

OPEN SESSION: There was one member of the public present.

MINUTES OF THE MEETING OF RINGWOOD TOWN COUNCIL

Held on Wednesday 28th June 2017 at 7.00pm

PRESENT: Cllr Tim Ward, Town Mayor
Cllr Philip Day, Deputy Mayor
Cllr Andrew Briers
Cllr Christine Ford
Cllr Jeremy Heron
Cllr Darren Loose
Cllr Gloria O'Reilly
Cllr Tony Ring
Cllr Steve Rippon-Swaine
Cllr Michael Thierry
Cllr Christopher Treleaven
Cllr Angela Wiseman

IN ATTENDANCE: Mr Terry Simpson, Interim Town Clerk
Mrs Jo Hurd, Deputy Town Clerk
Mr Chris Wilkins, Town Clerk Designate
Student Advisors Oscar Poules and Katie Grubb.

Prior to the meeting the Town Mayor welcomed Mr Chris Wilkins who would be taking up the position of Town Clerk on 31st July. Mr Wilkins said he was delighted that his application had been successful and was looking forward to coming to Ringwood.

C/6010 APOLOGIES FOR ABSENCE

The Town Clerk reported that apologies for absence had been received from Cllr Murphy and Cllr Terry.

C/6011 DECLARATIONS OF INTEREST

There were none declared at this time.

C/6012 POLICE REPORT

The Town Mayor welcomed Sergeant Helen Mitchley from the New Forest West Neighbourhood Policing Team.

Sergeant Mitchley gave an update on policing at Carvers and outlined details of reported incidents on the recreation ground and some surrounding properties over the last three months. She had tried to increase patrols in the area, but was restricted by shift patterns and resources. The Police were working closely with the District Council's CCTV operators and engaging with young people when possible. It was noted that new lighting would be installed in the area by the Autumn and hoped that this would assist with improved CCTV images.

She reported that there had been a substantial increase in vehicle crime, but this was in the main due to two recent spates, on one night in Fordingbridge when 18 unsecured vehicles were broken into and a similar but unrelated incident in Poulner. No suspects had been identified, but there had been no repeat episodes. There had also been some opportunistic theft of tools from unsecured commercial vehicles during the day. Letter drops had been

carried out and Hampshire Alert utilised to encourage people to secure their vehicles and not leave valuables inside.

There had been an increase in non-dwelling and residential burglaries, which were dealt with by the criminal investigation team based in Totton, assisted by the neighbourhood team who carried out house to house enquiries and reassurance visits.

There had been a decrease in the number of violence offences, assaults, commercial burglaries and thefts from person, compared with the same period (April to June) last year.

Cllr Ring commented on calls to 101 and negative responses received from operators; Sergeant Mitchley agreed to feed this back. He also praised the Police for their response to a recent report of suspicious activity. He asked for reassurance in respect of action being taken to stop the sale of drugs in the community and it was noted that there were currently productive lines of enquiry, with arrests, searches and warrants being carried out by the criminal investigation team.

In response to a question from Cllr Ward, it was noted that the Police do have powers to deal with cycling on pavements, but the offender must be witnessed and dealt with at the time.

There was a discussion about resources and it was noted that this was currently the biggest challenge for the neighbourhood team following imposed cuts from central government. The New Forest West team was currently 50% under resourced in terms of warranted police officers and this was unlikely to change. The team is encouraged to get out on foot or by bike as much as possible, but there was a balancing act between community presence and other work, and there was a need to look at other ways to tackle issues.

It was noted that the neighbourhood team had not yet moved out of the Police Station to the Fire Station and confirmed that, although there would be a sign on the building to indicate the Police presence, it would not be open to the public. In addition to parking space for the team's four vehicles, there would be two spaces for the response team (based at Lyndhurst) to drop in, and this would be encouraged in order to reduce response times locally.

Members thanked Sergeant Mitchley for her report and looked forward to seeing her again at the September meeting.

C/6013

MINUTES OF PREVIOUS MEETING

RESOLVED: That the minutes of the Meeting held on 31st May 2017, having been circulated, be approved and signed as a correct record.

