

Ringwood Town Council

Ringwood Gateway, The Furlong, Ringwood, Hampshire BH24 1AT
Tel: 01425 473883
www.ringwood.gov.uk

POLICY & FINANCE COMMITTEE

Dear Member

17th September 2026

A meeting of the above Committee will be held at the Forest Suite, Ringwood Gateway on **Wednesday 23rd September 2026** at 7.00pm and your attendance is requested.



Mrs C Bennett
Town Clerk

AGENDA

1. PUBLIC PARTICIPATION

There will be an opportunity for public participation at the start of the meeting

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

4. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the meeting held on 22nd July 2026

5. GRANT AID

To consider the following applications for Grant Aid (*Report A*):

- a. Helping Older People (HOPE) New Forest
- b. Ringwood Carers
- c. Ellingham & Ringwood CC Junior Team
- d. Ringwood Rotary Club
- e. New Forest For Ukraine
- f. Poulner Infant & Nursery School Parents Association
- g. Trinity Church
- h. Ringwood Meeting House

6. FINANCIAL REPORTS (*Report B attached*):

- a. To receive the Finance Manager's budget monitoring report
- b. To receive and authorise list of payments made on Imprest Account for July and August
- c. To receive Statement of Town Council Balances and authorise Inter Account Transfers
- d. To note the Community Infrastructure Levy (CIL) report

<u>Time estimate</u>
Up to 15 minutes
1 minute
1 minute
1 minute
50 minutes
10 minutes

7. BANKING ARRANGEMENTS

To consider the Finance Manager's report reviewing the bank mandate (*Report C*)

8. BROADBAND, NETWORK INFRASTRUCTURE AND TELEPHONY

To consider the Town Clerk's report and the issues for consideration therein (*Report D*)

9. CADDY BAG PROPOSAL

To consider the Finance Manager's report (*Report E*)

10. PROJECTS (current and proposed)

To consider the officers' report (*Report F*), receive any verbal updates and agree next steps where necessary

11. COMMUNICATIONS

Members to decide on items requiring a publicity and to confirm a spokesperson if required.

12. EXCLUSION OF THE PRESS AND PUBLIC

To consider exclusion of the press and public from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, section 1(2), to transact business for which publicity would be prejudicial to the public interest by reason of its confidential nature

13. LEASE RENEWAL GREENWAYS

To receive a verbal report from the Town Clerk

14. REVIEW OF INTERNAL AUDIT ARRANGEMENTS AND APPOINTMENT OF INTERNAL AUDITOR

To consider the Finance Manager's report (*Confidential Report G*) and the recommendations therein

Time estimate

2 minutes

5 minutes

5 minutes

5 minutes

2 minutes

1 minute

5 minutes

5 minutes

If you would like further information on any of the agenda items, please contact Charmaine Bennett, Town Clerk on (01425) 484720 or email charmaine.bennett@ringwood.gov.uk.

Committee Members

Cllr Michael Thierry (Chairman)
Cllr Peter Kelleher (Vice Chairman)
Cllr Andy Briers
Cllr Luke Dadford
Cllr Philip Day
Cllr Gareth DeBoos
Cllr Mary DeBoos (ex-officio)
Cllr Rae Frederick
Cllr Janet Georgiou
Cllr James Swyer (ex-officio)
Cllr Glenys Turner

Officers

Charmaine Bennett, Town Clerk
Michelle Gordon, Finance Manager
Nicola Vodden, Office Manager

Copied by e-mail to other members for information

POLICY & FINANCE COMMITTEE 23rd SEPTEMBER 2026

GRANTS 2026/2027

GRANTS REQUESTED

	PREVIOUS GRANTS PAID			Requested
	2023/24	2024/25	2025/26	
	£	£	£	£
Helping Older People (HOPE) New Forest				1,500
Ringwood Carers				500
Ellingham & Ringwood CC Junior Team			250*	300
Rwd Rotary Club for Christmas Eve Festivities	250	400	100	250
New Forest For Ukraine				200
PISA (Poulner Infant & Nursery School Parents Association)				500
Trinity Unity Church				250
Ringwood Meeting House				500
				4,000

Actually requested £200 - 300

*£250 awarded to Ellingham & Ringwood CC in setting up the junior teams

2026/27 FUNDS AVAILABLE

	£
2026/27 Budget	2,000
Total Funds available	2,000
Less Paid	0
Total Unspent @ 23/09/26	2,000

2026/27 GRANTS PAID TO DATE

	Min Ref	£
TOTAL		0

2026/27 GRANTS DEFERRED

	Meeting	Min Ref	Reason deferred

2026/27 GRANTS REJECTED

	Meeting	Min Ref	Reason Rejected



Ringwood Town Council Grant Aid

Ringwood Gateway, The Furlong, Ringwood, Hampshire, BH24 1AT
Tel: 01425 473883. Email: town.council@ringwood.gov.uk

APPLICATION FOR GRANT AID

Applicant's Details

Name of Organisation requesting grant	Helping Older People New Forest
Charity Registration Number (if appropriate)	1152294
Postal Address for the organisation (if there is one)	
Please tick to confirm that contact details have been provided on page 1	YES

Details of Grant Request

Amount requested	£1,500
What is the purpose of the grant?	We are seeking funding for two laptops for our Befriending Coordinators, who are based in Fordingbridge and Ringwood and support older people across the surrounding New Forest area. Our Befriending Service matches trained volunteers with isolated older people who are experiencing loneliness and social isolation. Each match is carefully managed by our Befriending Coordinators, with volunteers completing DBS checks and training before being introduced to a service user. Coordinators meet separately with both volunteer and client before arranging an initial introduction and providing ongoing support throughout the relationship. Once matched, volunteers visit at least weekly, providing companionship, conversation and friendship. For many service users, these visits represent their only meaningful social contact during the week. The relationships formed through the service reduce loneliness, improve confidence and self-esteem, support positive mental wellbeing, and help people reconnect with their local communities.

How would the people of Ringwood benefit from your receiving this grant?	The laptops will enable our Coordinators to work more effectively across the New Forest, managing referrals, volunteer support, safeguarding records and communication while working flexibly within the community. This investment will strengthen our capacity to build and sustain meaningful community connections, helping more older people remain independent, engaged and connected to the places where they live.	
How many Ringwood people would benefit?	We support over 40 service users in Ringwood at any given time. This donation would allow us to support them, as outlined above.	
Total cost of project	£1,500	

Information about your Organisation

Membership:	What facilities do you provide? Please find our service provision outlined above.
Subscription: £0	Loneliness and isolation are increasingly affecting older people across the New Forest. In many of our rural and coastal communities, more than 30% of residents are aged 65 or over. Limited public transport, poor digital connectivity, declining mobility and the loss of family or friends can leave older people cut off from their communities. According to Age UK, 1.4 million older people in the UK are often lonely. Our local experience reflects this national picture. When asked why they requested support from our Befriending Service, clients told us: <i>"A sense of isolation."</i> <i>"No family support structure nearby to provide support."</i> <i>"General feeling of loneliness."</i> <i>"Having lost both my sons and I have no friends who live nearby, it would be nice to have some company."</i> <i>"It will be nice to have someone to chat to; I miss company since my husband died. Days can be long and I get anxious about going out."</i>
Names of competing or similar organisations	We are the only local organisation offering this kind of support. Age UK are increasingly referring people to our services as they have no coverage in the Western New Forest.
Please tick to confirm that payment details have been provided on page 1	YES

Funds available to your organisation (apart from this grant application)

Cash in hand: £27,000	Annual income: £203,774
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Other sponsoring bodies and amounts donated by them	Ringwood Old People Welfare Association (ROPWA)	£5,000
	John Horseman Trust	£5,000
	T H Russell Charitable Trust	£3,500
Have you applied, or do you intend to apply, to any other sponsoring bodies for funding? If so, please give details.	We will apply to other Trusts and Foundations towards the running costs of our Befriending and Support service. However, we have not secured any funding for the laptops.	

Next Policy & Finance meeting where grant applications will be considered	Office use only
Date by which all documentation should be received to be included on the Agenda for the above meeting	



Ringwood Town Council Grant Aid

Ringwood Gateway, The Furlong, Ringwood, Hampshire, BH24 1AT
Tel: 01425 473883. Email: town.council@ringwood.gov.uk

APPLICATION FOR GRANT AID

Applicant's Details

Name of Organisation requesting grant	RINGWOOD CARERS GROUP
Charity Registration Number (if appropriate)	1107545
Postal Address for the organisation (if there is one)	[REDACTED]
Please tick to confirm that contact details have been provided on page 1	☒

Details of Grant Request

Amount requested	£ 500
What is the purpose of the grant?	A RELAXING DAY OUT AND IN SOME CASES TAKING THEIR LOVED ONES WITH THEM ESPECIALLY AS IN LOTS OF CASES THEY GET LITTLE OR NO FINANCIAL HELP.
How would the people of Ringwood benefit from your receiving this grant?	TO HELP IN A LITTLE WAY CARERS DAILY ROUTINE.

A

How many Ringwood people would benefit?	30+
Total cost of project	£ £330 - £500

Information about your Organisation

Membership:	What facilities do you provide? A MONTHLY DROP IN FOR ANYONE CARING FOR THEIR LOVED ONES TO RELAX & DISCUSS IF THEY SO WISH THEIR SITUATION. MANY ARE REFERRED BY G.P.'S.
Subscription: £5 py ca	
Names of competing or similar organisations	NO LOCAL ORGANISATIONS SIMPLY CARES FOR CARERS SPECIFICALLY.
Please tick to confirm that payment details have been provided on page 1	☒

Funds available to your organisation (apart from this grant application)

Cash in hand: £5000	Annual income: £390 - £450	
Other sponsoring bodies and amounts donated by them	NIL	£
	NIL	£
	NIL	£
Have you applied, or do you intend to apply, to any other sponsoring bodies for funding? If so, please give details.	NO	

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APPLICATION FOR GRANT AID

Applicant's Details

Name of Organisation requesting grant	Ellingham & Ringwood Cricket Club
Charity Registration Number (if appropriate)	
Postal Address for the organisation (if there is one)	
Please tick to confirm that contact details have been provided on page 1	☒

Details of Grant Request

Amount requested	£ 200-300
What is the purpose of the grant?	We are in the process of re-establishing a junior cricket section at the club and are reaching out to local councillors to ask whether you might consider a contribution from your discretionary fund to help us get this off the ground. Ellingham and Ringwood CC has been a cornerstone of the local community for many years, and a number of our current senior players developed through the club's original youth programme. That junior section has been inactive for several years, and this summer we took our first steps toward reigniting it. Working with the ECB's All Stars and Dynamos programmes, we ran our first junior cricket sessions this summer and the response from the local community has been fantastic. We registered 29 children across both age groups, with 27 out of 29 attending our final session - a real testament to how much the families in our area have embraced what we're building. Following the end of the programme, 16 families have already expressed interest in continuing over winter, and parents have been actively asking what comes next for their children. We have been in direct contact with Hampshire Cricket Board, who are fully supportive of our plans, and we are now working toward establishing a formal junior section at the club with the aim of entering Under 9s and Under 11s friendly cricket as early as next summer.

How would the people of Ringwood benefit from your receiving this grant?	The benefits to the local community are significant - cricket develops teamwork, resilience, confidence and physical fitness in young people, and a thriving junior section creates a safe, structured, and welcoming environment for children in the Ringwood area. We are also committed to keeping the programme as accessible as possible to ensure no child is excluded on financial grounds.	
How many Ringwood people would benefit?	50+ children	
Total cost of project	£ 500-1000 per year	

Information about your Organisation

Membership: None	What facilities do you provide? - Running indoor winter cricket sessions from October 2026 through to March 2027 to maintain momentum and keep children engaged through the off-season - Obtaining formal ECB coaching qualifications for our lead coaches to ensure sessions are delivered safely and to a high standard - Purchasing junior cricket equipment and kit to give the section a proper identity within the club - Entering Under 9s and Under 11s friendly fixtures next summer, giving local children competitive cricket for the first time in years	
Subscription: £5 per training session		
Names of competing or similar organisations		
None		
Please tick to confirm that payment details have been provided on page 1	☒	

Funds available to your organisation (apart from this grant application)

Cash in hand: £0	Annual income: £0	
Other sponsoring bodies and amounts donated by them		£
		£
		£
Have you applied, or do you intend to apply, to any other sponsoring bodies for funding? If so, please give details.	We are looking into other grants and funding opportunities for getting children into sports.	

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APPLICATION FOR GRANT AID

Applicant's Details

Name of Organisation requesting grant	Ringwood Rotary Club CIO
Charity Registration Number (if appropriate)	GB-CHC-1027083
Postal Address for the organisation (if there is one)	C/O Greyfriars Community Association Greyfriars Christchurch Road Ringwood
Please tick to confirm that contact details have been provided on page 1	✓

Details of Grant Request

Amount requested	£ 250
What is the purpose of the grant?	To assist with the expenses of putting on the community event in The Market Place Ringwood on Christmas Eve. This event is attended by about 3000 people which is undertaken each year free of charge to the public. There will be a carol concert which the public can participate. Also at the event we have a collection of presents for needy children collected by Father Christmas. The mayor and church leaders from Ringwood usually attend.
How would the people of Ringwood benefit from your receiving this grant?	About 3000 people from family groups participate in a community event as a prelude to Christmas where carols are sung and families can donate toys which are distributed to Special schools and children's homes.

