

MINUTES OF THE MEETING OF THE RECREATION, LEISURE & OPEN SPACES COMMITTEE

Held on Wednesday 3rd September 2025 at 7.00pm in the Forest Suite, The Gateway, Ringwood

PRESENT: Cllr Andy Briers (Chair)
Cllr James Swyer (Vice Chair)
Cllr Philip Day
Cllr Mary DeBoos
Cllr Rae Frederick
Cllr Janet Georgiou
Cllr John Haywood
Cllr Peter Kelleher
Cllr Glenys Turner

IN ATTENDANCE: Charmaine Bennett, Town Clerk
Nicola Vodden, Office Manager
Cllr Gareth DeBoos

ABSENT: Cllr Becci Windsor

OS/6477 PUBLIC PARTICIPATION

There were no members of the public present.

OS/6478 APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllr Windsor.

OS/6479 DECLARATIONS OF INTEREST

There were no declarations of interest.

OS/6480 MINUTES OF THE PREVIOUS MEETING

RESOLVED: That the minutes of the meeting held on 2nd July 2025, having been circulated, be approved and signed as a correct record.

OS/6481 EVENTS MANAGEMENT

Martyn's Law was highlighted as this will appear on the sub-committee meeting agenda for September. The implications for Council events are being looked into.

RESOLVED: That the notes of the Events Management Sub-Committee meeting on 16th July 2025 (*Annex A*) be received.

OS/6482 CARVERS WORKING PARTY

Cllr Frederick presented the notes and updated the Committee on the Masterplan.



Phase 1 has been accounted for financially, although not fully implemented as some actions are weather dependant. The drinking fountain has been agreed.

Phase 2 includes a link to the pavilion, basic enhancements to the pavilion, work on the three entrances to Carvers, car park proposal, pump track and gym equipment. Funding options are needed for this phase.

A request was made to consider adding signage at the entrance to Carvers to indicate if the clubhouse is open and the Manager will be asked to look into this.

In answer to a question about the proposed new grounds teams facility, members were advised that an amended site plan and biodiversity net gain calculation had been submitted to the planning authority (NFDC), but no decision had been made on the application. Cllr Briers were commended for the work he had undertaken in relation to this.

RESOLVED: That the notes of the Carvers Working Party meeting on 26th August 2025 (*Annex B*) be received, save for item 4 which appeared on the agenda as a separate item.

OS/6483

PADEL AND PICKLEBALL PROPOSAL

Carvers Working Party (WP) had considered a proposal about new facilities and arrangements for padel and pickleball at Carvers Recreation Ground (*Annex C*). Whilst the WP wished to support the growth of sports in the town, it had concerns with the proposal.

This would be a significant departure the Carvers Masterplan (CM). Resources had been invested in CM, which had been subject to public consultation, and it would mean Phase 2 and 3 would not be able to go ahead. Whilst there was a drive to provide free activities at Carvers, this would be a paid-for activity and both operating models illustrated would be a financial risk to the Council. Further information from the Lawn Tennis Association indicated that costs would be considerably higher than suggested. This would also prevent the return of cricket.

Given the concerns, the WP agreed that the Committee should be recommended to decline the proposal. The Committee agreed with the concerns raised.

RESOLVED: That the proposal for padel and pickleball be declined.

ACTION C Bennett

OS/6484

POWER TOOL PURCHASE PROPOSAL

The Grounds Manager provided a verbal report on the use of battery-operated power tools and the difficulties encountered with their performance, charging times and the knock-on effects when managing the teams' workload and safety. It was anticipated that the equipment would struggle through the Winter, as colder temperatures impact on battery life.

He requested approval to purchase additional power tools and provided justification for these being petrol, rather than battery versions. Members accepted the explanation provided, agreeing the tools need to be up to the job. It was noted that this years' budget includes a provision for power tools of £3,600, however the cost of the proposals are in the region of £4,000.



He also highlighted impracticalities with the small van and requested consideration be given to replacing this with a larger vehicle and sooner than 2028/29, as scheduled in the vehicle and machinery replacement plan. The impact on the budget would need to be reviewed and additional information was required before this suggestion could be properly discussed.

Looking at the best use of the grounds teams time, he explained that advances in technology, like robot markers, could free up staff time to do other work and the Council might want to consider this in future.

RESOLVED: 1) That the proposal to purchase additional petrol-operated power tools be approved and this be funding from the Vehicle and Machinery replacement reserve. This can exceed the amount allocated in this years' budget for power tools (£3,600), however must come within the total anticipated spend for 2025/26, for vehicle and machinery replacement, given other purchases already made this year; and
2) That the impact on the budget of bringing the replacement of the small van forward be reviewed in due course.

