0				0
3350/5	--Open Spaces Security measures			94		0	0				0
3350/10	--Football Development Project		848,206	2,042,331		150,000	150,000				0
3350/11	--Memorial tree & bench		715	1,646		0	0				0
3350/6	--Cemeteries Digital Records Management					0	0				0
3350/7	--Columbarium		800			0	0				0
	Total Capital Expenditure		852,659	2,046,879	0	218,080	218,080			0	0
	COMMITTEE EXPENDITURE		1,069,677	2,280,039	55,563	484,747	487,698	8,240	-12,458	257,137	
	REVENUE INCOME										
300/1	--Wayleaves	RF	-175	-146		-125	-125	5	0.0%	0	-125
300/2	--The Bickerley	RF				0	0	5	0.0%	0	0
300/3	--Carvers	RF				0	0	5	0.0%	0	0
300/4	--Cricket	RF	-93	-1,428		-1,683	-1,683	4	2.1%	-35	1,683
300/5	--Floodlighting	RF				0	0	5	0.0%	0	0
300/6	--Tennis	RF		-3		0	0	4	2.1%	0	0
300/7	--Castleman Trail	RF	0	-1,828		-970	-970	5	0.0%	0	-970
300/8	--Poulner Junior School	RF	-5,765	-16,688		-11,125	-11,125	6	0.0%	0	-11,125
300/9	--Poulner Infant School	RF	-2,570	-2,570		-2,570	-2,570	6	0.0%	0	-2,570
300/10	--Football	RF	-2,689	-166		0	0	6	0.0%	0	0
300/11	--Ringwood School	RF				-244	-244	5	0.0%	0	-244
300/12	--Ringwood Junior School	RF	-166	-640		-610	-610	5	0.0%	0	-610
300/13	--Bowling	RF	-1,310	-3,673		-1,640	-1,640	6	0.0%	0	-1,640
300/14	--Rugby	RF	-730			-305	-305	5	0.0%	0	-305
300/15	--Grounds - Other Income	RF	-4,729	-4,185		-4,878	-4,878	5	0.0%	0	-4,878
300/16	--Roundabouts Flower Beds	RF	-4,745	-3,867		-3,170	-3,170	5	0.0%	0	-3,170
	Total Revenue Income		-22,972	-35,194	0	-27,318	-27,318	-35		1,683	-25,670
	CAPITAL INCOME/FINANCE										
350/1	--Capital Grants	RF	-494,418	-1,927,248		-150,000	-150,000				0
	Total Capital Income/Finance		-494,418	-1,927,248	0	-150,000	-150,000	0		0	0

	TOTAL COMMITTEE INCOME		-517,390	-1,962,442	0	-177,318	-177,318	-35	1,683	-25,670
TOTAL NET EXPEND BEFORE TRANS TO/FROM PROVISIONS			552,287	317,597	55,563	307,429	310,380	8,204	-10,775	231,466
	Transfer To Provisions									
	--Machinery	RF	11,000	11,000		20,000	20,000			27,000
	--Play Equipment	RF	6,900	6,900		6,400	6,400			6,900
	--Other	RF								
	Total Transfers To Provisions		17,900	17,900	0	26,400	26,400		0	33,900
	Transfer From Provisions									
	--Transfer from Provisions (rev)	RF				-1,576	-4,576			4,643
	--Transfer from Provisions (cap)	RF	-9,913	-20,097		-87,840	-87,840			0
	--Transfer from FDP Provisions/Loan/grant	RF	-353,788	-65,083			0			
	--Transfer from Devlprs contrib CIL	RF	-1,897				0			
	Total Transfers From Provisions		-365,598	-85,180	0	-89,416	-92,416		0	4,643
TOTAL NET EXPENDITURE AFTER TRANS TO/FROM PROVISIONS			204,589	250,317	55,563	244,413	244,364	8,204	-10,775	270,009

