

OPEN SESSION: There was 1 member of the public present who wished to address the Committee under public participation (see separate note).

MINUTES OF THE MEETING OF THE PLANNING, TOWN & ENVIRONMENT COMMITTEE

Held on Friday 6th October 2017 at 10.00am

PRESENT: Cllr Tim Ward (Vice Chairman)
Cllr Philip Day
Cllr Hilary Edge
Cllr Christine Ford
Cllr Gloria O'Reilly
Cllr Tony Ring
Cllr Angela Wiseman

IN ATTENDANCE: Jo Hurd, Deputy Town Clerk
Nicola Vodden, Meetings Administrator
Charlotte Amos, Student Advisor
Chloe Collins, Student Advisor (until 11:00 am)
Lucy Hewitt, Student Advisor

At the Start of the meeting, the Chairman welcomed Cllr Hilary Edge to her first meeting and also the Student Advisors.

P/5437 APOLOGIES FOR ABSENCE

The Deputy Town Clerk reported that apologies for absence had been received from Cllr Treleaven and Cllr Briers.

P/5438 DECLARATIONS OF INTEREST

Cllr Ward declared a pecuniary interest in tree works application CONS/17/0828 as he was the applicant.

P/5439 MINUTES OF PREVIOUS MEETING

RESOLVED: That the Minutes of the Meeting held on 1st September 2017, having been circulated, be approved and signed as a correct record.

P/5440 PLANNING APPLICATIONS

Members considered planning applications (*Annex A*).

17/11142 – Cllr Wiseman declared a non-pecuniary interest in the application as her son lives directly opposite. Cllr Day declared a non-pecuniary interest as he knows several of the objectors.

17/11167 – Cllr Day declared a non-pecuniary interest as he lives opposite the club. Cllr Wiseman declared a non-pecuniary interest as her father lives nearby.

Chloe Collins, Student Advisor left the meeting at 11:00 am (during the discussion on application 17/11230).

Cllr Ward declared a pecuniary interest in tree works application CONS/17/0828 as he was the applicant. He took no part in the debate and Cllr Ring took the Chair for determination of the application.

TPO/17/0852 – Cllr Day declared a non-pecuniary interest as he knows the applicant.

In respect of the decisions made under delegated powers, Cllr Day indicated that the flagpoles at King Edgar Lodge were still present and requested that the NFDC Enforcement Officer be notified and that an update be provided.

RESOLVED: 1) That the observations summarised in Annex A be submitted;
2) That the applications determined under delegated powers be noted;
and
3) That the Enforcement Officer at NFDC be notified of the continued breach of advertising consent at King Edgar Lodge and an update be provided.

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| ACTION Nicola Vodden / Jo Hurd |
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**P/5441
PROJECT OVERSIGHT AND PLANNING**

The Deputy Town Clerk indicated that the two documents provided (*Annex B*) would improve reporting to Members on the progress of ongoing projects and also assist with considering any new projects to be put forward. The reports provide information on budgetary and resource implications, along with timescale.

Project Progress

A1 – Traffic Assessment – a quotation of £2,950 has been accepted to provide a traffic assessment to challenge NFDC’s own traffic assessment to inform the Local Plan Review. The next stage of the process is expected early 2018, however it is anticipated that there will be changes proposed to the required number of dwellings. The matter would be brought before the next meeting of the Committee to discuss in more detail.

A2 – Cycle Stands – no sites had yet been identified and the Deputy Town Clerk invited suitable locations to be put forward for consideration.

A3 – Butler’s Lane footpath – Hampshire County Council gave an indication that the cost to install the footpath would be £4,000. There is the option to use other contractors provided that they meet HCC criteria and submit plans for approval. There was concern that once installed the path would be unusable if cars continued to block the dropped kerb, but that was for the owners of the private car park to resolve.

A4 – Crow stream clearance - the Deputy Town Clerk reported that the budget would be spent in total by the end of the year.

Items A4 Crow Stream clearance and street lighting in Kings Arms Lane appeared separately on the agenda (P/5443 and P/5444).

