

## **MINUTES OF THE MEETING OF THE PLANNING, TOWN & ENVIRONMENT COMMITTEE**

Held on Friday 5<sup>th</sup> December 2025 at 10.00am at Ringwood Gateway, The Furlong, Ringwood.

**PRESENT:** Cllr Philip Day (Chairman)  
Cllr Luke Dadford (Vice Chair)  
Cllr Mary DeBoos  
Cllr John Haywood  
Cllr Peter Kelleher  
Cllr James Swyer

**IN ATTENDANCE:** Mrs Jo Hurd, Deputy Town Clerk  
Nicola Vodden, Office Manager

**ABSENT:** Cllr Rae Frederick  
Cllr Janet Georgiou  
Cllr Glenys Turner

### **P/6512 PUBLIC PARTICIPATION**

There was one member of the public present for an agenda item.

### **P/6513 APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Cllrs Frederick, Georgiou and Turner.

### **P/6514 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **P/6515 MINUTES OF PREVIOUS MEETING**

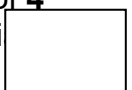
**RESOLVED:** That the minutes of the meeting held on 7<sup>th</sup> November 2025, having been circulated, be approved and signed as a correct record.

### **P/6516 GREENING RINGWOOD**

Members received a presentation from Greening Ringwood on what has been achieved for Phase 2 during 2024/25 and what is planned for 2026 (*Annex A*).

The Chair passed on congratulations for all that had been achieved thanks to all of the hardworking volunteers.

**RESOLVED:** That the presentation from Greening Ringwood be received.



**P/6517**

**PLANNING APPLICATIONS**

Although they were not disclosable pecuniary interests:-

Cllr Day indicated in respect of application 25/10920 that an objector was known to him.

Cllr Haywood indicated in respect of application 25/10992 that the applicant was known to him.

**RESOLVED:** That the observations summarised in *Annex B* be submitted and the decisions under delegated powers be noted.

<b>ACTION</b> <b>Nicola Vodden</b>
------------------------------------

**P/6518**

**STRATEGIC SITES**

Land off Crow Lane / Crow Arch Lane (Beaumont Park) – Clearance work has been carried out by Round Table, RACE and councillors, on the section of Castleman Trailway between the old railway bridge and Crow Lane. Half of this section has still to be formally adopted by HCC and an update is awaited on this.

Thanks were extended to the Grounds Manager for his help with this and all of the volunteers who turned out to help.

In relation to the application for removal of condition an extension of time has been agreed until 2 February 2026 to allow for completion of the legal agreement, before the formal decision can be issued.

Land north of Hightown Road (21/10042) – no update.

Land off Moortown Lane (21/11723 and Land off Crow Lane 23/10707) –

New documents have been added to the planning portal relating to pre-commencement conditions. The Deputy Town Clerk was asked to look into whether improvements to Moortown Lane were included. The CIL liability notice has also been added.

2 Market Place (24/11105) – The CIL liability notice is available on the planning portal.

Snails Lane (25/10114) - no update.

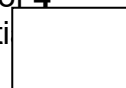
**RESOLVED:** That the update on Strategic Sites be noted.

**P/6519**

**NEW FOREST NATIONAL PARK LOCAL PLAN REVIEW - CONSULTATION**

Members considered the Deputy Town Clerk's report (*Annex C*). It was noted that no sites for development have been proposed in the parish of Ringwood. It was agreed to make no further representation.

**RESOLVED:** That no further representation be submitted to NFNPA's Local Plan review.



**P/6520**

**PROPOSED EXTENSION TO PUBLIC SPACES PROTECTION ORDERS**

Members considered whether to respond to NFDC's consultation on Public Space Protection Order(s) (PSPOs), which proposed to extend both Orders, for BBQs and Wildfires, and Feeding and Petting of Ponies, Horses, Mules and Donkeys, for a further 3 years until 2029.

**RESOLVED:** That a response be submitted to the consultation in support of the proposed extension and to there being sufficient awareness and signage advising of the PSPOs.

<b>ACTION</b> <b>Jo Hurd</b>
------------------------------

**P/6521**

**PROJECTS** (current and proposed)

**Bids to NFDC for CIL funds** – both bids (for replacement bus shelter in Gorley Road and speed indicator devices (SIDs)) have been approved by NFDC Cabinet. There is a statutory 7-day call in period, when the decision may be subject to review. Outcome letters are expected to be issued on 15 December.

The joint application (with Ellingham, Harbridge and Ibsley Parish Council) for SIDs will be brought back before the Committee with details of how this will work in practice. The Deputy Town Clerk will liaise with Cllr Haywood regarding this and once it is known what is feasible logistically, there will be some consultation on appropriate locations.

**Thriving Market Place** – HCC Engineering team is now working with NFDC's consultants on technical detail, working up a costed and deliverable scheme. Allocation of CIL funding for the scheme is not likely to be considered by NFDC Cabinet before April 2026. Funding has been confirmed by NFDC for the information boards and statue for the Charter Market anniversary celebrations.

**Crow Lane Footpath** – HCC is working on detailed design for the new footpath to link Beaumont Park with Hightown Road, alongside the west of Crow Lane, with a view to work starting in Spring 2026.