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Events										
Col. 1	2	3	4	5	6	6	7	8	9	10
Code CC	Description	Budget Manager	Actual 22/23 £	Actual 23/24 £	Actual 24/25 £	Budget 25/26 £	Revised 25/26 £	Inflation Type % £	Known Changes* £	Budget 26/27 £
3100/1	--Support for Fireworks Event	CK	13,416	10,063	12,976	11,000	11,000		3,000	14,000
3100/2	--Support for Christmas activities	CK	8,142	7,908	8,008	6,500	6,500	4 2.1% 137	2,000	8,637
3100/3	--Support for Queens Jubilee/Coronation	CK	12,821			0	0			0
3100/4	--WW1 Commemoration	CK	541	226	325	312	312	4 2.1% 7		319
3100/5	--Civic Events / Celebrations	CK	982	759	5,769	0	0	4 2.1% 0	20,000	20,000
3100/7	--King's Coronation	CK	243	5,644		0	0			0
3100/8	--D Day commemoration	CK		36	1,371	2,000	2,000		-2,000	0
		CK					0			
3101	Employee Costs						0			
3101/1	--Allocated Office Staff	CB	15,557	16,569		17,606	17,606	1 3.5% 616		17,725
3101/2	--Allocated Groundstaff	CB		151				1 3.5% 0	0	0
TOTAL EXPENDITURE			51,702	41,356	28,449	37,418	37,418	0 759	23,000	60,680
INCOME										
310/1	--Fireworks Event	CK	-23,858	-37,323	-31,251	-30,000	-30,000	6 0.0% 0		-30,000
310/2	--Christmas Events	CK	-6,267	-8,135	-10,874	-5,000	-5,000	6 0.0% 0	-1,000	-6,000
310/3	--Queen's Jubilee/coronation street party	CK	-5,186			0	0			0
310/4	--Remembrance Events	CK				0	0			0
310/5	--Other Ringwood Events	ck		-937		0	0		-10,000	-10,000
310/7	--King's Coronation	ck		-3,462		0	0			0
310/8	--D Day commemoration					-3,000	-3,000		3,000	0
										0
										0
TOTAL INCOME			-35,311	-49,857	-42,125	-38,000	-38,000		-8,000	-46,000
TOTAL NET EXPEND BEFORE TRANS TO/FROM PROVISIONS										
			16,391	-8,501	-13,677	-582	-582			14,680
	Transfer To Provisions									
	--Events Reserve			12,361		5,582	5,582			0
							0			
	Transfer From Provisions									
	--Events Reserve		-10,823			0	0		-10,000	-9,680
	Total Transfers From Provisions		-10,823	12,361	0	5,582	5,582		-10,000	-9,680
TOTAL NET EXPENDITURE AFTER TRANS TO/FROM PROVISIONS										
			5,568	3,860	-13,677	5,000	5,000			5,000