C1 – Pedestrian crossing Christchurch Road - Pressure would be maintained for additional pedestrian crossings further south

C2 – A31 Improvements - an update is expected from Highways England following the public consultation.

C3 – Review of developer contributions – this work had now been undertaken. A report would be presented to Policy and Finance Committee to consider the process to be used for allocating CIL funds.

New Projects Planner

A1 Neighbourhood Plan – it was suggested that a bid be made for 2018-19 budget in order to employ a consultant, to look in more detail at what a neighbourhood plan would mean for the town and prepare a cost benefit analysis, which would assist in whether to take this forward.

A2 – Ringwood Society Improvements Initiative – it was suggested that the Mansfield Road hedge project be put forward for 2018-19 budget, as it would be the easiest to achieve. The estimated cost was £1160.

Cllr Day declared a pecuniary interest in respect of signage at Fridays Cross as he had personally made a pledge towards the cost.

In relation to the signage at Fridays Cross, it was understood that the owner of the building was content and a design was awaited. The cost would be in the region of £900. Members wished to bring this forward for delivery in 2018-19. The improvements suggested at Lynes Lane would remain on the list for future consideration.

C1 – Moortown drainage improvements – funded by HCC and scheduled to be delivered by the end of the year. This item is to remain on the list, to be monitored.

With reference to the public participation and representations made by Mr Ellis, Cllr Day suggested that consideration of additional lighting on Gorley Road be added to the list of future projects.

RESOLVED: That the 2017-18 Project Progress Report and New Projects Planner be updated accordingly and presented at the next meeting.

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| ACTION Jo Hurd |
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P/5442

NEW FOREST DISTRICT COUNCIL LOCAL TRAFFIC MANAGEMENT PROGRAMME

The Deputy Town Clerk provided an update to the Council's comments which had been submitted in response to NFDC's Interim Traffic Management Programme (Annex C).

She reported that the request for formal pedestrian crossings between Gateway Square and Furlong Shopping Centre and Meeting House Shopping Centre had not been supported due to the number of pedestrians and level of traffic.

In respect of the request for the introduction of parking restrictions at the junction of New Road and Hampshire Hatches Lane, NFDC felt that there would be no benefit in bringing this matter forward and that the issue was an enforcement matter.

The three locations suggested for deployment of SID/SLR were being assessed and an update would be provided when available.

Regarding the issue with parking on double yellow lines near to the corner of Bickerley Gardens/Bickerley Road, NFDC Parking Officers have been monitoring the area and have suggested that the waiting restrictions be extended, to improve visibility.

RESOLVED: That the Deputy Town Clerk's update on NFDC's Local Traffic Management Programme be received.

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| ACTION Jo Hurd |
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**P/5443
FLOOD ACTION WORKING PARTY**

The Deputy Town Clerk reported that the Flood Action Working Party had met on 28th September and the notes had been circulated to Members (*Annex D*).

She indicated that Dr Peter Street and a team of volunteers had spent in the region of 55 hours working on Crow Stream. This had resulted in a lot of debris being removed from the stream. Dr Street had reported that the Rod Lane relief drain had failed and he had liaised with a builder to provide a solution. Materials and a skip would be funded from the budget available.

The works identified on Crow Hill and been completed and the ditch had been cleared, however it was noted that the hole had already been filled in by vehicles using the road, and Hampshire County Council had agreed to look at this again.

In respect of the Moortown drainage scheme, which would take water from Hightown in a flood situation, the surveying was complete and it had been established that the system was in a fair condition, with only minor works required. Once these have been completed and the non-return valve designed and installed, it is hoped that it can be brought back into use, possibly by Christmas.

Members wished to formally acknowledge the work of Mr Street and the team of volunteers for all their time and effort invested in this project.

Although developers contributions had been drawn down for this project and would provide funding for the next 4 years, Members were conscious that there should be some succession plan, in the event of the volunteers not being available to perform the work.

