

MINUTES OF THE MEETING OF RINGWOOD TOWN COUNCIL

Held on Wednesday 29th April 2026 at 7pm at Ringwood Gateway, The Furlong, Ringwood

PRESENT: Cllr Rae Frederick (Chairman)
Cllr Philip Day
Cllr Andrew Briers
Cllr Luke Dadford
Cllr Mary DeBoos
Cllr Ingrid De Bruyn
Cllr Janet Georgiou
Cllr Peter Kelleher
Cllr James Swyer
Cllr Michael Thierry
Cllr Glenys Turner
Cllr Becci Windsor

IN ATTENDANCE: Mrs Charmaine Bennett, Town Clerk
Mrs Jo Hurd, Deputy Town Clerk
District Cllr Steve Rippon-Swaine
District Cllr Jeremy Heron

ABSENT: Cllr G DeBoos
Cllr John Haywood
District Cllr Nigel Linford

C/7535 PUBLIC PARTICIPATION

There were no members of public present.

C/7536 APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllrs G DeBoos and Haywood, and District Cllr Linford.

C/7537 DECLARATIONS OF INTEREST

There were none.

C/7538 GRANT AID AWARDS

The Town Mayor presented certificates to recipients of the small grant scheme:-

- a. £250 to Ellingham & Ringwood Cricket Club towards the costs associated with setting up junior cricket teams; and
- b. £400 to Community Haircuts towards the cost of providing the service

C/7539 POLICE REPORT

Sergeant Pell presented the Neighbourhood Policing Team quarterly report (*Annex A*). He reported on a spike in crime in Ringwood south and an overall reduction in Poulner and Ringwood East & Sopley. The increase included incidents involving fights between children, domestic related incidents and harassment type incidents. The team was working hard to address issues and was seeing some results. Priorities remain tackling shoplifting and dealing with antisocial behaviour. Formal action taken outcomes had increased, and he reported on the successful seizure of a modified mountain bike and prosecution of the individual involved.

He encouraged all councillors to sign up for [Hampshire Alert](#) to receive messages about crime, witness appeals and general policing activity and issues in the local area, and being able to play an active part in helping make Ringwood a safer place to live and work. He encouraged reporting of all incidents to build a better picture of local issues.

The Town Clerk noted that Safer New Forest would be undertaking a campaign around domestic abuse over the summer, particularly during the World Cup.

C/7540 MINUTES OF PREVIOUS MEETING

RESOLVED: That the minutes of the Meeting held on 25th March 2026, having been circulated, be approved and signed as a correct record.

C/7541 RECREATION, LEISURE AND OPEN SPACES COMMITTEE

Cllr Briers presented the minutes of the Recreation, Leisure and Open Spaces Committee meeting held on 1st April 2026.

RESOLVED: That the minutes of the Recreation, Leisure and Open Spaces Committee meeting held on 1st April 2026 be received.

C/7542 PLANNING, TOWN & ENVIRONMENT COMMITTEE

Cllr Day presented the minutes of the Planning Town & Environment Committee meeting held on 10th April 2026.

RESOLVED: That the minutes of the Planning, Town and Environment Committee meeting held on 10th April 2026 be received.

C/7543 POLICY AND FINANCE COMMITTEE

Cllr M DeBoos presented the minutes of the Policy and Finance Committee meeting held on 22nd April 2026.

She noted that, at the meeting, Cllr Thierry had proposed a discussion about future repairs of the Millennium Clock. This had not been included in the minutes but would be considered at a future meeting.

RESOLVED: That the minutes of the Policy and Finance Committee held on 22nd April 2026, with the exception of F/6536 which was considered next on the agenda, be received.

C/7544
TREASURY MANAGEMENT

Members considered a recommendation from Policy and Finance Committee on 22nd April that the Treasury Management Policy Statement be approved.

RESOLVED: That the Treasury Management Policy Statement (*Annex B*) be approved.

ACTION C Bennett / M Gordon

C/7545
POULNER LAKES TRANSFER DEED

RESOLVED: That the Poulner Lakes Transfer Deed (*Annex C*) be signed and use of the Council seal be authorised.

ACTION C Bennett

C/7546
COMMITTEE COMPOSITION

Members considered changes to the composition of council committees, sub-committees, working parties or panels.

