

Ringwood Town Council

Ringwood Gateway, The Furlong, Ringwood, Hampshire BH24 1AT
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www.ringwood.gov.uk

PLANNING, TOWN & ENVIRONMENT COMMITTEE

Dear Member

26th February 2026

A meeting of the above Committee will be held on **Friday 6th March 2026** at 10.00am in the Forest Suite, Ringwood Gateway and your attendance is requested.



Mrs C Bennett
Town Clerk

AGENDA

1. PUBLIC PARTICIPATION

There will be an opportunity for public participation for a period of up to 15 minutes at the start of the meeting

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

4. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the meeting held on 6th February 2026

5. PLANNING APPLICATIONS

To consider applications (*Report A*)

6. STRATEGIC SITES

To receive updates in relation to strategic sites:-

- i) Land off Crow Lane / Crow Arch Lane (Beaumont Park)
- ii) Land north of Hightown Road (21/11042)
- iii) Land off Moortown Lane (21/11723 and 23/10707)
- iv) 2 Market Place (24/11105)
- v) Snails Lane (25/10114)

7. NFDC LOCAL PLAN REVIEW

To consider responding to the spatial options and policy consultation (*Report B - to follow*)

8. DISTRICT-WIDE DESIGN CODE AND SETTLEMENT CHARACTER ASSESSMENTS

To consider the Deputy Town Clerk's report (*Report C*)

9. TAXI SHELTER REFURBISHMENT

To consider the Deputy Town Clerk's report and the issues for decision therein (*Report D*)

10. PROJECTS (current and proposed)

To consider the officers' report (*Report E*), receive any verbal updates and agree next steps where necessary

11. NFDC/NFNPA PLANNING COMMITTEE

To review, if any, applications that are due before NFDC/NFNPA Planning Committee

12. COMMUNICATIONS

Members to decide on items requiring publicity and to confirm a spokesperson if required

If you would like further information on any of the agenda items, please contact Jo Hurd, Deputy Town Clerk, on (01425) 484721 or email jo.hurd@ringwood.gov.uk.

Committee Members

Cllr Philip Day (Chairman)
Cllr Luke Dadford (Vice Chair)
Cllr Mary DeBoos
Cllr Rae Frederick (ex-officio)
Cllr Janet Georgiou
Cllr John Haywood
Cllr Peter Kelleher
Cllr James Swyer
Cllr Glenys Turner

Officers

Jo Hurd, Deputy Town Clerk
Nicola Vodden, Office Manager

Permission (1)	Recommend Permission, but would accept planning officer's decision
Refusal (2)	Recommend Refusal, but would accept planning officer's decision
Permission (3)	Recommend Permission
Refusal (4)	Recommend Refusal
Officer Decision (5)	Will accept planning officer's decision

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Number	Name	Address	Proposal	Dead line	<u>Recommendation</u> Permission (1) Recommend Permission, but would accept planning officer's decision Refusal (2) Recommend Refusal, but would accept planning officer's decision (plus reasons) Permission (3) Recommend Permission Refusal (4) Recommend Refusal (plus reasons) Officer Decision (5) Will accept planning officer's decision
25/11146	Mr. Williamson	Avon Edge, The Bridges, Ringwood. BH24 2AA	Shepherd's hut in the rear garden for use as holiday let view online here	6.3	
26/10088	Mr Beale	Cabin, 210 Christchurch Road, Ringwood. BH24 3AS	Use of cabin for the provision of short- term holiday accommodation (Use class C1) (Retrospective). view online here	27.2	
26/10095	Mr Hayward - Monsreed Developments Ltd	Lamb Inn, 2 Hightown Road, Hightown, Ringwood. BH24 1NW	Redevelopment and conversion of public house with associated demolition and rebuild/replacement to create 6 dwellings - 2no. 2-bed ; 3no. 1-bed flats; 1no. 3-bed townhouse; demolition of existing commercial and storage premises at the rear and replacement with new detached commercial unit with 1no.1-bed flat above; associated parking, cycle storage & landscaping. view online here	13.3	
26/10105	Mr Gollings - Southfield Dental	115 Christchurch Road, Ringwood. BH24 3AQ	Single-storey side / front extension to provide additional room for existing dental practice. view online here	20.3	
26/10128	Mr & Mrs Douglas	66 Northfield Road, Ringwood. BH24 1LX	Two-storey outbuilding for use as a home office, following demolition of existing garage, workshop & shed. view online here	13.3	
26/10150	Mr McKeown	43 Bickerley Road, Ringwood. BH24 1EG	Erect detached garage and store following removal of existing shed; pavement crossing with dropped kerb view online here	20.3	
26/10151	Mr & Mrs Cummin	Three Elms, Kingston Common, Kingston, Ringwood. BH24 3AZ	Single-storey side extension view online here	20.3	