CEMETERIES

CEMETERIES												
Col. 1	2	3	4	5	6	7	8	9		10	11	
Code CC	Description	Budget Manager	Actual 22/23 £	Actual 23/24 £	Actual 24/25 £	Budget 25/26 £	Revised 25/26 £	Type	Inflation % £	Known Changes* £	Budget 26/27 £	
	Establishment											
3200/1/1	--Electricity	GM	2,093	3,355	2,656	1,905	1,905	2	2.5%	48	-1,000	953
3200/1/2	--Water	GM	335	263	358	367	367	2	2.5%	9	0	376
3200/1/3	--Sewerage Expenses	GM		172	0	207	207	2	2.5%	5	0	212
3200/1/4	--Cleaning materials	GM	127	231	156	253	253	3	2.1%	5	-259	0
3200/1/5	--Business Rates	GM	4,092	2,223	2,720	2,510	2,510	3	2.1%	53	0	2,563
3200/1/6	--Telephone	GM	125			0	0	6	0.0%	0	0	0
3200/1/7	--Refunds	SB			1,057		0	6	0.0%	0	0	0
	Total Establishment		6,772	6,244	6,946	5,242	5,242		120	-1,259	4,103	
	Maintenance											
3200/2/1	--Buildings	GM	1,307	1,224	609	541	541	4	2.1%	11	0	552
3200/2/2	--Chemicals	GM		28	976	1,000	1,000	4	2.1%	21	-1,021	0
3200/2/3	--Trees & Tree Planting Prog	GM				0	0	4	2.1%	0	0	0
3200/2/4	--Memorial Safety	GM				260	260	4	2.1%	5	-266	0
3200/2/5	--Grounds	GM	681	558	71	520	520	4	2.1%	11	-531	0
3200/2/6	--War Graves Maintenance	GM			662	897	897	6	0.0%	0	-897	0
3200/2/7	--Digital records Management	GM	90	90	0	180	180		0.0%	0		180
3200/2/8	--Refuse Collection	GM	865	1,335	1,325	1,308	1,308	2	2.5%	33	659	2,000
3200/2/9	--cemetery memorial purchases	GM	335	996	149	0	0	4	2.1%	0	0	0
	Total Maintenance		3,278	4,231	3,793	4,707	4,707		81	-2,056	2,733	
	Employee Costs											
3201/1	--Allocated Office Staff	CB	19,872	20,001		20,751	20,751	1	3.5%	726		20,893
3201/2	--Allocated Groundstaff	CB	33,421	35,951		39,524	39,524	1	3.5%	1,383		39,797
	Total Employee Costs		53,293	55,952	0	60,275	60,275		2,110	0	60,690	
	TOTAL EXPENDITURE		63,343	66,427	10,739	70,224	70,224		2,311	-3,315	67,526	
	INCOME											
320/1	--Burials	CB	-14,825	-15,210	-15,907	-11,400	-11,400	5	0.0%	0	-4000	-15,400
320/2	--Purchase of Plots	CB	-17,800	-14,815	-10,305	-7,750	-7,750	5	0.0%	0	-2500	-10,250
320/3	--Grave Maintenance	CB	-145	-1,198	-1,580	-1,025	-1,025	5	0.0%	0		-1,025
320/4	--Legacy	CB	-120	-120	-122	-107	-107	6	0.0%	0		-107
320/5	--Memorials	CB	-6,459	-6,645	-3,380	-5,457	-5,457	5	0.0%	0		-5,457
320/6	--War Graves	CB	-832	-832	-832	-832	-832	6	0.0%	0		-832
320/7	--Memorial Benches & Installations	CB	-677	-1,584	-355	-610	-610	5	0.0%	0		-610
320/8	--Transfer of exclusive rights of burial	CB	-183		-100	-428	-428	5	0.0%	0		-428
320/9	--Other Cemetery Fees & Charges	CB		2,415	-715		0					
	TOTAL INCOME		-41,041	-37,989	-33,296	-27,609	-27,609		0	-6,500	-34,109	
	TOTAL NET EXPEND BEFORE TRANS TO/FROM PROVISIONS		22,302	28,438	-22,557	42,615	42,615		2,311	-9,815	33,417	
	Transfer To Provisions											
	--Cemetery Provision	FM	2,500	2,500	2,500	0	0					1,000
	Transfer From Provisions											
	--Transfer from Provisions (rev)	FM				0	0					0
	--Transfer from Reserve (Maint)	FM	-230	-250		-230	-230					-230
	Total Transfers From Provisions		-230	-250	0	-230	-230					-230
	TOTAL NET EXPENDITURE AFTER TRANS TO/FROM PROVISIONS		24,572	30,688	-20,057	42,385	42,385		2,311	-9,815	34,187	

ALLOTMENTS

Col. 1	2	3	4	5	6	7	8	9	10	11
Code CC	Description	Budget Manager	Actual 22/23 £	Actual 23/24 £	Actual 24/25 £	Budget 25/26 £	Revised 25/26 £	Inflation Type % £	Known Changes* £	Budget 26/27 £
3300/1/1	EXPENDITURE Establishment --Water	KW	1,341	994	568	1,224	1,224	2 2.5% 31	-314	941
	Total Establishment		1,341	994	568	1,224	1,224	31	-314	941
3300/2/1	Maintenance --Allotments Maintenance	KW	182	3,215	828	520	520	4 2.1% 11		531
3300/2/2	--Pest Control	KW	505	440	485	519	519	3 2.1% 11		530
	Total Maintenance		687	3,655	1,313	1,039	1,039	22	0	1,061
3301/1	Employee Costs --Allocated Office Staff	CW	8,942	10,063		8,388	8,388	1 3.5% 294		8,445
3301/2	--Allocated Groundstaff	CW	8,355	9,006		9,896	9,896	1 3.5% 346		9,964
	Total Employee Costs		17,297	19,069	0	18,283	18,283	640	0	18,409
3300/3/1	Other --Competition	NV	252	0	0	312	312	4 2.1% 7		319
	Total Other		252	0	0	312	312	7	0	319
	TOTAL EXPENDITURE		19,577	23,718	1,880	20,858	20,858	699	-314	20,729
330/1	INCOME --Allotment Rents	CW	-5,954	-7,116	-7,623	-7,380	-7,380	5 0.0% 0	400	-6,980
330/2	--Other Allotment Income	CW		-675	0					
	TOTAL INCOME		-5,954	-7,791	-7,623	-7,380	-7,380	0	400	-6,980
	Transfer From Provisions --Transfer from Provisions (rev)		-950							
	TOTAL NET EXPENDITURE		13,623	15,927	-5,743	13,478	13,478	699	86	13,749

