

# Ringwood Town Council

Ringwood Gateway, The Furlong, Ringwood, Hampshire BH24 1AT  
Tel: 01425 473883  
www.ringwood.gov.uk

## PLANNING, TOWN & ENVIRONMENT COMMITTEE

Dear Member

29<sup>th</sup> May 2025

A meeting of the above Committee will be held on **Friday 6<sup>th</sup> June 2025** at 10.00am in the Forest Suite, Ringwood Gateway and your attendance is requested.



Mr C Wilkins  
Town Clerk

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### AGENDA

**1. PUBLIC PARTICIPATION**

There will be an opportunity for public participation for a period of up to 15 minutes at the start of the meeting

**2. APOLOGIES FOR ABSENCE**

**3. DECLARATIONS OF INTEREST**

**4. MINUTES OF THE PREVIOUS MEETINGS**

To approve as a correct record the minutes of the meetings held on 2<sup>nd</sup> May and 28<sup>th</sup> May 2025

**5. PLANNING APPLICATIONS**

To consider applications and to note application determined under delegated powers (*Report A*)

**6. RINGWOOD NEIGHBOURHOOD PLAN (RNP)**

To note the Guidance Note relating to financial implications of RNP Policy R10 (*Report B*)

**7. STRATEGIC SITES**

To receive updates in relation to strategic sites:-

- i) Land off Crow Lane / Crow Arch Lane (Beaumont Park)
- ii) Land north of Hightown Road (21/11042)
- iii) Land off Moortown Lane (21/11723 and 23/10707)
- iv) 2 Market Place and Meeting House Lane (24/11105)
- v) Snails Lane (25/10114)

**8. PROJECTS** (current and proposed)

To consider the officers' report (*Report C*), receive any verbal updates and agree next steps where necessary

## 9. NFDC/NFNPA PLANNING COMMITTEE

To review, if any, applications that are due before NFDC/NFNPA Planning Committee

## 10. COMMUNICATIONS

Members to decide on items requiring a press release and to confirm a spokesperson if required.

If you would like further information on any of the agenda items, please contact Jo Hurd, Deputy Town Clerk, on (01425) 484721 or email [jo.hurd@ringwood.gov.uk](mailto:jo.hurd@ringwood.gov.uk).

### Committee Members

Cllr Philip Day (ex-officio) (Chairman)  
Cllr Gareth DeBoos (Vice Chairman)  
Cllr Luke Dadford  
Cllr Mary DeBoos  
Cllr Rae Frederick (ex-officio)  
Cllr Janet Georgiou  
Cllr Peter Kelleher  
Cllr James Swyer  
Cllr Glenys Turner

### Officers

Jo Hurd, Deputy Town Clerk  
Nicola Vodden, Office Manager

|                             |   |
|-----------------------------|---|
| <b>Permission (1)</b>       | Recommend Permission,<br>but would accept planning officer's decision |
| <b>Refusal (2)</b>          | Recommend Refusal,<br>but would accept planning officer's decision    |
| <b>Permission (3)</b>       | Recommend Permission  |
| <b>Refusal (4)</b>          | Recommend Refusal   |
| <b>Officer Decision (5)</b> | Will accept planning officer's decision                               |