**RESOLVED:** That the update on projects (*Annex C*) be received.

<b>ACTION</b> <b>Jo Hurd</b>
------------------------------

**P/6522**

**NFDC/NFNPA PLANNING COMMITTEE**

It was noted that NFDC's Planning Committee will next meet on 10<sup>th</sup> December and there are no Ringwood applications to be determined. NFNPA's Planning Committee scheduled for 16<sup>th</sup> December has been cancelled.

--

**P/6523**  
**COMMUNICATIONS**

**RESOLVED:** That publicity be given to the two schemes to be funded through the successful bid for CIL funding, and that NFNPA's social media relating to its Local Plan Review consultation be shared.

<b>ACTION</b> <b>Jo Hurd</b>
------------------------------

There being no further business, the Chairman closed the meeting at 11:13am.

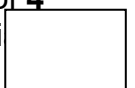
RECEIVED  
17<sup>th</sup> December 2025

APPROVED  
9<sup>th</sup> January 2026

TOWN MAYOR

COMMITTEE CHAIRMAN

**Note: The text in the Action Boxes above does not form part of these minutes.**



**WASTE PREVENTION**

**Ringwood Repair Café -**

18 Cafes to date – 642 Kg waste prevented – 351 volunteer hours, 166 customers!



**Smart Living – Hampshire Waste Prevention Champion displays and talks** including Hampshire Libraries Green and Thrifty Fortnight, collaborating with Ringwood Community Fridge and the Love Food Hate Waste, Food Waste Weeks



**4 x Ringwood Big Community Litter Picks**





## 4 x Ringwood and Area Kerbside Freecycle Events



### Set up Foil and Aluminium Can Recycling – Ringwood Infant School car park



### Set up E-Waste – Recycle your electricals

4 x Collecting bins – Ringwood Library, Ringwood Gateway, Paper Mountain and Greyfriars Community Centre – we deliver to Tool Aid in Ringwood, who strip the plastic away, and sell the copper and other metals, to fund their charity – we have saved 184 Kg of waste since October 2024



### ENERGY EFFICIENT HOMES

200 homes visited with our Thermal Cameras to show where Ringwood folk could improve their insulation and prevent draughts to keep them Warm in Winter and Cool in Summer

3 Home Energy Events both in person and online





If we took a thermal image of your house, would it look like this?

Losing EEE here! Yellow on the outside is not a good colour!

Excellent insulation here!

Greening Ringwood is offering the opportunity to have a free thermal image of your house so that you can see where you are losing energy. For more information and to sign up for a visit contact: [bookings@greeningringwood.co.uk](mailto:bookings@greeningringwood.co.uk) or 01793 73995



**GREENING  
RINGWOOD**

Wednesday 26th March  
at 7pm

## Home Energy online event

We'd like to invite you to an exclusive online event following our thermal imaging survey of your home. We'll be sharing information on what you could do next!

- Overview of energy systems in the UK
- Interpreting your thermal images
- Retrofit - a new hub offering advice & suggestions

Interested? Join us online (so no need to leave home!) on 26th March at 7pm via this link: <https://msteams.link/8YGI>

[greeningringwood@gmail.com](mailto:greeningringwood@gmail.com)

## SPACE FOR NATURE AND CYCLE OF THE SEED

We held Composting Masterclasses, began developing a Space for Nature Garden at Greyfriars and Community Herb, Fruit and Veg beds outside Ringwood Library



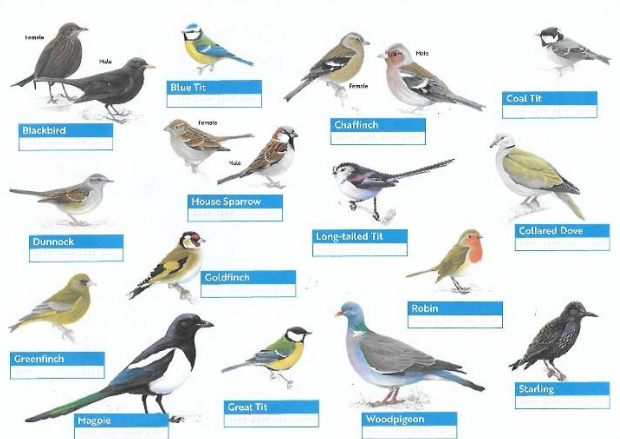
### Made the first Nature Friendly Wheelie Bin Store To create pollinator corridors all over Ringwood





## Encouraged Ringwood folk to participate in Citizen Science projects

The RSPB Big Garden Birdwatch, The Big Butterfly Count, look out for hedgehogs, toads, frogs, bees, bugs and all sorts!



## HEALTH IMPACTS OF CLIMATE CHANGE

We took part in a Climate Coalition 'Show the Love' Flashmob in The Furlong Feb 2024

<https://www.youtube.com/watch?v=FWCvLIjWoN4>

**Terry the Tick** took a starring role in reminding folk how important it is to check for Ticks in the New Forest with the risk of Lyme Disease- and to raise awareness of how to create resilience to a changing climate



## We participated in 2 x Ringwood Carnival processions

In 2025, dressing in Green with our Blue Tuesdays Community Singers and held a Save the Planet' protest March





COMMUNITY ADAPTATION – COMING IN 2026

The Greening campaign together with the Met Office and other multi-sector stakeholders, are looking to support Hampshire Communities, including Greening Ringwood, with this new project in 2026, and we would love to be part of this next step in our Climate Action journey.

