

Ringwood Town Council

Ringwood Gateway, The Furlong, Ringwood, Hampshire BH24 1AT

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RECREATION, LEISURE & OPEN SPACES COMMITTEE

Dear Member

27th December 2018

A meeting of the above Committee will be held in the Forest Suite at Ringwood Gateway on **Wednesday 2nd January 2019** at 7.00pm and your attendance is requested.

Mr C Wilkins
Town Clerk

AGENDA

1. PUBLIC PARTICIPATION

There will be an opportunity for public participation for a period of up to 15 minutes at the start of the meeting

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

4. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the meeting held on 5th December '18

5. CARVERS CLUBHOUSE

To receive the Manager's monthly report (*Report A*)

6. EVENTS MANAGEMENT

To receive report on events

7. PROJECT OVERSIGHT AND BUDGET 2019/20

To review the progress of current projects and give further consideration to the inclusion and prioritisation of new projects in the Committee's budget for 2019/20 (*Report B*)

If you would like further information on any of the agenda items, please contact Chris Wilkins, Town Clerk on (01425) 484720 or email chris.wilkins@ringwood.gov.uk.

Committee Members

Cllr Andrew Briers (Chairman)
Cllr Angela Wiseman (Vice Chairman)
Cllr Hilary Edge
Cllr Darren Loose
Cllr Anne Murphy
Cllr Gloria O'Reilly
Cllr Tony Ring
Cllr Tim Ward

Ex Officio Members

Cllr Tony Ring
Cllr Philip Day

Student Advisors

Imogen Lines-Clarke
Alana Morris

Copied by e-mail to other Members for information

RECREATION, LESIURE AND OPEN SPACES COMMITTEE

2nd January 2018

Report from Manager, Carvers Clubhouse

It is my pleasure to present my report from Carvers Clubhouse which covers December 2018 (prepared on 18th December hence is a little shorter than usual).

1. Bookings and Activities

The table below summarises the usage of the Centre and activities which have been hosted at Carvers.

	April	May	June	July	August	September	October	Nov	Dec
Fee paying (hours)	14	14	13	170	68	4	13	26	12
No charge (hours)	11	15	26	39	57	15	71.5	45	24
Cancelled (hours)	2				2	2	2	2	9
TOTAL hours	25	29	39	209	125	19	84.5	71	36

Our hire hours are down mainly due to sessions stopping running during the second part of the month. Sadly, the breastfeeding support group has decided not to continue to run due to low numbers attending (which we believe is across the board rather than limited as an issue at the centre). I have offered lots of options for the Health Visiting Team who were looking to move their clinic but have not heard back as yet.

We have a new Zumba class starting on Wednesday evenings from 6-8pm.

The team were all at the Christmas Lights Switch on Event in Ringwood. Almost 300 leaflets were handed out about the centre (with a candy cane gift!).

The Café will close from the 21st December to the 3rd January, although we are supporting the Young Carers session on the 2nd where the children will be making pizzas with Chris House. Blue Sky Fostering are also using the centre during the festive break.

I had a very useful meeting with Forest Forge and are developing plans to host some of their workshops as 'taster sessions' at the Clubhouse to encourage more people to attend their centre and will bring in a new group to Carvers.

2. Anti-social behaviour

We have experienced some more anti-social behaviour during the weekend of the 15/16th December including a lot of broken glass around the entrance to the centre and another brick kicked from the window sill. These incidents are being reviewed on CCTV and we will be involving the police.

3. Working Party

A

A meeting of the Carvers Clubhouse Working Party has been booked for 29th January where our plan is to review where we are now in relation to Carvers Clubhouse, agree what we would like to achieve in 2019 and onwards including for the recreation park as a whole and discuss a proposal for youth intervention work in Ringwood.