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26/10152	Mr Hollington - TZ Properties LTD	National Westminster Bank, 11 High Street, Ringwood. BH24 1AB	Change of use from commercial to x5no. 1 bedroom flats and x1no. 2 bedroom flat with part of ground floor to be kept as commercial (Prior Approval Application) view online here	20.3	
26/10167	Mr & Mrs Sherlock	2 Broadshard Lane, Ringwood. BH24 1RR	New roof with side dormer window to allow creation of first floor accommodation; rooflights and fenestration alterations view online here	20.3	
CONS/26/0098	Ringwood Town Council	The Silver Jubilee Gardens, West Street, Ringwood. BH24 1DZ	Willow x 4 - Reduce Willow x 1 - Fell Sycamore x 1 – Fell view online here	19.3	
CONS/26/0103	Mr Hemmingway	32 College Road, Ringwood. BH24 1NX	Bird cherry x 1 Fell view online here	23.3	
26/00209C ONS	Dr Airey	Hillcroft, Hangersley Hill, Hangersley Hill, Hangersley Ringwood. BH24 3JP	Prune 1 Sweet Chestnut Coppice Hazel view online here	22.3	

District-wide Design Code and Settlement Character Assessments

1. Introduction

- 1.1 The purpose of this report is to provide an update on New Forest District Council's work on developing a Design Code and the request for Town and Parish Councils to complete a proforma Settlement Character Assessment for each parish.

2. Update

- 2.1 Members will recall this was discussed at the meeting of this Committee on 3 October 2025 (P/6495 refers) when it was agreed the request to complete the proforma be declined. It was unclear what weight the assessment would carry in the planning process compared to the existing Ringwood Local Distinctiveness Supplementary Planning Document (SPD) and the Ringwood Neighbourhood Plan. The request was also regarded as a significant undertaking, replicating work already completed and an unnecessary use of Council resources.
- 2.2 NFDC is continuing its work on the district-wide Design Code, albeit the structure of the document has been altered to bring it in line with new guidance in the draft update of the National Planning Policy Guidance (NPPF) and draft Design and Placemaking Planning Practice Guidance (PPG).
- 2.3 NFDC is still expecting Town and Parish Councils to complete the Settlement Character Assessment proforma, as this work will feed into the Design Code and provide the required community derived evidence. However, it has been acknowledged that much of the work has previously been undertaken in those towns with a Local Distinctiveness SPD, which include Ringwood. In this case, NFDC officers have agreed to convert the SPD to populate the proforma. Once this work has been completed, they will look to us for input before finalising the document. It is expected there will be a tight deadline for this work, as it must fit with the Local Plan Review timeframe.

3 Issues for decision and any recommendation

- 3.1 Members are asked to:
- i) Note the update; and
 - ii) Consider making arrangements to review the draft Settlement Character Assessment for Ringwood, once received from NFDC.

For further information, contact

Mrs Jo Hurd
Deputy Town Clerk
01425 484721
jo.hurd@ringwood.gov.uk

Taxi Shelter Refurbishment

1. Introduction

- 1.1 The purpose of this report is to provide an alternative to the repair proposed at the last meeting, and consider the use of CIL funds to effect the repair.

2. Options

- 2.1 At the last meeting of this Committee held on 6 February 2026, Members considered a like-for-like repair of the Taxi Shelter in Meeting House Lane. There was concern raised at the meeting about vandalism of the polycarbonate panels and it was agreed a quote should be obtained for solid panels as an alternative (*P/6542 refers*).

- 2.2 Quotes have now been obtained for the following two options:

Option 1 – supply and install 4 x solid galvanised panels, painted green - £1,155

Option 2 – supply and install 2 x solid galvanised panels to the rear and 2 x aluminium mesh panels to the sides, all painted green - £985

Use of mesh panels to the sides would give better visibility whilst avoiding any future issues with scratching or painting polycarbonate.

Both quotes also include for a thorough clean of the shelter, painting of the seat and inside of the lower panels, and removal of existing sponsorship sticker.

- 2.3 Several local businesses have been approached and offered the opportunity to sponsor the refurbishment, but none have been forthcoming. It is therefore suggested the preferred option is funded from the Council's CIL Reserve.

3. Issues for decision and any recommendation

- 3.1 Members are asked to consider:

- i) Which of the options outlined in para 2.2 above is preferred;
- ii) Recommending to Policy & Finance Committee that improvements to the Taxi Shelter be funded from this Council's CIL Reserve.

For further information, contact

Mrs Jo Hurd
Deputy Town Clerk
01425 484721
jo.hurd@ringwood.gov.uk

Planning, Town and Environment Project Oversight Report

1. Introduction and reason for report

This report provides the Committee with an overview of live projects within its remit, enabling members to monitor progress, risks, and financial implications, and to identify where further information or a separate report is required for decision-making.

2. Background

The project planner is updated weekly by officers and forms part of the Council's wider arrangements for project oversight and governance. Projects are reported by exception, with operational delivery managed by officers under existing delegations.

3. Scope of report

This report includes projects within the remit of this Committee only. Projects governed through other Committees are reported separately and are not included here.