How many Ringwood people would benefit?	3000 +
Total cost of project	£ 1000

Information about your Organisation

Membership:	What facilities do you provide? We provide a club which provides voluntary service and raises funds for the local and international communities . £140 per year
Subscription: £	
Names of competing or similar organisations	Lions, Masons, and other similar community groups
Please tick to confirm that payment details have been provided on page 1	✓ ☐

Funds available to your organisation

(apart from this grant application)

Cash in hand: £	Annual income: £ About £10000 dependant on circumstances.	
Other sponsoring bodies and amounts donated by them	None	£
		£
		£
Have you applied, or do you intend to apply, to any other sponsoring bodies for funding? If so, please give details.	No	

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APPLICATION FOR GRANT AID

Applicant's Details

Name of Organisation requesting grant	New Forest For Ukraine
Charity Registration Number (if appropriate)	1208709
Postal Address for the organisation (if there is one)	New Forest For Ukraine, PO Box 547, Lymington, SO41 1HR
Please tick to confirm that contact details have been provided on page 1	√

Details of Grant Request

Amount requested	£200.00
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What is the purpose of the grant?	New Forest For Ukraine is seeking a grant of £200 towards the purchase and distribution of emergency whistles for civilians in Ukraine. Emergency whistles are a simple, inexpensive but potentially life-saving item. They can be used by people to attract attention and summon help if they become trapped, separated from others, lost in poor visibility, or are unable to call for assistance. This is particularly important in communities affected by the ongoing war, where damaged buildings, power outages, disrupted communications and emergencies can make it difficult for people to attract attention or communicate with rescuers. Unlike an electronic device, an emergency whistle does not require batteries, charging or a mobile phone signal. It is small, lightweight and can be carried by children, elderly people and vulnerable adults. The whistles would be included within New Forest For Ukraine's humanitarian aid shipments and distributed through trusted partner organisations to civilians and communities where they are most needed. A £200 grant would enable us to purchase a significant quantity of whistles and lanyards and include them within our humanitarian aid shipments to Ukraine, providing a practical safety item to people living with the consequences of the war.
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How would the people of Ringwood benefit from your receiving this grant?	The grant would benefit the wider Ringwood community by giving residents, community groups, schools and businesses an opportunity to support a specific and practical humanitarian project. The benefit is not limited to those directly involved in donating. New Forest For Ukraine provides opportunities for local people to volunteer, for young people to undertake the Duke of Edinburgh's Award, and for community groups and businesses to become involved in fundraising, collections, and other activities. Our activities can also increase footfall for local businesses when local premises serve as donation points or support New Forest For Ukraine activities. This provides an additional community benefit by encouraging people to visit and engage with businesses within the areas where our collection points operate. We would also promote Ringwood Town Council's support through our community communications, helping to raise awareness of Ringwood's contribution to humanitarian assistance for civilians in Ukraine. While it is difficult to put an exact number on the people who would benefit, the project provides an opportunity for the wider Ringwood community to participate in a practical and meaningful humanitarian initiative.
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How many Ringwood people would benefit?	The grant would benefit the wider Ringwood community by giving residents, community groups, schools and businesses an opportunity to support a specific and practical humanitarian project. The benefit is not limited to those directly involved in donating. New Forest For Ukraine provides opportunities for local people to volunteer, for young people to undertake Duke of Edinburgh's Award volunteering, and for community groups and businesses to become involved in fundraising, collections and other activities. Our activities can also increase footfall for local businesses when local premises serve as donation points or support New Forest For Ukraine activities. This provides an additional community benefit by encouraging people to visit and engage with businesses within the areas where our collection points operate. We would also promote Ringwood Town Council's support through our community communications, helping to raise awareness of Ringwood's contribution to humanitarian assistance for civilians in Ukraine. While it is difficult to put an exact number on the people who would benefit, the project provides an opportunity for the wider Ringwood community to participate in a practical and meaningful humanitarian initiative.
Total cost of project	£ 200.00

Information about your Organisation✓

Membership:	What facilities do you provide? New Forest For Ukraine currently has approximately 96 registered
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Subscription: £	volunteers, supported by additional community groups, businesses, schools and members of the public who contribute on an occasional or project-by-project basis. New Forest For Ukraine operates a community humanitarian aid hub serving the New Forest area. We provide: • A local facility where members of the public, schools, businesses and community groups can donate humanitarian aid. • Collection and drop-off opportunities through our network of community donation points. • Sorting, checking and packing of humanitarian supplies. • Preparation of humanitarian aid for transport to Ukraine. • Distribution of aid through trusted partner organisations in Ukraine. • Fundraising opportunities for local residents and community groups. • Volunteer opportunities for people wishing to contribute their time and skills. • Volunteering opportunities for young people undertaking the Duke of Edinburgh's Award, helping them develop practical skills, teamwork, reliability and an understanding of community volunteering. • Community talks and presentations about the humanitarian situation in Ukraine. • Specific humanitarian appeals for items such as food, toiletries, emergency supplies, generators, winter items and children's Christmas gifts. Our focus is on providing practical humanitarian assistance to civilians and communities affected by the war. New Forest For Ukraine is a volunteer-led charitable organisation and does not charge members of the public a subscription for accessing its services or supporting its activities. We do offer a Become a Friend of New Forest For Ukraine scheme, currently £3.99 per month, for those who wish to provide regular financial support to our work.
Names of competing or similar organisations	New Forest For Ukraine is not aware of another organisation operating in the Ringwood/New Forest area with the same model of collecting, preparing and transporting community-donated humanitarian aid to trusted partners in Ukraine. Other organisations are working in the wider humanitarian and Ukraine-support sector, but New Forest For Ukraine provides a distinctive local service by enabling members of the New Forest community to donate practical goods which are then sorted, packed and transported to Ukraine for distribution through established partners. The closest other group would be Ukraine Relief in Castle Point, Bournemouth
Please tick to confirm that payment details have been provided on page 1	√

Funds available to your organisation
(apart from this grant application)

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Cash in hand: £41,000	Annual income: varies 25/26 £114,000	
Other sponsoring bodies and amounts donated by them	April 2026 Lymington & Pennington Town Council	£200.00
		£
		£
Have you applied, or do you intend to apply, to any other sponsoring bodies for funding? If so, please give details.	We apply to various Parish and District Councils within the New Forest Area, when applications are open. We have applied to the Souter Foundation, but were unlucky and will apply to the Garfield Weston Foundation	

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Ringwood Town Council Grant Aid

Ringwood Gateway, The Furlong, Ringwood, Hampshire, BH24 1AT
Tel: 01425 473883. Email: town.council@ringwood.gov.uk

APPLICATION FOR GRANT AID

Applicant's Details

Name of Organisation requesting grant	Poulner Infant School and Nursery
Charity Registration Number (if appropriate)	
Postal Address for the organisation (if there is one)	BH24 3LA
Please tick to confirm that contact details have been provided on page 1	Yes

Details of Grant Request

Amount requested	£ 500
What is the purpose of the grant?	Poulner Infant School and Nursery is seeking grant funding to further develop our wraparound care and Parent Hub, creating warm, welcoming and inclusive spaces that support children and families within the Ringwood community. The funding would be used to purchase key items of furniture, including a dining table and chairs for our wraparound care provision, enabling children to sit and eat together in a relaxed, family-style environment that promotes positive relationships, conversation and a sense of belonging. We would also like to provide comfortable seating, including a sofa, within our Parent Hub to create an informal and supportive space where parents and carers can drop in, talk to school staff and access support when needed. The Parent Hub will particularly support families experiencing challenges or disadvantage by providing an accessible, non-judgemental space in which relationships can be built and appropriate support signposted. This investment will provide a long-term benefit by strengthening relationships between school, families and the wider community, promoting wellbeing and helping families feel connected and supported.

How would the people of Ringwood benefit from your receiving this grant?	The grant would directly benefit children and families within the Ringwood community by creating welcoming spaces where relationships, wellbeing and a sense of belonging can be strengthened. Our wraparound care provision supports local working families by providing children with a safe, nurturing environment before and after the school day. Creating a family-style dining area will give children the opportunity to sit together, share food, talk and develop positive social relationships in a calm and homely setting. Our Parent Hub will provide an important additional resource for parents and carers, offering a comfortable and accessible space where families can drop in, talk to trusted school staff and seek advice or support. For families experiencing financial pressures, isolation or other challenges, having a welcoming place within their local school community can help them access support at an earlier stage and be signposted to other appropriate services where necessary. The furniture purchased through the grant would be used for many years, providing an ongoing benefit to successive groups of Ringwood children and families. By investing in these spaces, the grant would help us strengthen connections between families, school and the wider community, supporting the Council's aims of promoting wellbeing and developing a stronger community spirit in Ringwood.	
How many Ringwood people would benefit?	200+	
Total cost of project	£ 500	

Information about your Organisation

Membership:	What facilities do you provide?
Subscription: £	Education for children from 2 years to 7 years old
Names of competing or similar organisations	
Please tick to confirm that payment details have been provided on page 1	Yes

Funds available to your organisation

(apart from this grant application)

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Cash in hand: £	Annual income: £0	
Other sponsoring bodies and amounts donated by them	Parents Association	£7,000
		£
		£
Have you applied, or do you intend to apply, to any other sponsoring bodies for funding? If so, please give details.	No	

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1AT

Tel: 01425 473883. Email: town.council@ringwood.gov.uk

APPLICATION FOR GRANT AID

Applicant's Details

Name of Organisation requesting grant	Trinity United Church
Charity Registration Number (if appropriate)	Trinity United Church, Ringwood, is currently an "excepted Charity" (HMRC Gift Aid XT23553). We are in the process of registering as a charity.
Postal Address for the organisation (if there is one)	52 Christchurch Road, Ringwood, BH24 IDH
Please tick to confirm that contact details have been provided on page 1	☒

Details of Grant Request

Amount requested	£250
What is the purpose of the grant?	Visible Ringwood Town Council support to Trinity United Church's fundraising campaign. While Trinity United functions as a thriving sanctuary and community hub hosting over 60 community services and activities, our Grade II listed building faces critical structural deterioration. We have developed a phased five-year restoration strategy and established a fundraising committee. Our fundraising campaign officially launches in late September 2026. Although a £250 grant represents a modest fraction of our overall target, early backing from Ringwood Town Council lends vital strategic weight to our launch. This official endorsement provides immediate local validation, acting as a powerful catalyst to unlock community donations and leverage larger institutional funds.

How would the people of Ringwood benefit from your receiving this grant?	The restoration of Trinity United is about so much more than preserving a historic building. Trinity United is a vibrant community hub supporting physical, mental, social, environmental and civic wellbeing, including dedicated services to support children and young people's wellbeing. At Trinity United you can find support for living with Alzheimer's, meet up at the carers café, do a cardiac rehab class, join a drama group for people with learning disabilities, see a Health Visitor, do yoga, Zumba and ballroom, sing with Rock choir, connect with other people who have experienced domestic abuse or alcohol related problems, join our Eco Club, try a martial art, bring your under-fives to dance, sing, play and learn French and come to one of our concerts. Trinity United continues to serve as spiritual home in the heart of Ringwood – a sacred sanctuary holding the prayers and memories of a community coming together to worship, celebrate marriages and births, remember loved ones and mark significant events since 1866. If we lose Trinity United, we lose a place of worship, welcome and community connection that has served Ringwood since 1866.	
How many Ringwood people would benefit?		In addition to sanctuary events, in 2024 Trinity United recorded 36,568 visits for community activities and services.
Total cost of project: All external works £212,680	Target 1: Spires, clock, masonry work on two doors and collapsed drain £73,630.50.	

Information about your Organisation

Membership: There are 50 members of the church and an average of 600 visits per week for community services and activities.	What facilities do you provide? Trinity United Church is a multi-functional space comprising the 1866 church building, a modern community centre built in 2005 with a large sports hall, meeting rooms and a well-equipped kitchen and Wesley's the former methodist church, which now serves as an additional venue for community activities. This flexible space enables us to host events and
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Subscription: Much of our provision such as NHS mental health clinics, dementia support sessions, carer's café and substance use support networks are delivered free of charge. Physical/Social wellbeing initiatives, such as Monday Lunch Club is £5 whilst Zumba, Kickboxing and Yoga range from £6.50- £10 and are structured as pay-as-you-go sessions.	celebrations and to offer over 60 community services and activities supporting community wellbeing. The Grade II listed 1866 church is one of the few venues large enough to hold concerts and its galleried interior provides a beautiful setting for them. We host an average of one to two concerts per month, including Avon Valley Concerts and showcasing prominent local ensembles including Chamber Maids, Rock Choir, Ringwood & Burley Band, and the Ringwood Musical & Dramatic Society (RMDS).
Names of competing or similar organisations	Greyfriars Community Centre is probably the closest to us in terms of the sphere of activity. We see ourselves and organisations such as Greyfriars as symbiotic partners in the local eco-system of care. We plan to work with Greyfriars in the continuing development of services.
Please tick to confirm that payment details have been provided on page 1	☒

Funds available to your organisation
(apart from this grant application)

Cash in hand: £57,956	Annual income: £130,826 (2025 Accounts)	
Other sponsoring bodies and amounts donated by them	Wessex Trust	£54,500
		£
		£
Have you applied, or do you intend to apply to any other sponsoring bodies for funding? If so, please give details.	Yes, we are committed to a five-year fundraising campaign. We have received a grant of £54,500 from the Wessex Trust towards the cost of the restoration of the spires. We have recently applied to the NFDC CIL for a grant of to replace and upgrade the Gothic windows and are currently in discussion with the Hampshire and Islands Historic Churches Trust regarding a small repairs grant for masonry works and repair of a collapsed drain.	

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APPLICATION FOR GRANT AID

Applicant's Details

Name of Organisation requesting grant	<i>Ringwood Meeting House</i>
Charity Registration Number (if appropriate)	<i>288453</i>
Postal Address for the organisation (if there is one)	<i>22 Meeting House Lane Ringwood BH24 1EY</i>
Please tick to confirm that contact details have been provided on page 1	☒

Details of Grant Request

Amount requested	£ <i>500</i>
What is the purpose of the grant?	<i>In 2027 The Ringwood Meeting House will be celebrating its tricentenary. To mark this anniversary, we are designing a series of information boards to capture and display the history of Ringwood through the ages. Each board will cost approx. £60 and there will be at least 10 boards, that will be displayed from the balconies of the Meeting House. The boards will capture events such as How Ringwood as a settlement came about; The History of the Meeting House; The Alice Lisle story; Ringwood's heroes and heroines; Remembrance & Lest we Forget. The boards will form a semi-permanent display and so need to be hard-wearing, well-curated and of excellent quality, creating a community legacy for our next 300 years.</i>
How would the people of Ringwood benefit from your receiving this grant?	<i>The Meeting House already attracts 100+ visitors per week who come to the centre socially for coffee and company. There are also sizeable audiences for music concerts and specialist talks, as well as visits from local schools. The display boards will further enhance their experience and hopefully attract new generations of people, all of whom would leave the building having learned more about our wonderful town.</i>

How many Ringwood people would benefit?	<i>Over 100 regulars plus new visitors</i>
Total cost of project	£ <i>1,000</i>

Information about your Organisation

Membership:	What facilities do you provide? <i>A place 'where people meet people': to access the historic archives; to chat over a coffee in our café; to view the monthly exhibitions; to listen to specialist talks; to enjoy the amazing acoustics in a music concert; or venue private hire</i>
Subscription: £	
Names of competing or similar organisations	<i>Greyfriars community centre offer similar activities and we partner with them on events like Heritage Open Days. Cafes across Ringwood offer refreshments, but not in the unique setting or at such good value as the Meeting House!</i>
Please tick to confirm that payment details have been provided on page 1	X

Funds available to your organisation

(apart from this grant application)

Cash in hand: £ <i>50</i> <i>(cash float maintained for onsite purchases of refreshments etc)</i>	Annual income: £ <i>flat (breaking even)</i> <i>Our income from café refreshments, music concert events and private hire of venue/forecourt are currently offset by wages to staff, utilities bills and stock purchases. As a group of trustees we are exploring additional revenue streams but as it stands for 'business as usual' we currently just about break even. Hence our application for this grant as we want to be able to celebrate and recognise our 300 year anniversary.</i>	
Other sponsoring bodies and amounts donated by them		£
		£
		£
Have you applied, or do you intend to apply, to any other sponsoring bodies for funding? If so, please give details.	<i>We are in the early stages of preparing for the tri-centenary so have not yet applied for any other sponsorship</i>	

Next Policy & Finance meeting where grant applications will be considered	Office use only
Date by which all documentation should be received to be included on the Agenda for the above meeting	

B

RINGWOOD TOWN COUNCIL

FINANCIAL REPORTS FOR

POLICY & FINANCE COMMITTEE MEETING

23rd September 2026



COMMITTEE REPORT

Report title	Income & Expenditure Budget Monitoring – August 2026
Committee	Policy and Finance
Date	23rd September 2026
Report author	Michelle Gordon, Finance Manager

Decision Summary

Purpose	To provide Members with budget monitoring information for August 2026, an update on reserves and provisions and a proposed budget virement.
Decision type	To approve
Financial impact	Monitoring Report
Budget provision	Existing budget
Confidential / exempt	No

1. Introduction and reason for report

The purpose of this report is to provide Members with budget monitoring information for August 2026. The accompanying budget monitoring reports provide detailed information on income, expenditure and reserve movements as at 31st August 2026.