RESOLVED: That there be no changes to committee composition.

ACTION N Vodden

C/7547
COMMUNICATIONS TO BE RECEIVED

The Town Mayor reported:

- i) On behalf of the Council, she had attended a memorial service for Mr Morant.
- ii) High Street hospitality businesses and industry were working hard to keep it thriving. She would be meeting with the NFDC Economic Development Officer to discuss this in more detail. NFDC would be hosting a business continuity talk in the town in June.
- iii) The next Ringwood & Fordingbridge Business Community meeting would be held on 13 May, 7.30am to 9am at Poulner Baptist Church.
- iv) She had met a representative of Cash Access UK regarding plans for a banking hub in the town. They had identified potential premises and would be holding a public meeting in the near future.
- v) She encouraged attendance at the Annual Assembly, beginning at 6pm on 13 May. This year's event would be a more engaging, community-focused evening, with local organisations and Town Council staff showcasing their work.

C/7548
REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

There were no reports due to the purdah period.

C/7549

REPORTS FROM TOWN COUNCILLORS

Cllr Day was sad to note Bartlett de Choc retail premises is closing.

Cllr Swyer said it had been an honour to represent the Council at the Churches Together Walk of Witness on Good Friday.

C/7550 FORTHCOMING MEETINGS

Dates of forthcoming meetings were noted:

Planning, Town & Environment	10.00am	Friday 1 st May 2026
Recreation, Leisure & Open Spaces		CANCELLED
TOWN ASSEMBLY	6.00pm	Wednesday 13th May 2026
Policy & Finance	7.00pm	Wednesday 20 th May 2026
Full Council	7.00pm	Wednesday 27 th May 2026

C/7551 COMMUNICATIONS

RESOLVED: That the small grant aid awards be publicised.

C/7552 EXCLUSION OF THE PRESS AND PUBLIC

The Town Clerk was requested to clarify whether District Councillors may remain in the room for this item in future.

RESOLVED: That, in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public were excluded because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted (*Confidential minutes - Annex D*).

C/7553 LEGAL MATTERS

Members received a verbal report from the Town Clerk on ongoing legal matters.

RESOLVED: That the Town Clerk's verbal report be received.

ACTION C Bennett

There being no further business, the Town Mayor closed the meeting at 8.12pm.

APPROVED
27th May 2026

TOWN MAYOR

Page 4 of 4
Chairman's initials

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Ringwood Quarterly Report

Welcome to your quarterly report from the Ringwood Neighbourhood Policing team for Spring 2026, the numbers used within are drawn from our crime management system and it is protected data, we would therefore request that this is not shared more widely and is stored safely and deleted when it no longer becomes relevant to you.

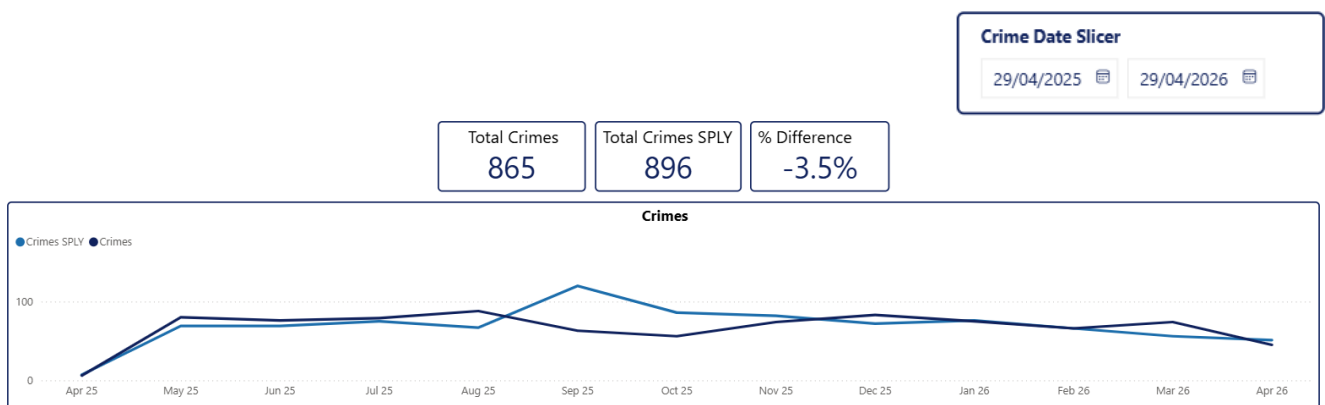
Should you require further information or changes to the data provided please contact myself or speak with Charmaine in order that we can modify the presentation.

