

MINUTES OF THE MEETING OF THE PLANNING, TOWN & ENVIRONMENT COMMITTEE

Held on Friday 7th November 2025 at 10.00am at Ringwood Gateway, The Furlong, Ringwood.

PRESENT: Cllr Philip Day (Chairman)
Cllr Luke Dadford (Vice Chair)
Cllr Mary DeBoos
Cllr Rae Frederick
Cllr Peter Kelleher
Cllr James Swyer

IN ATTENDANCE: Mrs Jo Hurd, Deputy Town Clerk

ABSENT: Cllr Janet Georgiou
Cllr John Haywood
Cllr Glenys Turner

P/6502 PUBLIC PARTICIPATION

There were ten members of the public present for an agenda item.

P/6503 APOLOGIES FOR ABSENCE

Apoloiges for absence had been received from Cllrs Georgiou, Haywood and Turner.

P/6504 DECLARATIONS OF INTEREST

Cllr M DeBoos declared a non-pecuniary interest in respect of planning applications 24/01362Full and 25/01016Full as she knows the applicants.

Cllr Dadford declared a non-pecuniary interest in respect of planning application 24/01362Full as he knows one of the objectors. He took no part in the debate or voting.

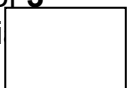
P/6505 MINUTES OF PREVIOUS MEETING

RESOLVED: That the minutes of the meeting held on 3rd October 2025, having been circulated, be approved and signed as a correct record.

P/6506 PLANNING APPLICATIONS

RESOLVED: That the observations summarised in *Annex A* be submitted and the decisions under delegated powers be noted.

ACTION Nicola Vodden



P/6507
STRATEGIC SITES

Land off Crow Lane / Crow Arch Lane (Beaumont Park) – In response to concern about the overgrown nature of the Castleman Trailway between the old railway bridge and Crow Lane, the Town Council would, on this occasion, arrange some cutting back to be followed by clearance work by volunteers from Ringwood Round Table and RACE. Half of this section has still to be formally adopted by HCC and an update is awaited on this.

Land north of Hightown Road (21/10042) – An extension of time had been requested by the developer until the end of November 2025 for the Section 106 agreement to be finalised.

Land off Moortown Lane (21/11723 and Land off Crow Lane 23/10707) – no update.

2 Market Place (24/11105) – no update.

Snails Lane (25/10114) – A response to NFDC's Ecology comments had been submitted by the applicant.

RESOLVED: That the update on Strategic Sites be noted.

P/6508
COMMITTEE BUDGET 2026-27

Members considered the Deputy Town Clerk's report (*Annex B*). It was noted that:-

- The Committee's projects included in the Council Strategy (bus shelter improvement plan and Thriving Market Place) should have no impact on the 2026/27 budget.
- It was hoped to fund new shelters identified in the bus shelter improvement programme from grants, but other costs would be estimated in advance of the next meeting.
- The small budget for street furniture had been merged with the same budget heading under Recreation, Leisure & Open Space Committee.

RESOLVED: That the draft Committee budget for 2026-27 be noted.

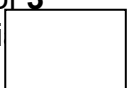
ACTION Jo Hurd

P/6509
PROJECTS (current and proposed)

Thriving Market Place - NFDC has extended the contract for the concept design work to include the whole area from Gateway Square to the western end of Market Place as one project. Proposals will be presented to a future meeting of the Committee.

NFDC has confirmed that a sculpture and information boards can be funded from Strategic CIL funds already allocated to the project, and delivered by the Town Council as part of the 800th anniversary celebrations next year.

RESOLVED: That the update on projects (*Annex C*) be received.



ACTION Jo Hurd

P/6510
NFDC/NFNPA PLANNING COMMITTEE

It was noted that NFDC's Planning Committee will next meet on 12th November 2025 and there are no Ringwood applications to be considered. NFNPA's Planning Committee meeting is on 18th November 2025. Members would be notified of any Ringwood applications to be considered when the agenda is issued.

P/6511
COMMUNICATIONS

No items required publicity.

ACTION Jo Hurd

There being no further business, the Chairman closed the meeting at 11:20am.