2. Income and Expenditure Budget Monitoring

The budget monitoring reports for the period ending 31 August 2026 indicates that the Council's financial position remains stable and generally consistent with the approved budget. Further detail on individual budget headings is provided within the accompanying monitoring reports.

The majority of reported variances arise from timing differences between budget profiles and the timing of actual income and expenditure transactions. Examples include Gateway cost allocations and recharges which are not processed until the end of the financial year, annual costs such as Christmas Lights installation being charged in full at the beginning of the year and loan repayments occurring ahead of profile.

Employee costs remain below budget at this stage due to the delayed implementation of the national pay award, which was not applied until the September 2026 payroll. Additional favourable variances have also arisen from higher than anticipated Exclusive Rights of Burial income and increased income generated through activities at Carvers Clubhouse.

Overall, the August 2026 monitoring position provides assurance that the Council remains on track to achieve the financial objectives set out in the approved 2026/27 budget, subject to the normal fluctuations arising from budget profiling and the timing of income and expenditure transactions. Budget performance will continue to be monitored throughout the year and any emerging issues will be reported to Members through the regular budget monitoring process.

3. Reserves and Provisions

The Council's overall reserves and provisions position remains broadly in line with expectations. At 31st August 2026, total reserves, provisions and customer deposits amounted to approximately £608,000 and are forecast to be approximately £634,000 at 31st March 2027.

An overspend is currently reported against the Grants Unapplied Earmarked Reserve. This relates to expenditure incurred for the installation of a new concrete slab at the junction of Hightown Road and Eastfield Lane. The associated Hampshire County Council funding will be received shortly. For reasons of transparency, the expenditure and funding receipt have been reported separately within the monitoring reports. The resulting overspend is therefore temporary in nature and will be fully offset upon receipt of the grant funding. Consequently, there is no anticipated net impact on the Council's overall reserves position.

4. Budget Virement

A review of the Council's refuse budgets has identified that expenditure is currently spread across three separate budget headings:

- 3000/6/1 Refuse/Dog Waste Collection (£925)
- 3000/6/2 Refuse/Dog Waste Bins (£87)
- 3200/2/8 Cemetery Refuse Collection (£833)

Whilst the refuse skip is located within the Cemetery, it is not used solely for Cemetery activities and supports refuse disposal across a number of operational areas. Consequently, maintaining a separate Cemetery refuse budget no longer reflects the operational use of the service.

It is therefore proposed that the above budgets are consolidated into a single Refuse budget within the Recreation and Leisure Committee budget structure. This change will simplify budget monitoring and improve transparency by bringing all related refuse collection and disposal costs together under one budget heading.

5. Financial Implications

There are no additional financial implications arising from this report beyond those detailed within the accompanying budget monitoring reports. The Council's overall financial position remains broadly in line with the approved budget.

6. Issues for Decision and Recommendations

Members are recommended to:

1. Note the August 2026 budget monitoring position and the explanations provided for the key variances identified.

2. Note that the reported overspend on the Grants Unapplied Earmarked Reserve reflects a timing difference between expenditure being incurred and grant funding being received.
3. Approve the virement of the budget provision currently held within budget code **3200/2/8 Cemetery Refuse Collection (£833)** to the Recreation and Leisure Committee and the consolidation of the three refuse budgets into a single Refuse budget for future monitoring purposes.

RINGWOOD TOWN COUNCIL
BUDGET SUMMARY REPORT 2026/27

B

1	2	3	4	5
Revenue Budget Monitoring Summary	Budget 26/27 £	Budget April-Aug £	Actual April-Aug £	Variance £
Policy & Finance	276,440	115,093	127,379	-12,287
Recreation & Leisure	259,734	101,341	89,098	12,243
Events	5,000	7,528	18,450	-10,922
Cemeteries	36,067	15,045	11,013	4,031
Allotments	14,510	6,046	4,892	1,153
Carvers Clubhouse	91,231	37,388	30,569	6,819
Planning, Town & Environment	42,860	17,025	15,684	1,341
Revenue Budget Monitoring Position (exc grant/reserve funded activity)		299,465	297,086	2,379
Reconciliation to Edge Financial Budget Comparison Report				
Revenue Budget Monitoring Position			297,086	
Add:				
Grants/Reserve Funded Activity - Expendiure			81,021	
Less:				
Grants/Reserve Funded Activity - Income			-19,754	
Precept Income Received			-370,421	
Payments/Receipts in Advance			-7,295	
Net Balance Per Edge Financial Budget Comparison			-19,363	
Budget Funding and Reserves				
Revenue Budget Requirement	725,842			
Funded by Precept	740,842			
Budgeted Contribution to General Reserve	15,000			

Note: The Revenue Budget Requirement includes the approved budgeted contribution to General Reserve of £15000.
The purpose of this report is to monitor performance against the revenue budget. Planned tranfers to and from reserves are therefore excluded from the profiled budget and actual expenditure columns above and are reported separately in

Key: On track
Monitoring
Action Required

**RINGWOOD TOWN COUNCIL
BUDGET SUMMARY REPORT 2026/27**

B

1	2	3	4	5	6
Committee: Policy & Finance	Budget 26/27 £	Budget April-Aug £	Actual April-Aug £	Variance £	Explanatory Notes
Total Income	-186,418	-77,674	-62,623	-15,051	-4,878 Gateway Recharge Balance- to be invoiced at year end, timing.
Total Expenditure	462,640	192,767	181,556		-4,989 Football Ground Rent - pending resolution.
Gateway Building Costs	204,838	85,349	53,675	31,674	-1,848 Interest Received CCLA - Investment level lower in 26-27 than 25-26
Employee Costs	137,314	57,214	54,193	3,021	1,418 Gateway Square Income - Higher than budgeted, transferred to Gateway Square Maint Reserve.
Members Costs	14,177	5,907	5,970	-63	-1,437 HALC & NALC Annual Affiliation Fees 26-27 paid at beg. of year- timing.
Other	44,833	18,681	36,979	-18,298	23,180 RTC Share of Gateway Costs, invoiced by NFDC in March 27.
Debt Charges	61,478	25,616	30,739	-5,123	-1,501 Computer Maintenance - Microsoft Licences timing.
Capital Expenditure	0	0	0	0	-17,639 Xmas Light Inst. chgs for full year inc - timing. Add. £752 exp due to square damage from pollarding
Receipts made in Advance 01.04.26			-2,296	2,296	-5,123 Loan Repayments ahead of budget - timing.
Payments made in Advance 01.04.26			10,742	-10,742	-904 Insurance Premium, adv payment inc to Sept 26 - timing.
Transfers to Reserves	14,200				1,881 Office Staff - Cost of Living not applied until September Payroll
Transfers from Reserves	-13,983				
Overall Position Against Budget	276,440	115,093	127,379	-12,287	-447 Small Variance Balances Across Multiple Budgets
					-12,287 Income is currently £10,297 below budget and expenditure is £1,990 above budget. As both variances adversely affect the budget position, they combine to produce an overall variance of £12,287.

Note: In accordance with accounting convention, income is shown as a negative figure and expenditure as a positive figure. Positive variances indicate that income is higher than budget or expenditure is lower than budget. Negative variances indicate that income is lower than budget or expenditure is higher than budget.

Key: On track
Monitoring
Action Required

**RINGWOOD TOWN COUNCIL
BUDGET SUMMARY REPORT 2026/27**

B

1	2	3	4	5
Committee: Recreation & Leisure	Budget 26/27 £	Budget April-Aug £	Actual April-Aug £	Variance £
Income	-25,841	-10,767	-11,845	1,078
Capital Income	0	0	0	0
Total Income	-25,841	-10,767	-11,845	
Total Expenditure	269,060	112,108	100,661	
Establishment Costs	13,215	5,506	5,109	398
Maintenance of Various Facilities	24,911	10,380	9,207	1,172
Plant & Equipments	19,224	8,010	3,286	4,724
Employee Costs	205,586	85,661	80,085	5,576
Activities Expenditure	3,695	1,540	1,368	171
Other	2,428	1,012	0	1,012
Capital Expenditure	0	0	1,606	-1,606
Payments made in Advance 01.04.26			283	-283
Transfers to Reserves	37,000			
Transfers from Reserves	-20,484			
Overall Position Against Budget	259,734	101,341	89,098	12,243

Inc. Variance +over/ -under budget	Exp. Variance -over/ +under budget	6 Explanatory Notes
1,321		Income from Poulner Junior & Infant School, timing.
-1,423		Income from Grounds Other, timing.
	1,024	Fuel - Dry summer, no grass cutting.
	2,748	Tree Surgery & Safety Work underspend, timing.
	1,814	Machine Maintenance, underspend reflects timing of planned expenditure.
	5,086	Employee costs, timing, due to pay award not currently applied but included in budget.
	-1,917	Grounds Other - Higher costs during summer months, timing.
	2,396	Machine purchases, underspend reflects timing of planned expenditure.
	-1,129	Memorial benches - Funding for benches in previous year.
	2,323	Small Variance Balances Across Multiple Budgets
	12,243	

Note: In accordance with accounting convention, income is shown as a negative figure and expenditure as a positive figure. Positive variances indicate that income is higher than budget or expenditure is lower than budget. Negative variances indicate that income is lower than budget or expenditure is higher than budget.

1	2	3	4	5
<u>Committee: Events</u>	Budget 26/27 £	Budget April-Aug £	Actual April-Aug £	Variance £
Total Income	-51,500	-21,458	-7,711	-13,747
Total Expenditure	69,567	28,986	25,402	
Events Expenditure	43,750	18,229	15,289	2,941
Employee Costs	25,817	10,757	10,114	643
Payments made in Advance 01.04.26			758	-758
Transfers to Reserves	0			
Transfers from Reserves	-13,067			
Overall Position Against Budget	5,000	7,528	18,450	-10,922

Inc. Variance +over/ -under budget	Exp. Variance -over/ +under budget	6 Explanatory Notes
-12,917	5,243	Fireworks Event - timing.
-302	3,361	Xmas Activities - underspend reflects timing of planned expenditure.
-1,817	-2,253	800th Anniv Events - timing & final analysis pending.
1,258	-4,342	800th Anniv Merchandise - final analysis pending.
	643	Office Staff - Cost of Living not applied until September Payroll
	204	Small Variance Balances Across Multiple Budgets
	-10,922	Income is currently £13,778 below budget and expenditure is £2,856 below budget. The overall position is £10,922 below budget.

Note: In accordance with accounting convention, income is shown as a negative figure and expenditure as a positive figure. Positive variances indicate that income is higher than budget or expenditure is lower than budget. Negative variances indicate that income is lower than budget or expenditure is higher than budget.

**RINGWOOD TOWN COUNCIL
BUDGET SUMMARY REPORT 2026/27**

B

1	2	3	4	5
Committee: Cemeteries	Budget 26/27 £	Budget April-Aug £	Actual April-Aug £	Variance £
Total Income	-34,642	-14,434	-18,763	4,328
Total Expenditure	70,749	29,479	29,423	
Establishment Costs	4,114	1,714	1,689	25
Maintenance Costs	2,721	1,134	2,294	-1,160
Employee Costs	63,914	26,631	25,439	1,191
Payments made in Advance 01.04.26			353	-353
Transfers to Reserves	0			
Transfers from Reserves	-40			
Overall Position Against Budget	36,067	15,045	11,013	4,031

Inc. Variance +over/ -under budget	Exp. Variance -over/ +under budget	6 Explanatory Notes
5,926		Purchase of ERB plots over expected budgeted level. 
	-1,297	Refuse collection, increase in fly tipping. Refer to note in Finance Report re virement. 
	-598	Small Variance Balances Across Multiple Budgets
	4,031	

Note: In accordance with accounting convention, income is shown as a negative figure and expenditure as a positive figure. Positive variances indicate that income is higher than budget or expenditure is lower than budget. Negative variances indicate that income is lower than budget or expenditure is higher than budget.

RINGWOOD TOWN COUNCIL
BUDGET SUMMARY REPORT 2026/27

B

1	2	3	4	5
Committee: Allotments	Budget 26/27 £	Budget April-Aug £	Actual April-Aug £	Variance £
Total Income	-7,128	-2,970	-9	-2,961
Total Expenditure	21,637	9,016	8,684	
Establishment Costs	941	392	73	319
Maintenance Costs	1,052	438	893	-455
Employee Costs	19,333	8,055	7,718	338
Other	312	130	0	130
Receipts made in Advance 01.04.26			-3,783	3,783
Transfers to Reserves	0			
Transfers from Reserves	0			
Overall Position Against Budget	14,510	6,046	4,892	1,153

Inc. Variance +over/ -under budget	Exp. Variance -over/ +under budget	6 Explanatory Notes
822		Allotments Rents Bfwd 25-26 Payments in Advance, timing.
	331	Small Variance Balances Across Multiple Budgets
	1,153	

Note: In accordance with accounting convention, income is shown as a negative figure and expenditure as a positive figure. Positive variances indicate that income is higher than budget or expenditure is lower than budget. Negative variances indicate that income is lower than budget or expenditure is higher than budget.

