


Ringwood Town Council
Council Summons and Agenda
Ringwood Gateway, The Furlong, Ringwood, Hampshire BH24 1AT
Tel: 01425 473883
www.ringwood.gov.uk

Dear Member

11th May 2023

You are hereby summoned to attend the **ANNUAL MEETING** of the Town Council at the Forest Suite, Ringwood Gateway on **Wednesday 17th May 2023** at 7pm.



Mr C Wilkins
Town Clerk

Note: there is no public participation at the Annual Meeting.

AGENDA

1. Election of Town Mayor
2. Declaration of Acceptance of Office by the Town Mayor
3. To receive Apologies for Absence
4. To receive Declarations of Interest
5. Declarations of Acceptance of Office (by Councillors)
(To also decide when any declarations of office, which have not been received, as provided by law, shall be received)
6. Appointment of Deputy Town Mayor
7. Declaration of Acceptance of Office by the Deputy Town Mayor
8. Committee and Working Party Membership
 - a) To appoint Members to the following Committees:-
 - i. Recreation, Leisure and Open Spaces Committee;
 - ii. Planning, Town & Environment Committee; and
 - iii. Staffing CommitteeThe appointment of Members to the Policy & Finance Committee will be dealt with after the adjournment at Agenda Item 9 below.

(Note: Standing Orders provide for Councillors to be appointed for a 4-year period (2023-27) subject to amendments referred to above being possible at each Annual Meeting. The Mayor and Deputy Mayor are ex officio members of all committees.)
 - b) To appoint Members as the Council's representatives on the Sports Development at Long Lane Steering Group.
9. Adjournment of Meeting
To adjourn the meeting to allow for meetings of Recreation, Leisure & Open Spaces

Committee and Planning, Town & Environment Committee, at which each will elect their Chairman and Vice Chairman and make appointments to sub-committees and working parties

[Resumption of Meeting]

10. Membership of Policy and Finance Committee
To appoint members to Policy & Finance Committee taking account of existing protocol that the Mayor, Deputy Mayor, and Chairmen of the Recreation, Leisure & Open Spaces Committee and the Planning, Town & Environment Committee are automatically appointed to that Committee.
11. Adjournment of Meeting
To adjourn the meeting to allow for a meeting of Policy & Finance Committee, at which to elect a Chairman and Vice-Chairman and to consider appointments to sub-committees and working parties.

[Resumption of Meeting]

12. To approve as a correct record the minutes of the meeting held on 26th April 2023
13. Representatives on Outside Bodies
To appoint representatives to outside bodies for the period of office (until the next elections in 2027) – *Report A*.
14. To receive Minutes of Committees:
PLANNING, TOWN & ENVIRONMENT DATE: 28th April 2023
RECREATION, LEISURE & OPEN SPACES DATE: 3rd May 2023
15. General Power of Competence
To declare that the required conditions for exercise of the general power of competence conferred by the Localism Act 2011 are met.
16. Delegation of Annual Governance Reviews
To approve delegation of the annual governance reviews to the Policy and Finance Committee
- 17.* To receive such communications as the Town Mayor may desire to lay before the Council
- 18.* To receive Reports from County and District Councillors
- 19.* To receive Reports from Ringwood Town Councillors
20. Forthcoming Meetings – to note the following dates:

Policy and Finance	7.00 pm	Wednesday 24 th May 2023
ANNUAL TOWN ASSEMBLY	7.00 pm	Wednesday 31 st May 2023
Planning, Town & Environment	10.00 am	Friday 2 nd June 2023
Recreation, Leisure & Open Spaces	7.00 pm	Wednesday 7 th June 2023
Policy & Finance	7.00 pm	Wednesday 21 st June 2023
Full Council	7.00 pm	Wednesday 28 th June 2023

If you would like further information on any of the agenda items, please contact Mr Chris Wilkins, Town Clerk, on 01425 473883 or chris.wilkins@ringwood.gov.uk

Council Members:

Cllr Andrew Briers
Cllr Luke Dadford
Cllr Philip Day
Cllr Ingrid De Bruyn
Cllr Rae Frederick
Cllr Gareth DeBoos
Cllr Mary DeBoos
Cllr Janet Georgiou
Cllr John Haywood
Cllr Peter Kelleher
Cllr James Swyer
Cllr Michael Thierry
Cllr Glenys Turner
Cllr Becci Windsor

RINGWOOD TOWN COUNCIL

Representatives on Outside Bodies 2023-24

ORGANISATION / POSITION	COMMENTS
New Forest Association of Local Councils (NFALC)	Two councillors needed. Representatives from every town and parish council in New Forest district are invited to meet quarterly to consider reports from NFDC and NFNPA and other issues of mutual interest
Flood Wardens	Two councillors needed to join a co-opted volunteer: Peter Street. Invited to attend meetings of the Flood Action Working Party, held as required (but not usually more than twice a year)
New Forest Business Partnership	Two councillors
New Forest Consultative Panel	One councillor needed
New Forest National Park Authority - South West Quadrant	One councillor needed Representatives from every town and parish council in the SW quadrant of the National Park are invited to meet quarterly to consider relevant National Park issues and initiatives
Ringwood Twinning Association	The Mayor is President <i>ex officio</i> Two other councillors are needed. Organizes exchange visits and fund-raising.
The Ringwood Society	Two councillors needed. Monthly meetings to monitor planning applications and discuss local development issues.
Tree Warden	One councillor needed. Works with Town Clerk and other staff on tree management issues especially those involving members of the public.

<p>Western Escarpment Conservation Area Steering Group</p>	<p>One councillor needed.</p> <p>Representatives from every town and parish council in this Conservation Area on the edge of the National Park are invited to meet quarterly to consider relevant National Park issues and initiatives</p>
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