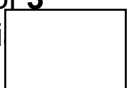
RECEIVED
26th November 2025

APPROVED
5th December 2025

TOWN MAYOR

COMMITTEE CHAIRMAN

Note: The text in the Action Boxes above does not form part of these minutes.



Annex A to Planning, Town Environment Committee Minutes 7th November 2025
Ringwood Town Council - Planning Observations - NFDC

Number	Site Address	Proposal	Observation	Comments
25/10855	Onibury, 7 New Road, Ringwood. BH24 3AU	Extension to existing garages and shed in garden to provide a home office/gym area	Permission (1)	
25/10866	3 Highfield Road, Ringwood. BH24 1RF	New front ensuite dormer, single-storey rear extension, relocation of side door	Permission (1)	
25/10914	14B Broadshard Lane, Ringwood. BH24 1RR	Part removal of rear extension; replacement of flat roof to rear with pitched roof; single-storey rear extension with pitched roof;and fenestration alterations	Permission (1)	
25/10919	14 Georgian Close, Ringwood. BH24 1SA	2 storey front extension	Refusal (2)	The proposal is out of keeping with the character of the area due to the extension projecting forward of the building line, and the proposed cladding.

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
25/10926	7 Broadshard Lane, Ringwood. BH24 1RW	Variation of Condition 2 of application 25/10663 to allow a covered porch area to the side, increase the ground floor extension out to the rear further and remove the proposed side utility room extension	Permission (1)	
25/10934	43 Southampton Road, Ringwood. BH24 1HE	Change of Use of First Floor from Office to C3 Residential Use (Retrospective)	Permission (1)	
25/10938	22-24 High Street, Ringwood. BH24 1AF	Replacement awning and projecting sign (Application for Advertisement Consent)	Permission (1)	
25/10939	Manor House, Southampton Road, Ringwood. BH24 1HE	Replacement rear porch	Officer Decision (5)	The comments of the Conservation Officer are noted - no additional detail had been provided and there was no comment from Historic England at the time of the meeting.
25/10940	Manor House, Southampton Road, Ringwood. BH24 1HE	Replacement rear porch (Application for Listed Building Consent)	Officer Decision (5)	The comments of the Conservation Officer are noted - no additional detail had been provided and there was no comment from Historic England at the time of the meeting.
25/10945	6, Hampton Drive, Ringwood. BH24 1SL	First Floor Extension, dormer window and replacement garage	Refusal (2)	It is recommended that obscure glazing be conditioned on the side dormer to prevent overlooking - if this condition is imposed, the Council would have no objection to the application.
25/10953	43 Northfield Road, Ringwood. BH24 1LT	Single-storey rear extension and rooflights	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
CONS/25/0594	Cottage Mews, 27 Christchurch Road, Ringwood. BH24 1DG	Holly - Fell	Officer Decision (5)	Insufficient information provided.
TPO/25/0591	Whitehall, Nouale Lane, Poulner, Ringwood, BH24 3EL	Scots Pine - Fell	Officer Decision (5)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Ringwood Town Council - Planning Observations - NFNPA

Number	Site Address	Proposal	Observation	Comments
24/01362FULL	Christmas Tree Farm, Hangersley Hill, Hangersley, Ringwood, BH24 3JR	Replacement dwelling; outdoor pool; garage; outbuilding; demolition of existing dwelling (AMENDED PLANS & INFORMATION)	Refusal (4)	The application remains contrary to RNP Policy R10 zero carbon buildings and the submitted documentation has not demonstrated compliance. In particular there is no data on predicted energy use, and there is no reference to the energy usage of the swimming pool. There are concerns about the change in location of the replacement dwelling as it will take it further away from the retained cottage and higher up the plot. It is unclear if the proposal complies with the 30% rule and whether the outcome of the ongoing enforcement case will influence the calculations with regard to this. In addition, the documentation varies when specifying the size of the plot and this is important in determining whether a bio-diversity net gain assessment is required.
25/01016FULL	2 Gladstone Cottages, Hightown Hill, Ringwood. BH24 3HA	One and two storey extensions; rooflights	Permission (1)	
CONS/25/0120	Hangersley House, ST AUBYN'S LANE, HANGERSLEY, RINGWOOD, BH24 3JU	Fell 1 x Chestnut tree	Refusal (2)	There is insufficient detail to justify felling, recommend the tree be managed instead.