ACTION C Bennett / P Ventham
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The Committee wished the Grounds Manager well in his future role outside of the Council and thanked him for his years of dedication and hard work.

OS/6485

PLAY EQUIPMENT

Members considered the Deputy Town Clerk's report (*Annex D*). She recommended the priority play area be Ash Grove and the replacement and repair of the items, detailed at paragraph 2.1 of her report, proceed and be funded from the play equipment reserve. This was agreed.

RESOLVED: 1) The works outlined in paragraph 2.1 of the Deputy Town Clerk's report be approved, in order to bring Ash Grove Play Area back into full use, and the cost of £7,163.75 be funded from the Play Area Reserve; and
2) The Play Area Working Party consider works required in Toad Corner and Carvers Play Area after completion of the Annual Playground Inspections, and make recommendations to this Committee.

ACTION J Hurd

OS/6486

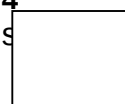
PROJECTS (current and proposed)

The Town Clerk advised a request for a memorial bench had been received and it was suggested that a suitable location could be on the Bickerley, as identified in the recent Open Spaces Management review.

RLOS21 Poulner Lakes track maintenance – The land transfer documentation is with the solicitors and once completed, quotes for required works will be renewed.

RESOLVED: That the updated projects report (*Annex E*) be received.

ACTION C Bennett



OS/6487
COMMUNICATIONS

Nothing was raised under this item.

There being no further business, the Chairman closed the meeting at 7.40 pm.

Note: The text in the Action Boxes above does not form part of these minutes.

RECEIVED
24th September 2025

APPROVED
1st October 2025

TOWN MAYOR

COMMITTEE CHAIRMAN

Events Management Sub-Committee

Notes of meeting held on Wednesday 16th July 2025 at 1230, at Carvers Clubhouse.

Present: Cllr Rae Frederick (Chair)
Cllr Mary DeBoos
Cllr Glenys Turner

In attendance:
Charmaine Bennett, Town Clerk Designate
Charly Keith – Clubhouse and Events Manager
Sam Bracher, Office Administrator

1. Apologies for Absence

Cllr James Swyer
Cllr Philip Day

2. Declarations of interest

No interests were declared.

3. Minutes of the previous meeting – 18th June 2025

RESOLVED: That the minutes of the meeting held on 18th June 2025 having been circulated, approved, and signed as a correct record.

4. Welcome to Charly Keith, new Clubhouse and Events Manager

Charly was welcomed to the group by event sub-committee members.

5. Preparing for Martyn's Law – Implications for our events and next steps

CB went through *Report A* detailing the background and key issues the council are facing with regards to the Terrorism (Protection of Premises) Act 2025 (Martyn's Law) and how to implement this into our event planning.

It was agreed by the group that further research/clarification would be needed to confirm our full actions but at this stage all members need to be informed and prepared. Although legally some of the requirements may not affect our events, it was agreed the council also have a moral duty to implement actions for events attracting large crowds.

Proposed actions from the report were agreed as the first steps and it was noted that all decisions and next steps need to be fully documented and shared with other groups who organise events in the town

Actions:

1. CB/CK to look further into the proposed actions on the report.

6. Market Place Christmas Tree – Supplier Options

CB explained that the council need to decide on the way forward with regards to the Christmas Tree in Market Place for 2025. The price quoted for the tree from the Christmas Lights contractor is coming in as expensive, so the alternative option would be to source out to another supplier.

Initial costings from a local supplier show it could be sourced cheaper, but then costs for delivery, fitting and decoration also must be factored in.

CB has spoken to other local councils to see who they use, and costs are fairly similar to the one the light contractor has quoted.

Actions:

1. CB to check we have no contractual rights to our Christmas Lights contractor with regards to sourcing the tree from elsewhere.
2. Cllr Frederick to approach another potential supplier for costings.

7. VJ Day – Support for commemorations in the town

Actions:

1. Cllr Frederick to follow up with Reverend Terry Roberts to see if there is any further support the council can offer for VJ Day Commemorations on Friday 15th August.
2. SB Confirmed that a local supplier is booked to manage the sound system for the service.

8. Consideration of proposal for summer night markets

CB shared *Report B* regarding a proposal for a weekly French style summer nights market to include food stalls, communal seating and live music.

It was agreed it had potential to be built into the Thriving Market project and the 800th Anniversary Market Charter event.

Actions:

1. CB to get back to the enquirer to let them know the proposal will be on the radar as projects move forward.

9. Event Committee workplan 2025

Cllr Frederick asked for an agenda item on Martyn's Law to be added onto the September meeting.