RESOLVED: 1) That the notes of the Flood Action Working Party on 28th September 2017 be received and the recommendations therein be approved;
2) That a letter of thanks be sent to Dr Peter Street and his team of volunteers for the work that they have undertaken on Crow Stream

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| ACTION Jo Hurd |
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P/5444

KINGS ARMS LANE STREET LIGHTING

Members considered the Deputy Clerk's report (*Annex E*) in respect of the provision of additional lighting on Kings Arms Lane. It was agreed to install a new light on a bracket on an existing electricity pole in the southern section of the lane and to utilise Community Infrastructure Levy (CIL) funds. The matter was referred to the Policy and Finance Committee for authorisation of the expenditure, as there was no process currently in place for the allocation of CIL funds.

RECOMMENDED TO POLICY AND FINANCE COMMITTEE:

That the installation of a new light on a bracket, on an existing electricity pole in the southern section of Kings Arms Lane be funded from Community Infrastructure Levy receipts.

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| ACTION Jo Hurd |
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There being no further business, the Chairman closed the meeting at 11.54am.

RECEIVED
25th October 2017

APPROVED
3rd November 2017

TOWN MAYOR

COMMITTEE CHAIRMAN

Note: The text in the Action Boxes above does not form part of these minutes.

PLANNING, TOWN AND ENVIRONMENT COMMITTEE – 6th October 2017

OPEN SESSION:

Mr Ellis addressed Members in regard to of a section of Gorley Road, which has inadequate street lighting. He explained that he had had an accident around a month ago and damaged his shoulder badly. He had mistaken the edge of the pavement for the white lines in the road, missed his footing and fell. He provided a letter from another member of the public which indicated that he had fallen in the same area.

He had paced out a 90 meter stretch of Gorley Road, from its junction with Butlers Lane towards the surgery, at Parkers Close, which had no street lighting. This made the area very dark for pedestrians and did not accord with Hampshire County Council's recommendations that there should be a street light every 25 meters.

He had made contact with Hampshire County Council (HCC) and was disappointed with the response he received, being told that savings of 19 million had had to be made and there was no budget for street lighting. The cost of one street lighting column would cost in excess of £3,000. HCC did not propose to take any action and indicated that it would deal with any public liability claims should they arise. SSE could not take any action unless instructed to by HCC.

He asked for the Council's support in taking the matter forward.

The Chairman thanked Mr Ellis for his comments and asked the Deputy Town Clerk to establish the position in respect of street lighting on this section of Gorley Road, and provide an update to Members.

Annex A to Planning, Town Environment Committee Minutes 6th October 2017
Ringwood Town Council - Planning Observations - NFDC

| Number | Site Address | Proposal | Observation | Comments |
|---------------|---------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 17/10747 | 7, Elm Cottages, Quomp, Ringwood, BH24 1NS | Replace windows and door (Retrospective) | Permission (1) | |
| 17/10937 | 38-40 Christchurch Road, Ringwood BH24 1DN | Display 1 non-illuminated fascia sign; 1 externally illuminated projecting sign (Application for Advertisement Consent) AMENDED PLANS | Refusal (4) | The Committee accepted the compromise proposed in respect of the lighting, however remained of the view that the size and protrusion of the shield and lettering was inappropriate in the Conservation Area and referred to the Planning Officer's comments 'The materials for the signage are non-traditional and the central plaque and lettering are protruding and appears bulky'. |
| 17/11137 | Rear of 34A Christchurch Road, Ringwood. BH24 1DN | 1 pair of semi-detached houses; parking; landscaping | Application Withdrawn | |
| 17/11139 | Rear of 39-41, High Street, Ringwood. BH24 1AD | Use of outbuilding as 1 dwelling; fenestration alterations; walled garden; parking | Refusal (2) | There is a need to address the concerns of the Conservation Officer, in respect of an assessment of the historic fabric of the building and provision of further details to support the proposed DPC and cement floor. Members would not necessarily be against the conversion of the outbuilding to a dwelling. |