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Applications decided under delegated powers: to be noted on 7th November 2025

Number	Site Address	Proposal	Decision
25/01115C ONS	Wychcombe Cottage, HANGERSLEY HILL, HANGERSLEY, RINGWOOD, BH24 3JR	Prune 1 x Beech tree Fell 1 x Fir Tree Prune & Deadwood 2 x Oak trees	16.10.25 P(1) Recommend permission, but would accept the Tree Officer's decision.
25/10158	88a Christchurch Road, Ringwood BH24 1DR	RE-CONSULTATION: Non illuminated fascia sign to front elevation (Application for Listed Building Consent)	13.10.25 P(1) Recommend Permission, but would accept the Planning Officer's decision.

Planning, Town & Environment Committee – 7 November 2025

Committee Budget 2026/2027- version one

1. Introduction and reason for report

- 1.1. Members are asked to consider the draft 2026/2027 budget for this Committee and to make recommendations to the Policy and Finance Committee.
- 1.2. This report aims to show how the proposed 2026/27 budget reflects agreed priorities in the Town Council Strategy and supports the delivery of ongoing services and planned projects.
- 1.3. The internal auditor has advised that the Council should continue to improve its level of reserves. Members may wish to keep this in mind when considering the budget and any proposed transfers.
- 1.4. It is too early at this stage to give an accurate indication of what overall percentage change this draft budget might represent compared with the current year. Staffing costs, utility prices and project funding decisions are still being finalised, and these will affect the overall position once confirmed.

2. Strategic Context and Planned Projects

- 2.1. The Town Council's Strategy 2026–2029 identifies several new projects relevant to this Committee, alongside “business as usual” activity. The draft budget has been prepared to ensure the committee can continue core operations while beginning preparatory work on these strategic priorities.
 - 2.1.1. Bus Shelter Improvement Action Plan – work continues on delivery of this plan. We are awaiting the outcome of a bid to NFDC for CIL funds for one new bus shelter and will be looking to apply for funds from HCC's new Parish Council Bus Shelter Grant, so there should be no impact on the 2026/27 revenue budget.
 - 2.1.2. Thriving Market Place – it is expected this project will be funded from NFDC's Strategic CIL fund; we await the outcome of a Cabinet decision in February 2026.
- 2.2. It should also be noted that we are awaiting the outcome of a bid to NFDC for CIL funds for speed indicator devices, although this will have no impact on the 2026/27 revenue budget.

3. Budget Overview

- 3.1. Each individual budget area has been reviewed. Where possible, costs have been contained and some budgets have been adjusted to reflect actual figures.

- 3.2. The draft budget seeks to limit the impact of any new services or projects on overall expenditure.
- 3.3. Some budget lines have been removed, combined or reorganised to make them easier to manage.
- 3.4. At this stage, no changes are proposed that would require an increase in the overall precept, but this will be reviewed once final salary figures and project funding details are confirmed.

4. Next Steps

- 4.1. This report presents a first draft of the 2026/2027 budget for this Committee. Figures remain provisional and will be updated once final costs, quotations and pay adjustments are known. Feedback from members will inform the next version before it is submitted to the Policy and Finance Committee.

Recommendations:

1. That members note the draft Committee budget for 2026/2027.
2. That members provide direction on any changes, priorities or areas for further exploration before the next draft is produced.

For further information, contact:

Jo Hurd, Deputy Town Clerk

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Email: jo.hurd@ringwood.gov.uk