Actions:

1. CB/CK to update workplan accordingly.

There being no further business, the meeting concluded at 13:10

The next Event Sub-Committee meeting – Wednesday 17th September 2025 -12:30 at 1st Floor Meeting Room, Ringwood Gateway.

RECEIVED

APPROVED

RLOS COMMITTEE CHAIRMAN

SUB-COMMITTEE CHAIRMAN

Carvers Working Party

Notes of meeting held at Ringwood Gateway on Tuesday 26th August 2025 at 11am

Present: Cllr Rae Frederick – Chair
Cllr Mary DeBoos
Cllr Peter Kelleher

In attendance: Christopher Wilkins – Town Clerk
Charmaine Bennett – Town Clerk designate
Charly Keith - Clubhouse Manager

Absent: Cllr Becci Windsor
Cllr Andy Briers

1. APOLOGIES FOR ABSENCE

Cllr. Andy Briers.

2. DECLARATIONS OF INTEREST

No disclosable pecuniary interests were declared.

3. NOTES OF PREVIOUS MEETING

The Notes of the meeting on 11th June 2025 were approved for signature by the Chair as a true and correct record.

4. OFFICERS' REPORTS

The Clubhouse Manager reported that:

- The Summer Activities had started well and proved very popular
- There had been issues with the cricket bookings – especially with hirers failing to re-secure the entrance gate and barrier after use
- The launch events for the new Carvers Courts had been successful and they are now in regular use (so much so, in fact, that provision of the equipment may not be sustainable on the current basis)
- There have been the usual seasonal staffing difficulties and efforts continue to address these through more training

The Town Clerk reported that Sport England had withdrawn its objection to the planning application for the new grounds maintenance facility. A decision is awaited, possibly by the end of this week.

5. MASTERPLAN REVIEW

- (i) *Padel and Pickleball proposal.* It was noted that information gleaned from Lawn Tennis Association suggests that the costs could be significantly higher than previously indicated and that LTA funding would be both limited and subject to conditions. The concerns raised previously remain.

AGREED that Recreation, Leisure & Open Spaces Committee should be recommended to decline the proposal

- (ii) *Masterplan progress review.* The Town Clerk presented a detailed analysis of the expenditure and funding arrangements for “Phase 1” comprising the MUGA, the timber trail, the pollinator planting and associated works. It was noted that there remains some uncertainty about the durability and sustainability of the surface (which could therefore require further expenditure in due course) but that apart there remains sufficient funding for the drinking water fountain despite its exclusion from the grant award. A similar analysis of

the spending upon and funding for the other pending works was discussed with some of the details being updated. It was noted that the funding is more than sufficient for the works proposed.

AGREED that the drinking water fountain should be proceeded with

- (iii) Next steps. In anticipation of the Council's strategy review planned for next month, a "Phase 2" be developed to include the pavilion link, basic enhancements to the pavilion itself, a combined programme of access/entranceway improvements, the car park, the pump track and the gym equipment (but not a water play feature)

ACTIONS:

1. **Town Clerk to ensure the recommendation is considered at the next RLOS meeting.**
2. **The Clubhouse Manager to organize the installation of the drinking water fountain.**

6. NEXT MEETING

The Group agreed provisionally to meet next using teams at 2pm on Friday 17th October (but subject to change if needed).

There being no further business, the meeting closed at 12.23pm.

RECEIVED
3rd September 2025

APPROVED

COMMITTEE CHAIR

WORKING PARTY CHAIR



THE PAVILION

PADEL & PICKLEBALL
CLUB



PADEL

Precision

PICKLEBALL

Power

Presented by :

Darren Loose



Darren Loose

Currently a Ringwood resident and business owner of BrightWater Estate Agency & The Ringwood & Fordingbridge Newspaper.

Former Tennis Professional of 18 years with a passion for sport.

ABOUT THE *Creator*

Tennis History

SENIORS TOUR:

Highest Singles Ranking:

World no. 284

UK no. 8

Highest Doubles Ranking:

World no. 21

UK no. 6

COACHING:

Broadstone Leisure Centre – Queen Elizabeth Centre – Potterne Park

David Lloyd Ringwood – Wimborne Minster Tennis Club

CONCEPT & *Inspiration*

Where Ideas Take Root

- Quickly becoming the fastest growing sport in the UK.
- Padel grew by 116% from 2022 to 2023.
- The LTA projects a substantial increase in players, from 90,000 in 2023 to over 600,000 by 2026, while the number of courts is expected to rise from 350 to over 1,000 by 2026.
- Pickleball is the fastest growing sport for the 4th consecutive year in the USA, over the last 3 years it has growth of 311%.
- Pickleball England has seen 65% growth in 2024.

Why?