This first graph illustrates the number of recorded offences over the past 12 months across the Ringwood North, Ringwood South, and Ringwood East and Sopley wards.

Previous data provided to you covered the wider area of the local neighbourhood policing team, this has now been refined to ensure it is specific to the wards you represent.

You will see the data from the Similar Period Last Year (SPLY) by which to make a comparison and gauge our current performance, we regularly review our crime numbers to ensure we are identifying issues as they arise and tackling problems at the earliest opportunity.

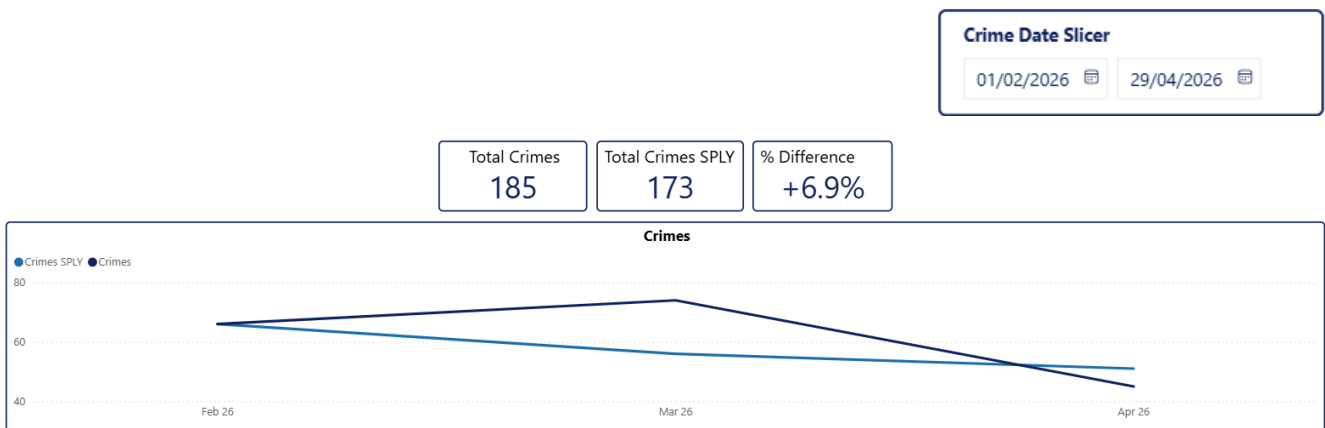
Overall, recorded crime across the three wards has reduced by 3.5% when compared with the same 12-month period last year.





Ringwood Quarterly Report

This second graph focuses on the most recent quarter and shows a 6.9% increase compared to the same period last year. Whilst any increase is disappointing, we are confident that we understand the key drivers behind this rise and are actively working to address them through targeted operational activity.



As outlined previously, we now have regular engagement with local representatives. Meetings take place between Sergeant Pell and Charmaine Bennett, providing an opportunity to gather intelligence and feedback on community concerns. This information is used to help shape our policing priorities, ensure resources are deployed effectively, and maintain a clear focus on the issues that matter most to local residents.

I would encourage councillors to raise any concerns or emerging issues with Charmaine, so they can be brought to my attention and appropriately reflected within our local policing plan.

The below slides are for the individual wards and the data is for the past quarter.



