

Ringwood Town Council

Ringwood Gateway, The Furlong, Ringwood, Hampshire BH24 1AT
Tel: 01425 473883
www.ringwood.gov.uk

PLANNING, TOWN & ENVIRONMENT COMMITTEE

Dear Member

25th September 2025

A meeting of the above Committee will be held on **Friday 3rd October 2025** at 10.00am in the Forest Suite, Ringwood Gateway and your attendance is requested.



Mrs C Bennett
Town Clerk

AGENDA

1. PUBLIC PARTICIPATION

There will be an opportunity for public participation for a period of up to 15 minutes at the start of the meeting

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

4. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the meeting held on 5th September 2025

5. PLANNING APPLICATIONS

To consider applications and to note applications determined under delegated powers (*Report A*)

6. DISTRICT WIDE DESIGN CODE AND SETTLEMENT CHARACTER ASSESSMENTS

To consider the Deputy Town Clerk's report (*Report B*)

7. STUDENT COMPETITION – DESIGN OF WHEELIE BIN STORES

To consider the Deputy Town Clerk's report (*Report C*)

8. RINGWOOD TOWN COUNCIL STRATEGY 2026-29

To consider the draft Strategic Plan (*Report D*)

9. STRATEGIC SITES

To receive updates in relation to strategic sites:-

- i) Land off Crow Lane / Crow Arch Lane (Beaumont Park)
- ii) Land north of Hightown Road (21/11042)
- iii) Land off Moortown Lane (21/11723 and 23/10707)
- iv) 2 Market Place and Meeting House Lane (24/11105)
- v) Snails Lane (25/10114)

10. THRIVING MARKET PLACE

To receive an update on progress of the project

11. PROJECTS (current and proposed)

To consider the officers' report (*Report E*), receive any verbal updates and agree next steps where necessary

12. NFDC/NFNPA PLANNING COMMITTEE

To review, if any, applications that are due before NFDC/NFNPA Planning Committee

13. COMMUNICATIONS

Members to decide on items requiring publicity and to confirm a spokesperson if required

If you would like further information on any of the agenda items, please contact Jo Hurd, Deputy Town Clerk, on (01425) 484721 or email jo.hurd@ringwood.gov.uk.

Committee Members

Cllr Philip Day (Chairman)
Cllr Luke Dadford (Vice Chair)
Cllr Mary DeBoos
Cllr Rae Frederick (ex-officio)
Cllr Janet Georgiou
Cllr John Haywood
Cllr Peter Kelleher
Cllr James Swyer
Cllr Glenys Turner

Officers

Jo Hurd, Deputy Town Clerk
Nicola Vodden, Office Manager

| | |
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| Permission (1) | Recommend Permission, but would accept planning officer's decision |
| Refusal (2) | Recommend Refusal, but would accept planning officer's decision |
| Permission (3) | Recommend Permission |
| Refusal (4) | Recommend Refusal |
| Officer Decision (5) | Will accept planning officer's decision |

| Number | Name | Address | Proposal | Dead line | <u>Recommendation</u> Permission (1) Recommend Permission, but would accept planning officer's decision Refusal (2) Recommend Refusal, but would accept planning officer's decision (plus reasons) Permission (3) Recommend Permission Refusal (4) Recommend Refusal (plus reasons) Officer Decision (5) Will accept planning officer's decision |
|----------|--|---|---|---------------------|--|
| 25/10736 | Ms Tsourou - Danol Ltd c/o Striker Group Ltd | New House, Market Place, 1-3 Strides Lane, Ringwood. BH24 1ER | Change of use of part of existing first and second floor office to 6 no. residential flats; conversion of existing rear building at 1-3 Strides Lane to form 1 no. dwelling, with associated parking court, secure cycle/bin storage and landscaping. view online here | 26.9 – Extn to 3.10 | |
| 25/10739 | Mr Valentine - Knights Brown | 160 Christchurch Road, Ringwood. BH24 3AR | Erection of a 1.2m screen panel on the existing brick wall adjacent to Christchurch Road view online here | 10.10 | |
| 25/10768 | Ringwood Men's Shed | Mens Shed (Guide Hall), 37 Clough's Road, Ringwood. BH24 1UU | Demolition of 3 No. Existing Redundant Outbuildings and Erection of 1 No. Single Storey Outbuilding for Community Use in Connection with Ringwood Men's Shed view online here | 26.9 | |
| 25/10787 | Burzon | Wool Sack, 5 Christchurch Road, Kingston, Ringwood. BH24 3AX | Single storey rear extension; roof alterations including roof lights to facilitate creation of first floor accommodation. view online here | 26.9 | |
| 25/10797 | Martch & Rowden Construction Limited | 72-74 Southampton Road, Ringwood. BH24 1JD | Change of use of building to three residential dwellings (Use Class C3); single-storey extension, associated alterations and parking view online here | 3.10 | |
| 25/10821 | Mr Blake - Hotel Chocolat | 7 The Furlong, Ringwood. BH24 1AT | Display 1 x non illuminated fascia sign; 1 non illuminated projecting sign (application for Advertisement Consent) view online here | 10.10 | |
| 25/10846 | Mr Paglia | 22a Christchurch Road, Ringwood. BH24 1DN | Repair and repaint exterior walls, windows & front door; roof tile & slate repairs; repair chimney brickwork and flaunching. view online here | 17.10 | |