**RINGWOOD TOWN COUNCIL
BUDGET SUMMARY REPORT 2026/27**

B

1	2	3	4	5
Committee: Carvers Clubhouse	Budget 26/27 £	Budget April-Aug £	Actual April-Aug £	Variance £
Activities Income	0	0	-1,390	1,390
Café Income	-27,500	-11,458	-16,275	4,817
Other Income	-2,500	-1,042	-3,376	2,334
Total Income	-30,000	-12,500	-21,041	0
Total Expenditure	119,731	49,888	50,373	
Establishment Costs	10,420	4,342	2,833	1,509
General Supplies & Services	8,810	3,671	2,274	1,396
Employee Costs	79,902	33,292	34,635	-1,342
Activities Expenditure	4,000	1,667	1,850	-183
Café Food Purchases	16,600	6,917	8,781	-1,864
Payments made in Advance 01.04.26			1,237	-1,237
Transfers to Reserves	2,500			
Transfers from Reserves	-1,000			
Overall Position Against Budget	91,231	37,388	30,569	6,819

Inc. Variance +over/ -under budget	Exp. Variance -over/ +under budget	6 Explanatory Notes
733		Additional income from room hire.
1,390		Additional income from activities.
4,817		Additional income from cafe sales.
1,500		Income from Carvers - Circus.
	1,667	Partnership or Youth Services budget not currently utilised.
	-1,864	Food purchases for resale
	-2,491	Cafe and caretaking staff costs, timing, higher costs over summer months.
	1,067	Small Variance Balances Across Multiple Budgets
	6,819	

Note: In accordance with accounting convention, income is shown as a negative figure and expenditure as a positive figure. Positive variances indicate that income is higher than budget or expenditure is lower than budget. Negative variances indicate that income is lower than budget or expenditure is higher than budget.

1	2	3	4	5
Committee: Planning, Town & Env.	Budget 26/27 £	Budget April-Aug £	Actual April-Aug £	Variance £
Total Income	-1,100	-458	-1,100	642
Total Expenditure	41,960	17,483	16,784	
Maintenance	3,542	1,476	678	798
Employee Costs	38,418	16,008	16,106	-98
Capital Expenditure	0	0	0	0
Transfers to Reserves	3,000			
Transfers from Reserves	-1,000			
Overall Position Against Budget	42,860	17,025	15,684	1,341

Inc. Variance +over/ -under budget	Exp. Variance -over/ +under budget	6 Explanatory Notes
642		Parish Lenghtman Scheme 26-27 full year received in advance.
	794	Street lighting Carvers, timing, smaller bills during summer.
		-95 Small Variance Balances Across Multiple Budgets
	1,341	

Note: In accordance with accounting convention, income is shown as a negative figure and expenditure as a positive figure. Positive variances indicate that income is higher than budget or expenditure is lower than budget. Negative variances indicate that income is lower than budget or expenditure is higher than budget.

RESERVE AND PROVISIONS - MOVEMENT & ESTIMATED BALANCES

1st April 2026 - 31st March 2027

	1	2	3	4	5	6	7	8	9	10	11	12	13
	Actual Balance 01/04/26 £	Actual Transfers 2026/27 :					Balance 31.08.26 £	Outstanding Planned Transfers:-					
		Planned Trans Put into Res/Pro From Revenue £	Planned Trans Withdrawn From Revenue £	Cash Receipts Into Res/Pro £	Additional Exp Out of Res/Pro	Between Provisions £		Planned Trans Put into Res/Pro From Revenue £	Planned Trans Withdrawn From Revenue £	Growth £	Capital & Other Receipts £	Between Provisions £	Estimated Balance 31.03.27 £
EARMARKED PROVISIONS													
I.T. & Systems Equipment Provision	12,058.00						12,058.00	2,700					14,758
Gateway Building Provision	25,000.00						25,000.00		-9,100				15,900
Gateway Square Maintenance	0.00			1,295.00	-250.00		1,045.00	1,455					2,500
Cemetery Provision	27,032.72				-15,880.15	15,780.00	26,932.57						26,933
Buildings Repair Provision	38,503.97						38,503.97	5,500					44,004
Elections Provision	10,000.00						10,000.00	5,000					15,000
Vehicle & Machinery Renewal Provision	31,721.10		-5,750		-1,050		24,921.10	21,250					46,171
Play Equipment Provision	22,752.18						22,752.18	10,000					32,752
Memorials Provision	0.00						0.00						0
Christmas Lights Provision	4,282.50						4,282.50		-4,283				-1
Carvers Clubhouse Equipment Provision	4,022.49						4,022.49	1,000	-1,000				4,022
Ringwood Events Reserve	17,833.12						17,833.12		-13,667				4,166
Memorial Lantern	0.00						0.00						0
Carvers Grounds Dev Provision	175.20						175.20						175
Carvers Sheds feasibility	0.00						0.00					10,000	10,000
Infrastructure & Open Spaces	18,370.77						18,370.77	3,000					21,371
Open Space Security Measures	1,406.04						1,406.04						1,406
Neighbourhood Plan	3,383.07						3,383.07						3,383
Football development Project	0.00						0.00						0
Budget Underspend retained for use in following year	5,500.00		-5,500.00				0.00						0
Speedwatch	1,650.00			50.00	-156.44		1,543.56						1,544
Flowerbeds	0.00						0.00						0
Total Provisions	223,691.16	0.00	-11,250.00	1,345.00	-17,336.59	15,780.00	212,229.57	49,905.00	-28,050.00	0.00	0.00	10,000.00	244,084.57
RESERVES													
Earmarked Reserves:													
Crow Stream Maintenance	12,960.46						12,960.46		-1,000				11,960
Cemetery Maintenance	40.00						40.00		-40				0
Dev Cons(CIL)	21,603.73			11,109.86	-1,383.00	-14,136.97	17,193.62						17,194
Capital Receipts	18,942.34						18,942.34					-10,000	8,942
Grants Unapplied	2,083.11			8,599.00	-14,044.00	-1,643.03	-5,004.92		-13,158		19,508		1,345
Loans Unapplied	0.00						0.00						0
Grounds Maintenance contract fees in advance (Ellingham PC)	1,576.00						1,576.00		-1,576				0
Total Earmarked Reserves and Provisions	280,896.80	0.00	-11,250.00	21,053.86	-32,763.59	0.00	257,937.07	49,905.00	-43,824.00	0.00	19,508.00	0.00	283,526.07
General Reserve - Budget Under/Overspend	329,751.43						329,751.43						329,751
Key & Rent Deposits - Allotments	20,382.99				-34.00		20,348.99						20,349
Total Reserves & Customer Deposits	631,031.22	0.00	-11,250.00	21,053.86	-32,797.59	0.00	608,037	49,905	-43,824	0	19,508	0	633,626

Paid Expenditure Transactions

paid between 01/07/26 and 31/07/26

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
3257	01/07/26	6645	RTC806918	£47.29	£7.88	£39.41	RLOS	Elliott Brothers Ltd	6 bags of postfix and a combination lock for installing the bollards at Southampton Road and Pocket Park/Danny Cracknell Park COMBINATION LOCK CANCELLED
3254	01/07/26	6737	RTC806968	£1,500.00	£0.00	£1,500.00	RLOS	John James Newman Musician	Full Fairvue Live band performances during Ringwoods Market Charer event
3255	01/07/26	6738	RTC806972	£57.60	£9.60	£48.00	RLOS	Time2Display	ENTERTAINMENT - Inv 0086 Market charter banner 3x9
3259	01/07/26	6767		£412.50	£0.00	£412.50	RLOS	Steamship Circus Ltd	Balance due, tn 6760 - 3 x walkabout characters for 800th market charter event - walk from furlong t
		6790/1		£158.80	£26.46	£132.34	RLOS	Insight Security & Facilities Ltd	Annual Keyholding for carvers clubhouse
		6790/2		£158.80	£26.47	£132.33	RLOS	Insight Security & Facilities Ltd	Annual keyholding for cemetery
		6790/3		£158.80	£26.47	£132.33	RLOS	Insight Security & Facilities Ltd	Annual Keyholding for sheds
3256	01/07/26	6790	RTC806991	£476.40	£79.40	£397.00		Insight Security & Facilities Ltd	Annual keyholding for 3 sites
DD	01/07/26	6804		£248.00	£0.00	£248.00	RLOS	New Forest District Council	NFDC Rates Cemetery July 2026
DD	01/07/26	6805		£180.00	£0.00	£180.00	RLOS	New Forest District Council	NFDC Rates Carvers Clubhouse July 2026
3258	01/07/26	6807	RTC806995	£70.00	£0.00	£70.00	P&F	Charmaine Bennett	Refund for charge paid on her card (error) Fees to Civil Money Claims service, if successful then fees will be refunded
		6717/1		£30.02	£5.00	£25.02	RLOS	New Forest Ice Cream	95722
		6717/2		-£30.02	-£5.00	-£25.02	RLOS	New Forest Ice Cream	Credit note 96273
Re CK	06/07/26	6717	RTC806958	£0.00	£0.00	£0.00		New Forest Ice Cream	café resale stock - chocolate ice cream tubbs missed off of last order
3263	07/07/26	6736	RTC806967	£200.00	£0.00	£200.00	RLOS	New Forest Meddlars Morris	2 x Morris Dancers permances at Ringwood Market Charter event
3234	07/07/26	6749	RTC806976	£159.50	£0.00	£159.50	P&F	Salisbury NHS Foundation Trust	Occupational Health Referral
		6751/1		£714.00	£119.00	£595.00	RLOS	NBB Recyled Furniture	Memorial Bench with Aluminium Plaque (Brown) Your ref - RFMPBE02-BRN
3236	07/07/26	6751	RTC806878	£714.00	£119.00	£595.00		NBB Recyled Furniture	Bench order

Paid Expenditure Transactions

Start of year 01/04/26

paid between 01/07/26 and 31/07/26

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details		Heading
3237	07/07/26	6752		£98.80	£16.47	£82.33	RLOS	Taste Vending Ltd	15/06/26 - 15/07/26	3802/3/1
3260	07/07/26	6756	RTC806964	£273.60	£45.60	£228.00	Grant	G W Shelter Solutions	In addition to purchase order 806841 for repair and refurbishment of taxi shelter in Meeting House Lane To provide anti-graffiti coating to 2 x painted rear panels (nb copy of 806898 recoding MG)	20000
3261	07/07/26	6757	RTC806965	£1,386.00	£231.00	£1,155.00	Grant	G W Shelter Solutions	(To be funded from CIL Reserve) Repair and refurbish taxi shelter in Meeting House Lane Details as set out in quotation GWQ2218c (nb copy of 806841 recoded)	20000
3266	07/07/26	6761	RTC806955	£469.20	£78.20	£391.00	RLOS	The Tree Management Company	(To be funded from CIL Reserve) Aerial survey and report, to include the clear up of the large fallen limb. This work is required for heath and safety due to a damaged union in the mature Fagus sylvatica	3000/2/11
3265	07/07/26	6769	RTC806983	£78.80	£0.00	£78.80	RLOS	Taste Vending Ltd	Coffee machine items - for resale - invoice 75510	3802/3/1
3264	07/07/26	6770	RTC806984	£50.00	£0.00	£50.00	RLOS	Taste Vending Ltd	Coffee beans for resale inv 75438	3802/3/1
3262	07/07/26	6773	RTC806843	£1,623.32	£270.55	£1,352.77	RLOS	HAGS-SMP Ltd	Quote to repair damage to Ash Grove Play park Quote to repair damaged floor at Toad Corner play park - new pour of rubber base	3000/2/16
3269	07/07/26	6799		£894.00	£149.00	£745.00	P&F	TC Group	Quarter until June 2026	2310/1
3267	07/07/26	6811	RTC806997	£70.80	£11.80	£59.00	RLOS	The Tree Management Company	Tree Safety work at Dr Little gardens.	3000/2/11
3268	07/07/26	6814		£822.29	£137.05	£685.24	P&F	Cloudy Group	July 2026	2000/1/12
3271	07/07/26	6819	RTC807001	£725.00	£0.00	£725.00	RLOS	South Coast Medics	Inv 1039 - Medical cover for Market Charter event 1 x paramedic + 1 x technician with car and FAP	3100/9
DD	07/07/26	6827		£42.54	£7.09	£35.45	RLOS	Sky Business	05/07/26 - 04/08/26	3802/2/5
3270	07/07/26	6829	RTC806999	£39.54	£6.59	£32.95	RLOS	Eco Sustainable Solutions (new bank a/c 23/08/24)	Screened 10mm soil fro use at Carvers	3000/2/3

Paid Expenditure Transactions

Start of year 01/04/20

B

paid between 01/07/26 and 31/07/26

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
Contra	07/07/26	6916		£9.00	£0.00	£9.00	P&F	HAGS-SMP Ltd	Contra entry re transaction 6773, to be refunded
DD	08/07/26	6813		£110.92	£5.28	£105.64	RLOS	Yu Energy	June 2026
3286	13/07/26	6605		£400.00	£0.00	£400.00	RLOS	Elaine Turner	Balance due, tn 6551 - 800th Market Charter facepainter x2 for 8hrs
									Total quote = £800 Deposi
NEEDS TO BE DELETED	13/07/26	6649	RTC806937	£35.94	£5.99	£29.95	RLOS	Elliott Brothers Ltd	1.1 ton of supersoil collected
3289	13/07/26	6674	RTC806952	£192.00	£32.00	£160.00	RLOS	Time2Display	4 x Correx advertising boards for Marcket Charter event
3275	13/07/26	6754	RTC806978	£254.68	£42.45	£212.23	RLOS	Peter Noble Ltd	To investigate and repair the Diesel pump at Ringwood Cemetery. Repairs to include a new filter. To source and repair a rear 3 point linkage bolt on the John Deere tractor. All costs are to include parts and labour
3281	13/07/26	6780	RTC806970	£640.30	£106.72	£533.58	Grant	Elliott Brothers Ltd	The costs for this are to be funded by the memorial benches under grants organised by SB -
									Materials for the 4 concrete pads 3 ton of MOT type 1 Damp proof membrane spacers steel mesh gravel board
3273	13/07/26	6782	RTC806857	£2,340.00	£390.00	£1,950.00	P&F	Southern Internal Audit Partnership, HCC	Internal Audit Of Ringwood Town Council 2025-2026
3282	13/07/26	6784	RTC806990	£10.18	£1.69	£8.49	RLOS	Elliott Brothers Ltd	various fixing materials for general day to day use.
3279	13/07/26	6786		£19.37	£3.23	£16.14	P&F	Itec	Gateway 240626
3278	13/07/26	6787		£21.96	£3.66	£18.30	RLOS	Itec	Carvers Clubhouse 24/06/26
3272	13/07/26	6788	RTC806992	£140.40	£23.40	£117.00	RLOS	SCS Spreader & Sprayer Testing Ltd	To carry out a yearly NSTS inspection and issue the certificate
3287	13/07/26	6789	RTC806989	£70.80	£11.80	£59.00	P&F	Hampshire Association Of Local Councils	Course: navigating the procurement process
3285	13/07/26	6818	RTC807000	£87.60	£14.60	£73.00	RLOS	SLCC Enterprises Ltd	Managing closed churchyards course