The aim is to work with communities to develop their own Community Adaptation Resource, by giving us knowledge and advice on how to best support our Ringwood community and each other as we adapt to changing climate conditions .

Who would like to join us in 2026 to continue our 5 Projects journey, and to develop our own Climate Adaptation Resource for Ringwood?

Contact us on [greeningringwood@gmail.com](mailto:greeningringwood@gmail.com) – we'd love to hear from you



## Climate Adaptation

### Community-led Climate Adaptation – our future programme to help your community become resilient to climate change

When people talk about climate change, they often focus on how to stop it by taking actions that produce less carbon – for example, switching from petrol cars to electric vehicles, using public transport, reducing energy use, or installing solar panels on your roof. This is called **mitigation**.

But there's another very important part: **adaptation**. That means learning how to live with the changes in our climate that are already happening. In the UK, we're already seeing more extreme weather, like heatwaves and floods. So, we need to get ready for a different kind of future.

**Adapting to a different climate is not new.** In television nature shows—like those by David Attenborough—we have seen how animals adapt to new environments. For example, in the UK, some birds have changed their migration patterns due to milder winters, choosing to stay in Britain year-round instead of flying south, and even changing their diet to adapt to garden feeders and new food sources. People have always adapted too. The difference now is that the speed of change in our climate is increasing. We need to act quickly to keep our communities safe and strong.

Sadly, the people who are most affected by climate change impacts are often those who have the least—less money, poorer health, or fewer resources. We are also seeing an increase in climate anxiety because people are really worried about climate change. They see the risk to their communities and families from a rapidly changing climate and feel powerless to take decisions or actions that will keep them safer.



**How can developments in the science help us?**



The Met Office have been modelling the likely changes to climate in the UK and can provide projections from available information for 10, 30, or even 50 years. This gives us the likely changes in heat, rainfall, or other weather-related information. (This information is similar to the weather reports we already use on our Weather App on mobile phones i.e. where we see '<5% chance of rain tomorrow'), but further ahead in time. This new information from the Met Office enables us to establish the level or percentage of 'risk' to our communities and provides data at the level of granularity individual communities can work with.

A

## What needs to happen?

The provision of weather-related climate risk information is only one part of the solution to help us to adapt effectively. We also need to understand what those new weather patterns will mean for our communities. This information can then be delivered in a useful and practical way. It will help decision-makers across national, local and community levels to take timely and appropriate action as well as providing residents in communities with a clear understanding of what is possible and what they themselves can achieve.

That's where **The Greening Campaign** comes in. We're working with the Met Office and many other partners to develop a community Adaptation Resource to empower local people and local experts to help their own communities prepare for the future. We're here to listen, learn, and support.

## What We're Doing

We are creating a programme to help and support communities:



## Look at the past

How has your area been affected by things like floods or heatwaves? What's happened to homes, businesses, and people? By identifying the real impacts of extreme weather events we can work out the indirect (often hidden and

personal) impacts as well as the immediate direct impact. Communities have the insight and power to gather this information at a local level, engaging local voices that will influence, inform and support better decision making at a local, regional and national level. The community will also decide whose voice is important – the older members, the vulnerable, those less able, local business, etc – not just the decision makers voices or big business. When groups of communities undertake this process it can lead to an understanding of the true effect of weather impacts across a wider area, giving councils and government the information they need to act.



## **Plan for the future**

With help from the Met Office, we will look at what weather impacts the changing climate might bring in the future using data at a more granular scale to allow for community microclimates. Using the stories from the past, we will better understand how future traumatic climate events could cause disruption across the community. Met Office multi-sector stakeholder workshops will then support the identification of potential intervention points where action and changes now, or in the near future, can reduce the long-term effect that a changing climate has on people's lives and homes.



## **We Will Support You to Take local action**

Every community is different. We will help you figure out what works best for your area, using your local knowledge, skills, and resources. Once we have listened to past experience and mapped the likely impacts for the future, the community can produce a very simple, focused report and action plan using our template. This will provide information for the residents of that community



which identifies actions for households; action at community level; at Parish or Town level; at Borough level; at County and above – often working together. **A**

For the Greening Campaign, the important role of the community is to make sure that everyone's voice matters, and everyone has a voice in planning for a better, safer future for their own community.

### **Here are some examples of local actions:**

Setting up **cool spaces** or shaded areas for vulnerable people during heatwaves.

Understanding the **types of trees** that will flourish in the future so you plant trees that can live in a new climate – we need to plant now to retain the recognised veteran tree lined streets and woodlands we all love.

Identifying older **homes in the community** that due to the building materials used will not tolerate the expansion and contraction of extreme heat and extreme wet. How to protect them from disintegrating. Insects that damage buildings are also likely to increase and we need to understand what that means.

Planting **trees along roads** to reduce heat island effect – where tarmac heats up during a very hot day and acts like a radiator when you try and sleep at night so your core cannot cool down which is necessary to prevent heat exhaustion.