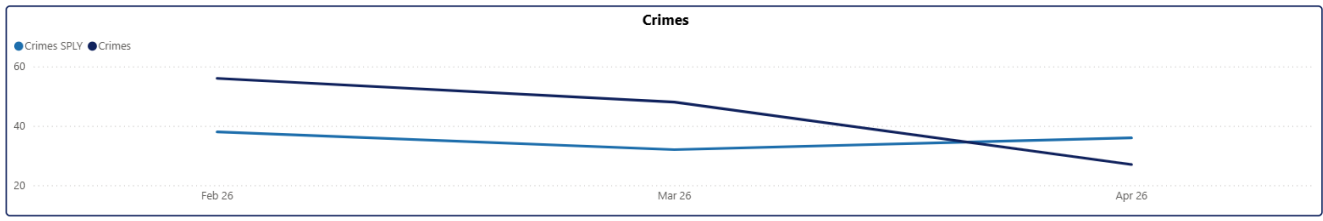


Ringwood Quarterly Report



Ringwood South

Total Crimes	Total Crimes SPLY	% Difference
131	106	+23.6%



	Current 90 days	SPLY	Difference	Difference %
<u>Violence with Injury</u> ↑	20	7	+13	+185.7
<u>Violence without Injury</u> ↑	29	19	+10	+52.6
<u>Other Sexual Offences</u> ↑	7	4	+3	+75.0
<u>Burglary Residential</u> ↑	2	2	0	0.0
<u>Burglary Business and Community</u> ↑	4	7	-3	-42.9
<u>Vehicle Offences</u> ↑	14	6	+7	+133.3
<u>Bicycle Theft</u> ↑	0	1	-1	-100
<u>Shoplifting</u> ↑	11	15	-4	-26.7
<u>All Other Theft Offences</u> ↑	7	15	-4	-53.3
<u>Criminal Damage</u> ↑	11	15	-4	-26.7
<u>Possession of Drugs</u> ↑	2	0	+2	
<u>Possession of Weapons Offences</u> ↑	0	0	0	
<u>Public Order Offences</u> ↑	12	11	+1	+9.1
TOTAL	119	102	+17	+16.7

I have reviewed the violence figures and there are no obvious links between the incidents which have been recorded, there are numerous incidents involving fights between children and domestic related incidents and many harassment type incidents which are included in the figures.



www.hampshire.police.uk
 Deaf? Non-emergency text
07781 480999
 For crime and community information
www.hampshirealert.co.uk



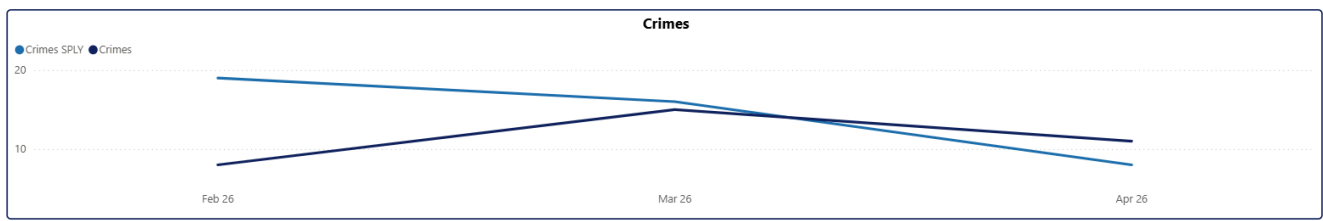


Ringwood Quarterly Report



Ringwood North (Poulner)

Total Crimes	Total Crimes SPLY	% Difference
34	43	-20.9%



	Current 90 days	SPLY	Difference	Difference %
Violence with Injury ↑	3	6	-3	-50
Violence without Injury ↑	11	15	-4	-26.7
Sexual Offences ↑	5	0	+5	
Burglary Residential ↑	1	3	-2	-66.7
Vehicle Offences ↑	2	1	+1	+100
Shoplifting ↑	4	9	-5	-55.6
All Other Theft Offences ↑	2	1	-1	+100
Criminal Damage ↑	1	2	-1	-50
Drugs Offences ↑	0	0	0	
Public Order Offences ↑	2	4	-2	-50
TOTAL	31	41	-10	-24.4



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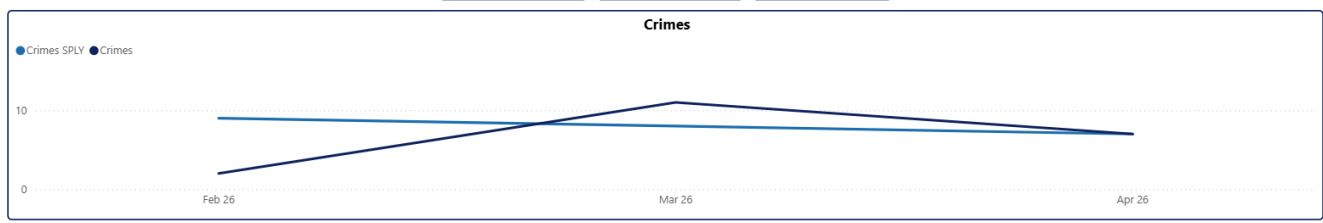