C/6014

RECREATION, LEISURE AND OPEN SPACES COMMITTEE

Cllr Briers presented the minutes of the Recreation, Leisure and Open Spaces Committee meetings held on 31st May and 7th June 2017.

OS/5682: It was hoped that the new Facebook page for The Place would be live next week. Cllr Wiseman said that she had stated that more permanent arrangements should be put in place for holiday cover.

OS/5683: It was noted that Ringwood School had chosen not to use banners to advertise its Open Day.

O/5684: Cllr Ring proposed that the suggestion to not provide a Christmas tree in the Market Place be referred back to Committee for further consideration, as this area was the focus for

the Rotary Christmas Eve event and church festive activities. This was seconded by Cllr Treleaven, but following a vote there was no majority so this was not carried. It was noted that the Christmas lighting project would be further considered by the Committee at a future meeting.

O/5684: Cllr Thierry asked that reasons why the Riverside Walk and Extension of the Footpath adjoining the Bickerley projects had been deferred should be made known. The Town Clerk reported that a Compulsory Purchase Order (CPO) would be required. Hampshire County Council had confirmed it would undertake this process, but would require the Town Council to underwrite all associated costs. One resident had indicated that they would object to the CPO, which would result in a public enquiry, the cost of which would be in the region of £10,000.

RESOLVED: That the minutes of the Recreation, Leisure and Open Spaces Committee meetings held on 31st May 2017 and 7th June 2017 be received.

C/6015 PLANNING, TOWN & ENVIRONMENT COMMITTEE

Cllr Treleaven presented the minutes of the Planning, Town & Environment Committee meetings held on 31st May and 2nd June 2017.

RESOLVED: That the minutes of the Planning, Town & Environment Committee meetings held on 31st May 2017 and 2nd June 2017 be received, and the recommendation therein be approved.

C/6016 POLICY & FINANCE COMMITTEE

Cllr Heron presented the minutes of the Policy & Finance Committee meetings held on 31st May and 21st June 2017.

RESOLVED: That the minutes of the Policy & Finance Committee meetings held on 31st May 2017 and 21st June 2017 be received.

C/6017 ANNUAL RETURN 2016/17

Members considered the Annual Return for the financial year ended 31st March 2017 (Annex A), as recommended for approval by Policy & Finance Committee (*F/5457 refers*). It was noted that the Internal Audit report would be considered at the next meeting of the Committee.

RESOLVED: That the Annual Return for the financial year ending 31st March 2017 be approved.

C/6018 COMMUNICATIONS TO BE RECEIVED

The Town Mayor reported the following:

- 1) Notification had been received from New Forest District Council that the two new street names for the Linden Homes development would be Chard Lane and Rowan Gardens.
- 2) He had attended the Twinning Association AGM; any ideas for reaching a wider audience and finding new members would be welcome.
- 3) He had attended the Family Fun Day, opening of the new library at Poulner Infant School, the Waldorf School Summer Fair and D-Day Service at the parish church.

- 4) He had also attended the Armed Forces Day Service and reported that the Ringwood and Burley Band had been magnificent.

C/6019

REPORTS FROM TOWN COUNCILLORS

Cllr Day wished to congratulate the Town Mayor on arranging a donation of garden furniture from In-Excess Garden Centre to Bickerley Green Care Home.

Cllr Treleaven had attended with Cllr Thierry a meeting of the Syrian Refugee Resettlement Working Party at Ringwood School, where a Hampshire County Council officer had explained the process and said that there was a chance of a family from Jordan or Turkey being re-homed in Ringwood. He was concerned that the Council hadn't been represented at recent meetings of New Forest Association of Local Councils (NFALC) and offered to attend in future if current representatives were unable to.

Cllr O'Reilly had attended, with two members of staff, a Code of Conduct training course.

Cllr Ring suggested that a member of the Green Halo team be invited to attend a future Council meeting.

Student Advisor Katie Grubb reported that, as Year 13 students were now leaving school, new Student Advisors from Year 12 were in the process of being appointed. A new Head Boy and Head Girl would also be announced soon.