Setting up **community energy projects** to reduce risks of mass power cuts in storms and flooding, and maximise the energy reaching homes in hot weather.

Planning to **change working hours** so outdoor workers are not exposed to extreme temperatures in the middle of the day – what are the ramifications of these changes eg open gardens closing for 3 hours in the day?

Understanding and preparing for **new disease** and new insects that carry it like mosquitos and ticks. How do we keep ourselves safe?

**Work together:** We will connect people at all levels—local, town, and county—to make sure efforts are joined up and effective.

Annex A to Planning, Town Environment Committee Minutes 5th December 2025  
**Ringwood Town Council - Planning Observations - NFDC**

Number	Site Address	Proposal	Observation	Comments
25/10919	14 Georgian Close, Ringwood. BH24 1SA	Two-storey front extension; single-storey rear extension (amended plans, reduce two-storey front extension, addition of single-storey rear extension and change of materials to render)	Refusal (2)	The proposal is out of keeping with the character of the area due to the extension projecting forward of the building line.
25/10920	131A Southampton Road, Ringwood. BH24 1HT	Construction of a single story timber framed summerhouse.	Officer Decision (5)	
25/10983	Site of 32 New Road, Ringwood. BH24 3AU	Erection of x2no. 2 bedroom dwellings with roof mounted solar panels, parking, landscaping, bike and bin stores	Refusal (4)	The application is contrary to RNP Policy R10 zero carbon building. The documents provided indicate the intention of the developer to comply, however no energy statement has been submitted to evidence this, as required. It is also contrary to policy as the site is on designated Green Belt land. Members would not wish this to set a precedent for further development in the Green Belt.
25/10990	Rosemede, Hightown Road, Hightown, Ringwood. BH24 3DY	Rear extension; side/rear extension forming car port/garage, flue; demolition of existing garage.	Officer Decision (5)	Overall the Committee did not have any objection to the rear extension, however it questioned how the side extension would work as a car port / garage as the access to it appears to have casement windows and doors.

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal  
5 - Will accept officer's decision



Number	Site Address	Proposal	Observation	Comments
25/10992	The Coach House, 36 Southampton Road, Ringwood. BH24 1JD	Partial change of use of the existing building to one residential unit; external alterations; replacement of existing single storey addition. Open sided bin and cycle store	Permission (1)	It was noted that the Conservation Officer's report was not available.
25/10993	The Coach House, 36 Southampton Road, Ringwood. BH24 1JD	Partial change of use of an existing building to one residential unit; internal and external alterations; replacement of existing single storey addition. Open sided bin and cycle store (Application for Listed Building Consent)	Permission (1)	It was noted that the Conservation Officer's report was not available.
25/11012	Fairoak, Hightown Road, Hightown, Ringwood. BH24 3DY	Single-story side extension	Permission (1)	
25/11013	24 Hampton Drive, Ringwood. BH24 1SL	Dormer and gable extensions to roof including canopy to rear of property	Permission (1)	
25/11015	Morant House, The Bickerley, Ringwood. BH24 1ET	3 no. new rooflights and 1 no. replacement rooflight on side elevation	Permission (1)	
TPO/25/0651	7 Seymour Gardens, Ringwood, BH24 1GS	Lime - Reduce	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal  
5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
TPO/25/0676	Highground, Cowpitts Lane, Poulner, Ringwood, BH24 3JX	Oak - Reduce Silver Birch - Reduce	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal  
5 - Will accept officer's decision

Annex A to Planning, Town Environment Committee Minutes 5th December 2025

## Ringwood Town Council - Planning Observations - NFNPA

Number	Site Address	Proposal	Observation	Comments
25/01230VAR	Fir Tree Cottage, Cowpitts Lane, North Poulner, Ringwood. BH24 3JX	Application to vary condition 2 of planning permission 24/01143FULL for Replacement dwelling and garage; formation of new vehicular access	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal  
5 - Will accept officer's decision



Applications decided under delegated powers: to be noted on 5<sup>th</sup> December 2025

Number	Site Address	Proposal	Decision
25/01294cons	Briar Cottage, Hangersley Hill, Hangersley, Ringwood. BH24 3JR	Prune 2 x English Oak trees (T1 & T2 on the plan) Prune 1 x Willow tree (T3 on the plan)	19.11.25 P(1) Recommend permission, but would accept the Tree Officer's decision.
25/01295TPO	Springdale, Linford Road, Shobley, Ringwood BH24 3HT	Prune 1 x English Oak tree (T4 on the plan) Prune 2 x groups of mixed tree species (G8 and G10 on the plan)	19.11.25 P(1) Recommend permission, but would accept the Tree Officer's decision.

## REPORT - Planning, Town & Environment Committee – 5 December 2025

### New Forest National Park Local Plan Review – Consultation

#### 1. Introduction

- 1.1. Earlier in the year, NFNPA consulted on its Strategic Direction of Travel to seek views on the scope of the Local Plan Review, together with a Call for sites exercise. Since then, a series of technical evidence reports have been commissioned, these together with early feedback have been taken into consideration in the preparation of an initial full draft Local Plan for consultation. Full details can be viewed here: [Have Your Say Today - New Forest National Park Authority Local Plan - Commonplace](#)
- 1.2. The draft Local Plan includes a revised vision and a set of strategic objectives, supported by a series of policies to guide the type and location of new development within the National Park to help to deliver the statutory National Park purposes and related socio-economic duty. The draft Local Plan also includes proposed new site allocations for residential and employment uses.
- 1.3. Views are now invited on the draft policies and proposals, with a deadline for comments of 19 December 2025.

