

OPEN SESSION: There were 2 members of the public present, 1 of whom wished to speak on an agenda item.

MINUTES OF THE MEETING OF THE RECREATION, LEISURE & OPEN SPACES COMMITTEE

Held on Wednesday 6th September 2017 at 7.00pm

PRESENT: Cllr Andy Briers (Chairman)
Cllr Angela Wiseman (Vice-Chairman)
Cllr Philip Day
Cllr Darren Loose
Cllr Anne Murphy
Cllr Tony Ring
Cllr Tim Ward

IN ATTENDANCE: Chris Wilkins, Town Clerk
Nicola Vodden, Meetings Administrator
Cllr Jeremy Heron

O/S5699 APOLOGIES FOR ABSENCE

The Chairman reported that apologies for absence had been received from Cllr Gloria O'Reilly.

OS/5700 DECLARATIONS OF INTEREST

Cllrs Day, Heron, Briers and Wiseman declared a non-pecuniary interest as trustees of The Place.

In respect of the Long Lane agenda item, non-pecuniary interests were declared by Cllr Briers as he is an allotment holder at Long Lane, Cllr Wiseman as she lives in Long Lane and Cllr Loose as he is involved with the football club.

OS/5701 MINUTES OF THE PREVIOUS MEETING

RESOLVED: That the minutes of the Meeting held on 5th July 2017, having been circulated, be approved and signed as a correct record.

With the agreement of Members, agenda item 7. Christmas Lights 2017 was brought forward to accommodate a member of the public, who wished to speak.

OS/5702 CHRISTMAS LIGHTS 2017

The Town Clerk confirmed that the budget for Christmas lights 2017 is £11,000, £295 of which has already been spent on repairs to equipment in storage, leaving £10,705 available. He informed Members that a budget headed 'Childrens Entertainment', could be virod to the Christmas budget, as it was understood that this had not been used for any other activities.

The company currently contracted will charge £9,221.80 for basic inspection and installation of the main Christmas lights, mistletoe and star lights in the trees along The Furlong, wall decorations in the High Street and festoon in Southampton Road, between Boots and Fridays Cross. A separate quote of £1,887.50 has been provided for a Christmas tree, 15-20 feet tall

for Gateway Square. A larger tree would be an extra £600 and quotes for additional decorations for the Market Place and an extension of lights along Southampton Road (beyond Mansfield Road) were £2,000 - £2,600 and a minimum of £6,000, respectively.

The budget was stretched, there were likely to be other repairs required and there was no budget available to provide a Christmas event. Combining the budgets would cover the basic installation, the 15-20ft tree and provide for reactive repairs.

Cllr Day commented that he was not clear on the funding situation in earlier years, but understood that the previous Town Clerk had secured significant sponsorship from businesses in the town for lanterns. The likely costs outweighed the budget, but were met from this additional income and resulted in a surplus. He suggested that the 'switch on' should not be looked at in isolation, but in conjunction with a Christmas event, which the members of Ringwood Events Committee (REC) were keen to organise.

He indicated that it was important to establish whose event it would be and he requested that the Committee agree to both the Christmas event and Fireworks event being confirmed as Town Council events. This would mean that the events would be covered by the Town Council's insurance, Officers would deal with ticket sales and organise road closures, where required, but unlike other years, staff would not be called on to organise the event itself, as REC would undertake this.

Cllr Day suggested that Members consider the two events (fireworks and Christmas) alongside each other. He had been working on the firework event with Cllr Ring, Rae Frederick and Nickie Jowett and provided additional details. There was a need to look at revenue as a means to fund this event and requested a steer from Members in respect of the acceptability of a funfair, as this would significantly alter the proposal to be prepared by REC.

He made an alternative proposal that the 'Childrens Entertainment' budget be split, with £1,000 being allocated to the fireworks event and £1,000 be allocated to the Christmas lights 'switch on', with Officers approaching local businesses for sponsorship, as happened in previous years.

It was noted that there may be issues in relation to the availability and storage of a public address system which may have cost implications.

Rae Frederick addressed the Committee requesting clarity regarding insurance cover for the fireworks and Christmas events, as she did not believe either could happen if they were not covered under the Town Council's insurance. She stated that she would prefer there to be no fair rides at the fireworks, but appreciated that they provided revenue and this would alter the proposal being prepared. It would be a community 'no profit' event.

