# **Ringwood Town Council**

Ringwood Gateway, The Furlong, Ringwood, Hampshire BH24 1AT Tel: 01425 473883 www.ringwood.gov.uk

# STAFFING COMMITTEE

Dear Member 21st September 2023

A meeting of the Staffing Committee will be held in the Forest Suite, Ringwood Gateway on Wednesday 27th September 2023 at 6.45pm and your attendance is requested.

Mr C. Wilkins Town Clerk

# **AGENDA**

#### 1. ELECTION OF CHAIR

To elect a Chair of the committee to hold office until the first meeting after the next annual meeting of the full Council

- 2. APOLOGIES FOR ABSENCE
- 3. DECLARATIONS OF INTEREST

### 4. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the meeting held on 19<sup>th</sup> October 2022

# 5. TOWN CLERK'S ANNUAL REVIEW

To appoint two members of the committee to undertake the Town Clerk's annual review and report back to the committee

If you would like further information on any of the agenda items, please contact Chris Wilkins, Town Clerk on (01425) 484720 or email chris.wilkins@ringwood.gov.uk.

Committee Members

Cllr Gareth Deboos – Town Mayor Cllr Mary DeBoos – Chair of Policy and Finance Committee

Cllr John Haywood

Cllr Peter Kelleher

Cllr James Swyer

Cllr Glenys Turner

Copied by e-mail to other Members for information

Officers

Chris Wilkins, Town Clerk Jo Hurd, Deputy Town Clerk