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal 5 - Will accept officer's decision

| Number | Site Address | Proposal | Observation | Comments |
|----------|------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 17/11140 | Rear of 39-41 High Street, Ringwood. BH24 1AD | Cavity wall to create passageway; stud walls; mezzanine to create first floor; fenestration alterations; rooflights; create walled garden (Application for Listed Building Consent) | Refusal (2) | There is a need to address the concerns of the Conservation Officer, in respect of an assessment of the historic fabric of the building and provision of further details to support the proposed DPC and cement floor. Members would not necessarily be against the conversion of the outbuilding to a dwelling. |
| 17/11142 | Avon Court, Gravel Lane, Ringwood. BH24 1LL | Single-storey side extensions to create 1 flat and extend 1 flat | Refusal (4) | This proposal does not address concerns previously identified and would result in non-compliance with previous planning conditions in respect of landscaping. The Committee did not support the Highways Officer's view and believed that the parking problems in the area would be exacerbated by this scheme, which would see the number of flats increase to 13 (one being 3-bedroom) and the number of parking spaces reduced to 8. This was an important consideration also due to its distinctive and historic location, given its proximity to the ancient road (Gravel Lane) and the Avon Valley Path. This application would be contrary to Policy CS2 and the Ringwood Local Distinctiveness SPD, which states that the existing building already diminishes the character of the area. |
| 17/11167 | David Lloyd Leisure Centre, 242, Christchurch Road, Ringwood. BH24 3AS | 19 additional car parking spaces | Permission (1) | Members were pleased to see that the leisure centre was taking steps to address the parking issues created by overspill from its car park. |

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal 5 - Will accept officer's decision

| Number | Site Address | Proposal | Observation | Comments |
|----------|-------------------------------------------|-------------------------------------------------------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 17/11228 | 6, Highfield Avenue, Ringwood. BH24 1RH | House; demolition of existing | Permission (1) | |
| 17/11230 | Land at Embankment Way, Ringwood. | 21 industrial Units; parking | Refusal (2) | Members viewed the proposal as overdevelopment of the site, with too many units. There was a lack of information provided to support the application, including a noise and drainage assessment. Although the threshold had not been met for a transport assessment, this was viewed as important as the site was in an area of the town, where there were a number of industrial estates and the amount of traffic generated would have a greater impact, than if it was considered in isolation. In addition, it was not believed that the mezzanine floors were included in the floorspace calculations and, if included, the application would meet the threshold. It was noted that the hatched area was labelled as 'possible future road provision' and further information is required in respect of this. |
| 17/11238 | 43, Christchurch Road, Ringwood. BH24 1DG | Change of use to (C3) residential; fenestration alterations | Permission (1) | The Committee supported the Conservation Officer's view that there should be a condition in respect of the windows. |
| 17/11246 | 3, Strides Lane, Ringwood. BH24 1ED | Change of use to residential; dormer; rooflight | Permission (1) | |
| 17/11292 | 39, Addison Square, Ringwood. BH24 1NY | First-floor extension; conservatory. | Permission (1) | |
| 17/11322 | 23, College Road, Ringwood. BH24 1NU | Single storey side and rear extension; roof alterations | Permission (1) | |

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal 5 - Will accept officer's decision

Annex A to Planning, Town Environment Committee Minutes 6th October 2017

Ringwood Town Council - Planning Observations - NFNPA

| Number | Site Address | Proposal | Observation | Comments |
|--------------|----------------------------------------------------------------------------|------------------------------------|----------------|----------|
| 17/00700 | North Poulner Farm, Cowpitts Lane, Poulner, Ringwood. BH24 3JX | Detached garage | Permission (1) | |
| CONS/17/0753 | Forest Corner Farm, Burcombe Lane, Hangersley, Ringwood. BH24 3JT | Fell 1 x Group of mixed species | Permission (1) | |
| CONS/17/0828 | Wood House, 31 Woodstock Lane, Ringwood. BH24 1DT | Fell 1 x Willow tree | Permission (1) | |
| CONS/17/0837 | Garth Cottage, 5 Manor Gardens, Ringwood. BH24 1LY | Fell 2 x Plum trees | Permission (1) | |
| TPO/17/0852 | 8 Merton Grove, Ringwood. BH24 1BY | Prune 2 x Lime trees | Permission (1) | |

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal 5 - Will accept officer's decision