Cllr Heron indicated that firstly a decision had to be made, as to whether the Council wished to put on a fireworks event, in principle, and then agreement had to be reached on a budget to underwrite it, should the funds not be obtained by way of sponsorship or income. There needed to be certainty that the event would take place and all finances would need to go through the Council.

Cllr Day confirmed that the profit from last year's events was £5,000 and REC donated £4,500 to Fanfare for Spring. He wished it to be minuted that he was personally prepared to underwrite the fireworks event for a limited sum.

Members indicated that they wished to take on the fireworks as a Town Council event and underwrite it for £5,000, however as the matter was not an agenda item, no formal resolution could be made. The Policy and Finance Committee could, however, consider a more formal proposal as a separate agenda item, at its meeting on 20th September, even without a recommendation from this Committee. Members gave an indication that a limited funfair could be trialled.

It was noted that it had already been agreed, for financial reasons, that there would be one Christmas tree in the Gateway Square and any proposal to suspend that decision would need to come before the Council, but should a sponsor wish to contribute towards a tree for the Market Place, that the Town Clerk be delegated authority to approve this and report back to Committee

RESOLVED in exercise of the powers conferred by the Local Government Act 1972, sections 101 and 145, that:

- 1) Christmas Lights and decorations, comprising the basic installation and an illuminated tree in Gateway Square, described above, be commissioned at a cost of £11,109.30 to be met, so far as possible, from the budget for Christmas lights; and
- 2) The Town Clerk be authorised to accept offers of sponsorship for these or additional installations, on such terms as are thought fit.

Cllr Day left the meeting briefly at 8.05pm.

OS/5703 THE PLACE

The Youth Co-Ordinator's written report on Summer activities was received.

The Town Clerk reported that an e-mail had been received from Ringwood School in support of the revision club and lunch club, which had been organised at The Place, and had offered students a valuable opportunity to get involved in other activities outside of the school environment.

He advised that he was working with the Youth Co-Ordinator and Catering Officer on extended opening hours for the café for Carnival day, however there was some uncertainty due to planned leave and a bereavement.

Cllr Ward advised that he was in negotiations with Adam Skirton, regarding the table tennis table as Churches Together had recently set up a club.

RESOLVED: That the Youth Co-Ordinator's report (*Annex A*) be received.

Cllr Day re-joined the meeting at 8.10pm.

OS/5704 MARKET PLACE WORKING PARTY

Members considered the notes of the Market Place Improvement Working Party meeting on 31st July 2017 (*Annex B*).

The Town Clerk requested some clarification as to a way forward, as there was no funding for the proposed improvements to the Market Place and it was important to give direction to the Working Party. He had made the assumption that the project had to be worked through in order to seek funding, but was unsure whether work on the project could continue without the topographical survey, which would cost around £700. It had been suggested that the surveyors who worked on the churchyard be instructed, as some of the preliminary work would already have been done and this would be reflected in the cost.

There was some scepticism as to whether a survey was required, but there had been advice to the contrary. Designs and costings had been determined, but whether the project could be progressed any further without the funding in place was questioned.

It was suggested that some of the works could be done in conjunction with Hampshire Highways works, for example, moving the Christmas tree socket and formalising parking, however this may not now be an option with the engagement of new contractors and new working practices.

Cllr Heron commented that developers' contributions could not be used for maintenance or replacement, however the survey was needed for enhancements to the Market Place and he would work with the District Council to establish if these funds could be used for the purpose of commissioning the topographical survey.

Highways England was looking for possible projects to combine with the scheme to widen the A31, however there were no guarantees that this would be included and it would not happen before 2020.

Cllr Heron confirmed that there is no budget provision for this work, but if this project is considered a priority then it can be put forward as a bid to be incorporated into the 2018/19 budget. He also suggested that sponsorship and memorial plaques could be considered alongside other means of funding.

Members agreed that the project be pursued as far as possible by the Working Party, so that the full proposals and costings are available. This will put the Council in a better position when seeking sources of funding. A recommendation was made that the topographical study be funded by the Council.

RESOLVED: That the notes of the Market Place Working Party meeting on 31st July 2017 be received and the actions arising be approved.

RECOMMENDED: That , in exercise of the powers conferred by the Parish Councils Act 1957, section 1 and the Local Government Act 1972, section 145, the Policy and Finance Committee approve the use of funds for a topographical survey, at a cost of around £700, from reserves, in order to progress the Market Place improvements project.