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PLANNING, TOWN & ENVIRONMENT COMMITTEE										
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Code CC	Description	Budget Manager	Actual 22/23 £	Actual 23/24 £	Actual 24/25 £	Budget 25/26 £	Revised 25/26 £	Inflation Type % £	Known Changes* £	Budget 26/27 £
	EXPENDITURE									
	Maintenance									
4000/1/1	--Built Environment-Furniture	JH	1,348	85	0	104	104	4 2.1% 2		0
4000/1/2	--Carvers Street Lighting	JH	1,566	1,652	2,362	2,277	2,277	2 2.5% 57		2,334
4000/1/3	--Flood defence	JH			0	0	0	4 2.1% 0		0
4000/1/4	--Bus Shelters	JH			0	208	208	4 2.1% 4		212
4000/1/5	--Sign Painting Fridays Cross	JH			0	0	0	4 2.1% 0		0
4000/1/6	--Neighbourhood Plan	JH	9,994	1,494	0	0	0	6 0.0% 0		0
4000/1/7	--Crow Lane Maintenance	JH	720	795	960	1,000	1,000	4 2.1% 21		1,021
4000/1/8	--support for REAL working party	JH	519	0	0	0	0	6 0.0% 0		0
	Total Maintenance		13,628	4,026	3,322	3,589	3,589	84	0	3,567
	Employee Costs									
4001/1	--Allocated Office Staff	CB	23,846	26,089	27,261	38,226	38,226	1 3.5% 1,338		38,480
	Total Employee Costs		23,846	26,089	27,261	38,226	38,226	1,338	0	38,480
	Total Revenue Expenditure		37,474	30,115	30,583	41,815	41,815	1,422	0	42,047
	Capital Expenditure									
4050/1	--Human Sundial	JH	0	495	0	0	0	6		0
4050/2	--Thriving Marketplace	JH			10,000		0			
	Total Capital Schemes		0	495	10,000	0	0	0	0	0
	TOTAL EXPENDITURE		37,474	30,610	40,583	41,815	41,815	1,422	0	42,047
	INCOME/FINANCE									
400/1	--Grants Received	JH	-1,100	-1,100	-11,100	-1,100	-1,100	6 0.0% 0		-1,100
400/2	--Grants Received Neighbourhood plan	JH	-4,750		0	0		6 0.0% 0		0
	TOTAL INCOME		-5,850	-1,100	-11,100	-1,100	-1,100	0	0	-1,100
	TOTAL NET EXPEND BEFORE TRANS TO/FROM PROVISIONS		31,624	29,510	29,483	40,715	40,715	1,422	0	40,947
	Transfer To Provisions									
	--Transfer To Provisions	FM		3,650		0				0
	Total Transfer To Provisions		0	3,650	0	0	0		0	0
	Transfer From Provisions									
	--Transfer from Provisions (cap)	FM	-5,246	-2,784	-960	-1,000	-1,000			-1,000
	--Transfer from Provisions (revp)	FM	-770			0	0			0
	--Transfer from Dev Cont	FM				0				0
	Total Transfer From Provisions		-6,016	-2,784	-960	-1,000	-1,000		0	-1,000
	TOTAL NET EXPENDITURE AFTER TRANS TO/FROM PROVISIONS		25,608	26,726	28,523	39,715	39,715	1,422	0	39,947

Current Projects Update

No.	Name	Status	Recent developments	Description and notes	Lead Officer/Member	Financing
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Full Council