Applications decided under delegated powers: to be noted
on 6th October 2017 at 10:00 am

| Number | Applicant | Site Address | AMENDED OBSERVATION |
|--------------|--------------------------------------|-------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 17/10919 | Churchill Retirement Living | King Edgar Lodge, 65, Christchurch Road, Ringwood. BH24 1DH | <p>On 4/8/17, the Committee recommended Refusal (4) Members supported the Conservation Officer's views and indicated that the signage should revert to what was normally permissible for the sale of properties in the Conservation Area.</p> <p>On 24/8/17, following correspondence from the Planning Officer, Members re-considered the application under delegated powers and amended the recommendation as follows:- Refusal (2) It was agreed that the application to be delegated for officer decision for refusal of the 7 flagpoles and permission to be given for 2 Board Signs and 3 Hanging Signs on a temporary consent of no longer than 12 months. It was also recommended that a condition be attached regarding the maximum dimensions of the signs.</p> <p><u>OBSERVATION</u></p> |
| CONS/17/0767 | Ringwood & District Community Assoc. | NFDC Car Park, Blynkbonnie, Christchurch Road, Ringwood. BH24 1DN | <p>Prune 2 x Ash tree Prune 1 x Hornbeam tree</p> <p>22/9/17: P(1) Recommend Permission, but would accept Tree Officer's decision</p> |



| Item No. | Name | Recent developments | Resource use | | | | Finish in 2017-18? | Notes |
|----------------------------------------------------------------------------------------------|---------------------------------------|---------------------------------------------------------------------------------------|--------------|---------------|--------------------|-------------|--------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| | | | Finance | | | Staff time | | |
| | | | Budget | Spent to date | Predicted out-turn | | | |
| Projects with budgetary implications (bids included in 2017-18 budget) | | | | | | | | |
| A1 | Traffic Assessment | Quotation of £2,950 accepted for traffic assessment | £7,000 | £0 | £2,950 | Moderate | Probable | Local Plan Review pre-submission consultation due early 2018 |
| A2 | Cycle Stands | Included in plans for Market Place improvements | £500 | £0 | £0 | Minimal | Unlikely | Awaiting choice/availability of site |
| A3 | Butler's Lane Footpath Link | Not yet started | £4,000 | £0 | £4,000 | Moderate | Probable | HCC has advised that RTC can commission works subject to contractor compliance with HCC standards & procedures |
| A4 | Crow Stream clearance | Volunteer work party organized | £1,000 | £608 | £1,000 | Minimal | Probable | |
| Projects with budgetary implications (not included in 2017-18 budget but added since) | | | | | | | | |
| B1 | Street-lighting in Kings Arms Lane | Quote received from SSE | | £0 | £850 | Moderate | Possible | Member decision required ahead of consultation with neighbouring residents |
| Projects with no budgetary implications | | | | | | | | |
| C1 | Pedestrian Crossing Christchurch Road | Included in HCC programme of works | | | | Minimal | Possible | Pressure to be maintained for additional crossings further south |
| C2 | A31 improvement scheme | Mitigation works business case in preparation | | | | Significant | Unlikely | Meeting with HCC & NFDC on 16/10/17. Might involve use of developer contributions in addition to contributions from Highways England |
| C3 | Review of developer contributions | Now have overview of transport contributions held by NFDC (allocated and unallocated) | | | | Significant | Probable | Decision-making process for use of CIL receipts to be considered |



| Item No. | Name | Brief description & notes (define scope and quality requirements) | Resource requirements | | | | | | Priority (specify target completion date) |
|------------------------------------------------------------------------------------------------|------------------------------------------|----------------------------------------------------------------------------------|-----------------------|------------------------|--------------|--------------------|----------|-------------|----------------------------------------------|
| | | | Finance | | | Time and attention | | | |
| | | | RTC recurring cost | RTC non-recurring cost | Other source | Members | Staff | Others | |
| Projects with budgetary implications (for possible inclusion as bids in 2018-19 budget) | | | | | | | | | |
| A1 | Neighbourhood Plan | Undertake a cost-benefit analysis of doing a Plan with independent expert advice | £0 | £3,000 | £0 | Moderate | Moderate | Minimal | End Sep. 2018 (?) |
| A2 | Ringwood Society Improvements Initiative | Various environmental enhancements (to be discussed at meeting on 28/09/17) | £0 | £? | £? | Unknown | Unknown | Significant | Unknown |
| Projects with budgetary implications (for possible inclusion as bids in later budgets) | | | | | | | | | |
| | None | | | | | | | | |
| Projects with no budgetary implications | | | | | | | | | |
| C1 | Moortown drainage improvements | Drainage improvement works to be funded by contributions from Linden Homes | | | | Moderate | Moderate | Moderate | ? |