ACTION C Wilkins

OS/5705

LONG LANE WORKING PARTY

The Town Clerk reported that since the Working Party meeting, there had been an initial meeting with the football club, but that no further action had yet been taken, as the Committee was required to ratify the actions, set out in paragraph 7 of the notes, from the meeting on 23rd August 2017.

RESOLVED: That the notes of the Long Lane Working Party meeting on 23rd August 2017 and the recommendations therein be approved (*Annex C*).

ACTION C Wilkins

OS/5706

EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: That in view of the confidential nature of the business to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw (*Confidential Annex D*).

With the agreement of Members agenda item 10. Lighting at Carvers was brought forward for the benefit of Cllr Day, who would leave the meeting for the last item.

**OS/5707
NEW LIGHTING AT CARVERS**

The Town Clerk confirmed that developers contributions of £20,000 had been secured for the new lighting at Carvers, as the Interim Town Clerk had put a case forward to NFDC Officers, to re-allocate some of the funding intended to be used for improvements at Long Lane Sports facilities.

As the amounts involved were less than £25,000 the threshold for a formal tender process had not been reached and the process was being conducted under the Councils own financial regulations.

A specialised electrical contractor had been consulted to issue specifications for the lighting and the architects had issued tenders. Three tenders had been received and evaluated, with the assistance of the electrical specialist, in order to ensure the quotes were directly comparable and that no additional extras had been included. The architect had recommended one of the quotes be accepted and this was within budget.

The Town Clerk indicated that additional costs had been incurred for architectural service for project design, CDM management and expert advice on technical specifications and tender appraisal. There was also the matter of connection to the electricity supply and installation of a meter, if it was not considered street lighting. The total cost of the project would go beyond the original budget and the Town Clerk requested Members agree whether this shortfall should be underwritten from reserves or covered by developers contributions.

The Chairman suggested that the architects fees may not cover overseeing the work and requested that this be clarified.

RESOLVED: 1) That, in exercise of the powers conferred by the Public Health Acts and the Open Spaces Act 1906, the recommended quote be accepted and, in exercise of the powers conferred by the Local Government Act 1972, section 101, the Town Clerk be delegated authority to instruct the contractor to undertake the work required;
2) That representation be made to NFDC that the total costs of the project (including electrical connection) be funded from developers contributions.

ACTION C Wilkins

Cllr Day left the meeting at 8.36pm.

**OS/5708
THE PLACE WORKING PARTY**

Members considered the notes of The Place Working Party meeting on 17th August 2017, and the recommendations made therein (*Confidential Annex E*).

RESOLVED: That the notes of The Place Working Party meeting on 17th August 2017, be received and the recommendations therein be approved;

RECOMMENDED: That Policy and Finance Committee consider the financial implications of the recommendations approved.

ACTION C Wilkins

There being no further business, the Chairman closed the meeting at 8.45pm.

Note: The text in the Action Boxes above does not form part of these minutes.

Youth Co-Ordinator Report Summer 2017

Jenny Crichlow

The summer has been a success with youth work staff supporting the cafe opening to enable The Place to serve the wider community.

We have had NFDC provide informal sports on four Fridays during the summer holidays and this activity has seen young people getting involved and playing. We have also been successful in acquiring a new table tennis table through the 'Ping' project. Jamie Burton (NFDC) supported this and offered to take away the old table to upcycle if possible, however the Mayor Tim Ward said that he would try to find a local organisation who would benefit from having the table. The new table tennis table is used during every session that we have been open and is enjoyed equally by boys and girls. The Friday informal sport has been engaged with by up to 20 young people at a session.

During the middle two weeks of the holidays TUFF (Turn Up For Fun) provided sessions every week day. This saw families and little children all engaged having fun sticking, gluing, making and having fun together. The presence of TUFF brought in people to the building and to the cafe. On the sunny days up to thirty families could be seen to have fun in and outside the building.

One of the biggest projects to be undertaken at The Place happened during the summer with the food provision for the young people in the community who usually qualify for free school meals. Ringwood School helped enormously with the project as the Head Teacher had concerns about what happens during the long summer break to families in need of this kind of practical support. The school contacted and gave the students who qualified cards to show to staff at The Place so that we could offer a meal. The school also paid, through holding a non-uniform day our membership of Fairshare a Southampton based food distribution charity. Every Thursday morning we received a delivery of food for the week.