No live projects

Planning Town & Environment Committee

PTE3	Crow Stream Maintenance	Annual recurrent	Spraying of stream banks carried out June 2025 and annual flail in September 2025, followed by annual stream clearance by volunteers on 25 September. Working with various agencies and local landowners on developing wider project on holding back flood water and increasing outflow.	Annual maintenance of Crow Ditch and Stream in order to keep it flowing and alleviate flooding	Deputy Town Clerk	Budget of £1,000 funded by transfer from earmarked reserve.
PTE6	Shared Space Concept - Thriving Market Place	In progress	Project being led by NFDC with funding allocated from Strategic CIL programme. Consultants appointed to develop a deliverable, costed scheme for approval by NFDC Cabinet in February 2026. Hoping to deliver artwork and information boards in advance of main project, to tie in with 800th anniversary of market charter celebrations.	Concept for town centre shared space identified through work on the Neighbourhood Plan. Aim is to create a more vibrant and flexible public space and improve connectivity, whilst achieving wider economic benefits.	Deputy Town Clerk	HCC funded survey work. £10,000 grant from UKSPF (via NFDC). NFDC Cabinet agreed on 02/10/2024 to allocate a share of £4.5 million CIL funds to the scheme.
	Greening Ringwood	In progress	Official launch of Phase 2 held on 20/04/2024 in Gateway Square. Update on activities presented to Committee in September 2024.	Greening Campaign Phase 2 to run from Sept 2023 to July 2024, focussing on making space for nature; energy efficient greener homes; climate impacts on health and wellbeing; waste prevention; and cycle of the seed.		£50 signing up fee funded from General Reserve.
	Bus Shelters	In progress	Action Plan prepared and in use. HCC launched Parish Council Bus Shelter Grant in October 2025. Bid submitted to NFDC for CIL funds to provide a new larger bus shelter in Gorley Road - outcome expected by end of 2025. No sponsor yet for repair of Taxi Shelter.	Review of Council owned bus shelters.		£1081 allocated from RTC CIL funds.
Projects being delivered by others which are monitored by the Deputy Clerk and reported to this committee:						
	Crow Lane Footpath	In progress	Developers' contributions paid to HCC to implement. Additional funds required to progress and approved by NFDC Cabinet on 02/11/2022. HCC working on design, with expected delivery in summer 2025.	New footpath to link Beaumont Park with Hightown Road, alongside west of Crow Lane	Hampshire CC	Developers contributions
	Memorial Bench for Michael Lingam-Willgoss	In progress	Consent to install bench has been granted by HCC. Legal fees covered by County Cllr Thierry. Date for installation yet to be agreed.	Provision of memorial bench in Market Place in memory of Michael Lingam-Willgoss.	Ringwood Carnival / Ringwood Rotary	No financial implications.
	Review of Speed Limits and Road Safety Measures in Kingston	In progress	Advised resident further evidence is required prior to submitting proposal to HCC. Cllr Frederick liaising with Police and residents regarding setting up Speed Watch. Bid submitted to NFDC for CIL funds to purchase Speed Indicator Devices.	Request from resident to support addressing speed issues and road safety on B3347 at Kingston.	Hampshire CC	No financial implications.

Policy & Finance Committee

PF5	Poulner Lakes Lease	On hold		Negotiating a lease from Ringwood & District Anglers' Association of the part of the site not owned by the Council	Town Clerk	Some provision for legal advice or assistance may be needed eventually.
PF13	Office IT overhaul	In progress	The new and existing providers have been sharing information to support the transition. The changeover is taking place week ommencing 29 September. Work has already been completed to streamline the shared drive, reducing the number of top-level files from 130 to 8. The new provider has met online with all staff using laptops to assess their condition. An order for new devices has been placed.	Multi-year programme to upgrade staff computers and office network hardware and provide training for staff and councillors. Includes switch to new support provider. Will include consideration of providing devices to councillors and seeking Cyber Essentials accreditation.	Town Clerk	Capital costs incurred in current year will be met from IT reserve.

Recreation, Leisure & Open Spaces Committee

RLOS4	Grounds department sheds replacement	In progress (Commenced design work in April 2021.)	The planning application has been submitted and registered. An additional plan has been requested and sent but otherwise we are still waiting to hear the outcome of the decision.	A feasibility study into replacing the grounds maintenance team's temporary, dispersed & sub-standard workshop, garaging and storage facilities. Combined with a possible new car park for use by hirers of and visitors to the club-house.	Town Clerk	Revised capital budget of £4,000 (originally £10,000 until virement to RLOS19)
RLOS10	Waste bin replacement programme	In progress (Commenced April 2020)	Future needs are being assessed.	Three-year programme to replace worn-out litter and dog-waste bins	Grounds Manager	Budget of £2,000 a year.
RLOS21	Poulner Lakes track maintenance	In progress (under discussion since Jan. 2021)	NFDC has developed a concept design of an improved access on the basis that RTC will fund essential maintenance/improvements to the vehicular access element and NFDC will fund the rest. The documents required to resolve the boundary discrepancies are with the solicitors for completion. They have been chased and also in the process of arranging a meeting with NFDC about this and other recreation mitigation projects in the town.	Devising a sustainable regime for maintaining the access tracks at Poulner Lakes to a more acceptable standard.	Town Clerk	Yet to be settled
RLOS26	Carvers Development Phase 1	Commenced Sept. 2024	Met with Playdale following Play Inspection Report. Installation of a drinking water fountain is progressing, waiting final quote from local supplier. Accepted quote for supply and installation of wildflower turf and pollinator planting as well as 6 new trees and guards and moving the 2 broken elms. Related, but slightly out of scope is that the tenants of the buildings backing onto Carvers from the industrial estate have agreed to remove the grafitti from the wall which overlooks the recreation ground, at their cost.	Replacing two tennis courts with a multi-use games area, creating a timber log walk with benches and boulders and pollinator planting.	Town Clerk	£73,000 for the main elements. Supported by a £68,072 grant (plus a 10% contribution and up to £10K additional funding from RTC's CIL reserve)
RLOS30	Cemetery Development	In progress	Cemetery Review Working party met for site visit June 2025. Tree mapping currently being undertaken. Working party date in October	To develop the Council's cemetery facilities, reviewing options for new memorial opportunities, dedicated areas for interment and scattering of cremated remains, and a garden of remembrance.	Town Clerk	To be confirmed