| Number        | Name  | Address  | Proposal   | Dead line           | <u>Recommendation</u><br><b>Permission (1)</b> Recommend Permission, but would accept planning officer's decision<br><b>Refusal (2)</b> Recommend Refusal, but would accept planning officer's decision (plus reasons)<br><b>Permission (3)</b> Recommend Permission<br><b>Refusal (4)</b> Recommend Refusal (plus reasons)<br><b>Officer Decision (5)</b> Will accept planning officer's decision |
|---------------|---|--|--|---------------------|--|
| 24/01362F ULL | Mr Wheeler  | Christmas Tree Farm, Hangersley Hill, Hangersley, Ringwood. BH24 3JR | Replacement dwelling; outdoor pool; garage; outbuilding; demolition of existing dwelling (AMENDED PLANS & DOCUMENTS)<br><a href="#">view online here</a> | 23.5<br>extn to 6.6 |  |
| 24/11097      | Mrs Harrington - Estate of Mr Douglas Robert Calcutt Pounds | Land Adjacent To 4 Cloughs Road, Ringwood.                           | x1no. Dwelling (Amended plans)<br><a href="#">view online here</a>   | 10.6                |  |
| 25/00415F ULL |   | Foresters, Hightown Hill, Ringwood. BH24 3HQ                         | Outbuilding<br><a href="#">view online here</a>  | 16.5<br>extn to 6.6 |  |
| 25/00542F ULL | Mr & Mrs Hampton  | Hightown Park, Poulner Hill, Poulner, Ringwood. BH24 3HR             | Two-storey outbuilding   | 25.6                |  |
| 25/10404      | Mr Pothas   | 17 Broadshard Lane, Ringwood. BH24 1RP                               | Proposed outbuilding for use as summer house/garden room<br><a href="#">view online here</a>   | 6.6                 |  |
| 25/10428      | Mr Brockway   | 40a Manor Road, Ringwood. BH24 1RD                                   | Change of use from C3 (Dwelling) to a C2 (Residential Institutional)<br><a href="#">view online here</a>   | 20.6                |  |
| 25/10499      | Mr and Mrs King   | Lakeside, 63 North Poulner Road, Ringwood. BH24 1SW                  | Carport<br><a href="#">view online here</a>  | 20.6                |  |
| 25/10500      | Mr Hanniford  | 2 The Cloisters, Ringwood. BH24 3DU                                  | Demolition of existing conservatory and erection of new single storey extension.<br><a href="#">view online here</a>                                     | 27.6                |  |

|              |            |   |   |      |   |
|--------------|------------|---|---|------|---|
| 25/10508     | Mr Lloyd   | 7, Avon Court,<br>Gravel Lane,<br>Ringwood. BH24 1LL                        | Use of flat 7 as a residential unit (Use Class C3) (Lawful Use Certificate for retaining an existing use of operation) <a href="#">view online here</a>                             | 27.6 |   |
| 25/10510     | Mrs Ward   | 45 Broadshard Lane,<br>Ringwood.<br>BH24 1RP                                | Single story flat roof extension to rear; Use of garage to ancillary living space; fenestration changes; removal of pitched roof rear extension<br><a href="#">view online here</a> | 27.6 |   |
| CONS/25/0234 | Mr Charles | Garth Cottage,<br>5 Manor Gardens,<br>Ringwood.<br>BH24 1LY                 | Hornbeam x 1 Reduce<br>Cypress x 2 Reduce<br>Catalpa x 1 Reduce<br>Mimosa x 1 Reduce  | 13.6 |   |
| TPO/25/0229  | Mr Levings | 46 College Road,<br>Ringwood.<br>BH24 1NX                                   | Oak - Reduce  | 10.6 |   |
| TPO/25/0246  | Ms Jourdan | Poulner Farm House,<br>5 Butlers Lane,<br>Poulner,<br>Ringwood.<br>BH24 1UB | Yew x 1 Fell  | 19.6 |   |
|              |            |   |   |      | <b><u>Applications considered under delegated powers:-</u></b>  |
| 25/10401     |            | 30 Orchard Close,<br>Ringwood. BH24 1LP                                     | Single-storey rear extension with flat roof; existing stone chimney stack removed to facilitate new porch   |      | P(1) Recommend permission, but would accept the Planning Officer's decision. We note that the room size of bedroom 4, although existing, is not NDSS compliant. |

**PLANNING, TOWN & ENVIRONMENT COMMITTEE**  
**6<sup>th</sup> June 2025**

**Guidance Note – Ringwood Neighbourhood Plan (RNP) Policy R10 – Financial Implications**

1. Introduction and reason for this Guidance Note

1.1 This Guidance Note explains the potential financial implications of compliance with RNP Policy R10 (now adopted by NFDC as Development Plan Policy R10) for residents, by comparing predicted energy bills of a house on the Beaumont Park estate, built to Buildings Regulations standard, with a R10 policy compliant equivalent.