Before the summer break I had enormous help from the Churches in Ringwood and Kevin Jones drew up a rota of people to help with the preparation of food at The Place. We never knew what food we would get and the envisaged prep of vegetables did not happen in the way I anticipated. We therefore did not need as much support as was planned. However the volunteers were able to take surplus food to other food projects in Ringwood e.g. Poulner Baptist playscheme and to St. Paul's hostel in Bournemouth. Sadly we did not see many of the young people who qualified for free school meals come through our door but the few who did were there consistently. With the food we were able to provide drinks and fresh fruit refreshments to young people which was a good thing to do.

Through this project we have been able to forge links with the food bank in Ringwood and they have bought us an upright freezer to help store the food. They have also agreed to support us with linking people in need to their service and they will give us baked beans and other staples to help us support young people.

We have welcomed Gareth Lewis to our team of youth workers this summer and his support has been key to enabling us to keep the cafe running whilst Tracy has been

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away on holiday. We have also had youth work support during cafe hours for the whole summer which was essential as Tracy could not be on her own. Lone working. We have been able to engage with a lot of members of the public explaining how The Place is a building essentially for young people but that it also has a role in supporting the community in a wider sense. We have had very positive feedback from the public and enquiries about how The Place can be hired.

It has been very difficult to keep a record of how many young people have accessed the building during the summer as when the cafe is open it feels intrusive to ask them to sign in. The youth work sessions have been quieter than in term time which is generally the case in the summer as when the weather is good they go to the beach or are out and about. We have been able to build new relationships with younger young people and in particular ones who have come in to have our meal option.

All the activities which have been provided have been supervised safe and fun. Youth workers have enjoyed supporting Tracy and hopefully Tracy has seen how youth workers manage and support young people.

We have had good support from the PCSO team and have seen them regularly to feed back and exchange information.

The Summer has been a good one.

RECEIVED
27th September 2017

APPROVED
4th October 2017

TOWN MAYOR

COMMITTEE CHAIRMAN

Ringwood Town Council

Ringwood Gateway, The Furlong,
Ringwood, BH24 1AT

Market Place Improvement Working Party

Notes of meeting held on Monday 31st July 2017 at Ringwood Gateway, Ringwood

Present:

Ringwood Town Council - Cllr T Ward (Chairman), Cllr A Wiseman, Cllr G O'Reilly,
Cllr Tony Ring, Terry Simpson, Chris Wilkins, Mandy Oldfield
Ringwood Society – Jeff Wickens, Dick Sheerin
Parish of Ringwood – Jacqueline Brown
Student Advisor – Oscar Poules

Apologies:

Kevin Jones – Parish of Ringwood

Cllr Tim Ward introduced Chris Wilkins as new Town Clerk of Ringwood and welcomed everyone to the meeting.

1. NOTES OF THE PREVIOUS MEETING

Notes of meeting held on 12th June 2017 were accepted.

2. UPDATE FROM DICK SHEERIN

Human Sun Dial

A plan of the proposed improvement to the Market Place was distributed to members. Dick stated that the plan was not fully complete and suggested that a detailed topographical survey be produced. He has received a quote of £750 from a company called Encompass. Terry suggested that Ringwood Town Council fund the topographical survey to get the project started and it be a recommendation to the Recreation, Leisure & Open Spaces committee.

Terry Simpson, Cllr Tim Ward and Dick Sheerin had a site meeting at the Market Place with Liam Houghton and Graham Feltham from Hampshire Highways and David Brown of David Brown Sundials. This was a very instructive meeting. The consensus from Hampshire Highways and Dick Sheerin was that one contractor is used to do the whole project, to include works to the tree guard by the big tree.

Dick brought in a sample of dense sandstone (75mm thickness) for members to see. This would replace the Portland stone, which is currently there. This would be placed on a mortar bed (only 10mm thick) with enamel inset. The circular shapes would be replaced with smaller square shaped stone.