Ringwood Quarterly Report



Ringwood East & Sopley

Total Crimes	Total Crimes SPLY	% Difference
20	24	-16.7%



	Current 90 days	SPLY	Difference	Difference %
Violence with Injury ↑	1	1	0	
Violence without Injury ↑	9	6	+3	+50
Sexual Offences ↑	0	1	+1	
Burglary Residential ↑	3	1	+2	+200
Burglary Business and Community ↑	0	1	-1	-100
Vehicle Offences ↑	0	2	-2	-100
All Other Theft Offences ↑	3	1	+2	+200
Shoplifting ↑	0	1	-1	-100
Criminal Damage ↑	0	5	+5	-100
Drugs Offences ↑	0	1	0	
Public Order Offences ↑	2	3	-1	-100
TOTAL	18	21	-3	-14.3



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Ringwood Quarterly Report

Current Priorities for the Ringwood Neighbourhood Policing Team

Shoplifting – Business crime remains an area priority. We are attending all reports, building links to the local businesses and detecting more offences – through CCTV and utilising Facial Recognition ID. Use of Out of Court disposals as well as court summons employed.

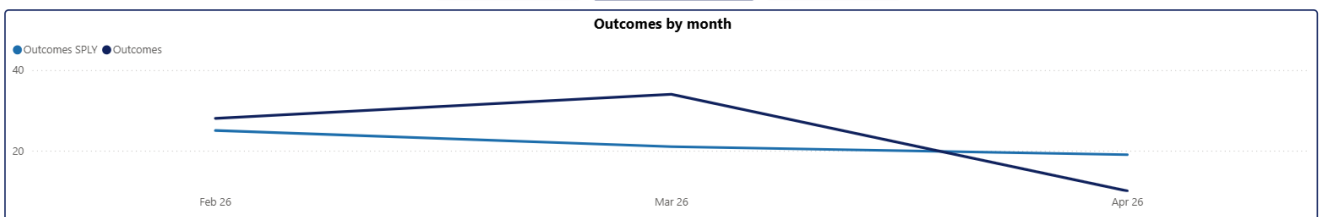
Anti-Social Behaviour – We are aware of concerns from local businesses relating to groups of youths causing problems within the town, we have identified those involved and are working with partners to ensure they face consequences for their behaviour, using the various tools available, such as Anti-Social Behavioural Contracts, (ABC's) Community Protection Warnings & Notices (CPW/N) and CBOs. We have issued Anti-Social Behaviour warning letters to several children within the town which has seen a reduction in some of the poor behaviour which was being reported.

Successes/Outcomes

- Earlier this month we seized a modified mountain bike which had been fitted with an electric motor enabling it to travel at up to 40 mph, this was being used illegally by youths within the town creating a danger to members of the public and also the youths themselves. Bikes of this type are illegal and the youth involved is being prosecuted for road traffic offences. We would encourage people to report usage of e-scooter and electric bikes where there are ridden in a dangerous or anti-social manner in order that we can investigate.

FAT Outcomes (Formal Action Taken)

Total Outcomes 72	Total Outcomes SPLY 65	% Difference +10.8%
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Ringwood Quarterly Report



- An increase in Formal Action Taken outcomes when compared to the same period last year, the increase in Officers on the team has definitely assisted us in being able to deal with investigations more effectively, I can reassure Councillors that the team continues to work very hard to keep the town safe.

Your current Ringwood Neighbourhood Policing Team

Acting Inspector 23089 Andy Gwyer is covering whilst we await the appointment of a new Inspector for the district following the retirement of Darren Ord.