C/6020

REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

County Councillor Thierry presented his written report (Annex B)

District Councillor Rippon-Swaine had attended with staff and other Members the funeral of Neville Chard. He had also attended a briefing by the Transport and Planning Portfolio Holder with regard to the Local Plan Review, which would be released for public consultation in the next few months.

District Councillor Heron reported that Cabinet on 5th July would be considering a request for additional funding for refurbishment of Ringwood Health and Leisure.

District Councillor Ford reported that she had attended the Licensing and General Purposes Committee, Monthly Surgery and a briefing on the A31 improvement scheme.

C/6021

FORTHCOMING MEETINGS

Recreation, Leisure & Open Spaces	7.00pm	Wednesday 5 th July 2017
Planning, Town & Environment	10.00am	Friday 7 th July 2017
Policy & Finance	7.00pm	Wednesday 19 th July 2017
Full Council	7.00pm	Wednesday 26 th July 2017 (outdoors in Gateway Square)

There being no further business, the Town Mayor closed the meeting at 8.30pm.

APPROVED
26th July 2017

TOWN MAYOR

Local Councils, Internal Drainage Boards and other Smaller Authorities in England Annual return for the year ended 31 March 2017

Every smaller authority in England with an annual turnover of £6.5 million or less must complete an annual return at the end of each financial year in accordance with proper practices summarising its activities. In this annual return the term 'smaller authority'* includes a Parish Meeting, a Parish Council, a Town Council and an Internal Drainage Board.

The annual return on pages 2 to 4 is made up of three sections:

- Sections 1 and 2 are completed by the smaller authority. **Smaller authorities must approve Section 1 before Section 2.**
- Section 3 is completed by the external auditor.

In addition, the **internal audit report** is completed by the smaller authority's internal audit provider.

Each smaller authority must approve Section 1 and Section 2 in order and in accordance with the requirements of the Accounts and Audit Regulations 2015.

Completing your annual return

Guidance notes, including a completion checklist, are provided on page 6 and at relevant points in the annual return.

Complete all highlighted sections. Do not leave any highlighted box blank. Incomplete or incorrect returns require additional external auditor work and may incur additional costs.

Send the annual return, together with the bank reconciliation as at 31 March 2017, an explanation of any significant year on year variances in the accounting statements, **your notification of the commencement date of the period for the exercise of public rights** and any additional information requested, to your external auditor by the due date.

Your external auditor will ask for any additional documents needed for their work. Unless requested, do not send any original financial records to the external auditor.

Once the external auditor has completed their work, certified annual returns will be returned to the smaller authority for publication and public display of Sections 1, 2 and 3. You must publish and display the annual return, including the external auditor's report, by 30 September 2017.

It should not be necessary for you to contact the external auditor for guidance.

More guidance on completing this annual return is available in the Practitioners' Guide that can be downloaded from www.nalc.gov.uk or from www.slcc.co.uk or from www.ada.org.uk

*for a complete list of bodies that may be smaller authorities refer to schedule 2 to Local Audit and Accountability Act 2014

A

Section 1 – Annual governance statement 2016/17

We acknowledge as the members of:

Enter name of
smaller authority here:

RINGWOOD TOWN COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2017, that:

	Agreed		'Yes' means that this smaller authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of this smaller authority to conduct its business or on its finances.	✓		has only done what it has the legal power to do and has complied with proper practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this smaller authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered the financial and other risks it faces and has dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this smaller authority and, where appropriate have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year-end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.

This annual governance statement is approved by this smaller authority on:

and recorded as minute reference:

Signed by Chair at meeting where approval is given:

Clerk:

*Note: Please provide explanations to the external auditor on a separate sheet for each 'No' response. Describe how this smaller authority will address the weaknesses identified.

