

Ringwood Town Council

Ringwood Gateway, The Furlong, Ringwood, Hampshire BH24 1AT

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www.ringwood.gov.uk

RECREATION, LEISURE & OPEN SPACES COMMITTEE

Dear Member

30th November 2017

A meeting of the above Committee will be held in the Forest Suite at Ringwood Gateway on **Wednesday 6th December 2017** at 7.00pm* or at the conclusion of the public participation session and your attendance is requested.

Mr C Wilkins
Town Clerk

PUBLIC PARTICIPATION:

*If required, the meeting will be preceded by a public participation period of up to 10 minutes at 7.00pm. Members of the public are also entitled to speak, during the meeting, on agenda items.

RECORDING (AUDIO AND/OR VIDEO) OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During this meeting the public are allowed to record the Committee and officers from the front of the public seating area only, providing it does not disrupt the meeting. Any items in the Exempt Part of an agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until that member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

MOBILE PHONES

Members and the public are reminded that the use of mobile phones (other than on silent) is prohibited at Town Council and Committee meetings.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

3. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the meeting held on 1st November 2017

4. THE PLACE

To receive a verbal report from the Town Clerk

5. THE PLACE WORKING PARTY

To receive the notes arising from the meeting of The Place Working Party on 14th November 2017 (*Report A*)

6. PROJECT OVERSIGHT

To review the progress of current projects (*Report B*)

7. COMMITTEE BUDGET 2018/19

To consider prioritising new projects for inclusion in the Committee's budget for 2018/19 (*Report C*)

8. EXCLUSION OF THE PRESS AND PUBLIC

To consider exclusion of the press and public from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, section 1(2), to transact business for which publicity would be prejudicial to the public interest by reason of its confidential nature

9. THE PLACE WORKING PARTY

To receive the confidential notes arising from the meeting of The Place Working Party on 14th November 2017 (*Confidential Report D*)

If you would like further information on any of the agenda items, please contact Chris Wilkins, Town Clerk on (01425) 484720 or email chris.wilkins@ringwood.gov.uk.

Committee Members

Cllr Andrew Briers (Chairman)
Cllr Angela Wiseman (Vice Chairman)
Cllr Darren Loose
Cllr Anne Murphy
Cllr Gloria O'Reilly
Cllr Tony Ring
VACANCY
Cllr Tim Ward

Ex Officio Members

Cllr Tim Ward
Cllr Philip Day

Student Advisors

Jade Eaton
Charlotte Hardy
Isaac Skirton

Copied by e-mail to other Members for information

The Place Working Party

Notes of meeting held on Tuesday 14 November at 2pm

Present: Cllr Andy Briers (Chairman)
Cllr Jeremy Heron
Cllr Darren Loose
Cllr Gloria O'Reilly
Cllr Angela Wiseman
Chris Wilkins, Town Clerk
Jo Hurd, Deputy Town Clerk

1. Apologies

All members were present.

2. Declaration of Interests

Cllr Heron declared an interest as he is a Trustee of Ringwood Youth Club.

3. Recent Developments

The Town Clerk gave a report on recent developments, as follows:

See *CONFIDENTIAL Annex A for notes of additional confidential reports.*

i) Youth Coordinator

Members were updated on the redundancy process and noted that the Youth Coordinator's final day in post would be Wednesday 22 November 2017. Handover arrangements were in place.

ii) Youth Worker

Members were updated on the employment status of one of the Youth Workers and noted that employment had come to an end on 2 November 2017.

iii) Interim Youth Service arrangements

The two remaining Youth Workers were keen to continue the service in the interim period whilst recruitment was carried out for new posts. Both are on 6 hour a week contracts, and would be paid for any additional hours worked. It was hoped that The Place would be open on a Tuesday and Wednesday evening, between 6pm and 8.45pm, most weeks in the run up to Christmas.

iv) Behaviour concerns

Roof climbing – there is an acceptable behaviour policy in place and when young people climb on the roof during youth work sessions the building is closed immediately. There was a discussion about how this behaviour could be discouraged and/or prevented and it was AGREED that the Town Clerk look in to options including the use of anti-climb paint and guttering.

Suspected drug use and dealing – it was noted that the Youth Coordinator had grounds for suspecting drug use due to behaviour of some of the young people. There was no formal

A

evidence of this, but the Council has a duty to consider the effects of its policies on crime and disorder.

v) The Café

The café operator had been employed on a temporary contract for the summer and this had been extended to enable the café to be open for the October half term. However, there was no justification for keeping the café open through the winter as there was very little trade. The café would therefore close at the end of November. Although Members were disappointed that the café could not continue at this time, it was acknowledged that the new manager would be able to start with a clean sheet and design the café offering to complement the use of the building and maximise income generation opportunities.

vi) Youth Work sessions

A calendar of when The Place would be open for youth work sessions had been published. As a session could not run with less than 2 Youth Workers, it would not be possible for the remaining Youth Workers to run face-to-face sessions with smaller groups, as was current practice to discuss issues such as sexual health. It was therefore proposed to use a self-employed qualified youth worker to run 2 x 1.5 hour sessions in order to keep the young people engaged.

vii) Publicity

A press release had been issued about changes to the management of The Place and factual information had been released on the Council's Facebook page and website. There had been some derogatory comments made and it was Council policy to attempt to engage with those people privately. Any abusive or insulting comments would be deleted if possible, but members of the public would not be prevented from expressing opinions.

viii) Next Steps

The Town Clerk had reviewed the history of The Place and felt that the original vision for a building where young people could just chill out and have access to a café had been lost. It was agreed that the Council should aim to deliver this vision, complemented by the existing youth work sessions, so that the building could be used by all young people in the town.