2. Background information

2.1 15 Chard Lane is a 95m<sup>2</sup> floor area end terrace house with an EPC rating of '84 B' and with a gas boiler supplying both heating and hot water. The primary energy use for this property is 83 kWh/m<sup>2</sup>/yr broken down as 35.4 kWh/m<sup>2</sup>/yr from electricity and 47.6 kWh/m<sup>2</sup>/yr from gas. Compared to an average house in the UK which is rated '60 D', it is in the upper quartile for energy efficiency. The R10 requirement is below 15 kWh/m<sup>2</sup>/yr.

2.2 The three-monthly review from ofgem (April to June 2025) indicates an average cost for electricity of £0.2703/kWh and for gas of £0.0699/kWh. There are also standing charges of course. The ofgem standing charge for gas is £119 /yr, so £1.25 /m<sup>2</sup>/yr.

2.3 The estimated cost of energy for the heating and hot water in this house is therefore:

$$(47.6 \times 0.0699) + 1.25 = £4.58 /m^2/yr$$

which equates to an annual bill for heating and hot water of around £435.

2.4 The R10 compliant house would likely be fitted with an air sourced heat pump to supply heating and hot water. These systems generate roughly 4kW of heat from 1kW supply. There would be no gas standing charge. The estimated cost can be calculated therefore:

$$(15 \times 0.2703)/4 = £1.01 /m^2/yr$$

which equates to an annual bill of £96 for heating and hot water of a 95m<sup>2</sup> floor area house.

2.5 For a 400 dwelling development like Strategic Site 14 and given a lifetime expectation of 60 years for a new house (according to the National Housebuilding Council), the residents of these houses would be expected to have to pay more than £6M more for energy at today's prices than they would have to for R10 compliant housing.

3 Issues for decision and any recommendation

**Members are respectfully invited to note this Guidance Note**

For further information, contact Cllr Gareth DeBoos: [cllr.g.deboos@ringwood.gov.uk](mailto:cllr.g.deboos@ringwood.gov.uk)

Current Projects Update



| No. | Name | Status | Recent developments | Description and notes | Lead Officer/Member | Financing |  |
|-----|------|--------|---------------------|-----------------------|---------------------|-----------|--|
|-----|------|--------|---------------------|-----------------------|---------------------|-----------|--|

Full Council

No live projects

Planning Town & Environment Committee

|  |  |                  |   |   |                                     |   |
|--|--|------------------|---|---|-------------------------------------|---|
| PTE3   | Crow Stream Maintenance                      | Annual recurrent | Spraying of stream banks due to be carried out June 2025 and annual flail in August 2025, followed by annual stream clearance by volunteers. Working with various agencies and local landowners on developing wider project on holding back flood water and increasing outflow.           | Annual maintenance of Crow Ditch and Stream in order to keep it flowing and alleviate flooding  | Deputy Town Clerk                   | Budget of £1,000 funded by transfer from earmarked reserve.   |
| PTE6   | Shared Space Concept - Thriving Market Place | In progress      | Working with NFDC and HCC to move the project forward. Consultation with stakeholders to be arranged, prior to wider public consultation.   | Concept for town centre shared space identified through work on the Neighbourhood Plan. Working in partnership with NFDC and HCC.   | Deputy Town Clerk                   | HCC funded survey work. £10,000 grant from UKSPF (via NFDC). NFDC Cabinet agreed on 02/10/2024 to allocate a share of £4.5 million CIL funds to the scheme. |
|  | Greening Ringwood                            | In progress      | Official launch of Phase 2 held on 20/04/2024 in Gateway Square. Update on activities presented to Committee in September 2024.   | Greening Campaign Phase 2 to run from Sept 2023 to July 2024, focussing on making space for nature; energy efficient greener homes; climate impacts on health and wellbeing; waste prevention; and cycle of the seed. |                                     | £50 signing up fee funded from General Reserve.   |
|  | Bus Shelters                                 | In progress      | Action Plan prepared. Awaiting response from HCC about possible funding before proceeding further. Action to install new bench beside shelter in Salisbury Road (A338 northbound) being progressed, as well as asbestos survey on brick shelters and repairs to Southampton Road shelter. | Review of Council owned bus shelters.   |                                     | £1081 allocated from RTC CIL funds.   |
| Projects being delivered by others which are monitored by the Deputy Clerk and reported to this committee: |  |                  |   |   |                                     |   |
|  | Crow Lane Footpath                           | In progress      | Developers' contributions paid to HCC to implement. Additional funds required to progress and approved by NFDC Cabinet on 02/11/2022. HCC working on design, with expected delivery in summer 2025.   | New footpath to link Beaumont Park with Hightown Road, alongside west of Crow Lane  | Hampshire CC                        | Developers contributions  |
|  | Memorial Bench for Michael Lingam-Willgoss   | In progress      | Consent to install bench has been granted by HCC. Legal fees covered by County Cllr Thierry. Date for installation yet to be agreed.  | Provision of memorial bench in Market Place in memory of Michael Lingam-Willgoss.   | Ringwood Carnival / Ringwood Rotary | No financial implications.  |

