

OPEN SESSION: There were no members of the public present.

## **MINUTES OF THE MEETING OF THE PLANNING, TOWN & ENVIRONMENT COMMITTEE**

Held on Friday 4<sup>th</sup> August 2017 at 10.00am

PRESENT: Cllr Christopher Treleaven (Chairman)  
Cllr Tim Ward (Vice Chairman)  
Cllr Philip Day  
Cllr Christine Ford  
Cllr Tony Ring  
Cllr Angela Wiseman

IN ATTENDANCE: Jo Hurd, Deputy Town Clerk  
Nicola Vodden, Meetings Administrator  
Chris Wilkins, Town Clerk

*At the start of the meeting, the Chairman welcomed Chris Wilkins, the new Town Clerk.*

### **P/5424 APOLOGIES FOR ABSENCE**

The Deputy Town Clerk reported that apologies for absence had been received from Cllr Briers and Cllr O'Reilly.

### **P/5425 DECLARATIONS OF INTEREST**

No declarations of interest were made at this stage.

### **P/5426 MINUTES OF PREVIOUS MEETING**

**RESOLVED:** That the Minutes of the Meeting held on 7<sup>th</sup> July 2017, having been circulated, be approved and signed as a correct record.

### **P/5427 PLANNING APPLICATIONS**

Members considered planning applications in list order.

**RESOLVED:** That the observations summarised in *Annex A* be submitted.

<b>ACTION</b> Nicola Vodden
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### **P/5428 DEVELOPERS' CONTRIBUTIONS**

The Deputy Town Clerk reported that she had met with officers from the District Council and County Council to look at the current schedule of transport contributions held by NFDC. She confirmed that the up to date position was clear, all monies received had been allocated to schemes and that this would continue to be monitored.

Transport contributions will fully fund two schemes :-

- 1) the proposed toucan crossing at Castleman Way, (subject to a feasibility study) ; and
- 2) the cycle path at Carvers.

It was suggested that some liaison was required to ensure that the cycle path did not compromise any future plans regarding a possible fitness trail at Carvers.

The remaining contribution (£583,000 from Linden Homes) is still to be allocated, however the 1<sup>st</sup> instalment (50%) would not be payable until the first occupation, with the 2<sup>nd</sup> instalment due a year later. Of this contribution, it was noted that £50,000 has been earmarked for flood relief work at Crow/Moortown Lane and for installation of a new footpath from the north-eastern corner of the Linden Homes site, alongside the west of Crow Lane to Hightown Road. This would require a culvert of the roadside ditch. It had also been suggested that the funds could be used to make up the section of the Castleman Trailway, in private ownership, between the new development and Embankment Way.

**RESOLVED:** That the Deputy Town Clerk's verbal report be received.

**P/5429**

### **TOWN CENTRE IMPROVEMENTS**

The Committee considered appointing two Members to a working group, with representatives of the Town, District and County Councils, to draw up a business case for a town centre improvement project to be funded by Highways England, as part of the A31 Improvement Scheme. This would encompass items already identified and other improvements flagged up over the last few months and the Working Group would report to the Planning, Town and Environment Committee.

It had been suggested at the last meeting of the Market Place Working Party (MPWP), that the Chairman of the Planning, Town and Environment Committee be invited to attend future meetings and Cllr Treleaven agreed to do so. HE funding could also be directed towards projects or proposals of the MPWP and he requested there be a holistic approach to improving the environment and increasing footfall into the town centre, to ensure that HE and RTC projects link up.

Cllr Ward (a member of the MPWP) indicated that some plans were in their advanced stages and Cllr Wiseman commented that Ringwood Church were preparing a business plan for the wall and walkway.

There was some concern in respect of the speed with which plans could progress, considering the necessity to report to Committee and approve expenditure. The Town Clerk indicated that he was currently reviewing the financial regulations with RFO, which in turn will require a review of standing orders, terms of reference for committees and the scheme of delegation . He indicated that this will be completed by the end of October and will clarify reporting processes.

- RESOLVED:**
- 1) That the Chairman of the Planning, Town and Environment Committee be appointed to the working group in order to prepare a business plan for HE in respect of town centre improvements;
  - 2) That the Chairman of the Recreation, Leisure and Open Spaces Committee be invited to attend the Working Group.

<b>ACTION</b> Jo Hurd
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**P/5430  
LOCAL BUS SERVICES**

Members considered information provided on the future of two bus services:-

i) Dorset Community Transport service 97 – This service from Fordingbridge to Verwood/Ringwood via Alderholt and Cranborne comes to Ringwood on a Wednesday only, arriving at 1045 and departing at 1300. Dorset Community Transport has undertaken to fund the service until 1<sup>st</sup> September and was seeking views on its continuation.