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|------------------|-------------------|--|---|-------|--|
| 25/10847 | Mr Paglia | 22a Christchurch Road, Ringwood. BH24 1DN | Repair and repaint exterior walls, windows & front door; roof tile & slate repairs; repair chimney brickwork and flaunching; interior floor repairs (Application for Listed Building Consent) view online here | 17.10 | |
| 25/01014C ONS | Mr Doody | Keepers Cottage, Hangersley Hill, HANGERSLEY, RINGWOOD. BH24 3JN | Fell 1 x European Fir tree (T1 on the plan) view online here | 8.10 | |
| CONS/25/0 466 | Mr Gilly | India Cottage, 35 Christchurch Road, Ringwood. BH24 1DG | Cypress x 2 Reduce view online here | 3.10 | |
| CONS/25/0 511 | Elm Group | Androse Gardens, Bickerley Road, Ringwood. BH24 1EG | Magnolia x 1 Reduce Willow x 1 Reduce view online here | 20.10 | |
| | | | | | <u>Applications considered under delegated powers:-</u> |
| CONS/25/0 450 | Arb & Ground | Morant House, The Bickerley, Ringwood. | Ash Tree - Fell | 1.10 | 5.9.25 P(1) Recommend permission, but would accept the Tree Officer's decision. |
| TPO/25/04 60 | Mr Arnold | 138 Christchurch Road, Ringwood. BH24 3AP | Oak x 1 Fell | 2.10 | 5.9.25 R(2) Recommend refusal but would accept the Tree Officer's decision. The Committee did not accept it was necessary to fell the tree and believed that pollarding or other suitable tree management would be sufficient. |
| 25/10551 | Dr Prendergast | Vyne House, 103 Southampton Road, Ringwood. BH24 1HR | RE-consultation. Single-storey extension. Demolish existing conservatory and utility/lobby. | 19.9 | 5.9.25 R(2) Recommend refusal, but would accept the Planning Officer's decision. There was no change to the previous observation made, as there was no significant difference between the original and revised plans. |
| 25/10552 | Dr Prendergast | Vyne House, 103 Southampton Road, Ringwood. BH24 1HR | Re-consultation. Single-storey extension; creation of partition walls in house and removal of internal wall in outbuilding (Application for Listed Building Consent) | 19.9 | 5.9.25 R(2) Recommend refusal, but would accept the Planning Officer's decision. There was no change to the previous observation made, as, there was no significant difference between the original and revised plans. |

PLANNING, TOWN & ENVIRONMENT COMMITTEE
3 October 2025

District-wide Design Code and Settlement Character Assessments

1. Introduction

- 1.1 Alongside the Local Plan Review, New Forest District Council (NFDC) is developing a Design Code to enhance development proposals within the district outside the National Park. The aim of the Code is to provide clear guidelines for physical built development in the district, to help maintain and enhance its unique identity.
- 1.2 The Deputy Town Clerk and Chairman of this Committee attended a briefing at NFDC on 30 July 2025. At that meeting, officers asked for support from parish and town councils in developing settlement character assessments. These will inform and underpin the emerging Design Code, as well as contribute to the broader Landscape Character Analysis.

2. Settlement Character Assessment

- 2.1 NFDC has now issued a proforma Settlement Character Assessment (*circulated separately to Members*) and asked each parish and town council to complete this before the Christmas break. This involves identifying all the different character areas in the parish and completing an assessment for each. NFDC have acknowledged some councils may already have existing documentation with similar information, but have specifically asked that this information be interrogated to complete the proforma to ensure all assessments are consistent and comparable.
- 2.2 The proforma is similar to the structure of the [Ringwood Local Distinctiveness SPD](#), which details 9 separate character areas. In order to complete it, this document will need to be interrogated, as will the [Ringwood Design Guidance and Codes](#) and [Ringwood Neighbourhood Plan](#).
- 2.3 A follow up meeting to that held in July will take place later this month to discuss the requirement in further detail.
- 2.3 It should be noted that officer time is limited, and it is unlikely there will be capacity to carry out this work within the requested timescale.