- does the priority seem to be children?
- are young adults, adults and our senior residents not looked after?



Obesity – we need to do our bit.

Family Time – Families can play both sports together as they are both sports are levellers. Parents can also play whilst the children play in the park (Skate Park, Muga, The Green).

A sport in the town that caters for all ages from 4 to 104.

THE *Courts*

Padel & Pickleball Courts

PADEL: 20m x 10m

PICKLE: 13.41m x 6.09m



Visuals

Pickleball Courts

Padel Court

Padel Courts with Canopy

A BIRDS EYE *View*

Carvers Masterplan

Club House - make use of this under used building and make necessary improvements.
Some amendments to the masterplan.



Red: Padel court
Blue: Pickleball court
Yellow: Patio area

Amenities

2 Pickleball Courts

2 Padel Courts

4 Padel Courts with Canopy

Patio Area

Club House



TARGET *Market*

So who is Padel & Pickleball for?

Padel is great for all ages; it's not power dominant and caters to ALL levels of play. With limited racket skills players can quickly engage in dynamic and fun rallies, using the court's surroundings. The sport is always played in doubles, which makes it a very social activity and therefore ideal for the entire family.

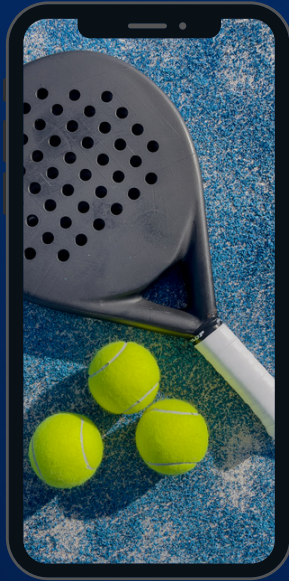
Pickleball is also great for all ages; a fun sport that combines elements of badminton, tennis, and table tennis. Played both indoors or outdoors on a badminton-sized court and a slightly modified tennis net. Two or four players use solid paddles made of wood or composite materials to hit a perforated polymer ball, over a net.



Summary

As these sports can be played by all ages we are offering a facility to our residents that involves the whole family from young children through to nan and grandad.

Having both sports gives us a better chance of creating a successful club and somewhere families want to meet and keep fit.



SWOT *Analysis*



Competition: Poole.

Walking/Cycling distance.

Town Centre location.

A Council that cares for its residents.

Dedicated club focusing on Padel & Pickleball.

Qualified Coaches.

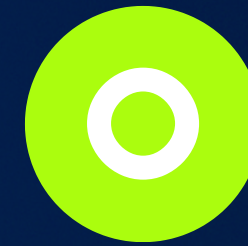


Limited Parking: the tennis club suffered because of this.

Relying on the immediate community can be risky if new competitors emerge.

Seasons: Not having a cover will result in reduced play in winter which will effect viability.

Limited marketing budget.

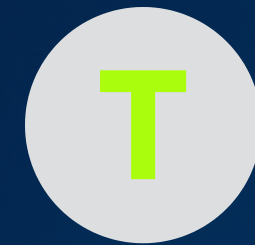


Both are experiencing rapid growth in popularity so a great time to attract and retain players without a high membership fee!

Pay & Play: an opportunity for people who cant afford a private club.

Collaborate with local schools, community centers, or other organisations to offer lessons and events.

Community Programs:
Offering discounted rates for community groups, hosting free clinics, or partnering with local charities can build goodwill and attract new members.



David Lloyd: although a private club they will still be competition.

Cost: depends on rent, interest on loan, sinking fund as we want to make it affordable to all.

Seasonal fluctuations in attendance:
more popular during certain seasons, leading to inconsistent member visits and potential cash flow challenges during off-peak periods.

FINANCES

Cost:

Padel Court: £50,000

Padel Canopy: £20,000

Pickleball Court: £30,000

Pavilion: £20,000



Financing:

Option 1

Ringwood Town Council take out potential finance with the LTA currently offered at 0% interest. A rental figure is agreed to cover the loan, maintenance, utilities and sinking fund. Summary: RTC responsibility with me as a tenant.

Option 2

Ringwood Town Council offer a 25/30 year lease at a peppercorn rent, the club arrange the necessary finances to build, maintain and keep the club up together.

We would ask if we could apply for any 'CIL' money or any other grants to help with the original outlay. Summary: I take full responsibility and council get credit for providing a facility for free (WMTC example).

Fees:

Pay & Play: £5/7 (cover)pp (peak) £5pp (off peak). Pickleball: £7 per court

Membership:

Junior: £15pcm = free courts 3.00pm - 5.00pm (Monday to Friday term time). Discounted coaching, open sessions and equipment.