Police Sergeant 3895 Chris Pell

The Ringwood 'Local Bobby' is PC 28455 Ian Bigland

PC 29986 Nat Roberts

PC 24202 Naz Chalk

PC 22424 Jon York

PC 30330 Will Payne

PC 22706 Keith Walsh

PCSO 13439 Tracey Cooper

PCSO 17944 Jas Sparshott

I would encourage all councillors to sign up for Hampshire Alert where you will be informed of the Beat Surgeries we hold, locations can vary but Waitrose is a regular venue.



www.hampshire.police.uk

Deaf? Non-emergency text

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For crime and community information

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POLICY AND FINANCE COMMITTEE

TREASURY MANAGEMENT POLICY STATEMENT

1. DEFINITION OF THE APPROVED ACTIVITIES OF THE TREASURY MANAGEMENT OPERATION

- 1.1 Responsibility for the activities of the treasury management operation has been delegated to the Finance Manager, who is the Responsible Financial Officer (RFO) under Section 151 of the Local Government Act 1972.
- 1.2 The activities of the treasury management operation cover the following:
 1. analysing internal and external information, cash flow management and methods of transmitting money, i.e. by cheques, bank transfers, Bank Automated clearing system (BACS), Clearing House Automated Payments System (CHAPS) and Direct Debit.
 2. investing temporary surpluses in approved investments and financing capital expenditure by approved borrowing instruments.
 3. ensuring that the repayment dates for the Council's borrowing are reasonably spread out. i.e. the borrowing profile.
 4. dealing with other financial institutions such as banks and the Public Works Loan Board. (PWLB)
 5. ensuring that effective security and controls are in place and an effective operation is reviewed and adhered to.
 6. ensuring that adequate banking arrangements are made and monitored for the Council.

2. FORMULATION OF TREASURY MANAGEMENT STRATEGY

- 2.1 The Council will formulate a plan that covers the raising of capital finance if required to support delivery of specific approved capital projects.
- 2.2 Treasury management activities in the year including investment of surplus money and managing cash flow should be conducted in accordance with the Treasury Management Policy.

3. DEFINITION OF APPROVED SOURCES OF BORROWING

- 3.1 The following list specifies which borrowing instruments the Council may use:
 - PWLB
 - Money Market Loans - Temporary (loans up to 364 days)
 - Local temporary borrowing
 - Bank Overdraft
 - Council's own internal funds (capital receipts and revenue balances)
 - Leasing

- 3.2 No other instrument other than those listed above may be used.

4. APPROVED INSTRUMENTS FOR INVESTMENTS

- 4.1 The Council will use short-term, i.e. from 1 to 364 days, cash deposits in sterling in approved financial organisations for investments. The Council may use a fund manager such as the CCLA to spread investments across multiple financial organisations so long as the maximum amount that can be invested with any one such financial organisation is £250,000 and all of the organisations satisfy the requirements set out in section 5.1.
- 4.2 The Council will consider longer term investments only as part of a wider investment strategy designed to enable specific planned future capital projects. Any such investments will require scrutiny and prior approval by the Council.

5. DEFINITION OF APPROVED ORGANISATIONS FOR INVESTMENTS

The following organisations constitute the counterparties with whom temporary investments will be made.

- 5.1 Banks or building societies which are UK clearing banks or which are incorporated in the UK and which have at least a short term credit rating of F1, according to FITCH the International Rating Agency, will be used for temporary investments
- 5.2 Other Local Authorities
The Council may invest temporarily with all other local authorities. The maximum each one may borrow is £250,000 for up to 364 days.
- 5.3 Accidental Breach of Limits
The Council will operate “daylight exposure”. This is a technique that ensures that in no circumstances can limits be exceeded. Normally, in calculating the amount of investment, the Finance Manager is entitled to assume that a sum due back from an organisation will be received on the due date before making a further investment with that organisation. If for some technical reason the repayment does not arrive in the Council’s bank account it is possible that, after a new investment is made with the same organisation, limits will be exceeded.

6. POLICY ON DELEGATION

- 6.1 The RFO is authorised by the Council to exercise the investment and borrowing powers of the Council in accordance with Council Policy, The Chartered Institute of Public Finance and Accountancy’s (CIPFA) Standard of Professional Practice on Treasury Management, and professional codes of practice.

- 6.2 The RFO may delegate the operations of Treasury Management to the Deputy Town Clerk and the Finance Officer in connection with the approved activities of Treasury Management.
- 6.3 The RFO has delegated authority to transfer funds of up to £50,000 from the investment account to the Imprest account (at any one time) and £100,000 between Imprest account and the investment accounts (at any one time), in order to maximise interest earnings whilst meeting contractual arrangements to pay suppliers. Any such transfers will be reported to the subsequent meeting of the Policy & Finance Committee.
- 6.4 Any changes to delegated powers will be approved by Policy and Finance Committee.