**REPORT TO PLANNING, TOWN & ENVIRONMENT COMMITTEE
6 OCTOBER 2017**

NEW FOREST DISTRICT COUNCIL LOCAL TRAFFIC MANAGEMENT PROGRAMME

1. At the last meeting of this Committee on 1 September 2017, Members commented on the District Council's Interim Traffic Management Programme and put forward additional schemes for inclusion (*P/5436 refers*).
2. The District Council has responded as follows:
 - i) The interim traffic management programme for 2017/18 was signed by the Portfolio Holder, Cllr Edward Heron, on 23/6/17;
 - ii) Regarding the additional requests please see the comments below:

| Location | Request | NFDC Officer Comment |
|-----------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Ringwood The Furlong (see programmed scheme above) | Formal pedestrian crossings between Gateway Square and Furlong Shopping Centre, and Meeting House Shopping Centre | <p>The Highway Authority, Hampshire County Council (HCC), consider the provision of pedestrian crossings using Department for Transport guidelines in relation to vehicle / pedestrian flows. This is to ensure that where they are provided, they are reasonably well used. Special consideration, however, is given to sites, near schools for example, where the guidelines are only 50% achieved. Experience has shown that where crossings are installed at low use sites, there is doubtful benefit in terms of road safety, as drivers become accustomed to not having to stop.</p> <p>The pedestrian / vehicle movements at The Furlong were monitored in January 2013 and the necessary calculations made. Unfortunately, the level of pedestrian movements at this site did not support a zebra crossing. For your information, it was significantly below the justification levels set by the Department for Transport even when special consideration was applied.</p> <p>It is unlikely the movements would have changed significantly from the data previously obtained. Further, a 5 year accident plot for The Furlong and Meeting House Lane has been examined and would appear not to support the introduction of formal crossing points at this location.</p> <p>This proposal is for a capital scheme and you should approach HCC if you wish to take this forward.</p> |

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| Location | Request | NFDC Officer Comment |
|-------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Ringwood Junction of New Road and Hampshire Hatches Lane <i>(Request originally submitted in March 2017)</i> | Introduction of parking restrictions | This site was assessed for inclusion in the NFDC Traffic Management Programme 2017/18. <u>Officer comment</u> stated displacement of parking here would be likely to provide no overall benefit. Given no injury accidents at this location reasonable driver caution would indicate that, in general, drivers are taking the necessary care. Therefore the decision was taken to not proceed with this suggested proposal. If you wish this location to be reconsidered please submit an application form so we are aware of all the background, the reasons for the project, how it meets the Highway Authority policy and importantly the level of support from residents / Councillors. |
| Ringwood Various locations | Deployment of SID/SLR | I understand you have forwarded these sites to my colleague Swan Gan-Marsh who is responsible for the SID project. These sites will be assessed and Swan will respond to you in due course. |

3. The County Council's new policy focuses its limited traffic management resources on measures and projects where there is evidence they will benefit casualty reduction by responding to issues at locations with the greatest scope to reduce casualties. Therefore, in the absence of any statistics or justification to support the schemes outlined above (with the exception of the proposed SID/SLR deployments), there is no merit in pursuing them at this time.
4. It was also agreed at the last meeting that Parking Officers should be asked to enforce the waiting restrictions at the junction of Bickerley Gardens and Bickerley Road, in order to improve visibility for cars exiting Bickerley Gardens. As a result, one Penalty Charge Notice was issued and the Parking Office has recommended that the waiting restrictions in Bickerley Road be extended by a short length to the north of the junction. This has been included on the list for consideration for inclusion in the 2018/19 traffic management programme.
5. It is RECOMMENDED that this update be noted.