Section 2 – Accounting statements 2016/17 for

Enter name of smaller authority here:

RINGWOOD TOWN COUNCIL

	Year ending		Notes and guidance				
	31 March 2016 £	31 March 2017 £					
1. Balances brought forward	377,593	356,844	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.				
2. (+) Precept or Rates and Levies	462,593	462,991	Total amount of precept (or for IDBs, rates and levies) received or receivable in the year. Exclude any grants received.				
3. (+) Total other receipts	896,210	258,054	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.				
4. (-) Staff costs	-370,715	-375,448	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.				
5. (-) Loan interest/capital repayments	-20,796	-30,157	Total expenditure or payments of capital and interest made during the year on the smaller authority's borrowings (if any).				
6. (-) All other payments	-994,041	-249,088	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).				
7. (=) Balances carried forward	356,844	423,196	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)				
8. Total value of cash and short term investments	300,453	443,381	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.				
9. Total fixed assets plus long term investments and assets	3,574,128	3,574,128	This cell shows the value of all the property the authority owns. It is made up of its fixed assets and long-term investments.				
10. Total borrowings	442,507	425,171	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).				
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	<table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> <tr> <td></td> <td>✓</td> </tr> </table>		Yes	No		✓	The Council acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.
Yes	No						
	✓						

I certify that for the year ended 31 March 2017 the accounting statements in this annual return present fairly the financial position of this smaller authority and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer:

[Redacted Signature]

Date 21/06/2017

I confirm that these accounting statements were approved by this smaller authority on:

[Redacted Signature]

and recorded as minute reference:

[Redacted Signature]

Signed by Chair at meeting where approval is given:

[Redacted Signature]

A Section 3 – External auditor report and certificate

In respect of:

Enter name of
smaller authority here:

RINGWOOD TOWN COUNCIL

1. Respective responsibilities of the body and the auditor

This smaller authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The smaller authority prepares an annual return in accordance with proper practices which:

- summarises the accounting records for the year ended 31 March 2017; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review the annual return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and does not provide the same level of assurance that such an audit would do.

2. 2016/17 External auditor report

(Except for the matters reported below)* on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no other matters have come to our attention giving cause for concern that relevant legislative and regulatory requirements have not been met. (*delete as appropriate).

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the smaller authority:

(continue on a separate sheet if required)

3. 2016/17 External auditor certificate

We certify/do not certify* that we have completed our review of the annual return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2017.

* We do not certify completion because:

External auditor signature

External auditor name

Date

Note: The NAO issued guidance applicable to external auditors' work on 2016/17 accounts in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)

Annual internal audit report 2016/17 to

Enter name of smaller authority here:

RINGWOOD TOWN COUNCIL

This smaller authority's internal audit, acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ended 31 March 2017.

Internal audit has been carried out in accordance with this smaller authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this smaller authority.

Internal control objective	Agreed? Please choose only one of the following		
	Yes	No*	Not covered**
A. Appropriate accounting records have been kept properly throughout the year.	✓		
B. This smaller authority met its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This smaller authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this smaller authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic and year-end bank account reconciliations were properly carried out.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		

K. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes	No	Not applicable

For any other risk areas identified by this smaller authority adequate controls existed (list any other risk areas below or on separate sheets if needed)

Please see attached internal audit report for other risk areas identified

Name of person who carried out the internal audit NAOMI KITCHER

Signature of person who carried out the internal audit [Redacted] Date 27/06/2017

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned, or, if coverage is not required, internal audit must explain why not (add separate sheets if needed).