Silver: £25pcm = 1 booking p/w discounted courts, coaching, open sessions and equipment.

Gold: £35pcm = 3 bookings p/w, discounted coaching, open sessions and equipment.

Coaching Sessions:

Coaching will be offered to both Children & Adults.

NB: DL, WHLC & PicklePad all require membership to play. EDLTC in Poole is the nearest P&P club.

Grants & Funding:

If we can create this with as little debt as possible we can pass on savings to the local residents by offering cheaper sessions.

LET'S RALLY *Together*

Thank you for your time, please
feel free to ask any questions....



Presented by :

Darren Loose

Phone :

07834 165778

Email :

darrenloose@me.com

Play Equipment

1. Introduction and reason for report

- 1.1. A schedule of repairs and replacement equipment has been drawn up for the three playgrounds owned and managed by the Town Council. The cost of all works exceeds that available in the combined revenue budget and play area reserve. Officers recommend prioritising repairs at Ash Grove Play Area and working with the Play Area Working Party to consider and recommend works required at Toad Corner and Carvers.

2. Work required in Ash Grove Play Area

- 2.1 There are currently 3 items of equipment in Ash Grove Play Area that are out of use and 2 that require repair, as follows:
 - Springer – broken and has been removed from site
 - Pillar of Hercules – rope is missing and equipment is unusable
 - Toddler Swings – fixings and frame are broken and swings have been removed
 - Overhead Rotator – requires repair as making a very loud grating noise when spinning leading to complaints from residents
 - Pirate Ship – mast is loose and needs to be resecured
- 2.2 All works require a specialist contractor and three have been approached to provide a quotation. The only company that is able to carry out all of the above works is Hags, the original supplier of the equipment, at a cost of £7,163.75.

3. Work required in Toad Corner and Carvers Play Areas

- 3.1 Works required in Toad Corner include some surfacing repairs, replacement of swing bearings, repair or replacement of springer and gate repair. The cost is in the region of £2,500 if the springer can be repaired.
- 3.2 Works required in Carvers Play Area include some surfacing repairs, repair or replace a springer, replacement trampoline, repairs to teen shelter and gate repair. The cost is in the region of £15,100, including a new trampoline of the same model as the one in Ash Grove.

4. Financial Implications

- 4.1 The revenue budget for play areas is £1,591. There is £22,515.93 in the Play Area Reserve (note £6,400 will be transferred into the Reserve at the beginning of the next financial year). So, in total, there is an available budget of £24,106.93. The approximate total of all works outlined above is £24,760. If we were to proceed with all works now, this would leave us with no budget for the remainder of the financial year and the Reserve would be completely depleted.
- 4.2 It should be noted that the Annual Playground Inspections will be carried out by The Playground Inspection Company later this month, which may result in recommendations of additional work

5. Issues for decision and any recommendations

- 5.1 It is RECOMMENDED that

- i) the works outlined in paragraph 2.1 above be approved, in order to bring Ash Grove Play Area back in to full use, and the cost of £7,163.75 be funded from the Play Area Reserve; and
- ii) the Play Area Working Party consider works required in Toad Corner and Carvers Play Area after completion of the Annual Playground Inspections, and make recommendations to this Committee.

For further information, contact:

Jo Hurd, Deputy Town Clerk
Direct Dial: 01425 484721
Email: jo.hurd@ringwood.gov.uk