Quotes as follows:-

The total cost of providing and laying replacement stone provided by Hoare Banks Stone Masons **£9429.00 plus VAT**

The cost of stone only **£4424.00 plus VAT**

David Brown quoted for stone, cutting and setting out. Inclusive of off-site costs, delivery and attendance **£1711.00 plus VAT**

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Seating

To keep costs down Dick suggested curved seats rather than circular seats. The quote for five curved seats, with handled arms, and fixings is **£4213.00**. These can be bolted in place and removed. Bolts for ground anchoring cost £17.00 each (set of four per seat). In comparison, the cost per circular seat is £1,000.

It was agreed that a plaque be positioned near the Human Sun Dial to explain how it works. Details to be discussed at a future meeting.

Christmas tree socket (hole in the ground in Market Place)

The current socket is next to the existing tree in the Market Place and is not in a good position as the Christmas tree touches the other tree when erected. It was agreed that the current socket in the ground be moved to an area in front of Letchers Solicitors to avoid it touching the existing tree, taking into account the distance for cabling between the electric box and the Christmas tree.

Electric box in Market Place

It was discussed whether to include placing the electric box underground as part of this project, but it was agreed that this would not be pursued further, due to questions of agreement with the Market Charter Holder and concerns about water proofing.

Car Parking

Agreed that formalised, controlled car parking spaces be re-instated, to include two disabled bays. To be recommended to Recreation, Leisure and Open Spaces Committee.

Interpretation Board

To be placed slightly away from the actual Market Place. Suggested that it should be positioned by the trees in front of the Church Hatch building. Information to go on the interpretation board to be discussed as a later meeting.

Cycle racks

To be positioned to help protect the Human Sun Dial.

3. UPDATE FROM TERRY SIMPSON

At the Planning, Town & Environment Committee (PT&E), Cllr Treleaven explained the difficulty in dealing with projects in, what he saw, as a fragmented way. He proposed that a coherent approach is taken to incorporate all proposals for the improvement of the town under one heading, albeit a major one. It was recommended at the PT&E meeting that projects falling under the category of 'Town Improvements' be spearheaded by special meetings of the PT&E Committee. It was agreed that Cllr Chris Treleaven be invited to attend the next Market Place Improvement Working Party meeting.

To help with funding of the Market Place improvement scheme, Terry suggested that CIL or using 106 money be a possibility to assist with funding the project. It is important to identify a source of funding for this project (after agreement from other Committees). If money is taken from Ringwood Town Council's reserves, it cannot be reimbursed at a later date.

Chris Wilkins, Town Clerk, suggested that, if practicable, local businesses be consulted on what projects for which funding is available would best support the local economy.

Jo Hurd is currently putting together a case study for other improvements in Ringwood for Highways England and it was agreed that the procedure to move forward with the Market Place project would be as follows:-

Approval from Recreation, Leisure & Open Spaces Committee / Approval from Planning, Town & Environment committee / Approval from Policy & Finance Committee / New Forest District Council / County Council.

4. PARISH CHURCHYARD

Ringwood Town Council maintains the walls, grass, tomb stones, headstones, trees in the Parish Churchyard to a reasonable standard to keep it a safe and usable area. The Parish Church and Ringwood Town Council have been in discussion with the Manager of the Furlong Shopping Centre, Lara Faramus, to discuss access through the wall from the Furlong car park to the rear of the Church.

5. UPDATE FROM KEVIN JONES

In the absence of Kevin Jones, the Church Warden, Jacqueline Brown informed members that the grass area at the back of church is being made into a wild meadow and the children attending the church have made bug boxes, etc. for this area. This is for a one year trial and Jacqueline asked if the Town Council could not cut the grass area at the rear of the Church to give it time to establish. An information/explanation sign will be put up very soon.

6. AOB

Nothing to report

7. DATE OF NEXT MEETING

To be arranged

Town Council Members

Cllr Tim Ward, Town Mayor

Cllr Gloria O'Reilly

Cllr Tony Ring

Cllr Angela Wiseman

Parish of Ringwood

Kevin Jones

Jacqueline Brown

Student Advisors

Oscar Poules

Jack Cheshire

Ringwood Society

Dick Sheerin

Jeff Wickens

Charter Market Holder

Edward Morant

Long Lane Sports Development and Football Club Working Party

Notes of meeting held on Wednesday 23rd August 2017 at 9:30am

Present: Cllr Andy Briers, Chairman Chris Wilkins, Town Clerk
Cllr Darren Loose Nicola Vodden, Meetings Administrator
Cllr Tony Ring Dean Brunton, Senior Policy Planner, NFDC
Cllr Angela Wiseman

1. Apologies for absence

There were none.