Members were saddened by withdrawal of the service, which was thought to be a symptom of many things, including the decline of the market.

ii) Morebus service 38 – This service runs regularly Monday to Saturday between Ringwood and Ferndown (via St Leonards and St Ives) and, in particular, provides a service for students attending Ringwood School and for people working in the town.

Following withdrawal of funding by Dorset County Council, it is likely that this service will be reduced (*see Annex B*) and St Leonards and St Ives Parish Council had asked for the Council's support in discussions with Dorset County Council, to re-instate the service.

It was noted that Dorset County Council were withdrawing school transport funding and the service would continue off-peak, impacting on approximately 15-20 students on a daily basis. The Deputy Town clerk confirmed that the students would not qualify for assistance under HCC home to school policy.

**RESOLVED:** 1) That the withdrawal of the Dorset Community Transport bus service 97 be noted;  
2) That St Leonards and St Ives Parish Council be supported in its discussions with Dorset County Council to re-instate the service.

<b>ACTION</b> <b>Jo Hurd</b>
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**P/5431  
TRAFFIC ORDER PROPOSAL – CROW LANE/CROW ARCH LANE AND HIGHTOWN ROAD – 30MPH SPEED LIMIT**

Members approved of the proposal by Hampshire County Council to reduce the speed limit from 40mph to 30mph in sections of Crow Lane, Crow Arch Lane and Hightown Road (*Annex C*). However, it was their firm belief that it did not extend far enough, and that if a 30mph speed limit was proposed in this location, then it should also apply to the following roads:

- The entire length of Crow Lane
- Moortown Lane
- Hightown Hill
- Crow Hill
- Nouale Lane

The Council had received representation from both the Crow Hill Residents Association and the Hightown Hill Residents Association calling for the introduction of a 30mph

speed limit. Many residents live adjacent to these narrow country lanes, which are used as rat-runs to avoid the A31, with drivers intent on reaching their destination as fast as possible and paying little regard to the road conditions.

- RESOLVED:** 1) That the proposed reduction of speed from 40mph to 30 mph on sections of Crow Lane, Crow Arch Lane and Hightown Road be supported;
- 2) That representations be made to Hampshire County Council to extend the proposals to the entire length of Crow Lane, Moortown Lane, Hightown Hill, Crow Hill and Nouale Lane.

<b>ACTION Jo Hurd</b>
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There being no further business, the Chairman closed the meeting at 11.36 am.

RECEIVED  
27<sup>th</sup> September 2017

APPROVED  
1<sup>st</sup> September 2017

TOWN MAYOR

COMMITTEE CHAIRMAN

**Note: The text in the Action Boxes above does not form part of these minutes.**

Annex A to Planning, Town Environment Committee Minutes 4th August 2017  
**Ringwood Town Council - Planning Observations - NFDC**

<b>Number</b>	<b>Site Address</b>	<b>Proposal</b>	<b>Observation</b>	<b>Comments</b>
15/11069	144 Northfield Road, Ringwood, BH24 1SU	RE-CONSULTATION: Continued use of building known as 'Cedars' to provide self contained residential accommodation for not more than 4 people and continued use of building known as 'Northfield' to provide self contained residential accommodation for not more than 6 people in need of care	Permission (1)	Members were pleased that regard had been given to their previous observations.
17/10757	9, Meeting House Lane, Ringwood. BH24 1AY	Chimney	Permission (1)	The Committee hoped that the remaining issue could be resolved to allow the business to continue to operate, without planning constraints.
17/10822	Land of 46, Lakeside, Hightown, Ringwood. BH24 3DX	Bungalow	Refusal (4)	The Committee wished to support the Planning Officer's views in that the proposal was out of keeping with the street scene. It appeared crammed into the space available and the building line was forward of other nearby properties. There was also concern that it would result in no parking provision for No.46, with the existing garage being demolished.

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal 5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
17/10853	The Lodge, Linford Road, Hangersley, Ringwood. BH24 3JN	Use as dwelling (Lawful Use Certificate for retaining an existing use or operation)		The Committee made no comment.
17/10873	8, Lakeside, Hightown, Ringwood. BH24 3DX	Two-storey and single-storey rear extension	Permission (1)	
17/10883	Riverside House, Riverside, Ringwood. BH24 1EJ	Single storey rear extension; roof alterations including front and rear dormers; balcony	Refusal (2)	The proposal was contrary to Policy as it exceeded the 30% limit to increase floorspace. Members supported the Planning Officer's views in that the proposal was out of character, being bulky and unbalancing the form of the property.
17/10919	King Edgar Lodge, 65, Christchurch Road, Ringwood. BH24 1DH	Display 2x non illuminated Union Jack Flag Poles; 4x non illuminated Churchill Retirement Living Flag Poles; 2x non illuminated board signs; 3x non illuminated Hanging signs (Application for Advertisement Consent)	Refusal (4)	Members supported the Conservation Officer's views and indicated that the signage should revert to what was normally permissible for the sale of properties in the Conservation Area.
17/10927	Church Hatch Centre, 22, Market Place, Ringwood. BH24 1AW	Reconstruct and repair 3 chimneys; replace roof light (Application for Listed Building Consent)	Refusal (4)	The Committee wished to support the views of the Conservation Officer, as detailed in the report.