Staffing Committee

None

Proposed/Emerging Projects Update



No.	Name	Description	Lead	Recent developments	<u>Progress / Status</u> Stage reached	Estimated cost	Funding sources	
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Full Council								
None								

Planning Town & Environment Committee

Roundabout under A31	Planting and other environmental enhancements			Area being used by National Highways for storage of materials during works to widen the A31.	Floated as possible future project			
Signage Review	Review of signs requiring attention - e.g. Castleman Trailway, Pocket Park, Gateway Square, as well as at entrances to the town.	Cllr Day			Floated as possible future project			
Flood Relief	Investigate works required to improve capacity and flow of ditch alongside Crow Lane, between Hightown Road and Moortown Lane. Input to Action Plan for Avon Catchment Management Plan.						Developers contributions / CIL	

Policy & Finance Committee

None								
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Recreation, Leisure & Open Spaces Committee

Silver Jubilee Garden benches replacement	Replacing all benches at the Silver Jubilee Garden with more attractive (but floodwater-resistant models)	None		Routine maintenance of existing benches	Need identified. Awaiting funding.	Unknown	To be decided	
Silver Jubilee Garden bridge re-painting	Re-painting the footbridge leading to the Garden.	The new and existing providers have been sharing information to support the transition. The changeover is scheduled for the week commencing 29 September. Work has already been completed to streamline the shared drive, reducing the number of top-level files from 130 to 8. The new provider has met online with all staff using laptops to assess their condition. All but one device requires replacement, as anticipated, and the remaining laptop may also need replacing due to other damage. A quote for this has been prepared.		Clarification of responsibility requested from HCC	Need identified and quote obtained but legal responsibility remains to be clarified.	c. £5,000	To be decided	

War Memorial Garden benches replacement	Replacing the wooden benches with commemorative steel models of the same kind as those recently installed	Town Clerk	None	Need identified. Awaiting funding.	c. £4,000	To be decided
Bickerley tree-planting	Planting a row of trees alongside the through path	None	None	Need identified. Awaiting funding.	Unknown	To be decided
Staffing Committee						
None						