3 Issues for decision and any recommendation

- 3.1 Members are invited to consider NFDC's request to complete the Settlement Character Assessment and to agree on the most appropriate approach.

For further information, contact

Mrs Jo Hurd
Deputy Town Clerk
01425 484721
jo.hurd@ringwood.gov.uk

Student Competition – Design of Wheelie Bin Stores

1. Introduction

- 1.1 The Town Mayor has been in discussion with the Head of Design and Technology at Ringwood School regarding the possibility of running a competition for students to design creative and eco-friendly covers for the new wheelie bins, which are currently being rolled out across the district. In response, residents are looking for ways to store these bins discreetly in their gardens, where they can otherwise become unsightly and take up valuable space.
- 1.2 This idea is inspired by a similar initiative from Brockenhurst Green Roofs, for which Greening Ringwood showcased a prototype at Carnival.
- 1.3 In addition, Hampshire County Council is looking for local councils to improve their local environment for pollinators by making a [Parish Pollinator Pledge](#), promising to help pollinators. The proposal supports this aspiration, enhancing work already underway around the town.

2. Proposal

- 2.1 The Town Mayor has suggested a design challenge for students to create an innovative and environmentally friendly wheelie bin storage unit. The units would have pollinator-friendly green roofs, transforming a simple solution into a miniature garden habitat.
- 2.2 The project would go beyond just improving aesthetics, it would:
- Provide a functional, sustainable solution to a real-world issue.
 - Encourage students to engage in eco-design, sustainability, and local biodiversity.
 - Offer opportunities for collaboration with the wider community, local colleges, and potentially even manufacturers.
 - Help create a network of pollinator corridors throughout Ringwood and the surrounding areas, supporting bees, butterflies, and other vital species.
- 2.3 The best designs could be showcased publicly, and there may be an opportunity to pilot the winning ideas within the community.
- 2.4 The competition would provide an opportunity to demonstrate how young people can contribute meaningfully to environmental stewardship and community improvement through creativity and design. It would also enable the Council to build on its engagement with Ringwood School.
- 2.5 There would be no financial implications for the Council, and the Town Mayor would be happy to act as Council lead on the project.

3 Issues for decision and any recommendation

- 3.1 Members are asked to support the proposal to work with Ringwood School on a student competition to design creative and environmentally friendly wheelie bin storage.

For further information, contact

Mrs Jo Hurd or
Deputy Town Clerk
01425 484721
jo.hurd@ringwood.gov.uk

Cllr Rae Frederick
Town Mayor
07970 831881
cllr.r.frederick@ringwood.gov.uk

PLANNING, TOWN & ENVIRONMENT COMMITTEE**3 October 2025****Ringwood Town Council Strategy 2026-2029****1. Introduction and reason for report**

- 1.1. The Council reviews its Strategic Plan annually. The draft for 2026–2029 has been prepared to extend members' agreed priorities into the next three years. Each Committee is invited to review the draft in October, focusing on the areas most relevant to its remit but also considering how these fit within the overall strategy. This will ensure all members have had the opportunity to shape the plan before it goes to Full Council in November for final approval.

2. Background information

- 2.1. The Council first adopted a Strategic Plan in October 2022 and has reviewed it annually since. The draft 2026–2029 plan is based on the existing vision and objectives, with minor wording adjustments to improve clarity and consistency.
- 2.2. In November, each Committee will be asked to review its draft budget for the following year. Reviewing the Strategic Plan now provides essential context: it ensures that budget discussions are guided by the Council's agreed priorities, and that resources are allocated to deliver the actions and outcomes identified in the strategy.

3. Committee focus

- 3.1. Members are invited to consider:
 - Which parts of the draft strategy fall most directly within this Committee's remit?
 - Do the listed priorities and actions reflect members' intentions?
 - Are there additional actions or priorities that should be noted?
 - What budget implications, bids, or projects should be worked up for the Committee's next meeting as part of the budget-setting process?
 - Any comments on enablers, disruptors, or other points in the draft strategy that the Committee feels are relevant.