7. REVIEW REQUIREMENTS AND REPORTING ARRANGEMENTS

- 7.1 The Finance Manager will report to the Policy and Finance Committee on Treasury Management as follows: -
 - October - for the annual report for the previous year.
 - Monthly - Statement of balances and proposed movements

HM Land Registry

Transfer of part of registered title(s)

TP1

C

Any parts of the form that are not typed should be completed in black ink and in block capitals.

If you need more room than is provided for in a panel, and your software allows, you can expand any panel in the form. Alternatively use continuation sheet CS and attach it to this form.

For information on how HM Land Registry processes your personal information, see our [Personal Information Charter](#).

Leave blank if not yet registered.

When application for registration is made these title number(s) should be entered in panel 2 of Form AP1.

Insert address, including postcode (if any), or other description of the property transferred. Any physical exclusions, such as mines and minerals, should be defined.

Place 'X' in the appropriate box and complete the statement.

For example 'edged red'.

For example 'edged and numbered 1 in blue'.

Any plan lodged must be signed by the transferor.

Remember to date this deed with the day of completion, but not before it has been signed and witnessed.

Give full name(s) of **all** of the persons transferring the property.

Complete as appropriate where the transferor is a company.

Enter the overseas entity ID issued by Companies House for the transferor pursuant to the Economic Crime (Transparency and Enforcement) Act 2022. If the ID is not required, you may instead state 'not required'.

Further details on overseas entities can be found in [practice guide 78: overseas entities](#).

1	Title number(s) out of which the property is transferred: HP654237
2	Other title number(s) against which matters contained in this transfer are to be registered or noted, if any:
3	Property: The top part (as shown on the attached plan) of the land on the north side of North Poulner Road, Ringwood, directly above (north) where North Poulner Road and Kingfisher meet The property is identified <input checked="" type="checkbox"/> on the attached plan and shown: Hatched red <input type="checkbox"/> on the title plan(s) of the above titles and shown:
4	Date:
5	Transferor: Ringwood Town Council of Ringwood Gateway, The Furlong, Ringwood, BH24 1AT <u>For UK incorporated companies/LLPs</u> Registered number of company or limited liability partnership including any prefix: <u>For overseas entities</u> (a) Territory of incorporation or formation: (b) Overseas entity ID issued by Companies House, including any prefix: (c) Where the entity is a company with a place of business in the United Kingdom, the registered number, if any, issued by Companies House, including any prefix:

Give full name(s) of **all** the persons to be shown as registered proprietors.

Complete as appropriate where the transferee is a company. Also, for an overseas company, unless an arrangement with HM Land Registry exists, lodge either a certificate in Form 7 in Schedule 3 to the Land Registration Rules 2003 or a certified copy of the constitution in English or Welsh, or other evidence permitted by rule 183 of the Land Registration Rules 2003.

Enter the overseas entity ID issued by Companies House for the transferee pursuant to the Economic Crime (Transparency and Enforcement) Act 2022. If the ID is not required, you may instead state 'not required'.

Further details on overseas entities can be found in [practice guide 78: overseas entities](#).

Each transferee may give up to three addresses for service, one of which must be a postal address whether or not in the UK (including the postcode, if any). The others can be any combination of a postal address, a UK DX box number or an email address.

Place 'X' in the appropriate box. State the currency unit if other than sterling. If none of the boxes apply, insert an appropriate memorandum in panel 12.

Place 'X' in any box that applies.

Add any modifications.