Policy & Finance Committee

|      |                     |                                    |  |  |            |   |
|------|---------------------|------------------------------------|--|--|------------|---|
| PF5  | Poulner Lakes Lease | On hold                            |  | Negotiating a lease from Ringwood & District Anglers' Association of the part of the site not owned by the Council | Town Clerk | Some provision for legal advice or assistance may be needed eventually. |
| PF11 | 92 Southampton Road | In progress (commenced March 2023) | Re-furbishment work is nearing completion and the property is expected to be available for re-letting by the end of May. | Reviewing the letting of this council-owned house  | Town Clerk | The refurbishment will be funded from the buildings reserve.            |

Recreation, Leisure & Open Spaces Committee

|       |                                      |  |  |   |            |  |
|-------|--------------------------------------|--|--|---|------------|--|
| RLOS4 | Grounds department sheds replacement | In progress (Commenced design work in April 2021.) | The planning application has been submitted and registered.  | A feasibility study into replacing the grounds maintenance team's temporary, dispersed & sub-standard workshop, garaging and storage facilities. Combined with a possible new car park for use by hirers of and visitors to the club-house. | Town Clerk | Revised capital budget of £4,000 (originally £10,000 until virement to RLOS19) |
| RLOS5 | Cemetery development                 | Cancelled January 2024                             | The proposed columbarium/memorial wall was scrapped following the cemetery base budget review. The panel appointed to consider alternative developments is expected to start work shortly. | Planning best use of remaining space, provision for cremated remains, etc.  | Town Clerk | Capital costs will be met from a combination of earmarked reserves.            |