Current Projects Update



No.	Name	Status	Recent developments	Description and notes	Lead Officer/Member	Financing
Full Council						
No live projects						
Planning Town & Environment Committee						
PTE3	Crow Stream Maintenance	Annual recurrent	Spraying of stream banks carried out June 2025 and annual flail in August 2025, followed by annual stream clearance by volunteers. Working with various agencies and local landowners on developing wider project on holding back flood water and increasing outflow.	Annual maintenance of Crow Ditch and Stream in order to keep it flowing and alleviate flooding	Deputy Town Clerk	Budget of £1,000 funded by transfer from earmarked reserve.
PTE6	Shared Space Concept - Thriving Market Place	In progress	Project being led by NFDC with funding allocated from Strategic CIL programme. Consultants appointed to develop a deliverable, costed scheme for approval by NFDC Cabinet on 05/11/2025.	Concept for town centre shared space identified through work on the Neighbourhood Plan. Aim is to create a more vibrant and flexible public space and improve connectivity, whilst achieving wider economic benefits.	Deputy Town Clerk	HCC funded survey work. £10,000 grant from UKSPF (via NFDC). NFDC Cabinet agreed on 02/10/2024 to allocate a share of £4.5 million CIL funds to the scheme.
	Greening Ringwood	In progress	Official launch of Phase 2 held on 20/04/2024 in Gateway Square. Update on activities presented to Committee in September 2024.	Greening Campaign Phase 2 to run from Sept 2023 to July 2024, focussing on making space for nature; energy efficient greener homes; climate impacts on health and wellbeing; waste prevention; and cycle of the seed.		£50 signing up fee funded from General Reserve.
	Bus Shelters	In progress	Action Plan prepared and in use. Awaiting response from HCC about possible funding before proceeding further. Bid submitted to NFDC for CIL funds to provide a new larger bus shelter in Gorley Road.	Review of Council owned bus shelters.		£1081 allocated from RTC CIL funds.
Projects being delivered by others which are monitored by the Deputy Clerk and reported to this committee:						
	Crow Lane Footpath	In progress	Developers' contributions paid to HCC to implement. Additional funds required to progress and approved by NFDC Cabinet on 02/11/2022. HCC working on design, with expected delivery in summer 2025.	New footpath to link Beaumont Park with Hightown Road, alongside west of Crow Lane	Hampshire CC	Developers contributions
	Memorial Bench for Michael Lingam-Willgoss	In progress	Consent to install bench has been granted by HCC. Legal fees covered by County Cllr Thierry. Date for installation yet to be agreed.	Provision of memorial bench in Market Place in memory of Michael Lingam-Willgoss.	Ringwood Carnival / Ringwood Rotary	No financial implications.
	Review of Speed Limits and Road Safety Measures in Kingston	In progress	Advised resident further evidence is required prior to submitting proposal to HCC. Cllr Frederick liaising with Police and residents regarding setting up Speed Watch. Bid submitted to NFDC for CIL funds to purchase Speed Indicator Devices.	Request from resident to support addressing speed issues and road safety on B3347 at Kingston.	Hampshire CC	No financial implications.
Policy & Finance Committee						
PF5	Poulner Lakes Lease	On hold		Negotiating a lease from Ringwood & District Anglers' Association of the part of the site not owned by the Council	Town Clerk	Some provision for legal advice or assistance may be needed eventually.
PF13	Office IT overhaul	In progress	Notice of termination given to current support provider. Officers have begun discussing needs and transition arrangements with new provider.	Multi-year programme to upgrade staff computers and office network hardware and provide training for staff and councillors. Includes switch to new support provider. Will include consideration of providing devices to councillors and seeking Cyber Essentials accreditation.	Town Clerk	Capital costs incurred in current year will be met from IT reserve.
Recreation, Leisure & Open Spaces Committee						
RLOS4	Grounds department sheds replacement	In progress (Commenced design work in April 2021.)	The planning application has been submitted and registered.	A feasibility study into replacing the grounds maintenance team's temporary, dispersed & sub-standard workshop, garaging and storage facilities. Combined with a possible new car park for use by hirers of and visitors to the club-house.	Town Clerk	Revised capital budget of £4,000 (originally £10,000 until virement to RLOS19)

RLOS5	Cemetery development	Cancelled January 2024	The proposed columbarium/memorial wall was scrapped following the cemetery base budget review. The panel appointed to consider alternative developments met on 4th June and a plan is being prepared.	Planning best use of remaining space, provision for cremated remains, etc.	Town Clerk	Capital costs will be met from a combination of earmarked reserves.
RLOS10	Waste bin replacement programme	In progress (Commenced April 2020)	Future needs are being assessed.	Three-year programme to replace worn-out litter and dog-waste bins	Grounds Manager	Budget of £2,000 a year.
RLOS21	Poulner Lakes track maintenance	In progress (under discussion since Jan. 2021)	NFDC has developed a concept design of an improved access on the basis that RTC will fund essential maintenance/improvements to the vehicular access element and NFDC will fund the rest. The documents required to resolve the boundary discrepancies are with the solicitors for completion.	Devising a sustainable regime for maintaining the access tracks at Poulner Lakes to a more acceptable standard.	Town Clerk	Yet to be settled
RLOS26	Carvers Development Phase 1	Commenced Sept. 2024	The MUGA has been christened Carvers Courts and with the timber trail is now in use. Installation of a drinking water fountain and the wildflower turf and pollinator planting are being arranged. Related, but slightly out of scope is that the tenants of the buildings backing onto Carvers from the industrial estate have agreed to remove the graffiti from the wall which overlooks the recreation ground, at their cost.	Replacing two tennis courts with a multi-use games area, creating a timber log walk with benches and boulders and pollinator planting.	Town Clerk	£73,000 for the main elements. Supported by a £68,072 grant (plus a 10% contribution and up to £10K additional funding from RTC's CIL reserve)