6	<p>Transferee for entry in the register: Geoffrey Ponchaud, Philip Anthony Nixon, David John Treadwell and Mark Edward Clements</p> <p><u>For UK incorporated companies/LLPs</u> Registered number of company or limited liability partnership including any prefix:</p> <p><u>For overseas entities</u> (a) Territory of incorporation or formation:</p> <p>(b) Overseas entity ID issued by Companies House, including any prefix:</p> <p>(c) Where the entity is a company with a place of business in the United Kingdom, the registered number, if any, issued by Companies House, including any prefix:</p>
7	<p>Transferee's intended address(es) for service for entry in the register: Longacre, 60 Station Road, Fordingbridge, Hants, SP6 1DB</p>
8	<p>The transferor transfers the property to the transferee</p>
9	<p>Consideration</p> <p><input type="checkbox"/> The transferor has received from the transferee for the property the following sum (in words and figures):</p> <p><input type="checkbox"/> The transfer is not for money or anything that has a monetary value</p> <p><input checked="" type="checkbox"/> Insert other receipt as appropriate: This is part of a land swap between Ringwood Town Council and Geoffrey Ponchaud, Philip Anthony Nixon, David John Treadwell and Mark Edward Clements</p>
10	<p>The transferor transfers with</p> <p><input checked="" type="checkbox"/> full title guarantee</p> <p><input type="checkbox"/> limited title guarantee</p>

Where the transferee is more than one person, place 'X' in the appropriate box.

Complete as necessary.

The registrar will enter a Form A restriction in the register *unless*:

- an 'X' is placed:
 - in the first box, or
 - in the third box and the details of the trust or of the trust instrument show that the transferees are to hold the property on trust for themselves alone as joint tenants, *or*
- it is clear from completion of a form JO lodged with this application that the transferees are to hold the property on trust for themselves alone as joint tenants.

Please refer to [Joint property ownership](#) and [practice guide 24: private trusts of land](#) for further guidance. These are both available on the GOV.UK website.

Use this panel for:

- definitions of terms not defined above
- rights granted or reserved
- restrictive covenants
- other covenants
- agreements and declarations
- any required or permitted statements
- other agreed provisions.

The prescribed subheadings may be added to, amended, repositioned or omitted.

Any other land affected by rights granted or reserved or by restrictive covenants should be defined by reference to a plan.

Any other land affected should be defined by reference to a plan and the title numbers referred to in panel 2.

Any other land affected should be defined by reference to a plan and the title numbers referred to in panel 2.

11 Declaration of trust. The transferee is more than one person and

- they are to hold the property on trust for themselves as joint tenants
- they are to hold the property on trust for themselves as tenants in common in equal shares
- they are to hold the property on trust:

In accordance with the terms of the Settlement dated 21 January 2013.

12 Additional provisions

Definitions

Rights granted for the benefit of the property

Rights reserved for the benefit of other land

Include words of covenant.

Restrictive covenants by the transferee

Include words of covenant.

Restrictive covenants by the transferor

Insert here any required or permitted statements, certificates or applications and any agreed declarations and so on.

Other

The transferor must execute this transfer as a deed using the space opposite. If there is more than one transferor, all must execute. Forms of execution are given in Schedule 9 to the Land Registration Rules 2003. If the transfer contains transferee's covenants or declarations or contains an application by the transferee (such as for a restriction), it must also be executed by the transferee.

If there is more than one transferee and panel 11 has been completed, each transferee must also execute this transfer to comply with the requirements in section 53(1)(b) of the Law of Property Act 1925 relating to the declaration of a trust of land. Please refer to [Joint property ownership](#) and [practice guide 24: private trusts of land](#) for further guidance.

Examples of the correct form of execution are set out in [practice guide 8: execution of deeds](#). Execution as a deed usually means that a witness must also sign, and add their name and address.

Remember to date this deed in panel 4.

13 Execution

EXECUTED as a deed by Affixing the Common Seal of Ringwood Town Council:
In the presence of:

Signature.....
Of Councillor

Signature.....
Of Councillor

WARNING

If you dishonestly enter information or make a statement that you know is, or might be, untrue or misleading, and intend by doing so to make a gain for yourself or another person, or to cause loss or the risk of loss to another person, you may commit the offence of fraud under section 1 of the Fraud Act 2006, the maximum penalty for which is 10 years' imprisonment or an unlimited fine, or both.

Failure to complete this form with proper care may result in a loss of protection under the Land Registration Act 2002 if, as a result, a mistake is made in the register.

Under section 66 of the Land Registration Act 2002 most documents (including this form) kept by the registrar relating to an application to the registrar or referred to in the register are open to public inspection and copying. If you believe a document contains prejudicial information, you may apply for that part of the document to be made exempt using Form EX1, under rule 136 of the Land Registration Rules 2003.