|        |  |  |  |  |                   |   |
|--------|--|--|--|--|-------------------|---|
| RLOS10 | Waste bin replacement programme            | In progress (Commenced April 2020)             | Future needs are being assessed.   | Three-year programme to replace worn-out litter and dog-waste bins   | Grounds Manager   | Budget of £2,000 a year.  |
| RLOS14 | Poulner Lakes waste licence                | In progress                                    | The permit surrender application and associated report and forms has been submitted to Environment Agency.   | Arranging to surrender our redundant waste licence to avoid annual renewal fees  | Town Clerk        | One-off costs of about £8,000 will save the council annual recurring charges of about £1,000 each.  |
| RLOS21 | Poulner Lakes track maintenance            | In progress (under discussion since Jan. 2021) | NFDC has developed a concept design of an improved access on the basis that RTC will fund essential maintenance/improvements to the vehicular access element and NFDC will fund the rest. Solicitors are preparing the documents required to resolve the boundary discrepancies.                               | Devising a sustainable regime for maintaining the access tracks at Poulner Lakes to a more acceptable standard.                        | Town Clerk        | Yet to be settled   |
| RLOS23 | North Poulner Play Area skate ramp request | In progress (commenced Mar. 2023)              | Installation of the 'half-pipe' ramp is complete. The official opening is on 29 May.   | A local resident requested provision of a 'quarter-pipe ramp' at this site and has been fund-raising for it                            | Deputy Town Clerk | Total cost of project £16,290 to be funded by various donations (£7,665), an NFDC Community Grant of £5,915 and the remaining £2,710 from CIL funds held by RTC (F/6343 P&F 18/9/24). |
| RLOS25 | Open Spaces Management Review              | Commenced September 2024                       | The task and finish group will present its final report and documents for approval at the RLOS meeting in June.  | A strategic priority project to review the council's management of all its public open and green spaces                                | Town Clerk        | Staff time only   |
| RLOS26 | Carvers Development Phase 1                | Commenced Sept. 2024                           | A contract for the main elements has been awarded and signed following a public tender. The funding agreement with Veolia Environmental Trust has also been signed and consent to start granted. An order has been placed and the work is expected to be done before the start of the schools' summer holiday. | Replacing the tennis courts with a multi-use games area, creating a timber log walk with benches and boulders and pollinator planting. | Town Clerk        | £73,000 for the main elements. Supported by a £68,072 grant (90% from Veolia Environmental Trust and 10% from RTC's CIL reserve)  |
| RLOS27 | Carvers Clubhouse Solar Panels             | Commenced Nov. 2024. Completed May 2025        | Installation has been completed and the handover documents received.   | Installing photo-voltaic panels on the Clubhouse roof to achieve a long-term saving in energy costs.                                   | Town Clerk        | £18,322.50. £15,000 grant from HCC Parishes Fund. £3,322.50 from RTC reserves.  |

|                    |
|--------------------|
| Staffing Committee |
| None               |



|              |  |
|--------------|--|
| Full Council |  |
| None         |  |

## Planning Town & Environment Committee

|                            |
|----------------------------|
| Policy & Finance Committee |
| None                       |

## Recreation, Leisure & Open Spaces Committee

|      |   |
|------|---|
| None | (Current projects expected to absorb available resources for several years) |
|------|---|