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CARVERS CLUBHOUSE

Col. 1	2	3	4	5	6	7	8	9	10	11
Code CC	Description	Budget Manager	Actual 22/23 £	Actual 23/24 £	Actual 24/25 £	Budget 25/26 £	Revised 25/26 £	Inflation Type % £	Known Changes* £	Budget 26/27 £
EXPENDITURE										
	Premises related expenditure									
3802/1/1	Reactive Maintenance	CB	4,807	3,767	3,427	2,992	2,992	3 2.1% 63	600	3,655
3802/1/2	Vandalism Repairs & prevention	CB	1,010	538	1,183	1,000	1,000	6 0.0% 0		1,000
3802/1/3	Electricity	CB	7,804	7,189	4,106	5,920	5,920	2 2.5% 148	-4000	2,068
3802/1/4	Water Charges	CB	388	741	548	612	612	2 2.5% 15		627
3802/1/5	Health & Safety	CB	5			104	104	4 2.1% 2		106
3802/1/6	Business Rates	RF	2,320	2,592	2,345	2,382	2,382	3 2.1% 50		2,432
	Total Premises Related		16,334	14,827	11,608	13,010	13,010	278	-3,400	9,888
	Supplies & Services									
3802/2/1	Hired & Contracted (general supplies)	CK	5,906	5,051	8,587	6,438	6,438	4 2.1% 135		6,573
3802/2/2	Equipment purchases	Ck	423	936	1,929	708	708	4 2.1% 15		723
3802/2/3	Furniture	CK	2,672	584	1,808	1,664	1,664	4 2.1% 35		1,699
3802/2/4	Hired & Contracted (grant funded)	CK		41	6,789	0	0	4 2.1% 0		0
3802/2/5	Telephone Line & Broadband	CK	318	349	329	500	500	2 2.5% 12		512
3802/2/6	Training	CK	444	507	240	520	520	4 2.1% 11		531
3802/2/7	Young Persons Activities	Ck	2,134	1,500		0	0		4000	4,000
	Total Supplies & Services	0	11,897	8,968	19,682	9,829	9,829	208	4,000	14,038
3801/1	Employee Costs Youth Services Salary Allocation exc café	CB	58,302	46,790	24,497	26,281	26,281	1 3.5% 920		26,460
TOTAL EXPENDITURE			86,533	70,585	55,787	49,120	49,120	1,407	600	50,386
TRADING ACTIVITIES										
380/1	Room hire	CK	-1,485	-1,657	-2,225	-1,500	-1,500	6 0.0% 0	-1000	-2,500
380/3	Activities	Ck	-750	-1,284	-687		0			0
380/2	cafe sales	CK	-24,039	-26,187	-24,172	-25,000	-25,000	6 0.0% 0		-25,000
380/4	other income	CK		-100	-100	0	0			0
3802/3/1	Food Purchases for re-sale	CK	14,433	14,155	12,973	15,600	15,600	4 2.1% 328		15,928
3801/2	Café & caretaking staff cost	CK	25	14,046	37,047	33,609	33,609	1 3.5% 1,176		34,785
	Net Trading Expenditure		-11,816	-927	22,836	22,709	22,709	1,504	-1,000	23,213
OTHER REVENUE INCOME										
380/3	Grant Income	Ck				0	0	4 2.1% 0		0
	Total Other Revenue Income		0	0	0	0	0	0	0	0
NET EXPENDITURE BEFORE TRANSFERS TO PROVISIONS			74,717	69,658	78,623	71,829	71,829	2,910	-400	73,599
TRANSFERS TO PROVISIONS										
	Contribution to clubhouse equipment reserve	RF	2,500	2,500		2,500	2,500	6 0.0% 0	-1500	2,500
	Transfer from clubhouse reserve		-2,841	-165		-1,000	-1,000			-1,000
	Transfer from other reserves		-2,134	-546		0	0			
NET EXPENDITURE AFTER TRANSFERS			72,242	71,447	78,623	73,329	73,329	2,910	-1,900	75,099

Current Projects Update

No.	Name	Status	Recent developments	Description and notes	Lead Officer/Member	Financing
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Full Council