#### 2. RTC Response

- 2.1. The Committee considered and responded to the previous consultation in March 2025 ([P/6514 refers](#)), and commented as follow:

- 2.1.1. **Climate Change** – *“Policies should include greater reference to the design and construction of any buildings (and extensions to the same) to ensure that they are insofar as possible carbon neutral and demonstrate high levels of energy efficiency. This should include a policy that encourages electric car charging points for example.”*

**The proposed policies in this respect are:**

##### **Policy SP9: Sustainable Construction**

The Authority will support proposals for development that mitigate and adapt to the impacts of climate change. To do this all development should seek to do the following:

- a) Incorporate energy and water efficiency measures appropriate to the building;
- b) Consider ‘small-scale’ renewable sources (such as biomass and solar) that respond sensitively to the character of the local area;
- c) Use locally and/or sustainably sourced materials within the design and construction of the development;
- d) Minimise the loss of existing native planting and nature features;
- e) Consider how the layout and orientation of the development can take advantage of solar gain;
- f) Avoid development in places at highest risk of flooding/coastal erosion; and

g) Include bird bricks across new residential development, including extensions (minimum two per dwelling).

**Policy SP10: Renewable energy**

Development proposals for, or incorporating, renewable energy generation, other than wind energy, will be permitted where they:

- a) are small-scale and provide energy for individual households or businesses, or for small local community facilities; and
- b) are located and designed to have minimal visual impact – ground mounted solar arrays for example should be located within the curtilage of the property; and
- c) do not have adverse impact on the landscape character, heritage assets, natural beauty, wildlife, tranquillity or other special qualities of the National Park.

Planning permission for renewable energy developments likely to have an adverse effect on a designated nature conservation site (including international nature conservation sites, Sites of Special Scientific Interest and National Nature Reserves) will not be granted

**2.1.2. Meeting Housing Needs** – *“RTC does not consider it appropriate to comment other than to assert we do not consider that any area within the Parish should be included.”*

**There are no sites proposed in the parish of Ringwood in the draft Local Plan.**

### **3. Issues for Decision and Recommendation**

3.1. Members are asked to consider whether to make further representation on the draft NFNP Local Plan.

For further information, contact:

Jo Hurd, Deputy Town Clerk

Direct Dial: 01425 484721

Email: [jo.hurd@ringwood.gov.uk](mailto:jo.hurd@ringwood.gov.uk)



Current Projects Update

D

No.	Name	Status	Recent developments	Description and notes	Lead Officer/Member	Financing	
Full Council							
No live projects							
Planning Town & Environment Committee							
PTE3	Crow Stream Maintenance	Annual recurrent	Spraying of stream banks carried out June 2025 and annual flail in September 2025, followed by annual stream clearance by volunteers on 25 September. Working with various agencies and local landowners on developing wider project on holding back flood water and increasing outflow.	Annual maintenance of Crow Ditch and Stream in order to keep it flowing and alleviate flooding	Deputy Town Clerk	Budget of £1,000 funded by transfer from earmarked reserve.	
PTE6	Shared Space Concept - Thriving Market Place	In progress	Project being led by NFDC with funding allocated from Strategic CIL programme. Consultants appointed to develop a deliverable, costed scheme for approval by NFDC Cabinet in February 2026. Hoping to deliver artwork and information boards in advance of main project, to tie in with 800th anniversary of market charter celebrations.	Concept for town centre shared space identified through work on the Neighbourhood Plan. Aim is to create a more vibrant and flexible public space and improve connectivity, whilst achieving wider economic benefits.	Deputy Town Clerk	HCC funded survey work. £10,000 grant from UKSPF (via NFDC). NFDC Cabinet agreed on 02/10/2024 to allocate a share of £4.5 million CIL funds to the scheme.	
	Greening Ringwood	In progress	Phase 2 completed - report to be presented to PT&E on 05/12/2025. Climate Adaptation project being considered.	Greening Campaign Phase 2 focussed on making space for nature; energy efficient greener homes; climate impacts on health and wellbeing; waste prevention; and cycle of the seed.		£50 signing up fee funded from General Reserve.	
	Bus Shelters	In progress	Action Plan prepared and in use. HCC launched Parish Council Bus Shelter Grant in October 2025. Bid submitted to NFDC for CIL funds to provide a new larger bus shelter in Gorley Road - outcome expected by end of 2025. No sponsor yet for repair of Taxi Shelter.	Review of Council owned bus shelters.		£1081 allocated from RTC CIL funds.	
Projects being delivered by others which are monitored by the Deputy Clerk and reported to this committee:							
	Crow Lane Footpath	In progress	Developers' contributions paid to HCC to implement. Additional funds required to progress and approved by NFDC Cabinet on 02/11/2022. HCC working on design, with expected delivery in spring 2026.	New footpath to link Beaumont Park with Hightown Road, alongside west of Crow Lane	Hampshire CC	Developers contributions	
	Memorial Bench for Michael Lingam-Willgoss	In progress	Consent to install bench has been granted by HCC. Legal fees covered by County Cllr Thierry. Date for installation yet to be agreed.	Provision of memorial bench in Market Place in memory of Michael Lingam-Willgoss.	Ringwood Carnival / Ringwood Rotary	No financial implications.	
	Review of Speed Limits and Road Safety Measures in Kingston	In progress	Advised resident further evidence is required prior to submitting proposal to HCC. Cllr Frederick liaising with Police and residents regarding setting up Speed Watch. Bid submitted to NFDC for CIL funds to purchase Speed Indicator Devices.	Request from resident to support addressing speed issues and road safety on B3347 at Kingston.	Hampshire CC	No financial implications.	
Policy & Finance Committee							
PF5	Poulner Lakes Lease	On hold		Negotiating a lease from Ringwood & District Anglers' Association of the part of the site not owned by the Council	Town Clerk	Some provision for legal advice or assistance may be needed eventually.	
PF13	Office IT overhaul	In progress	The new and existing providers have been sharing information to support the transition. The changeover is taking place week ommencing 29 September. Work has already been completed to streamline the shared drive, reducing the number of top-level files from 130 to 8. The new provider has met online with all staff using laptops to assess their condition. An order for new devices has been placed.	Multi-year programme to upgrade staff computers and office network hardware and provide training for staff and councillors. Includes switch to new support provider. Will include consideration of providing devices to councillors and seeking Cyber Essentials accreditation.	Town Clerk	Capital costs incurred in current year will be met from IT reserve.	
Recreation, Leisure & Open Spaces Committee							