Staffing Committee

None

E

Staffing Committee

Closed Projects Report

No.	Name	Description	Outcome	Notes
Full Council				
FC1	Long Lane Football Facilities Development	A joint venture with Ringwood Town Football Club and AFC Bournemouth Community Sports Trust to improve the football facilities for shared use by them and the community.	New builds completed in September 2024	
FC2	Strategic Plan	Exploring ideas for medium term planning. Aim to have complete for start of budget-planning in Autumn 2022.	Completed in October 2022	
Planning, Town & Environment Committee				
PTE4	Pedestrian Crossings - Christchurch Road	Informal pedestrian crossings to the north and south of roundabout at junction of Christchurch Road with Wellworthy Way (Lidl)	Completed by HCC	
	Cycleway signage and improvements	New signage and minor improvements to cycleway between Forest Gate Business Park and Hightown Road	Completed by HCC	
	Carvers footpath/cycle-way improvement	Creation of shared use path across Carvers between Southampton Road and Mansfield Road	Completed by HCC	
	Replacement Tree - Market Place	New Field Maple tree to replace tree stump in Market Place.	Completed in January 2022 by HCC	
	Climate Emergency	Funds used to support Greening Campaign, community litter-pick and Flood Action Plan leaflets.	Completed March 2023	
	A31 widening scheme	Widening of A31 westbound carriageway between Ringwood and Verwood off slip to improve traffic flow; associated town centre improvements utilising HE Designated Funds	Scheme completed by National Highways and road re-opened in November 2022.	
	SWW Water Main Diversion (associated with A31 widening scheme)	Diversion of water main that runs along the A31 westbound carriageway. Diversion route included land in RTC's ownership at The Bickerley.	Scheme completed by SWW in 2022.	
	Surfacing of Castleman Trailway	Dedication and surfacing of bridleway between old railway bridge eastwards to join existing surfacing.	Surfacing works completed by HCC early April 2022.	
	Bus Shelter Agreement	Request by ClearChannel in Nov. 2020 for RTC to licence the bus shelters in Meeting House Lane and the advertising on them. Despite various communications, we have had no contact for over a year and therefore regard the original request to be defunct.	Request not followed up by ClearChannel, therefore defunct and removed from project list October 2023.	
	Human Sundial	Work to refurbish human sundial and install surrounding benches complete. Time capsule cover stone replaced on 21/07/2023. Interpretation board with details of sundial, Jubilee Lamp etc. to be considered as part of Thriving Market Place project.	Completed.	
PTE2	Neighbourhood Plan	The Ringwood Neighbourhood Plan was adopted (made) by NFDC and NFNPA in July 2024 (83% of residents voted "yes" in the Referendum on 04/07/2024) and is now part of the Development Plan for both authorities and must be taken into consideration in the determination of planning applications.	Completed, but will be monitored and reviewed.	
PTE1	Railway Corner	Ringwood Society project to improve and promote historical significance of triangle of land at junction of Hightown Road and Castleman Way.	Completed 2024.	
Policy & Finance Committee				
PF1	New Council website	Arranging a new website that is more responsive, directly editable by Council staff and compliant with accessibility regulations.	Completed	
PF2	Greenways planning permission	Consideration of applying to renew planning permission for bungalow in garden previously obtained	Decided not to renew	
PF3	Detached youth outreach work	To provide youth workers for trial of detached outreach work	Transferred to Recreation Leisure & Open Spaces Committee (see RLOS20)	
PF4	Review of governance documents	A major overhaul of standing orders, financial regulations, committee terms of reference, delegated powers, etc. Routine periodic reviews will follow completion of this work.	Completed in July 2022	All governance documents will now receive routine annual reviews.
PF6	Health & Safety Management Support Re-procurement	Re-procuring specialist advice and support for discharge of health and safety duties	Completed in February 2023	
PF7	Financial Procedures Manual	Preparation of a new manual for budget managers and other staff detailing financial roles, responsibilities and procedures	Completed in September 2022	Will be updated by Finance Manager as necessary
PF8	Bickerley Legal Title	An application to remove land from the Council's title was made	Completed in October 2023	Application successfully resisted

PF9	Greenways office leases	The tenant of the first floor suite gave notice and left. The building was re-let as a whole to the tenant of the ground floor suite.	Completed in November 2022
PF10	Councillors' Email Accounts	Providing councillors with official email accounts (and devices, if required) to facilitate compliance with data protection laws.	Completed in August 2023
PF11	92 Southampton Road	Reviewing the letting of this council-owned house	Refurbishment and relet completed in July 2025
PF12	Base budget review	A review by members and officers of the council's base (revenue) budget, probably focused on a few types of expenditure or areas of activity, to identify possible options for change and/or savings.	Completed in January 2025