For further information, please contact:
 Mrs Jo Hurd
 Deputy Town Clerk
 Tel: 01425 484721
 Email: jo.hurd@ringwood.gov.uk

Notes of Flood Action Working Party held at 2pm on Thursday 28 September 2017

Present: Cllr Chris Treleaven
Cllr Angela Wiseman
Cllr Gloria O'Reilly
County Cllr Michael Thierry
Peter Street
Norman Light
Richard Bastow – Highway Manager – West, Hampshire County Highways
Jo Hurd – Deputy Town Clerk

1. Crow Stream Improvements

Annual Maintenance

The Town Council had arranged for the annual flail of the banks and hedges along the length of the stream from the Elm Tree to Sandford, and this was carried out on 2 August.

Peter Street had arranged for a group of volunteers to cut back what the flail couldn't reach, and dig the weeds out of the stream bed on the section from Crow Crossroads south. The majority of this clearance work had been completed on 26 September, with the remaining work to be carried out on 2 October. Clearance of the section between the Elm Tree and Crow Crossroads would be carried out by the Town Council's grounds team.

The Town Council has an agreement from the Environment Agency for the use of herbicides to control the growth of Hemlock Water Dropwort on the banks of the stream. This work will be carried out in March 2018.

All pipes in the area are jetted annually in the autumn by Hampshire County Council (HCC).

Repair of Sluice

Peter Street had identified a major leak in the sluice of the Rod Lane relief drain, which was significantly reducing the flow of the stream below it. A repair had been made by contractors for the Town Council two years ago, but this had failed. He had carried out a site visit with two of the volunteers, who were builders, and concluded that it would be best to cast a thin concrete wall in front of the damaged area and a short way upstream from it. He and the volunteers would carry out this work on 5 October, weather permitting, if the Working Party was in agreement.

AGREED: That Peter Street and volunteers carry out repairs to the Rod Lane relief drain, and that the cost of materials (ballast and concrete) be funded by the Town Council.

Rod Lane

The ditch in Rod Lane is completely blocked by overgrown brambles and needs to be cleared, as does the grid to the pipe at the west end.

ACTION: Richard Bastow to arrange for the clearance of the Rod Lane ditch.

Wayside Markers

It was noted that several markers along the side of the road had been damaged. Peter Street agreed to replace these, if HCC could supply new.

ACTION: Richard Bastow to supply 10 new wayside markers to replace those damaged.

2. Crow Hill Drainage Project

Works identified and specified by Peter Street for drain clearance in Crow Hill had now been completed by HCC.

It was noted that the new owner of The Gatehouse had piped the ditch in his garden, with a 600mm pipe. This work requires Ordinary Watercourse consent from HCC and would need to be regularised.

There is a blocked ditch at the bottom of Crow Hill (to the east of Crow Crossroads on the south side of the road). This has been cleared previously but lorries overrunning the adjacent narrow grass verge have pushed this back in to the ditch. The ditch may therefore need to be piped in order to avoid this recurring. If this ditch is not cleared, the work carried out further up the Hill will have been pointless.

ACTION: Richard Bastow to arrange inspection of the ditch and report back on a solution.

Concern was raised again about the dangerous nature of the road (downhill from Woodend Road) in the winter. This part of the road is always wet and, when it freezes over, can be lethal. There have been numerous accidents here over the years. There had been a notable increase in the number of vehicles using this road.

3. Moortown Lane Flood Relief Drain

HCC had completed the level and CCTV survey and concluded that the system was in fair condition, with only a few minor repairs required, and could be brought back in to use.

A non-return system, to prevent backflow, was in design stage now and it was hoped that the system could be brought into use by Christmas 2017.

Peter Street offered his assistance in designing the system, and advised that HCC would also need to determine what else flows into the ditch in Hampshire Hatches Lane.

ACTION: Richard Bastow to report back to the Town Council on progress of this scheme on 28 October and 28 November 2017.

