

Ringwood Town Council

Ringwood Gateway, The Furlong, Ringwood, Hampshire BH24 1AT
Tel: 01425 473883
www.ringwood.gov.uk

SUMMONS

Dear Member

22nd October 2026

You are hereby summoned to attend a meeting of the Town Council at the Forest Suite, Ringwood Gateway on 28th October 2026 at 7.00pm.



Mrs C Bennett
Town Clerk

AGENDA

1.* PUBLIC PARTICIPATION

There will be an opportunity for public participation for a period of up to 15 minutes at the start of the meeting

2. To receive Apologies for Absence

3. To receive Declarations of Interest

4. GRANT AID AWARDS

To present certificates to recipients of Grant Aid awards:- Ringwood Rotary Club, HOPE New Forest, Ringwood Carers, Ringwood Meeting House and Trinity Church

5. POLICE REPORT

To receive a report from Ringwood Police

6. To approve as a correct record the minutes of the meeting on 30th September 2026

7. To receive Minutes of Committees and approve recommendations contained therein:

Recreation, Leisure & Open Spaces

DATE :- 7th October 2026

Planning, Town & Environment

DATE:- 2nd October 2026

Policy & Finance

DATE:- 21st October 2026

8. VAPE SHOP CLOSURE ORDER

To agree the Council's response to the police on a possible extension of the closure order (*Report A*)

9. RINGWOOD CARNIVAL PARKING ARRANGEMENTS

To consider the Town Clerk's report and issues for decision therein (*Report B*)

10. COMMITTEE COMPOSITION

- a) To invite members to join the Community Emergency Plan for Ringwood Working Group (*P/6635 refers*)
- b) To consider any changes to the composition of council committees, sub-committees, working parties or panels

11.* To receive such communications as the Town Mayor may desire to lay before the Council

12.* To receive Reports from County and District Councillors

13.* To Receive Reports from Ringwood Town Councillors

14. Forthcoming Meetings – to note the following dates:

Recreation, Leisure & Open Spaces	7.00pm	Wednesday 4 th November 2026
Planning, Town & Environment	10.00am	Friday 6 th November 2026
Policy & Finance	7.00pm	Wednesday 18 th November 2026
Full Council	7.00pm	Wednesday 25 th November 2026

15. COMMUNICATIONS

Members to decide on items requiring publicity and to confirm a spokesperson if required.

16. EXCLUSION OF THE PRESS AND PUBLIC

To consider exclusion of the press and public from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, section 1(2), to transact business for which publicity would be prejudicial to the public interest by reason of its confidential nature

17. LEGAL MATTERS

To receive a verbal report from the Town Clerk on legal matters

18. SOCIAL MEDIA CONCERNS

To receive a verbal report from the Town Clerk and Cllr M DeBoos

If you would like further information on any of the agenda items, please contact Mrs Charmaine Bennett, Town Clerk, on 01425 484720 or email Charmaine.bennett@ringwood.gov.uk

Council Members:

Chairman: Cllr Mary DeBoos, Town Mayor
 Vice-Chairman: Cllr James Swyer, Deputy Mayor
 Cllr Andrew Briers
 Cllr Luke Dadford
 Cllr Philip Day
 Cllr Ingrid De Bruyn
 Cllr Gareth DeBoos
 Cllr Rae Frederick
 Cllr Janet Georgiou
 Cllr John Haywood
 Cllr Peter Kelleher
 Cllr Michael Thierry
 Cllr Glenys Turner
 Cllr Becci Windsor

Officers:

Charmaine Bennett, Town Clerk
 Jo Hurd, Deputy Town Clerk



COMMITTEE REPORT

Report title	Vape shop closure order at 37 High Street
Committee	Full Council
Date	28 October 2026
Report author	Town Clerk

Decision Summary

Purpose	To agree the Council's response to the police on a possible extension of the closure order.
Decision type	To provide direction
Financial impact	None identified
Budget provision	Not applicable
Confidential / exempt	No

1. Introduction and reason for report

To consider whether the Town Council supports an extension of the existing closure order at 37 High Street and agree a formal response to the police.

2. Background Information

The police have sought the Council's view on extending the current three-month closure order. They report that anti-social behaviour has stopped during the closure but are concerned that it would resume if the premises reopened.