For further information, contact:

Charmaine Bennett, Manager, Carvers Clubhouse
Direct dial: 01425 484727
Email: Charmaine.bennett@ringwood.gov.uk



Item No.	Name	Recent developments	Resource use				Finish in 2018-19?	Notes
			Finance			Staff time		
			Cost & source	Spent to date	Predicted out-turn			
Projects with budgetary implications (bids included in 2018-19 budget)								
A1	Play equipment replacement	All work completed except re-painting (timing is weather-dependent).	£44,000 Reserves	£40,978	£44,000	Significant	Probable	Funded £40K from earmarked reserve with balance from general reserve.
A2	War Memorial repairs	Pre-application grant form has been approved. Initial tender information obtained from three specialist masons.	£10,000 Grant and budget	£125	Uncertain	Significant	Unlikely	A decision on the grant is not now expected until April 2019 but planning assumes receipt of £7,500 grant leaving £2,500 to be met from 2019-20 annual budget.
A3	Cemetery improvements	Utilities compound completed and new hedge planted.	£3,000 Annual budget	£2,875	£2,875	Moderate	Finished	This item will not be updated further.
A4	Mansfield Road verge	Woodland Trust/Rotary donation of plants being explored	£1,160 Donation?	£0	£1,160	Moderate	Possible	
A5	Carvers Rec improvements	The new fence around the play area has been installed.	£10,000 CIL?	£4,300	£10,000	Moderate	Probable	Officers will pursue other projects but with low priority until adequate CIL funding is confirmed.
A6	Front deck mower replacement	Delivery of new machine taken in April.	£20,000	£11,596	£11,596	Minimal	Definite	Amount spent includes trade-in on old machine (£3,000). This item will not be updated further.
A7	WW1 Armistice – contribution to commemorative event	The Events Team assisted with the planning of this event.	£1,862 Budget & Donation	£1,862	£962	Moderate	Finished	Transferred from P&F list. Cllr Heron donated £900 district cllrs community fund.
Projects with budgetary implications (not included in 2018-19 budget but added since)								
B1	Roller mower replacement	Approved at P&F in April. Delivery of new machine taken in April.		£4,750	£4,750	Minimal	Definite	Amount spent includes trade-in on old machines (£750). This item will not be updated further.

B2	Bickerley tracks maintenance	Project suspended owing to insufficient support from residents		£0	£0	Moderate	N/A	Contractors' details passed to interested residents to consider own arrangements. This item will not be updated further.
Projects with no budgetary implications in 2018-19								
C1	Long Lane recreation facilities development feasibility study	Discussions are continuing with Ringwood Town FC about how best to develop this project.				Significant	Probable	Further support from consultants is being sought subject to "seed-funding" being provided by Football Foundation.
C2	Bickerley drainage works	RTC staff have resumed routine grass-cutting.				Moderate	Probable	A further site meeting has been arranged for January and Wessex Water's contractors will conduct further reinstatement works pending final site handover back to RTC.
C3	Christmas Lights – Replacement/re-procurement from 2019	Re-procurement arrangements approved at October committee meeting.				Significant	No	Officers have begun preparation of the invitation to tender document.



Item No.	Name	Brief description & notes (define scope and quality requirements)	Resource requirements				Budget Bid Priority (specify number)
			Finance		Time and attention		
			Estimated costs (recurrent and non-recurrent), possible sources, other implications, etc.		Members	Staff	
Projects with budgetary implications (for possible inclusion as bids in 2019-20 budget)							
A1	Grounds department workshop & store facilities	Feasibility study into consolidating workshop and storage facilities in new secure facility at Carvers Rec (inc. financial impacts of implementation)	Non-recurrent cost of about £3K from annual budget.	Minimal	Significant	None	2
A2	Tree Management Plan - Survey	To initiate a rolling programme of comprehensive tree safety inspections across the Council's estate	Additional non-recurrent cost of £2,000 and recurrent cost of £3,000 pa from annual budget – subject to further research	Minimal	Moderate	None	1
A3	Tree Management Plan – Tree works	To increase the budget initially for safety work only but for possible extension to additional work later	Additional recurrent cost of £5,000 pa from annual budget – subject to further research	Minimal	Moderate	None	1
A4	Pocket Park boardwalk refurbishment	Overhaul boardwalk (replace rotten timbers only or whole structure – options and costs being researched).	Non-recurrent cost of about £15K from annual budget.	None	Moderate	None	3
Projects with budgetary implications (for possible inclusion as bids in later budgets)							
B1	Tennis at Carvers Rec	Revive existing and/or provide new facilities	Unresearched at this time				
B2	Land adjoining Poulner Pits	Access and environmental improvements	Unresearched at this time				
B3	Footpath extension at The Bickerley	Extend path – previously stalled by objection	Unresearched at this time				
B4	Brockey Sands	Environmental improvement – land ownership unknown	Unresearched at this time				
B5	Land at Folly Farm	Develop leisure use	Unresearched at this time				
Projects with no budgetary implications							
	None						