4. Any Other Business

Ditch alongside Bickerley Road

Cllr O'Reilly said that the overgrown ditch was causing hazardous driving conditions as visibility when driving along Bickerley Road was compromised by the long grass.

The ditch is owned by HCC, and maintained by NFDC. NFDC had raised a query when the temporary fencing was erected to allow the Bickerley to recover following works by Wessex Water. This meant that they were unable to cut the ditch with the usual tractor, but it was

thought that alternative arrangements would be made. However, this work had still not been carried out.

ACTION: Richard Bastow to follow up with Liam Houghton (HCC) and Byron McGrail (NFDC) and arrange for the grass to be cut.

Bickerley Common – Flood Defence Embankments

Cllr O'Reilly asked who was responsible for cutting the embankments at the back of the Common, between Old Mill House flats and the Castleman Trailway, as the grass was in need of a cut.

Jo Hurd confirmed that the Town Council was responsible for maintaining the embankments.

ACTION: Jo Hurd to arrange for the grounds staff to cut the area.

Roadside Grips

Roadside grips in the area had not been maintained recently, but it was noted that HCC does have a grip cutting programme in place.

Sewerage – Deweys Lane

Cllr O'Reilly reported that there was an issue with sewerage overflow in Deweys Lane, which was currently being dealt with by Wessex Water. It was understood this was a result of fat disposal from restaurants in High Street.

ACTION: Jo Hurd to ask Wessex Water for a situation report and take up with NFDC Environmental Health if appropriate.

Crow Stream – roadside verges

In several sections of the road alongside Crow Stream there is no verge and this is particularly dangerous in areas where the road itself is narrow and when the stream is in flood. Peter Street had suggested pinch points with directional priority be used in these areas to slow the traffic and avoid vehicles falling in to the ditch (September 2015).

ACTION: Richard Bastow to re-visit this issue with colleagues in traffic management.

The meeting closed at 3.15pm.

**REPORT TO PLANNING, TOWN & ENVIRONMENT COMMITTEE
6 OCTOBER 2017**

STREET LIGHTING – KINGS ARMS LANE

1. The desire for additional street lighting in Kings Arms Lane was identified earlier in the year (*P/5391 7/4/17 refers*). There are no street lights in the southern section of the road, between Kings Arms Row and Bickerley Road, and this area is very dark at night.
2. Cllr O'Reilly and the Deputy Town Clerk met with a Hampshire County Council Street Lighting Engineer, who recommended two options:
 - i) To install a new lighting column on the Bickerley Village Green opposite the end of Kings Arms Lane;
 - ii) To install a new light on a bracket on an existing electricity pole in the southern section of the lane.
3. An estimate of £3,700 for option (i) was considered by this Committee on 7 July 2017 (*P/5420 refers*), when it was noted that this was not Members' preferred option.
4. A quotation has now been received from SSE for option (ii), that being £804.44 to supply, install and connect one new pole bracket and 36w Libra lantern. SSE has indicated that the current annual maintenance fee is £34.48 and energy costs would be in the region of £6 per annum.
5. Both New Forest District Council and Hampshire County Council have confirmed that there is no funding available for additional street lighting in Ringwood. The Town Council has no budget allocation for street lighting.
6. Should Members agree to proceed with a scheme to install one additional light in Kings Arms Lane, the options for funding are as follows:
 - i) To include a bid for funds in the 2018/19 budget;
 - ii) To utilise Community Infrastructure Levy (CIL) funds (£6,483.98 currently available).
7. It will also be necessary to consult with residents of properties in the vicinity of the proposed new light.
8. Members will be pleased to note that it would appear the owner of 30 Kings Arms Lane has cut back the holly bush, which was obscuring the existing street light in the front garden of the property.
9. It is **RECOMMENDED** that Members consider whether or not to proceed with the installation of one additional street light in the southern section of Kings Arms Lane and, if the decision is to proceed, how this will be funded.

For further information, please contact:
Mrs Jo Hurd
Deputy Town Clerk
Tel: 01425 484721
Email: jo.hurd@ringwood.gov.uk