4. Issues for Decision and Recommendation

- 4.1 That the Committee reviews and comments on the draft Strategic Plan 2026–2029, with observations to be collated and considered when the final draft is presented to Full Council in November.

For further information, contact:

Charmaine Bennett, Town Clerk
Direct Dial: 01425 484720
Email: charmaine.bennett@ringwood.gov.uk



Ringwood Town Council – Strategy 2026–2029

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VISION

Our Council will remain focussed on helping our market town to thrive by improving the things that matter most to Ringwood residents, businesses and visitors

Today

Today, Ringwood Town Council is recognised for organising great events, overseeing planning applications, caring for valued green spaces, and being a good employer.

Year 3: 2028–29

Implement play strategy

Year 2: 2027–28

Develop Play Strategy
Finalise phase 2 of Carvers Masterplan
Review requirements for Phase 3.
Review outcome of any piloted youth work. Develop longer term plan.

Year 1: 2026–27

Deliver the Cemetery Development Plan
Progress the new Grounds Department facility
Deliver and monitor Open Space Management Plans
Advance Phase 2 of the Carvers Masterplan
Explore options for future youth work

Improve our facilities, services and green spaces

Year 3: 2028–29

Ringwood Events review - plan for next 3 years

Year 2: 2027–28

Depending on outcome of Thriving Market Place, consider options for Town Centre events to support local economy

Year 1: 2026–27

Hold and/or facilitate series of events to mark 800th Anniversary of Market Charter

Develop, energise and facilitate events

Year 3: 2028–29

Launch new website
Community consultation for Town Council Strategy

Year 2: 2027–28

Draft requirements for new website
Develop proposals for community consultation for Town Council Strategy 2029+

Year 1: 2026–27

Enhance meeting technology at the Gateway
Refresh the Annual Town Assembly
Strengthen engagement with local businesses

Improve communication and engagement with local community and businesses

Year 3: 2028–29

Identify infrastructure needs to support new development and guide CIL spending

Year 2: 2027–28

Review and update the Neighbourhood Plan in response to revised Local Plans
Carry out signage review

Year 1: 2026–27

Progress design and implementation of the Thriving Market Place project

Protect and enhance the town’s character while shaping sustainable development

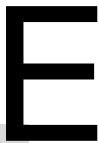
Tomorrow

Ringwood Town Council will continue to be known for organising great events, overseeing planning applications, caring for valued green spaces, and being a good employer. We will act as the first point of contact for local public services, engage residents on the issues that matter most to them, and provide valued support to Ringwood’s businesses and the local economy.

ENABLERS and DISRUPTORS

Our ability to deliver this strategy depends on a number of enablers. New IT, skilled and dedicated staff and councillors, and a culture of civility and respect will all support success. We are further strengthened by volunteers, community groups, and the Neighbourhood Plan. However, there are also disruptors that may slow progress. Staff changes, financial and resource constraints, or delays with new technology could hold us back. Local government reorganisation may create new opportunities and assets, but also risks disruption to existing services.