## Staffing Committee



## Closed Projects Report

| No.   | Name   | Description   | Outcome  | Notes   |
|---|--|---|--|---|
| <b>Full Council</b>                               |  |   |  |   |
| FC1   | Long Lane Football Facilities Development                      | A joint venture with Ringwood Town Football Club and AFC Bournemouth Community Sports Trust to improve the football facilities for shared use by them and the community.  | New builds completed in September 2024   |   |
| FC2   | Strategic Plan   | Exploring ideas for medium term planning. Aim to have complete for start of budget-planning in Autumn 2022.   | Completed in October 2022  |   |
| <b>Planning, Town &amp; Environment Committee</b> |  |   |  |   |
| PTE4  | Pedestrian Crossings - Christchurch Road                       | Informal pedestrian crossings to the north and south of roundabout at junction of Christchurch Road with Wellworthy Way (Lidl)  | Completed by HCC   |   |
|   | Cycleway signage and improvements                              | New signage and minor improvements to cycleway between Forest Gate Business Park and Hightown Road  | Completed by HCC   |   |
|   | Carvers footpath/cycle-way improvement                         | Creation of shared use path across Carvers between Southampton Road and Mansfield Road  | Completed by HCC   |   |
|   | Replacement Tree - Market Place                                | New Field Maple tree to replace tree stump in Market Place.   | Completed in January 2022 by HCC   |   |
|   | Climate Emergency  | Funds used to support Greening Campaign, community litter-pick and Flood Action Plan leaflets.  | Completed March 2023   |   |
|   | A31 widening scheme  | Widening of A31 westbound carriageway between Ringwood and Verwood off slip to improve traffic flow; associated town centre improvements utilising HE Designated Funds  | Scheme completed by National Highways and road re-opened in November 2022.                             |   |
|   | SWW Water Main Diversion (associated with A31 widening scheme) | Diversion of water main that runs along the A31 westbound carriageway. Diversion route included land in RTC's ownership at The Bickerley.   | Scheme completed by SWW in 2022.   |   |
|   | Surfacing of Castleman Trailway                                | Dedication and surfacing of bridleyway between old railway bridge eastwards to join existing surfacing.   | Surfacing works completed by HCC early April 2022.   |   |
|   | Bus Shelter Agreement  | Request by ClearChannel in Nov. 2020 for RTC to licence the bus shelters in Meeting House Lane and the advertising on them. Despite various communications, we have had no contact for over a year and therefore regard the original request to be defunct.                                       | Request not followed up by ClearChannel, therefore defunct and removed from project list October 2023. |   |
|   | Human Sundial  | Work to refurbish human sundial and install surrounding benches complete. Time capsule cover stone replaced on 21/07/2023. Interpretation board with details of sundial, Jubilee Lamp etc. to be considered as part of Thriving Market Place project.   | Completed.   |   |
| PTE2  | Neighbourhood Plan   | The Ringwood Neighbourhood Plan was adopted (made) by NFDC and NFNPA in July 2024 (83% of residents voted "yes" in the Referendum on 04/07/2024) and is now part of the Development Plan for both authorities and must be taken into consideration in the determination of planning applications. | Completed, but will be monitored and reviewed.   |   |
| PTE1  | Railway Corner   | Ringwood Society project to improve and promote historical significance of triangle of land at junction of Hightown Road and Castleman Way.   | Completed 2024.  |   |
| <b>Policy &amp; Finance Committee</b>             |  |   |  |   |
| PF1   | New Council website  | Arranging a new website that is more responsive, directly editable by Council staff and compliant with accessibility regulations.   | Completed  |   |
| PF2   | Greenways planning permission                                  | Consideration of applying to renew planning permission for bungalow in garden previously obtained   | Decided not to renew   |   |
| PF3   | Detached youth outreach work                                   | To provide youth workers for trial of detached outreach work  | Transferred to Recreation Leisure & Open Spaces Committee (see RLOS20)                                 |   |
| PF4   | Review of governance documents                                 | A major overhaul of standing orders, financial regulations, committee terms of reference, delegated powers, etc. Routine periodic reviews will follow completion of this work.  | Completed in July 2022   | All governance documents will now receive routine annual reviews. |
| PF6   | Health & Safety Management Support Re-procurement              | Re-procuring specialist advice and support for discharge of health and safety duties  | Completed in February 2023   |   |
| PF7   | Financial Procedures Manual                                    | Preparation of a new manual for budget managers and other staff detailing financial roles, responsibilities and procedures  | Completed in September 2022  | Will be updated by Finance Manager as necessary                   |
| PF8   | Bickerley Legal Title  | An application to remove land from the Council's title was made   | Completed in October 2023  | Application successfully resisted                                 |

|      |                             |   |                            |
|------|-----------------------------|---|----------------------------|
| PF9  | Greenways office leases     | The tenant of the first floor suite gave notice and left. The building was re-let as a whole to the tenant of the ground floor suite.   | Completed in November 2022 |
| PF10 | Councillors' Email Accounts | Providing councillors with official email accounts (and devices, if required) to facilitate compliance with data protection laws.   | Completed in August 2023   |
| PF12 | Base budget review          | A review by members and officers of the council's base (revenue) budget, probably focused on a few types of expenditure or areas of activity, to identify possible options for change and/or savings. | Completed in January 2025  |