RLOS4	Grounds department sheds replacement	In progress (Commenced design work in April 2021.)	The planning application has been submitted and registered. An additional plan has been requested and sent but otherwise we are still waiting to hear the outcome of the decision.	A feasibility study into replacing the grounds maintenance team's temporary, dispersed & sub-standard workshop, garaging and storage facilities. Combined with a possible new car park for use by hirers of and visitors to the club-house.	Town Clerk	Revised capital budget of £4,000 (originally £10,000 until virement to RLOS19)
RLOS10	Waste bin replacement programme	In progress (Commenced April 2020)	Future needs are being assessed.	Three-year programme to replace worn-out litter and dog-waste bins	Grounds Manager	Budget of £2,000 a year.
RLOS21	Poulner Lakes track maintenance	In progress (under discussion since Jan. 2021)	NFDC has developed a concept design of an improved access on the basis that RTC will fund essential maintenance/improvements to the vehicular access element and NFDC will fund the rest. The documents required to resolve the boundary discrepancies are with the solicitors for completion. They have been chased and also in the process of arranging a meeting with NFDC about this and other recreation mitigation projects in the town.	Devising a sustainable regime for maintaining the access tracks at Poulner Lakes to a more acceptable standard.	Town Clerk	Yet to be settled
RLOS26	Carvers Development Phase 1	Commenced Sept. 2024	Met with Playdale following Play Inspection Report. Installation of a drinking water fountain is progressing, waiting final quote from local supplier. Accepted quote for supply and installation of wildflower turf and pollinator planting as well as 6 new trees and guards and moving the 2 broken elms. Related, but slightly out of scope is that the tenants of the buildings backing onto Carvers from the industrial estate have agreed to remove the grafitti from the wall which overlooks the recreation ground, at their cost.	Replacing two tennis courts with a multi-use games area, creating a timber log walk with benches and boulders and pollinator planting.	Town Clerk	£73,000 for the main elements. Supported by a £68,072 grant (plus a 10% contribution and up to £10K additional funding from RTC's CIL reserve)
RLOS30	Cemetery Development	In progress	Cemetery Review Working party met for site visit June 2025. Tree mapping currently being undertaken. Working party date in October	To develop the Council's cemetery facilities, reviewing options for new memorial opportunities, dedicated areas for interment and scattering of cremated remains, and a garden of remembrance.	Town Clerk	To be confirmed

Staffing Committee

None

Proposed/Emerging Projects Update

No.	Name	Description	Lead	Recent developments	Progress / Status Stage reached	Estimated cost	Funding sources	
Full Council								
None								
Planning Town & Environment Committee								
	Roundabout under A31	Planting and other environmental enhancements		Area being used by National Highways for storage of materials during works to widen the A31.	Floated as possible future project			
	Signage Review	Review of signs requiring attention - e.g. Castleman Trailway, Pocket Park, Gateway Square, as well as at entrances to the town.	Cllr Day		Floated as possible future project			
	Flood Relief	Investigate works required to improve capacity and flow of ditch alongside Crow Lane, between Hightown Road and Moortown Lane. Input to Action Plan for Avon Catchment Management Plan.					Developers contributions / CIL	
Policy & Finance Committee								
None								
Recreation, Leisure & Open Spaces Committee								
	Silver Jubilee Garden benches replacement	Replacing all benches at the Silver Jubilee Garden with more attractive (but floodwater-resistant models)	None	Routine maintenance of existing benches	Need identified. Awaiting funding.	Unknown	To be decided	
	Silver Jubilee Garden bridge re-painting	Re-painting the footbridge leading to the Garden.	The new and existing providers have been sharing information to support the transition. The changeover is scheduled for the week commencing 29 September. Work has already been completed to streamline the shared drive, reducing the number of top-level files from 130 to 8. The new provider has met online with all staff using laptops to assess their condition. All but one device requires replacement, as anticipated, and the remaining laptop may also need replacing due to other damage. A quote for this has been prepared.	Clarification of responsibility requested from HCC	Need identified and quote obtained but legal responsibility remains to be clarified.	c. £5,000	To be decided	