Current Projects Update



| No. | Name | Status | Recent developments | Description and notes | Lead Officer/Member | Financing | |
|--|---|------------------|--|---|-------------------------------------|---|--|
| Full Council | | | | | | | |
| No live projects | | | | | | | |
| Planning Town & Environment Committee | | | | | | | |
| PTE3 | Crow Stream Maintenance | Annual recurrent | Spraying of stream banks carried out June 2025 and annual flail in September 2025, followed by annual stream clearance by volunteers on 25 September. Working with various agencies and local landowners on developing wider project on holding back flood water and increasing outflow. | Annual maintenance of Crow Ditch and Stream in order to keep it flowing and alleviate flooding | Deputy Town Clerk | Budget of £1,000 funded by transfer from earmarked reserve. | |
| PTE6 | Shared Space Concept - Thriving Market Place | In progress | Project being led by NFDC with funding allocated from Strategic CIL programme. Consultants appointed to develop a deliverable, costed scheme for approval by NFDC Cabinet on 05/11/2025. | Concept for town centre shared space identified through work on the Neighbourhood Plan. Aim is to create a more vibrant and flexible public space and improve connectivity, whilst achieving wider economic benefits. | Deputy Town Clerk | HCC funded survey work. £10,000 grant from UKSPF (via NFDC). NFDC Cabinet agreed on 02/10/2024 to allocate a share of £4.5 million CIL funds to the scheme. | |
| | Greening Ringwood | In progress | Official launch of Phase 2 held on 20/04/2024 in Gateway Square. Update on activities presented to Committee in September 2024. | Greening Campaign Phase 2 to run from Sept 2023 to July 2024, focussing on making space for nature; energy efficient greener homes; climate impacts on health and wellbeing; waste prevention; and cycle of the seed. | | £50 signing up fee funded from General Reserve. | |
| | Bus Shelters | In progress | Action Plan prepared and in use. HCC launching Parish Council Bus Shelter Grant on 1 October 2025. Bid submitted to NFDC for CIL funds to provide a new larger bus shelter in Gorley Road - outcome expected by end of 2025. No sponsor vet for repair of Taxi Shelter. | Review of Council owned bus shelters. | | £1081 allocated from RTC CIL funds. | |
| Projects being delivered by others which are monitored by the Deputy Clerk and reported to this committee: | | | | | | | |
| | Crow Lane Footpath | In progress | Developers' contributions paid to HCC to implement. Additional funds required to progress and approved by NFDC Cabinet on 02/11/2022. HCC working on design, with expected delivery in summer 2025. | New footpath to link Beaumont Park with Hightown Road, alongside west of Crow Lane | Hampshire CC | Developers contributions | |
| | Memorial Bench for Michael Lingam-Willgoss | In progress | Consent to install bench has been granted by HCC. Legal fees covered by County Cllr Thierry. Date for installation yet to be agreed. | Provision of memorial bench in Market Place in memory of Michael Lingam-Willgoss. | Ringwood Carnival / Ringwood Rotary | No financial implications. | |
| | Review of Speed Limits and Road Safety Measures in Kingston | In progress | Advised resident further evidence is required prior to submitting proposal to HCC. Cllr Frederick liaising with Police and residents regarding setting up Speed Watch. Bid submitted to NFDC for CIL funds to purchase Speed Indicator Devices. | Request from resident to support addressing speed issues and road safety on B3347 at Kingston. | Hampshire CC | No financial implications. | |
| Policy & Finance Committee | | | | | | | |
| PF5 | Poulner Lakes Lease | On hold | | Negotiating a lease from Ringwood & District Anglers' Association of the part of the site not owned by the Council | Town Clerk | Some provision for legal advice or assistance may be needed eventually. | |
| PF13 | Office IT overhaul | In progress | The new and existing providers have been sharing information to support the transition. The changeover is scheduled for the week commencing 29 September. Work has already been completed to streamline the shared drive, reducing the number of top-level files from 130 to 8. The new provider has met online with all staff using laptops to assess their condition. All but one device requires replacement, as anticipated, and the remaining laptop may also need replacing due to other damage. A quote for this has been prepared. | Multi-year programme to upgrade staff computers and office network hardware and provide training for staff and councillors. Includes switch to new support provider. Will include consideration of providing devices to councillors and seeking Cyber Essentials accreditation. | Town Clerk | Capital costs incurred in current year will be met from IT reserve. | |
| Recreation, Leisure & Open Spaces Committee | | | | | | | |

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|--------|--------------------------------------|--|---|---|-----------------|--|
| RLOS4 | Grounds department sheds replacement | In progress (Commenced design work in April 2021.) | The planning application has been submitted and registered. An additional plan has been requested and sent but otherwise we are still waiting to hear the outcome of the decision. | A feasibility study into replacing the grounds maintenance team's temporary, dispersed & sub-standard workshop, garaging and storage facilities. Combined with a possible new car park for use by hirers of and visitors to the club-house. | Town Clerk | Revised capital budget of £4,000 (originally £10,000 until virement to RLOS19) |
| RLOS10 | Waste bin replacement programme | In progress (Commenced April 2020) | Future needs are being assessed. | Three-year programme to replace worn-out litter and dog-waste bins | Grounds Manager | Budget of £2,000 a year. |
| RLOS21 | Poulner Lakes track maintenance | In progress (under discussion since Jan. 2021) | NFDC has developed a concept design of an improved access on the basis that RTC will fund essential maintenance/improvements to the vehicular access element and NFDC will fund the rest. The documents required to resolve the boundary discrepancies are with the solicitors for completion. | Devising a sustainable regime for maintaining the access tracks at Poulner Lakes to a more acceptable standard. | Town Clerk | Yet to be settled |
| RLOS26 | Carvers Development Phase 1 | Commenced Sept. 2024 | The MUGA has been christened Carvers Courts and with the timber trail is now in use. Installation of a drinking water fountain and the wildflower turf and pollinator planting are being arranged. Related, but slightly out of scope is that the tenants of the buildings backing onto Carvers from the industrial estate have agreed to remove the graffiti from the wall which overlooks the recreation ground, at their cost. | Replacing two tennis courts with a multi-use games area, creating a timber log walk with benches and boulders and pollinator planting. | Town Clerk | £73,000 for the main elements. Supported by a £68,072 grant (plus a 10% contribution and up to £10K additional funding from RTC's CIL reserve) |
| RLOS30 | Cemetery Development | In progress | Cemetery Review Working party met for site visit June 2025. Tree mapping currently being undertaken. Working party looking to meet in October. | To develop the Council's cemetery facilities, reviewing options for new memorial opportunities, dedicated areas for interment and scattering of cremated remains, and a garden of remembrance. | Town Clerk | To be confirmed |