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Start of year 01/04/20

B

paid between 01/07/26 and 31/07/26

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
3280	13/07/26	6820	RTC807002	£35.75	£5.96	£29.79	RLOS	Letters & Logos Ltd	Date stickers for road signs - Market Charter event dates
3284	13/07/26	6822	RTC807004	£379.68	£63.28	£316.40	RLOS	New Forest Ice Cream	café ICE CREAM ORDER - INV 97412
3276	13/07/26	6824	RTC807005	£72.48	£12.08	£60.40	RLOS	Comax UK Ltd	Café stock order number 175847
									Carrier bags for summer picnic meals food trays white cups bags
3277	13/07/26	6828		£91.20	£15.20	£76.00	RLOS	Insight Security & Facilities Ltd	June 2026 Cemetery alarm responses
	13/07/26	6831		-£35.94	-£5.99	-£29.95	RLOS	Elliott Brothers Ltd	Contra transaction 6649
3274	13/07/26	6833	RTC807009	£222.00	£37.00	£185.00	RLOS	Presto Plumbing and Heating Ltd	Waste pipe damaged and caused waste leak outside Carvers clubhouse.
		6835/1		£70.80	£11.80	£59.00	P&F	Hampshire Association Of Local Councils	Repaired Introduction to Planning - 9 June 2026 - Cllr Luke Dadford
		6835/2		£70.80	£11.80	£59.00	P&F	Hampshire Association Of Local Councils	Chairing Skills - 23 June 2- Cllr Luke Dadford
		6835/3		£70.80	£11.80	£59.00	P&F	Hampshire Association Of Local Councils	Introduction to Local Council Finance for Councillors - 8 July 2026 - Cllr Michael Thierry
3288	13/07/26	6835	RTC806961	£212.40	£35.40	£177.00		Hampshire Association Of Local Councils	Members Training
3290	13/07/26	6836	RTC807012	£75.00	£0.00	£75.00	RLOS	Wendy Morrow	Harp playing at Ringwood 800 Market Charter event
									1.5hrs
3291	13/07/26	6837	RTC807013	£166.44	£27.74	£138.70	RLOS	Time2Display	10 x Carvers a clubhouse staff uniform tops - front and back logo
3283	13/07/26	6839	RTC807015	£72.00	£12.00	£60.00	RLOS	Central Southern Security	to supply a new ricochet detector to zone 23 in the cemetery
DD	14/07/26	6866		£513.24	£85.54	£427.70	RLOS	Grist Environmental Ltd	Actual June 2026 Waste removal
BP	15/07/26	6810		£10,049.42	£0.00	£10,049.42	P&F	Hampshire County Council	June 2026 Pension
FPI	15/07/26	6868		£204.60	£34.10	£170.50	P&F	Brightwater	Fees 15/07/26 - 14/08/26
FPI	15/07/26	6870		£120.00	£0.00	£120.00	P&F	Brightwater	Gas safety Certificate

Paid Expenditure Transactions

Start of year 01/04/20

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paid between 01/07/26 and 31/07/26

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
		6778/1		£1,080.83	£0.00	£1,080.83	P&F	Public Works Loan Board	Principle 2500/1/2
		6778/2		£13,885.38	£0.00	£13,885.38	P&F	Public Works Loan Board	Interest 2500/1/1
DD	16/07/26	6778		£14,966.21	£0.00	£14,966.21		Public Works Loan Board	PW640644 2500/1/2
DD	16/07/26	6812		£53.29	£2.54	£50.75	RLOS	Edf	Sports Pavilion June 2026 3000/1/1
DD	17/07/26	6798		£47.16	£7.86	£39.30	RLOS	3G	June 2026 3000/1/6
DD	17/07/26	6815		£64.53	£3.07	£61.46	RLOS	Edf	Cemetery June 2026 3200/1/1
BP	20/07/26	6809		£10,992.23	£0.00	£10,992.23	P&F	Inland Revenue	June 2026 PAYE/NI 2600/1/2
DD	20/07/26	6817		£410.88	£68.48	£342.40	P&F	Elite Business Systems UK Ltd (EBS Telecoms)/BT Openreach	July 2026 Calls 2000/1/11
3291	21/07/26	6871	RTC807014	£400.00	£0.00	£400.00	RLOS	The Bobbies	Market Charter performance act - inv 777 3100/9
									1 x 45 min Country set
DD	22/07/26	6872		£86.48	£14.41	£72.07	PT&E	SSE Southern Electric	Carvers Street Lighting June 2026 AGR5563405 4000/1/2
DD	22/07/26	6873		£261.98	£43.66	£218.32	RLOS	BNP Parabis	Quarterly charge 3802/2/1
3292	24/07/26	6842	RTC807021	£1,950.00	£325.00	£1,625.00	RLOS	South Coast Hire Group	Ringwood Market Charter event - Stage hire and set up, speakers, technician,starlink, 2 x gazebo's 3100/9
									discount of 319 applied (starlink/gazebo)
3294	24/07/26	6843	RTC807022	£500.00	£0.00	£500.00	RLOS	Riverside Lakes	Ringwood 800th Market Charter Petting zoo - to be recovered from Ringwood Rotary Club sponsor 3100/9
3293	24/07/26	6845	RTC807026	£450.00	£0.00	£450.00	RLOS	Jay Cox Ringwood TV	Ringwood 800th Marcket Charter event - Videography filming, editing (Fizeekmedia) 3100/9
3295	24/07/26	6852	RTC807031	£320.00	£0.00	£320.00	RLOS	Black Sheep Band	Market Charter performance - Invoice 260712/1 3100/9
BP	24/07/26	6874		£32,512.35	£0.00	£32,512.35	P&F	Salaries	July 2025 2600/1/1
DD	27/07/26	6875		£29.20	£1.39	£27.81	P&F	SSE Southern Electric	Market Place June 2026 AGR5563411 2000/1/1
PAY	28/07/26	6865		£14.22	£0.00	£14.22	P&F	Lloyds Bank	Bank charges - July 2026 2000/1/18
Lloyds CC Jul 26 1	30/07/26	6735	RTC806966	£199.45	£31.16	£168.29	RLOS	Booker	CC - Food items for café resale 3802/3/1
									Order number 93389432

Paid Expenditure Transactions

Start of year 01/04/20

B

paid between 01/07/26 and 31/07/26

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
Lloyds CC Jul 26 2	30/07/26		6750/1	£26.95	£4.49	£22.46	P&F	Workwear.Co.Uk	Portwest Fw80 Steelite laced S2 Safety shoes - size 10
			6750/2	£5.94	£0.99	£4.95	P&F	Workwear.Co.Uk	Delivery
		6750	RTC806969	£32.89	£5.48	£27.41		Workwear.Co.Uk	Shoes fo caretaker - to be paid for on NV credit card
			6771/1	£430.00	£71.66	£358.34	RLOS	Wessex Photographic	Canvas's
Lloyds CC Jul 26 3	30/07/26	6771	RTC806985	£430.00	£71.66	£358.34		Wessex Photographic	CC - Photo competition canvases 6 for Carvers 1 for Charmaine at the gateway
Lloyds CC Jul 26 5	30/07/26	6793		£247.20	£41.20	£206.00	P&F	Microsoft	18/05/26 - 17/06/26
Lloyds CC Jul 26 6	30/07/26	6794		£175.56	£29.26	£146.30	P&F	Microsoft	18/05/26 - 17/06/26
Lloyds CC Jul 26 8	30/07/26		6797/1	£258.00	£0.00	£258.00	Grant	Boston Seeds Ltd	Grass seed
			6797/2	£69.00	£11.50	£57.50	Grant	Boston Seeds Ltd	Spreader
			6797/3	£5.99	£1.00	£4.99	Grant	Boston Seeds Ltd	Delivery
		6797	RTC806977	£332.99	£12.50	£320.49		Boston Seeds Ltd	Credit Card purchase
		Grass Seed purchase for the cemetery extension.							
		This is to come from the cemetery reserve							
		Grass seed is vat exempt							
Lloyds CC Jul 26 10	30/07/26	6821	RTC807003	£198.97	£29.75	£169.22	RLOS	Booker	Nicki CC - Booker food order. Created whilst Charly on AL - used gateway team to order
Lloyds CC Jul 26 4	30/07/26	6823	RTC806980	£42.57	£0.00	£42.57	RLOS	VistaPrint B.V	CC payment . Carvers FSM meal cards ordered to give to schools for FSM entitlement and redemption through Carvers Café.
Lloyds CC Jul 26 7	30/07/26	6830	RTC806998	£40.55	£6.76	£33.79	RLOS	Direct Water Tanks Limited	STARF initiative
									Credit Card purchase
									purchase of two IBC connectors to allow water transfer of the IBC to the pump. This is used to water the plants around Town and is vital for the connection of the hoses

Paid Expenditure Transactions

Start of year 01/04/20

B

paid between 01/07/26 and 31/07/26

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
Lloyds CC Jul 26 9	30/07/26	6885		£19.47	£0.00	£19.47	P&F	When I Work	July 2026 2000/1/16
DD	31/07/26	6785		£73.00	£0.00	£73.00	P&F	Information Commissioners Office	Annual Subscription 01/08/26 - 31/07/27 (£78 less £5 for paying by DD) 2000/1/16
		6876/1		£37.80	£6.30	£31.50	RLOS	Utility Warehouse	Phone & Broadband 3000/1/6
		6876/2		£2.40	£0.40	£2.00	RLOS	Utility Warehouse	Club 3200/1/1
DD	31/07/26	6876		£40.20	£6.70	£33.50		Utility Warehouse	UW Cemetery June 2026 3000/1/6
DD	31/07/26	6880		£0.90	£0.15	£0.75	RLOS	Grist Environmental Ltd	Extra 3200/2/8
NFDC Tfr4	31/07/26	6881		£10.55	£0.00	£10.55	P&F	New Forest District Council	NFDC Tfr4 Credit card charges 2000/1/18
NFDC Tfr4	31/07/26	6882		£3.99	£0.00	£3.99	RLOS	New Forest District Council	NFDC Tfr4 22/06/26 Purchases for resale 3802/3/1
NFDC Tfr4	31/07/26	6883		£18.17	£0.00	£18.17	RLOS	New Forest District Council	NFDC Tfr4 29/06/26 3802/3/1
NFDC Tfr4	31/07/26	6884		£13.72	£0.00	£13.72	RLOS	New Forest District Council	NFDC Tfr4 06/07/26 Purchases for resale 3802/3/1
NFDC Tfr4	31/07/26	6913		£14.86	£0.00	£14.86	RLOS	New Forest District Council	NFDC Tfr4 13/07/26 Purchases for resale 3802/3/1
		6914/1		£14.10	£0.00	£14.10	Counc	Ringwood Town Council	Milk tea bags etc 10000
		6914/2		£10.75	£1.79	£8.96	Counc	Ringwood Town Council	Paint - Groundsmen 10000
		6914/3		£8.29	£1.38	£6.91	Counc	Ringwood Town Council	Safety goggles - Groundsmen 10000
		6914/4		£3.99	£0.67	£3.32	Counc	Ringwood Town Council	Cloth tape - Groundsmen 10000
		6914/5		£19.00	£0.00	£19.00	Counc	Ringwood Town Council	Toaster - Gateway 10000
		6914/6		£8.50	£0.00	£8.50	Counc	Ringwood Town Council	Batteries - Firedoors Gateway 10000
Petty Cash July 2026	31/07/26	6914		£64.63	£3.84	£60.79		Ringwood Town Council	Petty Cash 2026 10000
Total				£92,168.80	£2,837.23	£89,331.57			

Paid Expenditure Transactions

Start of year 01/04/26

B

paid between 01/08/26 and 31/08/26

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
DD	03/08/26	6816		£1,355.02	£64.52	£1,290.50	RLOS	Edf	Sports Pavilion 28/08/25 - 01/06/26 3000/1/1
3297	03/08/26	6838	RTC807016	£216.24	£36.04	£180.20	RLOS	Peter Noble Ltd	To carry out welding repairs on the gateway square handrail. This is the handrail that was damaged by unknown people 3000/2/1
3304	03/08/26	6849	RTC807018	£324.00	£54.00	£270.00	RLOS	New Milton Town Council	playground inspection training for Tony Robinson 3002/1
3299	03/08/26	6851	RTC806947	£1,350.00	£0.00	£1,350.00	Grant	Modtra roofing	This has been grant funded by HCC through Jo Hurd. 20000
3296	03/08/26	6856	RTC807035	£101.75	£0.00	£101.75	P&F	Charmaine Bennett	Job - To remove and replace with new old fascia and roof from the bus shelter in North Poulner Road Business Miles - July 2026 2000/1/20
3298	03/08/26	6860	RTC806974	£8,160.00	£1,360.00	£6,800.00	Grant	England Garden Machinery	TO purchase a new Wessex RMX240 as a replacement for the Major Swift . This includes a part exchange value of £750 built into the final cost 20000
3301	03/08/26	6861	RTC806859	£4,614.00	£769.00	£3,845.00	Grant	Munro Construction Limited	This purchase has been approved at the council meeting on June 3 2026 This money is to come from the reserves and be moved by the Finance manager. Installation of a new concrete slab at the Hightown Road and Eastfield lane junction. 20000 Work to To excavate 3 x 4 m, lay membrane and sub base, rebar, concrete and brush finish work to be carried out as agreed to meet the highways conditions
3306	03/08/26	6878	RTC807046	£194.46	£0.00	£194.46	RLOS	Ringwood & District Community Association	Donation from 800th Anniversary event 3100/9
3305	03/08/26	6879	RTC807045	£194.46	£0.00	£194.46	RLOS	Moyles Court Wildlife Rescue	Donation from 800th Anniversary event 3100/9
DD	03/08/26	6886		£180.00	£0.00	£180.00	RLOS	New Forest District Council	Rates Carvers Clubhouse August 2026 3802/1/6
DD	03/08/26	6887		£248.00	£0.00	£248.00	RLOS	New Forest District Council	Rates Cemetery August 2026 3200/1/5
3300	03/08/26	6888		£822.29	£137.05	£685.24	P&F	Cloudy Group	August 2026 IT Support 2000/1/12