2. Declarations of interest

It was noted that Cllr Briers is an allotment holder at Long Lane, Cllr Wiseman lives in Long Lane and Cllr Loose is involved with the football club, therefore, each have a non-pecuniary interest in the matters to be discussed.

3. To agree notes of last meeting held on 7th June 2017

The notes were agreed.

At this stage, the Town Clerk provided an update in respect of the red hatched area and had been in contact with the owner of the sheep, who were grazing on it. He had not been notified officially of the change in ownership of the land, when the Town Council purchased it. Members agreed that agents be instructed to put a Temporary Grass Keep Agreement in place, for the sheep to graze on the land, whilst it is not being used for any other purpose and that Mr Curtis, be asked to bear the cost of this.

4. Review of recommendations and prioritise proposals made at initial meeting

The Town Clerk sought advice from Members in respect of the existence of an over-arching vision that the Recreation, Leisure and Open Spaces Committee have with, regard to enhancement of Open Spaces in the town and the development of sports facilities generally, as he felt that there should be a strategic document stating the Council's clear vision and aims. He suggested that this should provide the context to any significant decisions made and when the Working Party's proposals for Long Lane are considered that they link into this vision.

Members felt that it was important to consider all sports facilities and that the Working Party not work in isolation, but be part of an overall vision for the town, as any decisions made will have implications for other Open Spaces and projects. They agreed to RECOMMEND that the Committee ask the Town Clerk to prepare a draft strategy document to be brought before the Committee for consideration and approval.

The Working Party agreed that the recommendations arising from the previous Working Party meeting, on 7th June, should be incorporated into a draft policy document for discussion with the Football Club and approved by the Committee. It was agreed that it was not appropriate, at this time, to determine the priority of initial proposals identified.

The legal status of the various parts of Long Lane sports facility was discussed and it was noted that the yellow area is RTC land leased by football club. The lease expires in 2028 and the club would need the Council's permission for any changes. The blue area is owned by Wright Trust and leased to NFDC. The lease expires in 2023 and the Council would need the landowners permission for any proposed access/track/parking. The view was that an

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extension to the lease would have to be negotiated in order to justify any investment in groundwork, fees, etc.

A discussion followed regarding consultation and options were mooted in respect of when and if it would be appropriate and with whom:- landowners, cricket club, football club, bowls club, rifle club, tennis, public, neighbours, NFDC, HCC, Highways, etc. The Working Party was conscious of public perception and the need to consider other clubs needs as well as those of the football club and wished to deliver facilities for the whole community. Members did not wish to delay progress, but felt that it was important to get stakeholders on-board at the appropriate time.

Mr Brunton, Senior Policy Planner, NFDC highlighted that the Local Plan review is ongoing and the initial consultation proposed land for development of housing south of Ringwood. The draft allocation will not be known until the end of the year (and although sports facilities are retained under the review and not included in the proposed sites) any decisions in respect of Long Lane will have planning, access and infrastructure implications.

Fitness trails were discussed at three possible locations. It was thought that to add this at Long Lane would give parents the opportunity of using it whilst children train or play football and save some of the vehicle movements along Long/Moortown/Green Lane at peak times.

5. To establish level of developers contributions available for the development of sports facilities at Long Lane and any conditions, to be taken into consideration, on the use and availability of the funds

Mr Brunton, Senior Policy Planner, NFDC reported that approximately £450,000 of developers contributions had been allocated to the enhancement of facilities at Long Lane. The funds would need to be spent on enhancement of open spaces, not replacement or maintenance of equipment/facilities and would need to be available for the public to use. There were some legal agreements which included payback clauses (of approximately £70,000) with the first amount of £20,000 liable to be returned, if still unspent, at the end of 2021.

There will be no more developers contributions forthcoming as this was replaced by the Community Infrastructure Levy (CIL) in 2015. Under CIL, the Council will receive 15% for developments in Ringwood, that is not provided on-site. This is paid twice yearly and £5,000 is due in October. The Council can bid for additional CIL funds from the District Council for infrastructure projects.

When asked if the Section 106 funds could be used for infrastructure, for e.g. a new road and additional parking, Mr Brunton indicated that if it was part of a proposal to enhance the sports facilities i.e. increase to the number of pitches plus parking, then that would possibly be permitted.