The police advise that an extension would leave the premises in their current boarded-up state. Discussions between the landlord and agent about the tenancy are ongoing, and the reported change of business ownership remains unclear.

Initial correspondence between members has identified differing views on whether the closure order should be extended. The matter is therefore being brought to Full Council to agree a formal response to the police. The points raised by members so far are summarised below:

Points in favour of an extension

Continued closure would respond to the police's concern about a recurrence of anti-social behaviour. Some members support an extension to maintain the improvement achieved so far.

Concerns and other considerations

A concern has been raised whether there is sufficient evidence to justify continued closure. The boarded-up premises detract from the High Street, and an extension would not itself secure a lasting solution or a new tenant.

3. Financial Implications (if applicable)

No direct financial implications for the Town Council have been identified.

4. Issues for Decision and Recommendations

Members are asked to decide whether to support an extension of the closure order and authorise the Town Clerk to communicate the Council's decision and any accompanying comments to the police.



FULL COUNCIL REPORT

Report title	Ringwood Carnival parking arrangements
Committee	Full Council
Date	28 October 2026
Report author	Town Clerk

Decision Summary

Purpose	To seek initial views on temporary parking at Carvers and consider engagement with HCC.
Decision type	For decision
Financial impact	None at this stage
Budget provision	No expenditure proposed
Confidential / exempt	No

1. Introduction and reason for report

To summarise feedback about parking during the 2026 Carnival, seek members' initial views on possible temporary parking at Carvers Recreation Ground and consider engagement with Hampshire County Council (HCC) about future arrangements.

2. Background Information

Concerns expressed on social media and by members of the public suggest that some felt parking enforcement during Carnival weekend was overzealous and went beyond what was needed to address unsafe or obstructive parking. In particular, concerns related to tickets issued to vehicles parked on verges which those commenting considered were not causing an obstruction. A resident has asked the Town Council to support temporary parking allowances for future events.

The Carnival attracts visitors who support both the event and the wider town. The concern raised is that the experience of receiving a parking ticket could discourage future attendance. These are views reported to the Council, rather than a verified assessment of individual tickets or HCC's overall approach.

Any future arrangements would need to balance accommodating visitors with preventing dangerous or obstructive parking. This includes keeping the Carnival route, emergency access, roads and access to homes clear so that the event can take place safely.

HCC explains that its officers attend events to maintain traffic flow and protect drivers and pedestrians. It states that grass verges are not designed or strengthened for parking and that damage creates additional repair costs. HCC advises that it can enforce verge parking where yellow-line restrictions apply, as these extend across the pavement and verge to the property boundary. It also notes that parked vehicles may affect visibility even where they do not appear to obstruct traffic.

HCC has confirmed that any request to change restrictions would need to come from the Carnival organisers through the event's traffic management plan. This would require a legal order, consideration of safety implications and would be likely to involve costs. HCC considers it unlikely that a temporary order would permit parking on grass verges.

The Carnival organisers have since approached the Town Council to ask whether Carvers Recreation Ground could be used for temporary parking. They are considering the practical arrangements, including marshalling, lighting and safe access. These arrangements would be the organisers' responsibility. Final permission to use the ground would rest with the Town Council, once a workable proposal and its implications have been considered. No permission has yet been given.

An initial indication of members' support would help the organisers decide whether to develop the proposal further. This would not constitute approval to use the ground. The discussion is intended to identify practical improvements for future Carnivals, recognising both the additional demand for parking and the need to maintain safe access and manage unsafe parking.

3. Financial Implications (if applicable)

No expenditure is proposed at this stage. Any proposal for Carvers would need to identify costs, responsibility for meeting them and arrangements to protect and reinstate the ground before final approval is sought.

4. Issues for Decision and Recommendations

Members are invited to:

1. Indicate whether they support further exploration of temporary parking at Carvers Recreation Ground, with the Carnival organisers developing the practical arrangements and a detailed proposal returning to the Council for final approval.
2. Decide whether to authorise the Town Clerk to support the Carnival organisers in discussions with HCC about future parking arrangements, with any application to change restrictions and the traffic management plan remaining the organisers' responsibility.