In order to achieve this, the Town Clerk said that there would be a need to maintain flexibility in the recruitment of the Manager and Lead Youth Worker, to allow the service to develop in the right way.

It was AGREED that the priority should be to appoint a Manager, and that one Member should sit on the selection panel with the Town Clerk and Deputy Town Clerk in order to effectively communicate the Council's vision.

With apologies, Cllr O'Reilly left the meeting at this point.

4. Ringwood Youth Club

See CONFIDENTIAL Annex A for further confidential detail.

The Town Clerk reported on the current status of Ringwood Youth Club, which had been registered as a Charitable Incorporated Organisation (CIO), and presented options for its future.

After some discussion it was AGREED that the most efficient way to move the service forward would be to dissolve the CIO and set up an advisory body. This would mean that the Town Council maintains overall responsibility for delivering and managing the building and the service, in consultation with and seeking advice from the advisory body. The advisory body should be made up of members of organisations/establishments in the town, such as Ringwood School and Churches Together, and not individuals.

It was AGREED that the CIO should be dissolved as the purpose for which it was set up (to receive funding from Hampshire County Council) no longer exists, and it has never functioned in the way that it was envisaged.

It was AGREED that the Town Clerk draft a letter from the Chairman of the Trustees (Cllr Heron) to all those who believed themselves to be Trustees, to update them on recent developments, explain the status of the CIO and outline the preferred option for moving the service forward.



Item No.	Name	Recent developments	Resource use				Finish in 2017-18?	Notes
			Finance			Staff time		
			Budget	Spent to date	Predicted out-turn			
Projects with budgetary implications (bids included in 2017-18 budget)								
1	Training	Officers recommend that this additional budget be vired to health & safety support	£1,810	£0	£0	Significant	Unlikely	The non-recurrent training approved at last budget-setting has not been undertaken and can now best be addressed in other ways; especially through fund-raising training at a more appropriate level and external health & safety support.
2	Installation of improved CCTV @ Ringwood Cemetery	Project completed	£1,000	£990	990	Moderate	Finished	The improvements are installed and working.
Projects with budgetary implications (not included in 2017-18 budget but added since)								
3	Play equipment replacement							To be funded from earmarked reserves
4	War Memorial repairs	Requirement under review for preparation of specification of works.		£0	£?	Moderate	Unlikely	To be funded from reserves (£1,500) and grants (balance) – latter yet to be secured.
Projects with no budgetary implications								
5	Lighting at Carvers	Contractor has started work. Completion due in early December.				Moderate	Probable	To be funded from developer contributions held by NFDC



Item No.	Name	Brief description & notes (define scope and quality requirements)	Resource requirements						Priority (specify target completion date)
			Finance			Time and attention			
			RTC recurring cost	RTC non-recurring cost	Other source	Members	Staff	Others	
Projects with budgetary implications (for possible inclusion as bids in 2018-19 budget)									
A1	Long Lane Sports Fields	Feasibility study into improvements to football and other sports facilities (s.106 funding?)	£0	£2,625	£?	Significant	Significant	Significant	
A2	Cemetery improvements	Repairs and improvements to walls and paths (postpone columbarium?)	£0	£3,000	£0	Minimal	Significant	None	
A3	Carvers Rec improvements	Installation of fitness trail (postpone running track and creation of car park?)	£0	£10,000	£?	Minimal	Moderate	None	
A4	Mansfield Rd verge	Plant & maintain beech hedge along BT premises	£0	£1,160	£0	Minimal	Moderate	Moderate	
Projects with budgetary implications (for possible inclusion as bids in later budgets)									
B1	Land adjoining Poulner Pits		£0	£?	£?				
B2	Tennis at Carvers Rec	Improvements	£0	£?	£?				
B3	Riverside Walk		£0	£?	£0				
B4	Footpath extension at The Bickerley		£0	£?	£?				
B5	Brockey Sands	Volunteer-led environmental improvement?	£0	£?	£?				
B6	Green Sheds at Carvers	Replace facility	£?	£?	£0				
B7	Land at Folly Farm	Develop leisure use	£?	£?	£?				
B8	War Memorial Gardens	Incorporate path and enhance boundary features	£0	£?	£?				
Projects with no budgetary implications									
	None								