D



War Memorial Garden benches replacement	Replacing the wooden benches with commemorative steel models of the same kind as those recently installed	Town Clerk	None	Need identified. Awaiting funding.	c. £4,000	To be decided
Bickerley tree-planting	Planting a row of trees alongside the through path	None	None	Need identified. Awaiting funding.	Unknown	To be decided
Staffing Committee						
None						

D

Closed Projects Report

D

No.	Name	Description	Outcome	Notes
Full Council				
FC1	Long Lane Football Facilities Development	A joint venture with Ringwood Town Football Club and AFC Bournemouth Community Sports Trust to improve the football facilities for shared use by them and the community.	New builds completed in September 2024	
FC2	Strategic Plan	Exploring ideas for medium term planning. Aim to have complete for start of budget-planning in Autumn 2022.	Completed in October 2022	
Planning, Town & Environment Committee				
PTE4	Pedestrian Crossings - Christchurch Road	Informal pedestrian crossings to the north and south of roundabout at junction of Christchurch Road with Wellworthy Way (Lidl)	Completed by HCC	
	Cycleway signage and improvements	New signage and minor improvements to cycleway between Forest Gate Business Park and Hightown Road	Completed by HCC	
	Carvers footpath/cycle-way improvement	Creation of shared use path across Carvers between Southampton Road and Mansfield Road	Completed by HCC	
	Replacement Tree - Market Place	New Field Maple tree to replace tree stump in Market Place.	Completed in January 2022 by HCC	
	Climate Emergency	Funds used to support Greening Campaign, community litter-pick and Flood Action Plan leaflets.	Completed March 2023	
	A31 widening scheme	Widening of A31 westbound carriageway between Ringwood and Verwood off slip to improve traffic flow; associated town centre improvements utilising HE Designated Funds	Scheme completed by National Highways and road re-opened in November 2022.	
	SWW Water Main Diversion (associated with A31 widening scheme)	Diversion of water main that runs along the A31 westbound carriageway. Diversion route included land in RTC's ownership at The Bickerley.	Scheme completed by SWW in 2022.	
	Surfacing of Castleman Trailway	Dedication and surfacing of bridleway between old railway bridge eastwards to join existing surfacing.	Surfacing works completed by HCC early April 2022.	
	Bus Shelter Agreement	Request by ClearChannel in Nov. 2020 for RTC to licence the bus shelters in Meeting House Lane and the advertising on them. Despite various communications, we have had no contact for over a year and therefore regard the original request to be defunct.	Request not followed up by ClearChannel, therefore defunct and removed from project list October 2023.	
	Human Sundial	Work to refurbish human sundial and install surrounding benches complete. Time capsule cover stone replaced on 21/07/2023. Interpretation board with details of sundial, Jubilee Lamp etc. to be considered as part of Thriving Maret Place project.	Completed.	
PTE2	Neighbourhood Plan	The Ringwood Neighbourhood Plan was adopted (made) by NFDC and NFNPA in July 2024 (83% of residents voted "yes" in the Referendum on 04/07/2024) and is now part of the Developoment Plan for both authorities and must be taken into consideration in the determination of planning applications.	Completed, but will be monitored and reviewed.	
PTE1	Railway Corner	Ringwood Society project to improve and promote historical significance of triangle of land at junction of Hightown Road and Castleman Way.	Completed 2024.	
Policy & Finance Committee				
PF1	New Council website	Arranging a new website that is more responsive, directly editable by Council staff and compliant with accessibility regulations.	Completed	
PF2	Greenways planning permission	Consideration of applying to renew planning permission for bungalow in garden previously obtained	Decided not to renew	
PF3	Detached youth outreach work	To provide youth workers for trial of detached outreach work	Transferred to Recreation Leisure & Open Spaces Committee (see RLOS20)	
PF4	Review of governance documents	A major overhaul of standing orders, financial regulations, committee terms of reference, delegated powers, etc. Routine periodic reviews will follow completion of this work.	Completed in July 2022	All governance documents will now receive routine annual reviews.
PF6	Health & Safety Management Support Re-procurement	Re-procuring specialist advice and support for discharge of health and safety duties	Completed in February 2023	
PF7	Financial Procedures Manual	Preparation of a new manual for budget managers and other staff detailing financial roles, responsibilities and procedures	Completed in September 2022	Will be updated by Finance Manager as necessary
PF8	Bickerley Legal Title	An application to remove land from the Council's title was made	Completed in October 2023	Application successfully resisted