#### Recreation, Leisure & Open Spaces Committee

|        |                                |   |  |   |
|--------|--------------------------------|---|--|---|
| RLOS1  | War Memorial Repair            | Repair by conservation specialists with Listed Building Consent with a re-dedication ceremony after.  | Completed in 2021-22                                       |   |
| RLOS2  | Bickerley Tracks Repair        | Enhanced repair of tracks to address erosion and potholes (resurfacing is ruled out by town green status) and measures to control parking.  | Fresh gravel laid in 2021-22.                              | No structural change is feasible at present.  |
| RLOS3  | Public open spaces security    | Review of public open spaces managed by the Council and implementation of measures to protect the highest priority sites from unauthorised encampments and incursions by vehicles                                     | Completed in 2021-22                                       |   |
| RLOS6  | Community Allotment            | Special arrangement needed for community growing area at Southampton Road   | Ongoing processes adapted                                  | Agreed to adopt as informal joint venture with the tenants' association   |
| RLOS7  | Bowling Club lease             | Renewal of lease that expired in April 2023.  | Completed in July 2023                                     | New lease granted for 14 years.   |
| RLOS8  | Ringwood Youth Club            | Dissolution of redundant Charitable Incorporated Organisation   | Completed in July 2023                                     | Charity removed from Register of Charities  |
| RLOS9  | Aerator Repair                 | Major overhaul to extend life of this much-used attachment  | Completed in 2021-22                                       |   |
| RLOS11 | Ash Grove fence repair         | Replacing the worn-out fence around the play area   | Completed in 2021-22                                       |   |
| RLOS12 | Van replacement                | Replacing the grounds department diesel van with an electric vehicle  | Suspended in 2023  | Van will be replaced in accordance with Vehicle & Machinery replacement plan  |
| RLOS13 | Bickerley compensation claim   | Statutory compensation claim for access and damage caused by drainage works   | Completed March 2022                                       | Settlement achieved with professional advice  |
| RLOS15 | Acorn bench at Friday's Cross  | Arranging the re-painting of this bespoke art-work  | Completed in 2021-22                                       | Labour kindly supplied by Men's Shed  |
| RLOS16 | Town Safe                      | Possible re-paint of this important survival, part of a listed structure  | Suspended indefinitely in September 2022                   | Complexity and cost judged disproportionate to benefit  |
| RLOS17 | Crow Arch Lane Allotments Site | The transfer to this Council (pursuant to a s.106 agreement) of a site for new allotments off Crow Arch Lane  | Completed in November 2023                                 |   |
| RLOS18 | Cemetery Records Upgrade       | Creation of interactive digital cemetery map and scanning of cemetery registers as first stage in digitizing all cemetery records to facilitate remote working, greater efficiency and improved public accessibility. | Completed in 2021  | Cost £5,467. Further upgrades are needed to digitize the records fully  |
| RLOS19 | Carvers Masterplan             | Devising a strategic vision and plan for the future of Carvers Recreation Ground pulling together proposals for additional play equipment and other features  | Completed in 2024 but subject to implementation and review | Completed within the £6,000 budget.   |
| RLOS20 | Detached youth outreach work   | Trialling the provision of detached outreach work by specialist youth workers.  | Completed in May 2022                                      |   |
| RLOS22 | Bickerley parking problem      | Unauthorised parking on the tracks crossing the Bickerley is causing damage and obstruction   | Closed off in September 2023                               | Additional signage has been installed. An estimate of £5,510 to move the "dragon's teeth" was judged disproportionate to the problem. |
| RLOS24 | Poulner Lakes circular path    | HCC has funded the creation of a circular path for pedestrians and cyclists to improve accessibility and so encourage greater use   | Completed in May 2024                                      | RTC is now responsible for maintenance  |
| RLOS28 | Skate Park Picnic Tables       | Replacing the two large picnic tables beside the skate park at Carvers which are beyond further repair  | Completed in Spring 2025                                   | Third picnic table added near tennis courts. Part funded by Ringwood Carnival.  |

#### Staffing Committee

|    |                             |  |                      |
|----|-----------------------------|--|----------------------|
| S1 | HR support contract renewal | Renewal of contract for the supply to the Council of specialist human resources law and management support | Completed in 2021-22 |
| S2 | Finance Staffing Review     | Reassessing staffing requirements and capacity for finance functions and re-negotiating staff terms        | Completed in 2021-22 |