C

Closed Projects Report

No.	Name	Description	Outcome	Notes
Full Council				
FC1	Long Lane Football Facilities Development	A joint venture with Ringwood Town Football Club and AFC Bournemouth Community Sports Trust to improve the football facilities for shared use by them and the community.	New builds completed in September 2024	
FC2	Strategic Plan	Exploring ideas for medium term planning. Aim to have complete for start of budget-planning in Autumn 2022.	Completed in October 2022	
Planning, Town & Environment Committee				
PTE4	Pedestrian Crossings - Christchurch Road	Informal pedestrian crossings to the north and south of roundabout at junction of Christchurch Road with Wellworthy Way (Lidl)	Completed by HCC	
	Cycleway signage and improvements	New signage and minor improvements to cycleway between Forest Gate Business Park and Hightown Road	Completed by HCC	
	Carvers footpath/cycle-way improvement	Creation of shared use path across Carvers between Southampton Road and Mansfield Road	Completed by HCC	
	Replacement Tree - Market Place	New Field Maple tree to replace tree stump in Market Place.	Completed in January 2022 by HCC	
	Climate Emergency	Funds used to support Greening Campaign, community litter-pick and Flood Action Plan leaflets.	Completed March 2023	
	A31 widening scheme	Widening of A31 westbound carriageway between Ringwood and Verwood off slip to improve traffic flow; associated town centre improvements utilising HE Designated Funds	Scheme completed by National Highways and road re-opened in November 2022.	
	SWW Water Main Diversion (associated with A31 widening scheme)	Diversion of water main that runs along the A31 westbound carriageway. Diversion route included land in RTC's ownership at The Bickerley.	Scheme completed by SWW in 2022.	
	Surfacing of Castleman Trailway	Dedication and surfacing of bridleway between old railway bridge eastwards to join existing surfacing.	Surfacing works completed by HCC early April 2022.	
	Bus Shelter Agreement	Request by ClearChannel in Nov. 2020 for RTC to licence the bus shelters in Meeting House Lane and the advertising on them. Despite various communications, we have had no contact for over a year and therefore regard the original request to be defunct.	Request not followed up by ClearChannel, therefore defunct and removed from project list October 2023.	
	Human Sundial	Work to refurbish human sundial and install surrounding benches complete. Time capsule cover stone replaced on 21/07/2023. Interpretation board with details of sundial, Jubilee Lamp etc. to be considered as part of Thriving Market Place project.	Completed.	
PTE2	Neighbourhood Plan	The Ringwood Neighbourhood Plan was adopted (made) by NFDC and NFNPA in July 2024 (83% of residents voted "yes" in the Referendum on 04/07/2024) and is now part of the Development Plan for both authorities and must be taken into consideration in the determination of planning applications.	Completed, but will be monitored and reviewed.	
PTE1	Railway Corner	Ringwood Society project to improve and promote historical significance of triangle of land at junction of Hightown Road and Castleman Way.	Completed 2024.	
Policy & Finance Committee				
PF1	New Council website	Arranging a new website that is more responsive, directly editable by Council staff and compliant with accessibility regulations.	Completed	
PF2	Greenways planning permission	Consideration of applying to renew planning permission for bungalow in garden previously obtained	Decided not to renew	
PF3	Detached youth outreach work	To provide youth workers for trial of detached outreach work	Transferred to Recreation Leisure & Open Spaces Committee (see RLOS20)	
PF4	Review of governance documents	A major overhaul of standing orders, financial regulations, committee terms of reference, delegated powers, etc. Routine periodic reviews will follow completion of this work.	Completed in July 2022	All governance documents will now receive routine annual reviews.
PF6	Health & Safety Management Support Re-procurement	Re-procuring specialist advice and support for discharge of health and safety duties	Completed in February 2023	
PF7	Financial Procedures Manual	Preparation of a new manual for budget managers and other staff detailing financial roles, responsibilities and procedures	Completed in September 2022	Will be updated by Finance Manager as necessary
PF8	Bickerley Legal Title	An application to remove land from the Council's title was made	Completed in October 2023	Application successfully resisted

PF9	Greenways office leases	The tenant of the first floor suite gave notice and left. The building was re-let as a whole to the tenant of the ground floor suite.	Completed in November 2022
PF10	Councillors' Email Accounts	Providing councillors with official email accounts (and devices, if required) to facilitate compliance with data protection laws.	Completed in August 2023
PF11	92 Southampton Road	Reviewing the letting of this council-owned house	Refurbishment and relet completed in July 2025
PF12	Base budget review	A review by members and officers of the council's base (revenue) budget, probably focused on a few types of expenditure or areas of activity, to identify possible options for change and/or savings.	Completed in January 2025