Staffing Committee

None

Proposed/Emerging Projects Update

| No. | Name | Description | Lead | Recent developments | <div>Progress / Status</div> <div>Stage reached</div> | Estimated cost | Funding sources | |
|---|---|---|----------|--|---|----------------|--------------------------|--|
| Full Council | | | | | | | | |
| None | | | | | | | | |
| Planning Town & Environment Committee | | | | | | | | |
| | Roundabout under A31 | Planting and other environmental enhancements | | Area being used by National Highways for storage of materials during works to widen the A31. | Floated as possible future project | | | |
| | Lynes Lane re-paving | Ringwood Society proposal | | | Floated as possible future project | | | |
| | Rear of Southampton Road | Proposal by Ringwood Society to improve appearance from The Furlong Car Park and approaches | | | Floated as possible future project | | | |
| | Dewey's Lane wall | Repair of historic wall | | Re-build/repair options and costs are being investigated | Shelved as a TC project | | | |
| | Signage Review | Review of signs requiring attention - e.g. Castleman Trailway, Pocket Park, Gateway Square | CLlr Day | | Floated as possible future project | | | |
| | Crow ditch | Investigate works required to improve capacity and flow of ditch alongside Crow Lane, between Hightown Road and Moortown Lane | | | | | Developers contributions | |
| Policy & Finance Committee | | | | | | | | |
| None | | | | | | | | |
| Recreation, Leisure & Open Spaces Committee | | | | | | | | |
| | Silver Jubilee Garden benches replacement | Replacing all benches at the Silver Jubilee Garden with more attractive (but floodwater-resistant models) | None | Routine maintenance of existing benches | Need identified. Awaiting funding. | Unknown | To be decided | |

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| Silver Jubilee Garden bridge re-painting | Re-painting the footbridge leading to the Garden. | The new and existing providers have been sharing information to support the transition. The changeover is scheduled for the week commencing 29 September. Work has already been completed to streamline the shared drive, reducing the number of top-level files from 130 to 8. The new provider has met online with all staff using laptops to assess their condition. All but one device requires replacement, as anticipated, and the remaining laptop may also need replacing due to other damage. A quote for this has been prepared. | Clarification of responsibility requested from HCC | Need identified and quote obtained but legal responsibility remains to be clarified. | c. £5,000 | To be decided |
| War Memorial Garden benches replacement | Replacing the wooden benches with commemorative steel models of the same kind as those recently installed | Town Clerk | None | Need identified. Awaiting funding. | c. £4,000 | To be decided |
| Bickerley tree-planting | Planting a row of trees alongside the through path | None | None | Need identified. Awaiting funding. | Unknown | To be decided |
| Staffing Committee | | | | | | |
| None | | | | | | |