PF9	Greenways office leases	The tenant of the first floor suite gave notice and left. The building was re-let as a whole to the tenant of the ground floor suite.	Completed in November 2022
PF10	Councillors' Email Accounts	Providing councillors with official email accounts (and devices, if required) to facilitate compliance with data protection laws.	Completed in August 2023
PF11	92 Southampton Road	Reviewing the letting of this council-owned house	Refurbishment and relet completed in July 2025
PF12	Base budget review	A review by members and officers of the council's base (revenue) budget, probably focused on a few types of expenditure or areas of activity, to identify possible options for change and/or savings.	Completed in January 2025

#### Recreation, Leisure & Open Spaces Committee

RLOS1	War Memorial Repair	Repair by conservation specialists with Listed Building Consent with a re-dedication ceremony after.	Completed in 2021-22	
RLOS2	Bickerley Tracks Repair	Enhanced repair of tracks to address erosion and potholes (resurfacing is ruled out by town green status) and measures to control parking.	Fresh gravel laid in 2021-22.	No structural change is feasible at present.
RLOS3	Public open spaces security	Review of public open spaces managed by the Council and implementation of measures to protect the highest priority sites from unauthorised encampments and incursions by vehicles	Completed in 2021-22	
RLOS6	Community Allotment	Special arrangement needed for community growing area at Southampton Road	Ongoing processes adapted	Agreed to adopt as informal joint venture with the tenants' association
RLOS7	Bowling Club lease	Renewal of lease that expired in April 2023.	Completed in July 2023	New lease granted for 14 years.
RLOS8	Ringwood Youth Club	Dissolution of redundant Charitable Incorporated Organisation	Completed in July 2023	Charity removed from Register of Charities
RLOS9	Aerator Repair	Major overhaul to extend life of this much-used attachment	Completed in 2021-22	
RLOS11	Ash Grove fence repair	Replacing the worn-out fence around the play area	Completed in 2021-22	
RLOS12	Van replacement	Replacing the grounds department diesel van with an electric vehicle	Suspended in 2023	Van will be replaced in accordance with Vehicle & Machinery replacement plan
RLOS13	Bickerley compensation claim	Statutory compensation claim for access and damage caused by drainage works	Completed March 2022	Settlement achieved with professional advice
RLOS14	Poulner Lakes waste licence	Arranging to surrender our redundant waste licence to avoid annual renewal fees	Completed July 2025	
RLOS15	Acorn bench at Friday's Cross	Arranging the re-painting of this bespoke art-work	Completed in 2021-22	Labour kindly supplied by Men's Shed
RLOS16	Town Safe	Possible re-paint of this important survival, part of a listed structure	Suspended indefinitely in September 2022	Complexity and cost judged disproportionate to benefit
RLOS17	Crow Arch Lane Allotments Site	The transfer to this Council (pursuant to a s.106 agreement) of a site for new allotments off Crow Arch Lane	Completed in November 2023	
RLOS18	Cemetery Records Upgrade	Creation of interactive digital cemetery map and scanning of cemetery registers as first stage in digitizing all cemetery records to facilitate remote working, greater efficiency and improved public accessibility.	Completed in 2021	Cost £5,467. Further upgrades are needed to digitize the records fully
RLOS19	Carvers Masterplan	Devising a strategic vision and plan for the future of Carvers Recreation Ground pulling together proposals for additional play equipment and other features	Completed in 2024 but subject to implementation and review	Completed within the £6,000 budget.
RLOS20	Detached youth outreach work	Trialling the provision of detached outreach work by specialist youth workers.	Completed in May 2022	
RLOS22	Bickerley parking problem	Unauthorised parking on the tracks crossing the Bickerley is causing damage and obstruction	Closed off in September 2023	Additional signage has been installed. An estimate of £5,510 to move the "dragon's teeth" was judged disproportionate to the problem.
RLOS23	North Poulner Play Area skate ramp request	A local resident requested provision of a 'quarter-pipe ramp' at this site and has been fund-raising for it	The official opening of the new facility was held on 29 May 2025.	
RLOS24	Poulner Lakes circular path	HCC has funded the creation of a circular path for pedestrians and cyclists to improve accessibility and so encourage greater use	Completed in May 2024	RTC is now responsible for maintenance
RLOS25	Open Spaces Management Review	A strategic priority project to review the council's management of all its public open and green spaces	Completed in June 2025	RTC now has plans for all major sites
RLOS27	Carvers Clubhouse Solar Panels	Installing photo-voltaic panels on the Clubhouse roof to achieve a long-term saving in energy costs.	Completed in May 2025	Energy savings being recorded
RLOS28	Skate Park Picnic Tables	Replacing the two large picnic tables beside the skate park at Carvers which are beyond further repair	Completed in Spring 2025	Third picnic table added near tennis courts. Part funded by Ringwood Carnival.
RLOS29	North Poulner Play Area Gate	Installation of a third pedestrian gate	Completed in July 2025	Funded by grant from County Cllr



Following a review of the cemetery base budget, the columbarium proposal was withdrawn. A renewed project is now in place, focusing on the best use of the remaining space, enhanced provision for cremated remains, and improved opportunities for memorialisation.

Staffing Committee

S1	HR support contract renewal	Renewal of contract for the supply to the Council of specialist human resources law and management support	Completed in 2021-22
S2	Finance Staffing Review	Reassessing staffing requirements and capacity for finance functions and re-negotiating staff terms	Completed in 2021-22