Recreation, Leisure & Open Spaces Committee

RLOS1	War Memorial Repair	Repair by conservation specialists with Listed Building Consent with a re-dedication ceremony after.	Completed in 2021-22	
RLOS2	Bickerley Tracks Repair	Enhanced repair of tracks to address erosion and potholes (resurfacing is ruled out by town green status) and measures to control parking.	Fresh gravel laid in 2021-22.	No structural change is feasible at present.
RLOS3	Public open spaces security	Review of public open spaces managed by the Council and implementation of measures to protect the highest priority sites from unauthorised encampments and incursions by vehicles	Completed in 2021-22	
RLOS6	Community Allotment	Special arrangement needed for community growing area at Southampton Road	Ongoing processes adapted	Agreed to adopt as informal joint venture with the tenants' association
RLOS7	Bowling Club lease	Renewal of lease that expired in April 2023.	Completed in July 2023	New lease granted for 14 years.
RLOS8	Ringwood Youth Club	Dissolution of redundant Charitable Incorporated Organisation	Completed in July 2023	Charity removed from Register of Charities
RLOS9	Aerator Repair	Major overhaul to extend life of this much-used attachment	Completed in 2021-22	
RLOS11	Ash Grove fence repair	Replacing the worn-out fence around the play area	Completed in 2021-22	
RLOS12	Van replacement	Replacing the grounds department diesel van with an electric vehicle	Suspended in 2023	Van will be replaced in accordance with Vehicle & Machinery replacement plan
RLOS13	Bickerley compensation claim	Statutory compensation claim for access and damage caused by drainage works	Completed March 2022	Settlement achieved with professional advice
RLOS14	Poulner Lakes waste licence	Arranging to surrender our redundant waste licence to avoid annual renewal fees	Completed July 2025	
RLOS15	Acorn bench at Friday's Cross	Arranging the re-painting of this bespoke art-work	Completed in 2021-22	Labour kindly supplied by Men's Shed
RLOS16	Town Safe	Possible re-paint of this important survival, part of a listed structure	Suspended indefinitely in September 2022	Complexity and cost judged disproportionate to benefit
RLOS17	Crow Arch Lane Allotments Site	The transfer to this Council (pursuant to a s.106 agreement) of a site for new allotments off Crow Arch Lane	Completed in November 2023	
RLOS18	Cemetery Records Upgrade	Creation of interactive digital cemetery map and scanning of cemetery registers as first stage in digitizing all cemetery records to facilitate remote working, greater efficiency and improved public accessibility.	Completed in 2021	Cost £5,467. Further upgrades are needed to digitize the records fully
RLOS19	Carvers Masterplan	Devising a strategic vision and plan for the future of Carvers Recreation Ground pulling together proposals for additional play equipment and other features	Completed in 2024 but subject to implementation and review	Completed within the £6,000 budget.
RLOS20	Detached youth outreach work	Trialling the provision of detached outreach work by specialist youth workers.	Completed in May 2022	
RLOS22	Bickerley parking problem	Unauthorised parking on the tracks crossing the Bickerley is causing damage and obstruction	Closed off in September 2023	Additional signage has been installed. An estimate of £5,510 to move the "dragon's teeth" was judged disproportionate to the problem.
RLOS23	North Poulner Play Area skate ramp request	A local resident requested provision of a 'quarter-pipe ramp' at this site and has been fund-raising for it	The official opening of the new facility was held on 29 May 2025.	
RLOS24	Poulner Lakes circular path	HCC has funded the creation of a circular path for pedestrians and cyclists to improve accessibility and so encourage greater use	Completed in May 2024	RTC is now responsible for maintenance
RLOS25	Open Spaces Management Review	A strategic priority project to review the council's management of all its public open and green spaces	Completed in June 2025	RTC now has plans for all major sites
RLOS27	Carvers Clubhouse Solar Panels	Installing photo-voltaic panels on the Clubhouse roof to achieve a long-term saving in energy costs.	Completed in May 2025	Energy savings being recorded
RLOS28	Skate Park Picnic Tables	Replacing the two large picnic tables beside the skate park at Carvers which are beyond further repair	Completed in Spring 2025	Third picnic table added near tennis courts. Part funded by Ringwood Carnival.
RLOS29	North Poulner Play Area Gate	Installation of a third pedestrian gate	Completed in July 2025	Funded by grant from County Cllr

RLOS5 Cemetery development A proposed columbarium/memorial wall Cancelled in Jan 2024

Following a review of the cemetery base budget, the columbarium proposal was withdrawn. A renewed project is now in place, focusing on the best use of the remaining space, enhanced provision for cremated remains, and improved opportunities for memorialisation.

Staffing Committee

S1	HR support contract renewal	Renewal of contract for the supply to the Council of specialist human resources law and management support	Completed in 2021-22
S2	Finance Staffing Review	Reassessing staffing requirements and capacity for finance functions and re-negotiating staff terms	Completed in 2021-22