Paid Expenditure Transactions

Start of year 01/04/20

B

paid between 01/08/26 and 31/08/26

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
DD	03/08/26	6889		£360.00	£0.00	£360.00	RLOS	DVLA	Annual tax 01/08/26 - 31/07/26 WR08 WWJ 3000/3/2
3303	03/08/26	6891		£4,392.00	£0.00	£4,392.00	P&F	New Forest District Council	CCTV 6 Monthly recharge 01/04/26 - 30/09/26 2400/15
DD	03/08/26	6925		-£1,355.02	-£64.52	-£1,290.50	RLOS	Edf	Contra (part payment) for tn 6816, Sports Pavilion 28/08/25 - 01/06/26 3000/1/1
DD	03/08/26	6926		£150.56	£7.17	£143.39	RLOS	Edf	Part payment , tn 6816 - Part repayment (03/08/26 - 01/04/27/0), Sports Pavilion 28/08/25 - 01/06/26 3000/1/1
3307	04/08/26	6859	RTC807025	£16,145.23	£2,690.87	£13,454.36	Grant	G Farwell Ltd	Provisional Purchase order for the Cemetry creation at Hightown Road. Replaces orders 806933 & 806932 20000
									Expenditure will now come out of CIL Reserve as opposed to Cemetry Reserve.
DD	05/08/26	6912		£42.54	£7.09	£35.45	RLOS	Sky Business	05/08/26 - 04/09/26 3802/2/5
Contra	07/08/26	6917		-£9.00	£0.00	-£9.00	P&F	HAGS-SMP Ltd	Contra entry re Trans 6773 Refund due 9999
DD	10/08/26	6893		£113.43	£5.40	£108.03	RLOS	Yu Energy	July 2026 3802/1/3
3313	11/08/26	6864		£98.80	£16.47	£82.33	RLOS	Taste Vending Ltd	15/07/26 - 14/08/26 3802/3/1
		6877/1		£14.28	£2.38	£11.90	P&F	Hampshire County Council	604604 Toilet rolls 2000/3/4
		6877/2		£27.48	£4.58	£22.90	P&F	Hampshire County Council	816551 Paper towels 2000/3/4
		6877/3		£5.40	£0.90	£4.50	P&F	Hampshire County Council	576236 Microfiber cloths 2000/3/4
		6877/4		£43.68	£7.28	£36.40	RLOS	Hampshire County Council	816965 Blue paper towels - Carvers 3802/2/1
		6877/5		£10.44	£1.74	£8.70	P&F	Hampshire County Council	613415 Clock 2000/3/4
		6877/6		£4.32	£0.72	£3.60	P&F	Hampshire County Council	610228 AAA batteries 2000/1/8
		6877/7		£15.96	£2.66	£13.30	P&F	Hampshire County Council	819050 A4 paper 2000/1/8
3308	11/08/26	6877	RTC807011	£121.56	£20.26	£101.30		Hampshire County Council	Caretaker supplies 2000/3/4
3309	11/08/26	6900	RTC807056	£230.65	£38.44	£192.21	RLOS	New Forest Ice Cream	Ice cream order for café resale inv 98726 3802/3/1
3312	11/08/26	6905	RTC807058	£60.00	£0.00	£60.00	P&F	Helen Short	Contribution towards cost of glasses for DSE use 2310/3
3311	11/08/26	6908		£55.08	£9.18	£45.90	P&F	Pitney Bowes	Quarterly rental in advance 2000/1/10
3314	11/08/26	6910	RTC807061	£200.00	£0.00	£200.00	RLOS	Mamena Khan Tuition	Face painting - Party in the Park 2026 3802/2/7
3310	11/08/26	6911	RTC806996	£190.00	£0.00	£190.00	P&F	Mike Coakley	EIRC fixed wiring test (& certificate) and PAT Test of socket and leads - Electric Box in Market Place - 4/8/26 2400/2

Paid Expenditure Transactions

Start of year 01/04/26

B

paid between 01/08/26 and 31/08/26

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
3315	11/08/26	6915		£18.71	£3.12	£15.59	P&F	Itec	Gateway 170726 2000/1/9
3316	11/08/26	6918		£10.00	£1.67	£8.33	P&F	Community First Wessex	Membership 08/08/26 - 07/08/27 2000/1/16
BP	17/08/26	6863		£9,960.53	£0.00	£9,960.53	P&F	Hampshire County Council	July 2026 Salaries Pension 2600/1/3
DD	17/08/26	6892		£422.02	£70.34	£351.68	RLOS	Grist Environmental Ltd	July 2026 3200/2/8
FPI	17/08/26	6922		£204.60	£34.10	£170.50	P&F	Brightwater	Fees 15/08/26 - 14/09/26 2400/19
DD	17/08/26	6924		£47.16	£7.86	£39.30	RLOS	3G	July 2026 3000/1/6
DD	18/08/26	6890		£50.05	£2.38	£47.67	RLOS	Edf	Cemetery July 2026 3200/1/1
3323	19/08/26	6387		£100.00	£0.00	£100.00	RLOS	Glitter Girls	Balance due, tn 6384 - Carvers mini festival event during Summer holidays - 26th Aug 2026 3802/2/1
3317	19/08/26	6858	RTC807029	£121.20	£20.20	£101.00	RLOS	Peter Noble Ltd	Deposit emergency lock change for UK allotments 3300/2/1
BP	19/08/26	6862		£10,753.62	£0.00	£10,753.62	P&F	Inland Revenue	Travel to site, remove old padlock, weld on new padlock July 2026 Salaries PAYE/NI 2600/1/2
3318	19/08/26	6894	RTC807050	£72.00	£12.00	£60.00	RLOS	Ringwood Tool Hire	6 x heras fencing panels for performers at Ringwood 800th market charter event. Plus delivery/ collection charges £30 fence hire + £30 transport 3100/9
3319	19/08/26	6895	RTC807051	£1,703.40	£283.90	£1,419.50	RLOS	ASC Security Ltd	Ringwood 800th Market Charter event security - 3100/9
3321	19/08/26	6919	RTC807063	£25.00	£0.00	£25.00	P&F	EAS Computer Services	Service repair - fix charge port on Motorola phone 2000/1/11
3324	19/08/26	6930	RTC807039	£105.60	£17.60	£88.00	P&F	Edge IT Systems Ltd	1 Hour Training from Edge For FO & FM Regarding Accounting Processes 4.08.26. 2000/1/12
3320	19/08/26	6931	RTC807059	£331.20	£55.20	£276.00	RLOS	The Tree Management Company	Urgent tree works 3000/2/11
3322	19/08/26	6934		£180.00	£30.00	£150.00	P&F	Living Wage Foundation	Large crack in stem union overhanging the MUGA at North Poulner Park Flagged as Urgent by the NFDC Tree Officer Accreditation/Recognition 2026 2310/5
3325	19/08/26	6936		£28.38	£4.73	£23.65	RLOS	Itec	Carvers Clubhouse 20/07/26 3802/2/2

Paid Expenditure Transactions

Start of year 01/04/2

B

paid between 01/08/26 and 31/08/26

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
3323	20/08/26	6902	RTC807042	£66.00	£11.00	£55.00	RLOS	Central Southern Security	To deactivate the shock sensors to zones 10 to 15. The sensors are going off every night due to the heating and cooling on the steel containers. Each night the security company were being called out at a considerable expense
DD	20/08/26	6903		£409.31	£68.22	£341.09	P&F	Elite Business Systems UK Ltd (EBS Telecoms)/BT Openreach	August 2026 Calls
		6946/1		£4.15	£0.00	£4.15	Counc	Ringwood Town Council	Milk etc
		6946/2		£5.87	£0.00	£5.87	Counc	Ringwood Town Council	Washing up liquid, dishwasher tablets & wipes Gateway recharge
		6946/3		£9.95	£0.00	£9.95	Counc	Ringwood Town Council	Postage
		6946/4		£8.50	£0.00	£8.50	Counc	Ringwood Town Council	Batteries Gateway Recharge
Petty Cash 1- 21/8/26	21/08/26	6946		£28.47	£0.00	£28.47		Ringwood Town Council	Petty Cash 01/08/26 - 21/08/26
Contra	24/08/26	6846	RTC807027	£180.00	£30.00	£150.00	RLOS	Time2Display	3 x AO correx skatejam event boards 10 x weather proof posters A3
DD	24/08/26	6920		£91.21	£15.20	£76.01	PT&E	SSE Southern Electric	Carvers Street Lighting AGR5563405 July 2026
Contra	24/08/26	6941		-£180.00	-£30.00	-£150.00	RLOS	Time2Display	Contra transaction 6846
3332	25/08/26	6840	RTC806994	£120.00	£20.00	£100.00	Grant	Ringwood & Fordingbridge Skip Hire	This is for the allotment/cemetery creation. The money is to come from the cemetery reserve
									general waste as piled up during the cemetery clear up
3337	25/08/26	6896	RTC807052	£180.00	£30.00	£150.00	RLOS	Time2Display	3 x correx boards and posters for Ringwood skatejam activity
3326	25/08/26	6897	RTC807053	£240.19	£40.03	£200.16	RLOS	New Forest Ice Cream	Café ice cream order for resale
3328	25/08/26	6898	RTC807054	£362.83	£60.47	£302.36	RLOS	New Forest Ice Cream	Café order for ice cream resale INV 100267
3330	25/08/26	6899	RTC807055	£116.84	£0.00	£116.84	RLOS	Taste Vending Ltd	Coffee machine order for resale at carvers café - inv76836
3333	25/08/26	6907		£136.80	£22.80	£114.00	RLOS	Insight Security & Facilities Ltd	July 2026
3334	25/08/26	6921		£98.80	£16.47	£82.33	RLOS	Taste Vending Ltd	15/08/26 - 14/09/26
		6928/1		£18.00	£3.00	£15.00	P&F	Hampshire County Council	598342 Dettol surface cleaner

Paid Expenditure Transactions

paid between 01/08/26 and 31/08/26

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading	
			6928/2	£27.48	£4.58	£22.90	P&F	Hampshire County Council	816551 Paper hand towels	2000/3/4
			6928/3	£4.80	£0.80	£4.00	P&F	Hampshire County Council	926555 Foil blanket	2000/3/4
3336	25/08/26	6928	RTC807062	£50.28	£8.38	£41.90		Hampshire County Council	Caretaker / first aid supplies	2000/3/4
3327	25/08/26	6939	RTC807070	£126.03	£21.00	£105.03	RLOS	New Forest Ice Cream	Café ice cream order - for resale inv 101062	3802/3/1
3331	25/08/26	6942	RTC807067	£48.14	£8.02	£40.12	RLOS	England Garden Machinery	Supply of a Redwing Tyre Seal repai and 5L Aspen	3000/3/2
3335	25/08/26	6944	RTC807065	£100.83	£16.81	£84.02	RLOS	Elliott Brothers Ltd	Purchas eof various day to day items for the grounds team. Linked to Elliots order S19863798	3000/2/9
			6947/1	£26.97	£0.00	£26.97	P&F	Fernhill Wholesale	Ordanance Survey Map OL22	2400/5/1
			6947/2	£19.50	£3.25	£16.25	P&F	Fernhill Wholesale	Ringwood Mug	2400/5/1
			6947/3	£3.60	£0.60	£3.00	P&F	Fernhill Wholesale	Ringwood Postcard	2400/5/1
			6947/4	£10.76	£1.79	£8.97	P&F	Fernhill Wholesale	Ringwood Tote Bag	2400/5/1
			6947/5	£14.35	£2.39	£11.96	P&F	Fernhill Wholesale	New Forest Tote Bag	2400/5/1
			6947/6	£13.00	£0.00	£13.00	P&F	Fernhill Wholesale	New Forest Walking North Map	2400/5/1
			6947/7	£14.75	£0.00	£14.75	P&F	Fernhill Wholesale	Cyle Map	2400/5/1
			6947/8	£29.94	£4.99	£24.95	P&F	Fernhill Wholesale	Beanie donkey and pony	2400/5/1
3329	25/08/26	6947	RTC806975	£132.87	£13.02	£119.85		Fernhill Wholesale	Visitors Information stock to sell	2400/5/1
BP	25/08/26	6951		£33,850.79	£0.00	£33,850.79	P&F	Salaries	August 2026	2600/1/1
DD	27/08/26	6929		£31.78	£1.51	£30.27	P&F	SSE Southern Electric	Market Place AGR5563411 July 2026	2000/1/1
NFDC Tfr5	27/08/26	6978		£15.80	£0.00	£15.80	P&F	New Forest District Council	NFDC Tfr5 Credit card charges	2000/1/18
NFDC Tfr5	27/08/26	6980		£32.99	£3.87	£29.12	RLOS	New Forest District Council	NFDC Tfr5 03/08/26 Purchases for resale	3802/3/1
Lloyds CC Aug 26 2	28/08/26	6825	RTC807006	£44.95	£7.49	£37.46	RLOS	screwfix	CC - Purchase Sticky back velcro for canvas wall art installation at Carvers - Photo competition	3802/2/3
Lloyds CC Aug 26 1	28/08/26	6826	RTC807007	£120.00	£20.00	£100.00	RLOS	Wessex Photographic	CC - Canvas print for photography competition at Carvers inc 1 canvas (missed off order + vouchers)	3802/2/3
Lloyds CC Aug 26 3	28/08/26	6832	RTC807008	£406.26	£49.81	£356.45	RLOS	Booker	CC - Café food for resale order 93809308	3802/3/1

Paid Expenditure Transactions

Start of year 01/04/26

B

paid between 01/08/26 and 31/08/26

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
Lloyds CC Aug 26 17	28/08/26	6841	RTC807019	£27.00	£4.50	£22.50	RLOS	VistaPrint B.V	CC - Online order for Carvers clubhouse stamp for free school meal bags 3802/3/1
Lloyds CC Aug 26 19	28/08/26	6844	RTC807023	£35.03	£5.12	£29.91	RLOS	Amazon	CC- Multi order for items at Carvers - kitchen/ office 3802/2/1 Paper clips 1.08 wallets 6.64 bags for kitchen 10.99 pens 7.59 wall chart 4.74 Bands - 3.99
Lloyds CC Aug 26 22	28/08/26	6847	RTC807028	£36.00	£0.00	£36.00	RLOS	Premier Park	CC - Parking tickets for Ringwood Rotary Club - To park for The 800th Market Charter event. Funded through their sponsorship 3100/9 3 x cars AT £12 day rate
Lloyds CC Aug 26 4	28/08/26	6848	RTC807024	£99.54	£16.59	£82.95	RLOS	Millstream Motor Services Aka Ringwood Tyres	Credit Card Payment 3000/3/5 replacement tyre for EF66 AVD
Lloyds CC Aug 26 21	28/08/26	6850	RTC807017	£57.48	£9.58	£47.90	RLOS	Barriers Direct	Credit card payment 3300/2/1 lock replacement for the UK allotment due to a failed barrell. The lock is matched to the old key set up and will need to be installed by Nobles when it arrives (separate order)
Lloyds CC Aug 26 6	28/08/26	6853	RTC807032	£15.00	£2.50	£12.50	RLOS	Eversley Training Co	CC - Carvers staff training - Allergens awareness course - for Ebony Hooper passed 23.7.26 3802/2/6
Lloyds CC Aug 26 23	28/08/26	6854	RTC807033	£60.00	£0.00	£60.00	RLOS	Premier Park	CC - Parking for petting zoo - dispute raised over fine/ agreed parking. Costs covered in Rotary sponsorship income 3100/9
Lloyds CC Aug 26 7	28/08/26	6855	RTC807034	£510.00	£85.00	£425.00	Grant	Turtle Medical	CC - Bleed control cabinet and kit to be installed on the outside of Carvers clubhouse alongside defibrillator. 20000 Funded by Cllr - Heron & Cllr Rippon-Swaine Ordered on 24.07.26