He added that whilst the money had been formally allocated to Long Lane, some had been re-allocated to fund lighting at Carvers and a case could be put forward for further funds to be diverted away from Long Lane and formally allocated to other open space projects in the town. However, it was noted, that if money was re-allocated there may not be enough remaining to achieve any proposals for Long Lane.

Should the football club wish to apply for a loan from the FA, for a new clubhouse and 3G pitch, then the possibility of using the 106 contributions as match funding was not ruled out, however the facility would have to be shown to be for public use. It was suggested that other clubs could be encouraged to use Long Lane when the football club wasn't and that the fitness track and 5-a side pitch would be accessible to the public.

6. To receive a report from Cllr Loose in respect of possible sources of external grant funding available, for example, from the Football Association or Sports England and under what conditions they may be awarded

Cllr Loose indicated a loan may be available to the Football Club from the Football Association, however some match funding would be required and a business case would need to be put forward with their application. There would also be some conditions attached to the use of the loan, which may conflict with the use of Sec106 contributions. This was also mentioned under item 5.

7. To identify next steps required to progress proposals

Members agreed actions, as follows:-

- 1) That agents be instructed to put a Temporary Grass Keep Agreement in place, for the sheep to graze on the land (red hatched area – map), whilst it is not being used for any other purpose and that Mr Curtis, be asked to bear the cost of this;
- 2) That the Town Clerk drafts a strategy document in relation to enhancement of Open Spaces and development of sporting facilities in the town, to be brought before Recreation, Leisure and Open Spaces Committee and Full Council for consideration and approval;
- 3) That the Town Clerk drafts the vision and aims for Long Lane sports facility, stating what the Council wishes to achieve in broad terms to include access, parking, a new clubhouse and accessibility for the public and circulate to Working Party members for consideration;
- 3) The Town Clerk, Cllr Loose and Cllr Briers to meet with the football club to understand its aims, how this accords/differs from the Councils vision and initiate the project, agreeing the detail with the football club, as a key stakeholder;
- 4) That once the vision is in place and aims for the clubhouse, pitches (including 3G) and parking are identified, detailed proposals be drawn up and implications be worked through to determine what is achievable, with commitments from all those involved and to include:-
 - i) legal position re leases, negotiation of extensions to give security and a good return on any investment
 - ii) permissions from landowners, planning, highways regarding access, development, etc.
 - iii) expected project costs (including fees) and sources of funding available and conditions applicable
 - iv) how this fits with other parties/clubs requirements through consultation

8. Any other business

There was none.

9. Date of next meeting (if required)

Date to be fixed.



Recreation, Leisure & Open Spaces Committee

Long Lane Sports Fields Policy Document

Ringwood Town Council is committed to providing (or collaborating with others in the provision of) high quality facilities for sports, leisure and outdoor recreation of all kinds that are accessible to all.

As part of its wider strategy for such provision, it has identified that its land-holdings at Long Lane are particularly suitable for allotment gardening, football and some other sports but that the existing facilities for football and other sports and fitness require improvement. It will therefore seek to work with others to achieve the following aims and objectives at that site as soon as practicable:

1. To replace the existing toilets, changing rooms and clubhouse with a new building better-designed to meet current and future needs;
2. To add a 3D artificial playing surface to the existing pitches;
3. To create a new vehicular access off Moortown Lane capable of accommodating two-way traffic and lay-out additional parking space;
4. To develop a "fitness trail" including adult outdoor gym equipment;
5. To retain access for schools, community groups (including Ringwood Rifle Club) and others to use the fitness trail and some other facilities (subject, where appropriate, to booking and payment on terms to be agreed);
6. To improve accessibility of the facilities on-site by non-vehicular means (e.g. by improvement of the local path network);
7. To make use as necessary of developer contributions available for these purposes; and
8. To negotiate revised tenure and business arrangements with key stakeholders to ensure that arrangements for use and maintenance of the facilities are sustainable over the long term and fair to stakeholders and council tax-payers alike.

Comment [CW1]: In order to enjoy full effect, this document will need to be ratified at both committee and council level but, to avoid needless delay, I propose to use it as the basis for initial discussions with the Football Club and other parties as soon as it has been informally approved by consensus of the working party members




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 DISTRICT COUNCIL

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 Fax (023) 80285943

Date
 Title
 10 ac Field
 Long Lane, Ringwood

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