Closed Projects Report

| No. | Name | Description | Outcome | Notes |
|--|--|---|--|---|
| Full Council | | | | |
| FC1 | Long Lane Football Facilities Development | A joint venture with Ringwood Town Football Club and AFC Bournemouth Community Sports Trust to improve the football facilities for shared use by them and the community. | New builds completed in September 2024 | |
| FC2 | Strategic Plan | Exploring ideas for medium term planning. Aim to have complete for start of budget-planning in Autumn 2022. | Completed in October 2022 | |
| Planning, Town & Environment Committee | | | | |
| PTE4 | Pedestrian Crossings - Christchurch Road | Informal pedestrian crossings to the north and south of roundabout at junction of Christchurch Road with Wellworthy Way (Lidl) | Completed by HCC | |
| | Cycleway signage and improvements | New signage and minor improvements to cycleway between Forest Gate Business Park and Hightown Road | Completed by HCC | |
| | Carvers footpath/cycle-way improvement | Creation of shared use path across Carvers between Southampton Road and Mansfield Road | Completed by HCC | |
| | Replacement Tree - Market Place | New Field Maple tree to replace tree stump in Market Place. | Completed in January 2022 by HCC | |
| | Climate Emergency | Funds used to support Greening Campaign, community litter-pick and Flood Action Plan leaflets. | Completed March 2023 | |
| | A31 widening scheme | Widening of A31 westbound carriageway between Ringwood and Verwood off slip to improve traffic flow; associated town centre improvements utilising HE Designated Funds | Scheme completed by National Highways and road re-opened in November 2022. | |
| | SWW Water Main Diversion (associated with A31 widening scheme) | Diversion of water main that runs along the A31 westbound carriageway. Diversion route included land in RTC's ownership at The Bickerley. | Scheme completed by SWW in 2022. | |
| | Surfacing of Castleman Trailway | Dedication and surfacing of bridleway between old railway bridge eastwards to join existing surfacing. | Surfacing works completed by HCC early April 2022. | |
| | Bus Shelter Agreement | Request by ClearChannel in Nov. 2020 for RTC to licence the bus shelters in Meeting House Lane and the advertising on them. Despite various communications, we have had no contact for over a year and therefore regard the original request to be defunct. | Request not followed up by ClearChannel, therefore defunct and removed from project list October 2023. | |
| | Human Sundial | Work to refurbish human sundial and install surrounding benches complete. Time capsule cover stone replaced on 21/07/2023. Interpretation board with details of sundial, Jubilee Lamp etc. to be considered as part of Thriving Market Place project. | Completed. | |
| PTE2 | Neighbourhood Plan | The Ringwood Neighbourhood Plan was adopted (made) by NFDC and NFNPA in July 2024 (83% of residents voted "yes" in the Referendum on 04/07/2024) and is now part of the Development Plan for both authorities and must be taken into consideration in the determination of planning applications. | Completed, but will be monitored and reviewed. | |
| PTE1 | Railway Corner | Ringwood Society project to improve and promote historical significance of triangle of land at junction of Hightown Road and Castleman Way. | Completed 2024. | |
| Policy & Finance Committee | | | | |
| PF1 | New Council website | Arranging a new website that is more responsive, directly editable by Council staff and compliant with accessibility regulations. | Completed | |
| PF2 | Greenways planning permission | Consideration of applying to renew planning permission for bungalow in garden previously obtained | Decided not to renew | |
| PF3 | Detached youth outreach work | To provide youth workers for trial of detached outreach work | Transferred to Recreation Leisure & Open Spaces Committee (see RLOS20) | |
| PF4 | Review of governance documents | A major overhaul of standing orders, financial regulations, committee terms of reference, delegated powers, etc. Routine periodic reviews will follow completion of this work. | Completed in July 2022 | All governance documents will now receive routine annual reviews. |
| PF6 | Health & Safety Management Support Re-procurement | Re-procuring specialist advice and support for discharge of health and safety duties | Completed in February 2023 | |
| PF7 | Financial Procedures Manual | Preparation of a new manual for budget managers and other staff detailing financial roles, responsibilities and procedures | Completed in September 2022 | Will be updated by Finance Manager as necessary |
| PF8 | Bickerley Legal Title | An application to remove land from the Council's title was made | Completed in October 2023 | Application successfully resisted |

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| PF9 | Greenways office leases | The tenant of the first floor suite gave notice and left. The building was re-let as a whole to the tenant of the ground floor suite. | Completed in November 2022 |
| PF10 | Councillors' Email Accounts | Providing councillors with official email accounts (and devices, if required) to facilitate compliance with data protection laws. | Completed in August 2023 |
| PF11 | 92 Southampton Road | Reviewing the letting of this council-owned house | Refurbishment and relet completed in July 2025 |
| PF12 | Base budget review | A review by members and officers of the council's base (revenue) budget, probably focused on a few types of expenditure or areas of activity, to identify possible options for change and/or savings. | Completed in January 2025 |

