

**Ringwood Town Council**  
**Council Summons and Agenda**

Ringwood Gateway, The Furlong, Ringwood, Hampshire BH24 1AT  
Tel: 01425 473883  
www.ringwood.gov.uk

Dear Member

9<sup>th</sup> May 2019

You are hereby summoned to attend the **ANNUAL MEETING** of the Town Council at The Forest Suite, Ringwood Gateway on **Wednesday 15<sup>th</sup> May 2019 at 7pm.**

Mr C Wilkins  
Town Clerk

Note: there is no public participation at the Annual Meeting – *Handbook Section 29 – Procedure for Public Participation at Meetings 5.5.1 adopted 13.01.10 refers.*

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**AGENDA**

1. Election of Town Mayor
2. Declaration of Acceptance of Office by the Town Mayor
3. To receive Apologies for Absence
4. To receive Declarations of Interest
5. Declarations of Acceptance of Office (by Councillors)  
(To also decide when any declarations of office, which have not been received, as provided by law, shall be received)
6. Appointment of Deputy Town Mayor
7. Declaration of Acceptance of Office by the Deputy Town Mayor
8. Committee and Working Party Membership  
To appoint Members to the following Committees:-
  - i) Recreation, Leisure and Open Spaces Committee
  - ii) Planning, Town and Environment Committee
  - iii) Staffing Committee
  - iv) Standing Orders Working Party*(Note: Standing Orders provide for Councillors to be appointed for a 4 year period (2019 - 23), subject to amendment at each Annual Meeting. The Mayor and Deputy Mayor are ex officio members of all committees)*
9. Adjournment of Meeting  
To adjourn the meeting to allow for meetings of Recreation, Leisure & Open Spaces Committee and Planning, Town & Environment Committee, at which each will elect their Chairman and Vice Chairman and make appointments to sub-committees and working parties

[Resumption of Meeting]



21. Forthcoming Meetings – to note the following dates:

Recreation, Leisure & Open Spaces	7.00 pm	Wednesday 5 <sup>th</sup> June 2019
Planning, Town & Environment	10.00 am	Friday 7 <sup>th</sup> June 2019
Policy & Finance	7.00 pm	Wednesday 19 <sup>th</sup> June 2019
Full Council	7.00 pm	Wednesday 26 <sup>th</sup> June 2019

If you would like further information on any of the agenda items, please contact Mr Chris Wilkins, Town Clerk, on 01425 473883 or [chris.wilkins@ringwood.gov.uk](mailto:chris.wilkins@ringwood.gov.uk)

Council Members:

Cllr Andy Briers  
Cllr Philip Day  
Cllr Gareth Deboos  
Cllr Hilary Edge  
Cllr Christine Ford  
Cllr Rae Frederick  
Cllr John Haywood

Cllr Jeremy Heron  
Cllr Peter Kelleher  
Cllr Darren Loose  
Cllr Gloria O'Reilly  
Cllr Tony Ring  
Cllr Steve Rippon-Swaine  
Cllr Glenys Turner

**Representatives on Outside Bodies 2019-20 – Please tick if you are interested in becoming the Town Council’s representative**

ORGANISATION / POSITION	Please tick this box	COMMENTS
New Forest Association of Local Councils (NFALC)		Two councillors needed.  Representatives from every town and parish council in New Forest district are invited to meet quarterly to consider reports from NFDC and NFNPA and other issues of mutual interest
Flood Wardens		Two councillors needed to join two co-opted volunteers: Norman Light and Peter Street.  Invited to attend meetings of the Flood Action Working Party, held as required (but not usually more than twice a year)
Hampshire Association of Local Councils (HALC)		One councillor needed.  Representatives from every town and parish council in Hampshire are invited to meet annually to consider issues of mutual interest
New Forest Consultative Panel		One councillor needed
New Forest National Park Authority - South West Quadrant		One councillor needed  Representatives from every town and parish council in the SW quadrant of the National Park are invited to meet quarterly to consider relevant National Park issues and initiatives
Ringwood Twinning Association		The Mayor is President <i>ex officio</i>  Two other councillors are needed. Organizes exchange visits and fund-raising.
A31 Development meeting/forum		Town Mayor and Chairman of PT&E represent the Town Council at meetings with Highways England to consider issues relating to the A31 Improvement Scheme. District and County Councillors also attend.
The Ringwood Society		Two councillors needed.  Monthly meetings to monitor planning applications and discuss local development issues.
Tree Warden		One councillor needed. Works with Town Clerk and other staff on tree management issues especially those involving members of the public.

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Western Escarpment Conservation Area Steering Group		One councillor needed. Representatives from every town and parish council in this Conservation Area on the edge of the National Park are invited to meet quarterly to consider relevant National Park issues and initiatives
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		Representatives have been appointed to the following bodies in the past but it is unclear to officers what meetings (if any) these are supposed to attend. So, members will be invited to review the need for such appointments.
Blashford Lakes Consultative Forum		One councillor needed Forum for all interested parties to discuss issues related to the management of Blashford Lakes complex.
Community First New Forest		One councillor and a deputy appointed even though RTC does not fund this agency.
Forest Forge Theatre Company		One councillor appointed
Gateway Project Board		One councillor appointed. Last recorded meeting in Jan. 2017.
Parish Public Transport Representative		One councillor appointed. RTC is rarely represented at meetings in practice. Officers suggest councillors be invited if and when necessary.
Ringwood & District Community Association		One councillor and a deputy appointed.
Ringwood Traffic Management Issues (Informal Local Members Liaison Meeting)		Two councillors appointed. No meetings for four years. Officers suggest councillors be invited if and when necessary.
Ringwood United Charities		Three councillors have been appointed but their status is unclear. If they are trustees, it is doubtful this is a valid appointment procedure. If financial oversight is still needed, would the annual report to the Town Assembly and/or the P&F committee suffice?
Syrian Refugee Relocation Working Party*		No record of meeting since 2016/17
WW1 Centenary Working Party*		No record of meeting recently.

\* These working parties were formed by and/or include members from other organisations and should not be confused with working parties established by this council (which usually include only councillors and officers).