No live projects

Planning Town & Environment Committee

PTE3	Crow Stream Maintenance	Annual recurrent	Spraying of stream banks carried out June 2025 and annual flail in September 2025, followed by annual stream clearance by volunteers on 25 September. Working with various agencies and local landowners on developing wider project on holding back flood water and increasing outflow.	Annual maintenance of Crow Ditch and Stream in order to keep it flowing and alleviate flooding	Deputy Town Clerk	Budget of £1,000 funded by transfer from earmarked reserve.
PTE6	Shared Space Concept - Thriving Market Place	In progress	Project being led by NFDC with funding allocated from Strategic CIL programme. Consultants appointed to develop a deliverable, costed scheme for approval by NFDC Cabinet in February 2026. Hoping to deliver artwork and information boards in advance of main project, to tie in with 800th anniversary of market charter celebrations.	Concept for town centre shared space identified through work on the Neighbourhood Plan. Aim is to create a more vibrant and flexible public space and improve connectivity, whilst achieving wider economic benefits.	Deputy Town Clerk	HCC funded survey work. £10,000 grant from UKSPF (via NFDC). NFDC Cabinet agreed on 02/10/2024 to allocate a share of £4.5 million CIL funds to the scheme.
	Greening Ringwood	In progress	Official launch of Phase 2 held on 20/04/2024 in Gateway Square. Update on activities presented to Committee in September 2024.	Greening Campaign Phase 2 to run from Sept 2023 to July 2024, focussing on making space for nature; energy efficient greener homes; climate impacts on health and wellbeing; waste prevention; and cycle of the seed.		£50 signing up fee funded from General Reserve.
	Bus Shelters	In progress	Action Plan prepared and in use. HCC launched Parish Council Bus Shelter Grant in October 2025. Bid submitted to NFDC for CIL funds to provide a new larger bus shelter in Gorley Road - outcome expected by end of 2025. No sponsor yet for repair of Taxi Shelter.	Review of Council owned bus shelters.		£1081 allocated from RTC CIL funds.
Projects being delivered by others which are monitored by the Deputy Clerk and reported to this committee:						
	Crow Lane Footpath	In progress	Developers' contributions paid to HCC to implement. Additional funds required to progress and approved by NFDC Cabinet on 02/11/2022. HCC working on design, with expected delivery in summer 2025.	New footpath to link Beaumont Park with Hightown Road, alongside west of Crow Lane	Hampshire CC	Developers contributions
	Memorial Bench for Michael Lingam-Willgoss	In progress	Consent to install bench has been granted by HCC. Legal fees covered by County Cllr Thierry. Date for installation yet to be agreed.	Provision of memorial bench in Market Place in memory of Michael Lingam-Willgoss.	Ringwood Carnival / Ringwood Rotary	No financial implications.
	Review of Speed Limits and Road Safety Measures in Kingston	In progress	Advised resident further evidence is required prior to submitting proposal to HCC. Cllr Frederick liaising with Police and residents regarding setting up Speed Watch. Bid submitted to NFDC for CIL funds to purchase Speed Indicator Devices.	Request from resident to support addressing speed issues and road safety on B3347 at Kingston.	Hampshire CC	No financial implications.

Policy & Finance Committee

PF5	Poulner Lakes Lease	On hold		Negotiating a lease from Ringwood & District Anglers' Association of the part of the site not owned by the Council	Town Clerk	Some provision for legal advice or assistance may be needed eventually.
PF13	Office IT overhaul	In progress	The new and existing providers have been sharing information to support the transition. The changeover is taking place week ommencing 29 September. Work has already been completed to streamline the shared drive, reducing the number of top-level files from 130 to 8. The new provider has met online with all staff using laptops to assess their condition. An order for new devices has been placed.	Multi-year programme to upgrade staff computers and office network hardware and provide training for staff and councillors. Includes switch to new support provider. Will include consideration of providing devices to councillors and seeking Cyber Essentials accreditation.	Town Clerk	Capital costs incurred in current year will be met from IT reserve.