Paid Expenditure Transactions

Start of year 01/04/20

B

paid between 01/08/26 and 31/08/26

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
Lloyds CC Aug 26 5	28/08/26	6857	RTC807030	£69.93	£11.66	£58.27	RLOS	Start Safety Limited	Credit Card Purchase 3000/1/4
									New Helmet Evoguard M2 and visor to meet the S guage safety testings for strimmer impact
Lloyds CC Aug 26 15	28/08/26	6869	RTC807040	£143.41	£23.90	£119.51	RLOS	1st Stop Cleaning	credit card payment 3000/1/2
									!st Stop cleaning trading as Arco Limited
		6935/1		£37.80	£6.30	£31.50	RLOS	Utility Warehouse	Purchase for Toilet rolls, pine cleaner, blue paper towels, and gloves Phone & Broadband 3000/1/6
		6935/2		£2.40	£0.40	£2.00	RLOS	Utility Warehouse	Club 3200/1/1
DD	28/08/26	6935		£40.20	£6.70	£33.50		Utility Warehouse	UW Cemetery August 2026 3000/1/6
Lloyds CC Aug 26 9	28/08/26	6948		-£107.12	-£17.85	-£89.27	P&F	Microsoft	18/06/26 - 17/07/26 2000/1/12
Lloyds CC Aug 26 10	28/08/26	6949		-£76.08	-£12.68	-£63.40	P&F	Microsoft	18/06/26 - 17/07/26 2000/1/12
Lloyds CC Aug 26 16	28/08/26	6950	RTC807037	£180.00	£0.00	£180.00	RLOS	TV Licensing	TV License for Carvers 30.06.26-31.07.26 3802/2/1
Lloyds CC Aug 26 11	28/08/26	6954	RTC807020	£337.25	£44.92	£292.33	RLOS	Booker	CC - Resale for café food items 3802/3/1
									Order number 93897979
Lloyds CC Aug 26 12	28/08/26	6955	RTC807078	£115.20	£16.87	£98.33	RLOS	Booker	CC - Café order for resale - Carvers café order number 93983283 3802/3/1
Lloyds CC Aug 26 13	28/08/26	6956	RTC807079	£35.99	£6.00	£29.99	RLOS	Booker	CC - Café items ordered on 30.7 - order number 9406863 items for resale 3802/3/1
Lloyds CC Aug 26 14	28/08/26	6957	RTC807080	£463.74	£66.11	£397.63	RLOS	Booker	CC - food for resale - order number 94064845 3802/3/1
PAY	28/08/26	6972		£8.50	£0.00	£8.50	P&F	Lloyds Bank	Bank charges - August 2026 2000/1/18
Lloyds CC Aug 26 8	28/08/26	6973		£19.21	£0.00	£19.21	P&F	When I Work	August 2026 2000/1/16
Lloyds CC Aug 26 25	28/08/26	6979	RTC807047	£142.99	£0.00	£142.99	Grant	Ebay	1 x Bushel - Velocity Speed Gun - Grey - Point & Shoot +/-1MPH 101911 £165.00 Speed Watch Reserve - paid on NV cc - FULLY REFUNDED BY CREDIT CARD 03/08/26 ON NEXT STATEMENT 20000

Paid Expenditure Transactions

Start of year 01/04/20

B

paid between 01/08/26 and 31/08/26

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
Lloyds CC Aug 26 24	28/08/26	6981	RTC807041	£46.06	£7.68	£38.38	Grant	Amazon	1 x Aproca Hard Protecable Case For Bushnell Velocity Spreed Gun £19.75 1 x Rechargable Batteries 4 Pack £13.64 + £4.99 Delivery Speed Watch Reserve 20000
Lloyds CC Aug 26 20	28/08/26	6982	RTC807096	£13.80	£0.00	£13.80	RLOS	Boots UK Limited	Credit Card Purchase Sunscreen for staff during the hot weather Purchased from Boots Limited redit Card transaction - MT262050291000010363923 3000/1/4
Lloyds CC Aug 26 18	28/08/26	6985	RTC807010	£78.70	£0.00	£78.70	RLOS	Iceland	CC - Café food order created 08.07.26 delivery due 10.07.26 3802/3/1
Lloyds CC Aug 26 24	28/08/26	6986		-£46.06	-£7.68	-£38.38	Grant	Amazon	Contra (part payment) for tn 6981, 1 x Aproca Hard Protecable Case For Bushnell Velocity Spreed Gun £19.75 1 x Rechargable Batteries 4 Pack £13.64 + £4.99 Delivery Speed Watch Reserve 20000
Lloyds CC Aug 26 24	28/08/26	6987		£16.14	£2.69	£13.45	Grant	Amazon	Part payment , tn 6981 - Order 807041 Amazon Part payment, 1 x Aproca Hard Protecable Case For Bushn 20000
Total				£101,822.60	£6,399.78	£95,422.82			

POLICY AND FINANCE COMMITTEE 23rd September 2026**ACCOUNT BALANCES & TRANSFERS - 21.10.26**

<u>Account Name</u>	<u>Balance @ 07.07.26</u>	<u>Transfer Required - 21.10.26</u>	<u>Movement - 21.10.26</u>	<u>Between Accounts</u>	<u>Predicted 23.09.26</u>
	£				£
Imprest (Current) Account	50,807		311,702	-342,509	20,000
Business Account	10,029				10,029
Investment Account (CCLA Ac)	232,000		-30,000	342,509	544,509
Petty Cash - Imprest (General)	68				68
Petty Cash - Carvers Clubhouse	50				50
VIC Change Float	0				0
Information Desk Float	75				75
TOTALS	293,029	0	281,702	0	574,731

Note: Imprest and Business Accounts are with Lloyds Bank plc and the Investment Account is with CCLA

Notes:

1 Imprest Account - 30.09.26	£
Balance in Imprest A/c 01.09.26	50,807
Pension & PAYE/NI Due Sept 26	-53,545
Supplier Payments Plus Committed Orders	-25,963
Transfer from CCLA Sept 26	30,000
Expected Income During Sept 26	21,329
Est Balance in Imprest A/c 30.09.26	22,627

Imprest Account - 21.10.26	
Precept due in 30.09.26	370,421
Pension & PAYE/NI Due Oct 26	-21,045
Supplier Payments/DD	-49,446
Expected Income During Oct 26	39,952
Transfer to CCLA	-342,509
Est Balance in Imprest A/c 21.10.26	20,000

2 Investment Maturity

No investments due to mature

3 The bank accounts were reconciled at 31st August 2026

Proposed Transfer Authorised By:- _____

Date _____

Monthly CIL Reserve Report to Policy & Finance Committee**Balance Held In Reserves @ 31st March 2026**

£

£

21,603.73Plus Receipts 2026/2027:-Paid 23.04.2026:-

Planning Ref: 24/10527 - 11-13 Meeting House Lane – erection of 1 dwelling

1,333.50

Planning Ref: 20/10129 - 25 Market Place – convert 25A Market Place into a dwelling; conversion of Coach House into dwelling

2,855.61

Planning Ref: 25/10797 - 72-74 Southampton Road – change of use to 3 residential dwellings

285.73

Planning Ref: 23/1077 - 74 Eastfield Lane – erection of 2 dwellings

6,635.02

11,109.86Plus Transfers To CIL Reserve 2026/2027:-

Underspent MUGA returned to CIL fund from Grants Unapplied F/6465 Sept 25 P & F

1,643.031,643.03Less Expenditure 2026/2027:-

F/6519 March 2026 Taxi Rank Refurb Option 2 (tn6757)

-1,155.00

F/6533 Additional Anti Graffiti Paint For Taxi Rank (tn6756)

-228.00

Cemetery Programme (To cover tn6774 G Farwell Overhaul of Cemetery)

-15,780.00

-17,163.00**Balance Held In Reserves @ 31st August 2026****17,193.62**

Less Agreed Allocations:-

Poulner Lakes road upgrade - F/6423 21 May 2025

-15,000.00

-15,000.00

Unallocated

2,193.62**Proposed Future Receipts/Expenditure:-**Forecast future Receipts

106,323.60

Proposed Future CIL Expenditure:-

Carvers Programme

-12,500.00

Play Areas

-10,000.00

83,823.60

Balance After Agreed Allocations & Proposed Future Transactions

86,017.22**Recommendation:**

It is proposed that the cemetery overhaul cost of £13,454.36, invoiced by G. Farwell Ltd, be funded from the unallocated CIL balance £2,193.62 and the Cemetery Provision reserve £11,260.74.



COMMITTEE REPORT

Report title	Banking Arrangements
Committee	Policy and Finance
Date	23rd September 2026
Report author	Michelle Gordon, Finance Manager

Decision Summary

Purpose	To review and approve the Council's banking arrangements and bank mandate.
Decision type	To approve
Financial impact	None identified
Budget provision	Not applicable/other
Confidential / exempt	No

1. Introduction and reason for report

In accordance with the Council's Financial Regulations, the Council's banking arrangements, including the bank mandate and authorised signatories, are subject to periodic review. The purpose of this report is to enable Members to review the current banking arrangements, consider whether they remain appropriate, review the current appointments to the bank mandate and determine whether any changes are required. The review also helps ensure that the Council's banking arrangements remain secure, well controlled and fit for purpose.

2. Background Information - The Bank Mandate

The Council's bank mandate records the members and officers who are authorised to act on the Council's behalf in relation to its banking arrangements. The current mandate provides for five members and four officers, with an additional officer with view only rights and not signatory authority; as set out below. The mandate is reviewed annually to ensure that authorised signatories remain appropriate and reflect current appointments. Any changes to the mandate are subject to formal Council approval and completion of the bank's verification procedures before they take effect. This helps ensure that the mandate remains up to date and reduces the risk of unauthorised changes.

Due to the recent change in the Chair of the Policy & Finance Committee, Members are invited to consider whether Michael Thierry should be appointed to the Council's bank mandate.



Current Bank Mandate

Position	Current Member
Mayor	Mary Deboos
Vice Chair of Policy & Finance Cttee	Peter Kelleher
Additional Member	Philip Day
Additional Member	Rae Frederick
Additional Member	Gareth Deboos
Position	Current Officer
Clerk	Charmaine Bennett
Deputy Clerk	Joanna Hurd
RFO	Michelle Gordon
Finance Assistant	Alyson Greenfield
Office Manager	Nicola Vodden (view only)

The current arrangement provides a balance between security and operational flexibility. Having a number of authorised members and officers helps ensure that banking transactions can continue to be processed efficiently during periods of absence, whilst maintaining appropriate levels of authorisation and financial control.

Cheques or orders for payment drawn on the bank account require any two signatures of the Clerk, the Deputy Clerk, the RFO or Members for sums under £1,000 or two members of the Council or one member and countersigned by the Clerk in any other case. A member who has declared a pecuniary interest in connection with a payment, may not sign such an order.

The bank mandate authorises designated officers and members to approve banking transactions in accordance with the Council's Financial Regulations. Online banking access is restricted to authorised officers and members included on the mandate do not have direct access to the Council's online banking facilities. Variable direct debit arrangements require Council approval and the relevant instructions must be signed by the RFO.

Banking Controls and Security

The Council maintains the following controls over its banking arrangements:

- Restricted online banking access
- Verification of supplier bank account changes
- Regular bank reconciliations
- Periodic review of authorised signatories
- Periodic review of direct debit arrangements
- Compliance with the Council's Financial Regulations

These controls help protect the Council against fraud, unauthorised mandate changes and other banking risks.

3. Financial Implications (if applicable)



There are no direct financial implications arising from this report.

4. Issues for Decision and Recommendations

Members are asked to review and approve the Member appointments to the Council's bank mandate for 2026/27, including consideration of the appointment of Michael Thierry.



COMMITTEE REPORT

Report title	Broadband, Network Infrastructure and Telephony
Committee	Policy and Finance
Date	23 September 2026
Report author	Charmaine Bennett, Town Clerk

Decision Summary

Purpose	To consider options for replacing the Council's broadband, network infrastructure and telephone services and approve a move to CloudyIT, using the IT and Infrastructure Reserve for one-off costs and existing revenue budgets for ongoing monthly charges.
Decision type	To approve
Financial impact	Up to £7000 from earmarked reserve
Budget provision	Earmarked reserve
Confidential / exempt	No

1. Introduction and reason for report

The Council needs to replace the existing broadband arrangements at Ringwood Gateway. In investigating the options, officers also identified that key parts of the Gateway network are now beyond manufacturer support and that broadband, IT and telephone services are currently split between several suppliers.

This report considers these issues together and recommends moving the Council's broadband and telephone services to CloudyIT and replacing the unsupported network equipment. The proposed one-off costs would be met from the IT and Infrastructure Reserve, with ongoing charges met from existing revenue budgets.

2. Background Information

The Council needs to change the broadband arrangements at Ringwood Gateway. The existing service uses older FTTC connections and we have been advised that these need to be replaced as part of the move away from the old copper-based telephone network. The Council therefore cannot simply continue with the existing arrangements.

This necessary change provided an opportunity to review the Council's wider broadband and network arrangements rather than replace the Gateway connection in isolation.

The Council currently uses different suppliers for broadband and telephone services at its three sites:

- Ringwood Gateway – two EBS broadband connections costing £205.20 per month excluding VAT, plus EBS Horizon telephone licences costing £135 per month.
- Carvers Clubhouse – Sky Business broadband costing approximately £35.45 per month excluding VAT.
- Cemetery – Utility Warehouse landline and broadband costing approximately £33.50 per month excluding VAT, including a £2 membership charge. The broadband service at this site is poor.

CloudyIT already provides the Council's IT support and was asked to provide options for all three sites.

Gateway network equipment

The review identified concerns about the age and support status of some of the network equipment at the Gateway. The two network switches, router and wireless equipment are no longer supported by their manufacturers.