Recreation, Leisure & Open Spaces Committee

RLOS1	War Memorial Repair	Repair by conservation specialists with Listed Building Consent with a re-dedication ceremony after.	Completed in 2021-22	
RLOS2	Bickerley Tracks Repair	Enhanced repair of tracks to address erosion and potholes (resurfacing is ruled out by town green status) and measures to control parking.	Fresh gravel laid in 2021-22.	No structural change is feasible at present.
RLOS3	Public open spaces security	Review of public open spaces managed by the Council and implementation of measures to protect the highest priority sites from unauthorised encampments and incursions by vehicles	Completed in 2021-22	
RLOS6	Community Allotment	Special arrangement needed for community growing area at Southampton Road	Ongoing processes adapted	Agreed to adopt as informal joint venture with the tenants' association
RLOS7	Bowling Club lease	Renewal of lease that expired in April 2023.	Completed in July 2023	New lease granted for 14 years.
RLOS8	Ringwood Youth Club	Dissolution of redundant Charitable Incorporated Organisation	Completed in July 2023	Charity removed from Register of Charities
RLOS9	Aerator Repair	Major overhaul to extend life of this much-used attachment	Completed in 2021-22	
RLOS11	Ash Grove fence repair	Replacing the worn-out fence around the play area	Completed in 2021-22	
RLOS12	Van replacement	Replacing the grounds department diesel van with an electric vehicle	Suspended in 2023	Van will be replaced in accordance with Vehicle & Machinery replacement plan
RLOS13	Bickerley compensation claim	Statutory compensation claim for access and damage caused by drainage works	Completed March 2022	Settlement achieved with professional advice
RLOS14	Poulner Lakes waste licence	Arranging to surrender our redundant waste licence to avoid annual renewal fees	Completed July 2025	
RLOS15	Acorn bench at Friday's Cross	Arranging the re-painting of this bespoke art-work	Completed in 2021-22	Labour kindly supplied by Men's Shed
RLOS16	Town Safe	Possible re-paint of this important survival, part of a listed structure	Suspended indefinitely in September 2022	Complexity and cost judged disproportionate to benefit
RLOS17	Crow Arch Lane Allotments Site	The transfer to this Council (pursuant to a s.106 agreement) of a site for new allotments off Crow Arch Lane	Completed in November 2023	
RLOS18	Cemetery Records Upgrade	Creation of interactive digital cemetery map and scanning of cemetery registers as first stage in digitizing all cemetery records to facilitate remote working, greater efficiency and improved public accessibility.	Completed in 2021	Cost £5,467. Further upgrades are needed to digitize the records fully
RLOS19	Carvers Masterplan	Devising a strategic vision and plan for the future of Carvers Recreation Ground pulling together proposals for additional play equipment and other features	Completed in 2024 but subject to implementation and review	Completed within the £6,000 budget.
RLOS20	Detached youth outreach work	Trialling the provision of detached outreach work by specialist youth workers.	Completed in May 2022	
RLOS22	Bickerley parking problem	Unauthorised parking on the tracks crossing the Bickerley is causing damage and obstruction	Closed off in September 2023	Additional signage has been installed. An estimate of £5,510 to move the "dragon's teeth" was judged disproportionate to the problem.
RLOS23	North Poulner Play Area skate ramp request	A local resident requested provision of a 'quarter-pipe ramp' at this site and has been fund-raising for it	The official opening of the new facility was held on 29 May 2025.	
RLOS24	Poulner Lakes circular path	HCC has funded the creation of a circular path for pedestrians and cyclists to improve accessibility and so encourage greater use	Completed in May 2024	RTC is now responsible for maintenance
RLOS25	Open Spaces Management Review	A strategic priority project to review the council's management of all its public open and green spaces	Completed in June 2025	RTC now has plans for all major sites
RLOS27	Carvers Clubhouse Solar Panels	Installing photo-voltaic panels on the Clubhouse roof to achieve a long-term saving in energy costs.	Completed in May 2025	Energy savings being recorded
RLOS28	Skate Park Picnic Tables	Replacing the two large picnic tables beside the skate park at Carvers which are beyond further repair	Completed in Spring 2025	Third picnic table added near tennis courts. Part funded by Ringwood Carnival.
RLOS29	North Poulner Play Area Gate	Installation of a third pedestrian gate	Completed in July 2025	Funded by grant from County Cllr

Staffing Committee

S1	HR support contract renewal	Renewal of contract for the supply to the Council of specialist human resources law and management support	Completed in 2021-22
S2	Finance Staffing Review	Reassessing staffing requirements and capacity for finance functions and re-negotiating staff terms	Completed in 2021-22