Recreation, Leisure & Open Spaces Committee

RLOS4	Grounds department sheds replacement	In progress (Commenced design work in April 2021.)	The planning application has been submitted and registered. An additional plan has been requested and sent but otherwise we are still waiting to hear the outcome of the decision.	A feasibility study into replacing the grounds maintenance team's temporary, dispersed & sub-standard workshop, garaging and storage facilities. Combined with a possible new car park for use by hirers of and visitors to the club-house.	Town Clerk	Revised capital budget of £4,000 (originally £10,000 until virement to RLOS19)
RLOS10	Waste bin replacement programme	In progress (Commenced April 2020)	Future needs are being assessed.	Three-year programme to replace worn-out litter and dog-waste bins	Grounds Manager	Budget of £2,000 a year.
RLOS21	Poulner Lakes track maintenance	In progress (under discussion since Jan. 2021)	NFDC has developed a concept design of an improved access on the basis that RTC will fund essential maintenance/improvements to the vehicular access element and NFDC will fund the rest. The documents required to resolve the boundary discrepancies are with the solicitors for completion. They have been chased and also in the process of arranging a meeting with NFDC about this and other recreation mitigation projects in the town.	Devising a sustainable regime for maintaining the access tracks at Poulner Lakes to a more acceptable standard.	Town Clerk	Yet to be settled
RLOS26	Carvers Development Phase 1	Commenced Sept. 2024	Met with Playdale following Play Inspection Report. Installation of a drinking water fountain is progressing, waiting final quote from local supplier. Accepted quote for supply and installation of wildflower turf and pollinator planting as well as 6 new trees and guards and moving the 2 broken elms. Related, but slightly out of scope is that the tenants of the buildings backing onto Carvers from the industrial estate have agreed to remove the grafitti from the wall which overlooks the recreation ground, at their cost.	Replacing two tennis courts with a multi-use games area, creating a timber log walk with benches and boulders and pollinator planting.	Town Clerk	£73,000 for the main elements. Supported by a £68,072 grant (plus a 10% contribution and up to £10K additional funding from RTC's CIL reserve)
RLOS30	Cemetery Development	In progress	Cemetery Review Working party met for site visit June 2025. Tree mapping currently being undertaken. Working party date in October	To develop the Council's cemetery facilities, reviewing options for new memorial opportunities, dedicated areas for interment and scattering of cremated remains, and a garden of remembrance.	Town Clerk	To be confirmed

Staffing Committee

None

Proposed/Emerging Projects Update

No.	Name	Description	Lead	Recent developments	Progress / Status Stage reached	Estimated cost	Funding sources	
Full Council								
None								
Planning Town & Environment Committee								
	Roundabout under A31	Planting and other environmental enhancements		Area being used by National Highways for storage of materials during works to widen the A31.	Floated as possible future project			
	Signage Review	Review of signs requiring attention - e.g. Castleman Trailway, Pocket Park, Gateway Square, as well as at entrances to the town.	Cllr Day		Floated as possible future project			
	Flood Relief	Investigate works required to improve capacity and flow of ditch alongside Crow Lane, between Hightown Road and Moortown Lane. Input to Action Plan for Avon Catchment Management Plan.					Developers contributions / CIL	
Policy & Finance Committee								
None								
Recreation, Leisure & Open Spaces Committee								
	Silver Jubilee Garden benches replacement	Replacing all benches at the Silver Jubilee Garden with more attractive (but floodwater-resistant models)	None	Routine maintenance of existing benches	Need identified. Awaiting funding.	Unknown	To be decided	
	Silver Jubilee Garden bridge re-painting	Re-painting the footbridge leading to the Garden.	The new and existing providers have been sharing information to support the transition. The changeover is scheduled for the week commencing 29 September. Work has already been completed to streamline the shared drive, reducing the number of top-level files from 130 to 8. The new provider has met online with all staff using laptops to assess their condition. All but one device requires replacement, as anticipated, and the remaining laptop may also need replacing due to other damage. A quote for this has been prepared.	Clarification of responsibility requested from HCC	Need identified and quote obtained but legal responsibility remains to be clarified.	c. £5,000	To be decided	

War Memorial Garden benches replacement	Replacing the wooden benches with commemorative steel models of the same kind as those recently installed	Town Clerk	None	Need identified. Awaiting funding.	c. £4,000	To be decided
Bickerley tree-planting	Planting a row of trees alongside the through path	None	None	Need identified. Awaiting funding.	Unknown	To be decided