Although the equipment is still working, continuing to use unsupported equipment presents an increasing security and reliability risk. CloudyIT therefore recommends replacing it as part of the broadband change. Improved performance and having the network equipment supported by the Council's existing IT provider would be additional benefits.

There is no fixed lifespan for the replacement equipment. CloudyIT has confirmed that there are currently no announced end-of-life dates for the main equipment proposed. For future financial planning, officers propose assuming a seven-year replacement cycle and making appropriate provision in future budgets. This is a budgeting assumption rather than an indication that the equipment will necessarily require replacement after seven years.

Options considered

Officers considered remaining with EBS as well as moving the broadband to CloudyIT. EBS can provide replacement broadband or a dedicated leased line, but its proposals do not include replacement of the Council's unsupported internal network equipment. The EBS and CloudyIT prices therefore do not cover exactly the same things.

For the Gateway, both companies quoted for standard business broadband or a dedicated leased line. The leased line would provide a faster and more robust service but at a considerably higher monthly cost. Officers have not identified a business need that would justify the additional cost and therefore recommend two standard business broadband connections. This retains two connections at the Gateway and reduces the current monthly broadband cost. Two connections are recommended to provide greater resilience at the Council's main office and reduce its reliance on a single internet connection.

Cemetery

The existing broadband service at the Cemetery is poor. Full-fibre service is an option at the site and would provide a significant improvement for a relatively small increase in the monthly cost.

Officers have considered whether expenditure at the Cemetery should be deferred due to the planned new grounds building. CloudyIT has confirmed that the proposed network equipment can be relocated and reused at the new facility. Depending on the type of broadband available at the new site, an additional modem may be required. Officers therefore consider that improving the poor Cemetery service now would not result in the new network equipment becoming redundant when the grounds team moves.

Carvers Clubhouse

The existing broadband at Carvers Clubhouse is working satisfactorily and the proposed replacement would cost slightly more (approx. £2 per month). There is therefore no financial or service need to change it in isolation.

However, including the Clubhouse would bring broadband at all three Council sites under the same provider as the Council's IT support. This would provide one point of contact and clearer responsibility when problems arise. Officers consider that this benefit justifies the relatively small increase in the monthly cost.

Telephone service

The Council's telephone service is currently provided by EBS using Horizon. Officers also recommend moving this to Microsoft Teams through CloudyIT rather than retaining EBS solely for the telephone service.

This would bring IT, broadband and telephone support together with one provider. Based on CloudyIT's previous pricing, Teams would also provide a small monthly saving. An updated quotation will be obtained for the number of users now required before the change is made.

Value for money and choice of supplier

CloudyIT is not recommended simply because it is the Council's existing IT provider. Officers have considered remaining with EBS and compared the available broadband options and costs.

The proposed CloudyIT solution addresses both the necessary broadband change and the unsupported network equipment identified during the review. It would also bring responsibility for IT support, network equipment, broadband and telephones together with one provider, replacing the current arrangement where responsibility is split between several suppliers.

The recommended Gateway option costs substantially less than a dedicated leased line and reduces the Council's current broadband costs. Officers therefore consider it a proportionate solution to the Council's needs rather than selecting the highest specification available.

The quotations and supporting correspondence will be retained as part of the Council's procurement and decision-making record. Any order will be placed in accordance with the Council's Financial Regulations.

3. Financial Implications

The one-off cost of the proposed broadband, telephone and network works is estimated at £5690.25 excluding VAT. It is proposed that this is met from the IT and Infrastructure Reserve, which currently has a balance of £12,058. This would leave £6368 in the reserve.

The Council currently spends approximately £274.15 per month excluding VAT on broadband/landline services across the three sites. The proposed broadband arrangements would cost approximately £185 per month, a reduction of approximately £89 per month or £1,070 per year.

The Council also currently pays £135 per month for its Horizon telephone service. Based on the previous Microsoft Teams pricing received, moving the telephone service would result in a small further monthly saving. Ongoing broadband and telephone costs would continue to be met from the existing revenue budgets.

4. Issues for Decision and Recommendations

1. Approve moving the Council's broadband at Ringwood Gateway, Carvers Clubhouse and the Cemetery to CloudyIT, with two business broadband connections at the Gateway.
2. Approve the replacement of the unsupported network equipment at the Gateway as part of the broadband change.
3. Approve the transfer of the Council's telephone service from EBS Horizon to Microsoft Teams through CloudyIT.
4. Approve expenditure of up to £7,000 excluding VAT from the IT and Infrastructure Reserve to implement the broadband, network and telephone changes set out in this report. This figure includes a contingency allowance to cover any unforeseen installation, migration or associated project costs.
5. If the above recommendations are approved, agree that the network equipment should be included in the Council's asset replacement planning on an indicative seven-year replacement cycle, with appropriate future provision made through the IT and Infrastructure Reserve.



COMMITTEE REPORT

Report title	Sale of Food Waste Caddy Bags
Committee	Policy and Finance
Date	23 rd September 2026
Report author	Michelle Gordon, Finance Manager

Decision Summary

Purpose	To consider the purchase and resale of food waste caddy bags from the Council Offices as a service to residents and a potential source of additional income.
Decision type	Other
Financial impact	Initial purchase cost of £1,035 with a potential gross surplus of approximately £2,798 if all stock is sold.
Budget provision	Not yet identified
Confidential / exempt	No-

1. Introduction and reason for report

The Front Office team reports receiving regular enquiries from residents wishing to purchase replacement food waste caddy bags, with approximately 30 enquiries being received each week.

Providing a local outlet for the bags would respond directly to this demand, improve convenience for residents and attract additional visitors to the Council Offices. The service would also provide an opportunity to promote Council services and facilities to a wider range of residents.

2. Background Information

It is proposed that the Council purchases an initial stock of 2,300 rolls of NFDC-approved food waste caddy bags for resale from the Council Offices.

Each roll contains 52 bags and the proposed retail price is £2.00 per roll inclusive of VAT.

The proposal is intended to respond to resident demand whilst providing a convenient local source for replacement food waste caddy bags. Benefits identified include:

- Providing a convenient local source of replacement food waste caddy bags for residents.
- Responding to a clearly identified demand, with around 30 enquiries received each week and anticipated additional demand from promotion.
- Increasing visitor footfall to the Council Offices.
- Creating opportunities to raise awareness of Town Council services, facilities and events.
- Generating additional income to support Council services.
- Enhancing customer service by making a frequently requested item readily available.

The Front Office team proposes promoting the availability of the bags through the Council's social media channels and other communication platforms to raise awareness amongst residents.

Operational Considerations

The Front Office has confirmed that sufficient storage capacity exists within the Council Offices to accommodate the proposed stock.

In addition, the Council already has the facilities and systems necessary to process retail transactions over the counter. Sales can therefore be managed using existing payment and receipting procedures without the need for additional equipment, software or staffing resources.

The proposal can be incorporated into normal Front Office operations with minimal administrative impact.

Environmental Considerations

Members should note that the proposed caddy bags are plastic and are not biodegradable. NFDC promotes the use of plastic bags in preference to biodegradable alternatives.

NFDC has advised that under its current food waste processing arrangements all bags are removed before food waste enters the recycling process. NFDC's experience is that plastic bags can be removed more effectively than biodegradable alternatives, which are more prone to splitting during handling and processing. The use of plastic bags therefore assists the operation of the existing processing system.

However, whilst this explains the operational rationale for using plastic bags, Members should recognise that the bags ultimately become waste and may be disposed of to landfill. Consequently, whilst the use of plastic bags may be operationally advantageous within the current processing system, it does not remove concerns regarding the continued use of single-use plastics.

NFDC has advised that it currently has no plans to introduce biodegradable alternatives. The proposal would therefore not increase demand beyond that already created by the district-wide food waste collection scheme but would provide a more convenient means for residents to purchase the bags already in use.

3. Financial Implications

The financial implications are summarised below:

Description	Amount
Number of rolls	2,300
Purchase cost per roll (excluding VAT)	£0.45
Total purchase cost	£1,035.00
Selling price per roll (including VAT)	£2.00
Gross sales income	£4,600.00
Less VAT payable	£766.67
Net sales income	£3,833.33
Potential gross surplus	£2,798.33

The proposal therefore requires an initial investment of £1,035 and has the potential to generate a gross surplus of approximately £2,798 if all stock is sold.

Risks

Demand Risk

Sales may be lower than anticipated, resulting in stock being held for a longer period than expected and Council funds being tied up in inventory. The projected recovery to breakeven is 26 weeks.

Environmental Risk

Some residents or Members may have concerns regarding the environmental impact of selling plastic bags and the associated generation of waste.

Supplier Risk

Future changes to NFDC's food waste collection arrangements, pricing structure or bag specification could affect the long-term viability of the scheme.

Stock Holding Risk

The Council will need to manage and monitor stock levels to minimise losses and ensure stock remains available to residents.

Reputational Risk

As the bags are being sold with a significant mark-up above cost, some residents may perceive the arrangement as income generation rather than service provision. This risk can be mitigated through clear communication regarding the service benefits and associated administrative costs.

Overall, these risks are considered low and manageable given the identified demand, modest initial investment and the Council's ability to review the arrangement if circumstances change.

4. Issues for Decision and Recommendations

Members are invited to consider:

- The purchase of 2,300 rolls of NFDC food waste caddy bags at a total cost of £1,035.
- The resale of the bags from the Council Offices at a retail price of £2.00 per roll inclusive of VAT.
- The promotion of the service through the Council's website, social media channels and other communication platforms.
- The inclusion of the activity within existing Front Office stock control and financial procedures.

**Policy and Finance Committee
Project Oversight Report**

**1. Introduction and reason
for report**

This report provides the Committee with an overview of live projects within its remit, enabling members to monitor progress, risks, and financial implications, and to identify where further information or a separa

2. Background

The project planner is updated weekly by officers and forms part of the Council's wider arrangements for project oversight and governance. Projects are reported by exception, with operational delivery managed by officers under existing delegations.

3. Scope of report

This report includes projects within the remit of this Committee only. Projects governed through other Committees are reported separately and are not included here.

Project title	Purpose/ intended outcome	Status	Progress update	Key risks/ issues	Next milestone/ decision point	Committee interaction required	Senior Officer (oversight)	Delivery Lead	Financial poistion
AGAR Assertion 10 (IT & information governance implications)	To ensure the Council meets the requirements of AGAR Assertion 10	In progress	New IT Policy adopted and issued to Members and staff. The website accessibility statement has been reviewed and updated, with further accessibility improvements ongoing. Privacy statement added to the website. A dedicated review of document retention and filing arrangements has been scheduled to support information governance compliance and the disposal of records no longer required to be retained.	Ongoing website accessibility improvements may require future budget provision if third-party technical support or software solutions are identified as necessary.	Completion of the retention and records review, including disposal of documents no longer required under the Council's retention arrangements.	None at this stage.	Town Clerk	Town Clerk	No specific budget allocation. Any expenditure requirements will be identified through ongoing accessibility reviews and reported through the budget monitoring process.

Local Govt Reorganisation - monitoring and preparedness	To ensure the Council remains informed of emerging proposals for local government reorganisation and is prepared to respond to any implications for governance, services, assets, and community representation.	Monitoring	Following recent statements from Government, progress on local government reorganisation proposals affecting the area have paused and the immediate position remains uncertain. The Council continues to monitor developments through sector networks and local authority communications. In addition, recent discussions by NFDC regarding the potential devolution of certain services, including public conveniences, highlight the need for the Council to remain alert to opportunities, risks and potential future responsibilities arising from wider local government reform.	Ongoing uncertainty regarding the future direction and timescales of local government reform. Potential transfer or devolution of services could create financial, asset management, staffing and operational implications for the Council, with limited opportunity to influence strategic decisions.	Review any formal proposals, consultations or service devolution opportunities as they emerge and determine whether a Council position or response is required.	Review any formal proposals, consultations or service devolution opportunities as they emerge and determine whether a Council position or response is required.	Town Clerk	Town Clerk	No current financial commitment. Future financial implications remain uncertain and will depend on the nature of any service devolution or local government reform proposals.
Annual Town Assembly – Format Refresh (One-Year Project)	To design and deliver a refreshed Annual Town Assembly that meets statutory requirements while improving accessibility, clarity of information, and meaningful engagement between the Town Council and local electors.	In progress	The 2026 Annual Town Assembly was successfully delivered using the refreshed format. Nine local organisations attended to promote their services and community activities, alongside presentations from the Town Council. Feedback was positive and the revised approach demonstrated an effective means of engaging with local electors while meeting statutory requirements.	None	Project complete. Future Annual Town Assemblies will be delivered through the Council's annual work programme.	Note	Town Clerk	Office manager	Continue to include modest budget to support annual assembly

Poulner Lakes Lease (Anglers Association Land)	To consider whether a formal lease arrangement for land at Poulner Lakes not currently owned by the Council would be in the Council's interests, including implications for access and long-term management.	Member decision required	Whilst no active lease negotiations are currently underway, an opportunity has arisen to submit an Expression of Interest for recreational mitigation funding which could potentially support works associated with the site. The availability of external funding may help address some of the practical and financial considerations previously associated with any future lease arrangement. Officer views are being sought on whether there would be merit in progressing an Expression of Interest at this stage.	Any future lease arrangement would require careful consideration of legal, financial, maintenance and management responsibilities. Submission of an Expression of Interest would not commit the Council to entering into a lease arrangement but may raise stakeholder expectations regarding future involvement.	Committee to consider whether officers should submit an Expression of Interest for recreational mitigation funding and undertake further exploratory work regarding future options for the site.	Committee decision required	Town Clerk	Town Clerk	No current financial commitment. External funding opportunities are being explored which may help offset future costs should the Council decide to pursue further involvement with the site.
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Building Assets – Condition & Reserves Scoping	To scope the council's building assets in order to identify where external professional input may be required to inform long-term maintenance planning and building reserves.	Scoping stage	Initial officer review of the Council's building assets has commenced. Progress has slowed pending the availability of external professional support, anticipated during October. Subject to availability and timescales, this input is expected to assist the Council's longer-term maintenance planning and reserve-setting considerations as part of the budget process.	Delay in securing external professional support may limit the extent to which findings can inform the forthcoming budget-setting process. There is also a risk of either underestimating future maintenance liabilities or committing resources before priorities are fully understood.	Receipt of external professional input and consideration of any recommendations to inform maintenance planning, asset management priorities and future reserve requirements.	Committee involvement required if external professional commissions, budget allocations or reserve adjustments are recommended.	Town Clerk	Grounds Manager	No expenditure incurred to date. Any costs associated with external professional support will be reported to Members and considered through the budget-setting process.
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4. Recommendation Members are asked to note the contents of this report.

For further information, please contact:

Charmaine Bennett, Town Clerk

charmaine.bennett@ringwood.gov.uk

01425 484720