Project title	Purpose/intended outcome	Status	Progress update	Key risks/ issues	Next milestone/ decision point	Committee interaction required	Senior Officer (Oversight)	Delivery Lead	Financial position
Crow Stream Maintenance	Annual maintenance of Crow Ditch and Stream in order to keep it flowing and alleviate flooding.	Annual recurrent	Annual spraying of stream banks and flail to be arranged, followed by stream clearance by volunteers . Working with various agencies and local landowners on developing wider project on holding back flood water and increasing outflow. HCC F&WM team investigating issue around The Gate House at the bottom of Crow Hill. Meeting requested with Sarah Reghif, HCC F&WM team. New shared document for flood incident logging created.	Delivery: Volunteer work currently dependent on coordination by and knowledge of Dr Peter Street (also a Council Flood Warden). Annual clearance is dependent on sufficient volunteers coming forward. Wider project also dependent on others.	Annual spraying and flail to be booked.	Note - project update only.	Deputy Town Clerk	Deputy Town Clerk	Budget of £1,000 funded by transfer from earmarked reserve.
Shared Space Concept - Thriving Market Place	Concept for town centre shared space identified through work on the Neighbourhood Plan. Aim is to create a more vibrant and flexible public space and improve connectivity, whilst achieving wider economic benefits.	In progress	Project being led by NFDC with funding allocated from Strategic CIL programme. Consultants appointed to develop a deliverable, costed scheme for approval by NFDC Cabinet in May 2026. Hoping to deliver a main sculpture in advance of main project, to tie in with 800th anniversary of market charter celebrations.	Financial: Funding for delivery yet to be confirmed. Dependency: Progress at this stage is dependent on NFDC.	All councillor briefing 25/02/2026. Public consultation event 26/03/2026.	To receive update following all councillor briefing. Plans to be presented to Cttee at April meeting for approval prior to NFDC Cabinet meeting.	Deputy Town Clerk	Deputy Town Clerk	HCC funded survey work. £10,000 grant from UKSPF (via NFDC). NFDC Cabinet agreed on 02/10/2024 to allocate a share of £4.5 million CIL funds to the scheme. Additional CIL funding to be considered by NFDC in May 2026 .

Bus Shelters	Review of Council owned bus shelters to identify works required to repair and/or replace.	In progress	Action Plan prepared and in use. Application submitted for HCC Parish Council Bus Shelter Grant for new roof on shelter in North Poulner Road and seat behind shelter in Eastfield lane. Funds secured from NFDC CIL to provide a new larger bus shelter in Gorley Road - official order placed. No sponsor yet for repair of Taxi Shelter.	Financial: Some works dependent on availability of funding/success of grant application. Delivery: Asbestos identified in roof lining of both shelters in Salisbury Road and the one in Mansfield Road - professional removal would be required if any works are proposed.	Decision awaited from HCC on grant application. Date awaited for installation of new shelter in Gorley Road.	Consider allocating CIL funds to refurbish Taxi Shelter.	Deputy Town Clerk	Deputy Town Clerk	£1081 allocated from RTC CIL funds and spent on general repairs. Grant of £8505 secured from NFDC CIL for Gorley Road shelter.
Speed Indicator Devices	A joint project with Ellingham, Harbridge & Ibsley Parish Council to deploy Speed Indicator Devices at agreed locations around the parishes.	In progress	NFDC CIL funding awarded for purchase of 2 x SIDs. Protocol and locations to be determined. Awaiting feedback on suggested locations from councillors and others.	Delivery: Dependent on agreement of deployment protocol and locations by both councils, and consent from HCC/Enerveo for locations and use of lampposts.	DTC and Cllr Haywood to discuss governance and implementation prior to presenting proposals to Ctee.	To consider implementation plan and proposed locations at April meeting.	Deputy Town Clerk	Deputy Town Clerk / Cllr Haywood	Grant of £6689 secured from NFDC CIL.
Projects delivered by external partners and monitored by officers									
Crow Lane Footpath	New footpath to link Beaumont Park with Hightown Road, alongside west of Crow Lane	In progress	Developers' contributions paid to HCC to implement. Additional funds required to progress approved by NFDC Cabinet on 02/11/2022. HCC working on design, with expected delivery in spring 2026.			Note - project update only.		HCC	Developers contributions held by HCC.
Memorial Bench for Michael Lingam-Willgoss	Provision of memorial bench in Market Place in memory of Michael Lingam-Willgoss.	In progress	Consent to install bench has been granted by HCC. Legal fees covered by County Cllr Thierry. Date for installation yet to be agreed.			Note - project update only.		Ringwood Carnival / Ringwood Rotary	No financial implications.
Review of Speed Limits and Road Safety Measures in Kingston	Request from resident to support addressing speed issues and road safety on B3347 at Kingston.	In progress	Advised resident further evidence is required prior to submitting proposal to HCC. Cllr Frederick liaising with Police and residents regarding setting up Speedwatch group for Christchurch Road.						

4. Recommendation

For further information, please contact:

Charmaine Bennett, Town Clerk

charmaine.bennett@ringwood.gov.uk
01425 473883

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