Recreation, Leisure & Open Spaces Committee

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| RLOS1 | War Memorial Repair | Repair by conservation specialists with Listed Building Consent with a re-dedication ceremony after. | Completed in 2021-22 | |
| RLOS2 | Bickerley Tracks Repair | Enhanced repair of tracks to address erosion and potholes (resurfacing is ruled out by town green status) and measures to control parking. | Fresh gravel laid in 2021-22. | No structural change is feasible at present. |
| RLOS3 | Public open spaces security | Review of public open spaces managed by the Council and implementation of measures to protect the highest priority sites from unauthorised encampments and incursions by vehicles | Completed in 2021-22 | |
| RLOS6 | Community Allotment | Special arrangement needed for community growing area at Southampton Road | Ongoing processes adapted | Agreed to adopt as informal joint venture with the tenants' association |
| RLOS7 | Bowling Club lease | Renewal of lease that expired in April 2023. | Completed in July 2023 | New lease granted for 14 years. |
| RLOS8 | Ringwood Youth Club | Dissolution of redundant Charitable Incorporated Organisation | Completed in July 2023 | Charity removed from Register of Charities |
| RLOS9 | Aerator Repair | Major overhaul to extend life of this much-used attachment | Completed in 2021-22 | |
| RLOS11 | Ash Grove fence repair | Replacing the worn-out fence around the play area | Completed in 2021-22 | |
| RLOS12 | Van replacement | Replacing the grounds department diesel van with an electric vehicle | Suspended in 2023 | Van will be replaced in accordance with Vehicle & Machinery replacement plan |
| RLOS13 | Bickerley compensation claim | Statutory compensation claim for access and damage caused by drainage works | Completed March 2022 | Settlement achieved with professional advice |
| RLOS14 | Poulner Lakes waste licence | Arranging to surrender our redundant waste licence to avoid annual renewal fees | Completed July 2025 | |
| RLOS15 | Acorn bench at Friday's Cross | Arranging the re-painting of this bespoke art-work | Completed in 2021-22 | Labour kindly supplied by Men's Shed |
| RLOS16 | Town Safe | Possible re-paint of this important survival, part of a listed structure | Suspended indefinitely in September 2022 | Complexity and cost judged disproportionate to benefit |
| RLOS17 | Crow Arch Lane Allotments Site | The transfer to this Council (pursuant to a s.106 agreement) of a site for new allotments off Crow Arch Lane | Completed in November 2023 | |
| RLOS18 | Cemetery Records Upgrade | Creation of interactive digital cemetery map and scanning of cemetery registers as first stage in digitizing all cemetery records to facilitate remote working, greater efficiency and improved public accessibility. | Completed in 2021 | Cost £5,467. Further upgrades are needed to digitize the records fully |
| RLOS19 | Carvers Masterplan | Devising a strategic vision and plan for the future of Carvers Recreation Ground pulling together proposals for additional play equipment and other features | Completed in 2024 but subject to implementation and review | Completed within the £6,000 budget. |
| RLOS20 | Detached youth outreach work | Trialling the provision of detached outreach work by specialist youth workers. | Completed in May 2022 | |
| RLOS22 | Bickerley parking problem | Unauthorised parking on the tracks crossing the Bickerley is causing damage and obstruction | Closed off in September 2023 | Additional signage has been installed. An estimate of £5,510 to move the "dragon's teeth" was judged disproportionate to the problem. |
| RLOS23 | North Poulner Play Area skate ramp request | A local resident requested provision of a 'quarter-pipe ramp' at this site and has been fund-raising for it | The official opening of the new facility was held on 29 May 2025. | |
| RLOS24 | Poulner Lakes circular path | HCC has funded the creation of a circular path for pedestrians and cyclists to improve accessibility and so encourage greater use | Completed in May 2024 | RTC is now responsible for maintenance |
| RLOS25 | Open Spaces Management Review | A strategic priority project to review the council's management of all its public open and green spaces | Completed in June 2025 | RTC now has plans for all major sites |
| RLOS27 | Carvers Clubhouse Solar Panels | Installing photo-voltaic panels on the Clubhouse roof to achieve a long-term saving in energy costs. | Completed in May 2025 | Energy savings being recorded |
| RLOS28 | Skate Park Picnic Tables | Replacing the two large picnic tables beside the skate park at Carvers which are beyond further repair | Completed in Spring 2025 | Third picnic table added near tennis courts. Part funded by Ringwood Carnival. |
| RLOS29 | North Poulner Play Area Gate | Installation of a third pedestrian gate | Completed in July 2025 | Funded by grant from County Cllr |



Following a review of the cemetery base budget, the columbarium proposal was withdrawn. A renewed project is now in place, focusing on the best use of the remaining space, enhanced provision for cremated remains, and improved opportunities for memorialisation.

Staffing Committee

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| S1 | HR support contract renewal | Renewal of contract for the supply to the Council of specialist human resources law and management support | Completed in 2021-22 |
| S2 | Finance Staffing Review | Reassessing staffing requirements and capacity for finance functions and re-negotiating staff terms | Completed in 2021-22 |