A Guidance notes on completing the 2016/17 annual return

1. You must apply proper practices for preparing this annual return. Proper practices are found in the Practitioners' Guide* which is updated from time to time and contains everything you should need to prepare successfully for your financial year-end and the subsequent work by the auditor. NALC, SLCC and ADA have helplines if you want to talk through any problem you encounter.
2. Make sure that your annual return is complete (i.e. no empty highlighted boxes), and is properly signed and dated. Avoid making amendments to the completed return. Any amendments must be approved by the smaller authority, properly initialled and explanation provided. Annual returns containing unexplained or unapproved amendments may be returned and incur additional costs.
3. **Smaller authorities must approve Section 1 on page 2 before approving Section 2 on page 3.**
4. Use the checklist provided below. Use a second pair of eyes, perhaps a Councillor or Board Member, to review the annual return for completeness and accuracy before sending it to the external auditor.
5. Do not send the external auditor any information not specifically asked for. Doing so is not helpful. However, you must tell the external auditor about any change of Clerk, Responsible Finance Officer or Chair.
6. Make sure that the copy of the bank reconciliation which you send to your external auditor with the annual return covers all your bank accounts. If your smaller authority holds any short-term investments, note their value on the bank reconciliation. The external auditor must be able to agree your bank reconciliation to Box 8 on the accounting statements (Section 2 on page 3). You must provide an explanation for any difference between Box 7 and Box 8. More help on bank reconciliation is available in the Practitioners' Guide*.
7. Explain fully significant variances in the accounting statements on page 3. Do not just send in a copy of your detailed accounting records instead of this explanation. The external auditor wants to know that you understand the reasons for all variances. Include a complete numerical and narrative analysis to support your explanation. There are a number of examples provided in the Practitioners' Guide* to assist you.
8. If the external auditor has to review unsolicited information, or receives an incomplete bank reconciliation, or you do not fully explain variances, this may incur additional costs for which the auditor will make a charge.
9. **You must inform the external auditor of the date set for the commencement of the period for the exercise of public rights.**
10. Make sure that your accounting statements add up and the balance carried forward from the previous year (Box 7 of 2016) equals the balance brought forward in the current year (Box 1 of 2017).
11. Do not complete Section 3 which is reserved for the external auditor.

Completion checklist – 'No' answers mean you may not have met requirements		Done?
All sections	All highlighted boxes have been completed?	
	All additional information requested, including the dates set for the period for the exercise of public rights, has been provided for the external auditor?	
Section 1	For any statement to which the response is 'no', an explanation is provided?	
Section 2	Smaller authority approval of the accounting statements is confirmed by the signature of the Chair of the approval meeting?	
	An explanation of significant variations from last year to this year is provided?	
	Bank reconciliation as at 31 March 2017 agreed to Box 8?	
	An explanation of any difference between Box 7 and Box 8 is provided?	
Sections 1 and 2	Trust funds – all disclosures made if a Council is a sole managing trustee? NB: Do not send trust accounting statements unless requested.	
Internal Audit report	All highlighted boxes completed by internal audit and explanations provided?	

*Note: The Practitioners' Guide is available from your local NALC, SLCC or ADA representatives or from www.nalc.gov.uk or www.slcc.co.uk or www.ada.org.uk.

Councillor Michael Thierry

Ringwood Town Council
New Forest District Council
Hampshire County Council

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ringwoodcouncillor@gmail.com

County Council Report June 2017

**Parish Councils and individuals have reported matters which are dealt with by HCC Highways
The list is considerable and growing. A meeting with Highways officers is being scheduled**

Ringwood Town Council has an independent list of Highways matters

Meetings and correspondence with local residents dealing with personal issues.

JUNE DIARY

Tuesday 6th - **D Day Service Parish Church Yard**

Tuesday 13th - **Meeting of Hampshire Fire & Rescue Service**

Tuesday 13th - **Informal Meeting with the Police & Crime Commissioner - Mr Michael Lane**

Tuesday 13th - **Briefing Meeting with Ringwood Town Council Clerk and Deputy Clerk**

Thursday 15th - **Adult Services Briefing with Executive Member on Adult Care in Ringwood**

Thursday 15th - **Update Meeting on National Syrian Refugee Programme**

Tuesday 20th - **Briefing with A Better Ringwood Group**

Thursday 22nd - **Highways England briefing on Ringwood West Street/A31 proposal**

COUNTY INFORMATION

The Chief Fire Officer of Hampshire Fire & Rescue Service has appeared on television answering questions on high rise blocks within the county. Buildings have been visited by fire officers, advice given to residents as requested. The Chief Fire Officer confirms that the service is operationally prepared.

FORWARD DIARY

Briefing with Ringwood Regal Action Group - Thursday June 29th

Briefing with Ringwood Arts Centre Steering Group - Thursday June 29th

Briefing with HCC Highways (Potholes, Signage other issues) - To be confirmed

COUNCILLOR'S IN-TRAY

Poulner stores footpath to letter box project

Autumn meeting of interested stakeholders on wider A31 Safety