Staffing Committee

None

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Closed Projects Report

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No.	Name	Description	Outcome	Notes
Full Council				
FC1	Long Lane Football Facilities Development	A joint venture with Ringwood Town Football Club and AFC Bournemouth Community Sports Trust to improve the football facilities for shared use by them and the community.	New builds completed in September 2024	
FC2	Strategic Plan	Exploring ideas for medium term planning. Aim to have complete for start of budget-planning in Autumn 2022.	Completed in October 2022	
Planning, Town & Environment Committee				
PTE4	Pedestrian Crossings - Christchurch Road	Informal pedestrian crossings to the north and south of roundabout at junction of Christchurch Road with Wellworthy Way (Lidl)	Completed by HCC	
	Cycleway signage and improvements	New signage and minor improvements to cycleway between Forest Gate Business Park and Hightown Road	Completed by HCC	
	Carvers footpath/cycle-way improvement	Creation of shared use path across Carvers between Southampton Road and Mansfield Road	Completed by HCC	
	Replacement Tree - Market Place	New Field Maple tree to replace tree stump in Market Place.	Completed in January 2022 by HCC	
	Climate Emergency	Funds used to support Greening Campaign, community litter-pick and Flood Action Plan leaflets.	Completed March 2023	
	A31 widening scheme	Widening of A31 westbound carriageway between Ringwood and Verwood off slip to improve traffic flow; associated town centre improvements utilising HE Designated Funds	Scheme completed by National Highways and road re-opened in November 2022.	
	SWW Water Main Diversion (associated with A31 widening scheme)	Diversion of water main that runs along the A31 westbound carriageway. Diversion route included land in RTC's ownership at The Bickerley.	Scheme completed by SWW in 2022.	
	Surfacing of Castleman Trailway	Dedication and surfacing of bridleway between old railway bridge eastwards to join existing surfacing.	Surfacing works completed by HCC early April 2022.	
	Bus Shelter Agreement	Request by ClearChannel in Nov. 2020 for RTC to licence the bus shelters in Meeting House Lane and the advertising on them. Despite various communications, we have had no contact for over a year and therefore regard the original request to be defunct.	Request not followed up by ClearChannel, therefore defunct and removed from project list October 2023.	
	Human Sundial	Work to refurbish human sundial and install surrounding benches complete. Time capsule cover stone replaced on 21/07/2023. Interpretation board with details of sundial, Jubilee Lamp etc. to be considered as part of Thriving Market Place project.	Completed.	
PTE2	Neighbourhood Plan	The Ringwood Neighbourhood Plan was adopted (made) by NFDC and NFNPA in July 2024 (83% of residents voted "yes" in the Referendum on 04/07/2024) and is now part of the Development Plan for both authorities and must be taken into consideration in the determination of planning applications.	Completed, but will be monitored and reviewed.	
PTE1	Railway Corner	Ringwood Society project to improve and promote historical significance of triangle of land at junction of Hightown Road and Castleman Way.	Completed 2024.	
Policy & Finance Committee				
PF1	New Council website	Arranging a new website that is more responsive, directly editable by Council staff and compliant with accessibility regulations.	Completed	
PF2	Greenways planning permission	Consideration of applying to renew planning permission for bungalow in garden previously obtained	Decided not to renew	
PF3	Detached youth outreach work	To provide youth workers for trial of detached outreach work	Transferred to Recreation Leisure & Open Spaces Committee (see RLOS20)	
PF4	Review of governance documents	A major overhaul of standing orders, financial regulations, committee terms of reference, delegated powers, etc. Routine periodic reviews will follow completion of this work.	Completed in July 2022	All governance documents will now receive routine annual reviews.
PF6	Health & Safety Management Support Re-procurement	Re-procuring specialist advice and support for discharge of health and safety duties	Completed in February 2023	
PF7	Financial Procedures Manual	Preparation of a new manual for budget managers and other staff detailing financial roles, responsibilities and procedures	Completed in September 2022	Will be updated by Finance Manager as necessary
PF8	Bickerley Legal Title	An application to remove land from the Council's title was made	Completed in October 2023	Application successfully resisted

PF9	Greenways office leases	The tenant of the first floor suite gave notice and left. The building was re-let as a whole to the tenant of the ground floor suite.	Completed in November 2022
PF10	Councillors' Email Accounts	Providing councillors with official email accounts (and devices, if required) to facilitate compliance with data protection laws.	Completed in August 2023
PF11	92 Southampton Road	Reviewing the letting of this council-owned house	Refurbishment and relet completed in July 2025
PF12	Base budget review	A review by members and officers of the council's base (revenue) budget, probably focused on a few types of expenditure or areas of activity, to identify possible options for change and/or savings.	Completed in January 2025

Recreation, Leisure & Open Spaces Committee

RLOS1	War Memorial Repair	Repair by conservation specialists with Listed Building Consent with a re-dedication ceremony after.	Completed in 2021-22	
RLOS2	Bickerley Tracks Repair	Enhanced repair of tracks to address erosion and potholes (resurfacing is ruled out by town green status) and measures to control parking.	Fresh gravel laid in 2021-22.	No structural change is feasible at present.
RLOS3	Public open spaces security	Review of public open spaces managed by the Council and implementation of measures to protect the highest priority sites from unauthorised encampments and incursions by vehicles	Completed in 2021-22	
RLOS6	Community Allotment	Special arrangement needed for community growing area at Southampton Road	Ongoing processes adapted	Agreed to adopt as informal joint venture with the tenants' association
RLOS7	Bowling Club lease	Renewal of lease that expired in April 2023.	Completed in July 2023	New lease granted for 14 years.
RLOS8	Ringwood Youth Club	Dissolution of redundant Charitable Incorporated Organisation	Completed in July 2023	Charity removed from Register of Charities
RLOS9	Aerator Repair	Major overhaul to extend life of this much-used attachment	Completed in 2021-22	
RLOS11	Ash Grove fence repair	Replacing the worn-out fence around the play area	Completed in 2021-22	
RLOS12	Van replacement	Replacing the grounds department diesel van with an electric vehicle	Suspended in 2023	Van will be replaced in accordance with Vehicle & Machinery replacement plan
RLOS13	Bickerley compensation claim	Statutory compensation claim for access and damage caused by drainage works	Completed March 2022	Settlement achieved with professional advice
RLOS14	Poulner Lakes waste licence	Arranging to surrender our redundant waste licence to avoid annual renewal fees	Completed July 2025	
RLOS15	Acorn bench at Friday's Cross	Arranging the re-painting of this bespoke art-work	Completed in 2021-22	Labour kindly supplied by Men's Shed
RLOS16	Town Safe	Possible re-paint of this important survival, part of a listed structure	Suspended indefinitely in September 2022	Complexity and cost judged disproportionate to benefit
RLOS17	Crow Arch Lane Allotments Site	The transfer to this Council (pursuant to a s.106 agreement) of a site for new allotments off Crow Arch Lane	Completed in November 2023	
RLOS18	Cemetery Records Upgrade	Creation of interactive digital cemetery map and scanning of cemetery registers as first stage in digitizing all cemetery records to facilitate remote working, greater efficiency and improved public accessibility.	Completed in 2021	Cost £5,467. Further upgrades are needed to digitize the records fully
RLOS19	Carvers Masterplan	Devising a strategic vision and plan for the future of Carvers Recreation Ground pulling together proposals for additional play equipment and other features	Completed in 2024 but subject to implementation and review	Completed within the £6,000 budget.
RLOS20	Detached youth outreach work	Trialling the provision of detached outreach work by specialist youth workers.	Completed in May 2022	
RLOS22	Bickerley parking problem	Unauthorised parking on the tracks crossing the Bickerley is causing damage and obstruction	Closed off in September 2023	Additional signage has been installed. An estimate of £5,510 to move the "dragon's teeth" was judged disproportionate to the problem.
RLOS23	North Poulner Play Area skate ramp request	A local resident requested provision of a 'quarter-pipe ramp' at this site and has been fund-raising for it	The official opening of the new facility was held on 29 May 2025.	
RLOS24	Poulner Lakes circular path	HCC has funded the creation of a circular path for pedestrians and cyclists to improve accessibility and so encourage greater use	Completed in May 2024	RTC is now responsible for maintenance
RLOS25	Open Spaces Management Review	A strategic priority project to review the council's management of all its public open and green spaces	Completed in June 2025	RTC now has plans for all major sites
RLOS27	Carvers Clubhouse Solar Panels	Installing photo-voltaic panels on the Clubhouse roof to achieve a long-term saving in energy costs.	Completed in May 2025	Energy savings being recorded
RLOS28	Skate Park Picnic Tables	Replacing the two large picnic tables beside the skate park at Carvers which are beyond further repair	Completed in Spring 2025	Third picnic table added near tennis courts. Part funded by Ringwood Carnival.
RLOS29	North Poulner Play Area Gate	Installation of a third pedestrian gate	Completed in July 2025	Funded by grant from County Cllr

Following a review of the cemetery base budget, the columbarium proposal was withdrawn. A renewed project is now in place, focusing on the best use of the remaining space, enhanced provision for cremated remains, and improved opportunities for memorialisation.

Staffing Committee

S1	HR support contract renewal	Renewal of contract for the supply to the Council of specialist human resources law and management support	Completed in 2021-22
S2	Finance Staffing Review	Reassessing staffing requirements and capacity for finance functions and re-negotiating staff terms	Completed in 2021-22