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal 5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
17/10937	38-40 Christchurch Road, Ringwood, BH24 1DN	Display 1 externally illuminated fascia sign; 1 externally illuminated projecting sign (retrospective) (Application for Advertisement Consent)	Refusal (4)	The Committee felt that the size and protrusion of the shield and lettering, in addition to the proposed new 'swan neck' light, was inappropriate in the Conservation Area.
17/10947	Fairways, Hightown, Ringwood, BH24 3DY	FOR INFORMATION ONLY: Single-storey rear extension; porch (Lawful Development Certificate that permission is not required for proposal)		
17/10982	33 The Mount, Ringwood, BH24 1XY	Single-storey rear extension; first floor cladding	Permission (1)	
17/11017	Land rear of The Ten Steps, Salisbury Road, Ringwood, BH24 1AU	House; parking; landscaping	Permission (1)	The Committee made this recommendation on the condition that the Highways Officer raises no objection to the revised parking arrangements.
17/11020	1 - 18 Bickerley Gardens, Ringwood, BH24 1DU	Replace roof tiles to 3 blocks of flats	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal 5 - Will accept officer's decision

## Ringwood Town Council - Planning Observations - NFNPA

Number	Site Address	Proposal	Observation	Comments
17/00452	Uphill, Hangersley Hill, Hangersley, Ringwood, BH24 3JR	Outbuilding; Demolition of existing outbuildings	Permission (1)	
17/00551	Providence, Crow Hill, Crow, Ringwood. BH24 3DH	Application for a Certificate of Lawful Development for continued use of land and outbuildings as incidental residential curtilage	Permission (1)	From personal knowledge, Cllr Treleaven indicated that there was no evidence to suggest that the information that the applicant had put forward was anything but the truth.
CONS/17/0573	10 College Road, Ringwood, BH24 1NX	Prune 1 x Beech Tree	Permission (1)	
TPO/17/0577	45 Willow Drive, Ringwood, BH24 3BE	Fell 1 x Ash Tree	Officer Decision (5)	On the evidence provided, Members were not convinced that the tree needed to be felled.

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal 5 - Will accept officer's decision

On the 10<sup>th</sup> July 2017 we received an email from the County Council advising us that following a review of the school bus subsidies Dorset County Council were withdrawing school bus subsidy funding from a number of routes across the County. This has affected the number 38 service run by MoreBus. The cuts will not take effect until the 16<sup>th</sup> September and MoreBus are currently looking at continuing the 38 route but on a reduced service. MoreBus have to run as a Commercial Service they cannot run a service as a loss. I am sure all of us realise from the media and press that Councils across England have had their budgets from the Government severely cut and this is one of the many cost cutting measures as a result.

The cuts to the 38 route came as a surprise to the Parish Council and we have been endeavouring to get answers over the last couple of weeks. County Councillor Ray Bryan has been working hard on our behalf to get accurate information and we have contacted the bus Company and other bodies including Ringwood School for information.

The following is from an email to More Bus:

*“While our current timetable is in operation until 16th September, there is no change whatsoever to this service. The winter timetable will then come into operation and there will be changes, because regrettably DCC funding is being withdrawn w.e.f. 23rd July. As a commercial operator, we are unable to run loss-making services for any length of time and so, without this council funding, cuts to the service are unfortunately inevitable.*

*The next timetable is still in the process of being finalised, but it is anticipated that there is unlikely to be any service before 9a.m. or after 2.30p.m. on schooldays. On non-schooldays and Saturdays, services are likely to be run between 8.30a.m. and 4p.m. All services are expected to be hourly. Full details of the revised service will of course be published in our new winter timetable, which is usually available from the beginning of September, but operational from 17th September (though the service will not run on Sundays).*

*We appreciate that this may well cause difficulties for some people, and very much regret this. Without the DCC funding, however, the route is just not viable commercially. Ringwood School has already been advised of the changes. **Anyone wishing to make representations regarding the future service, should contact DCC.***

*Further details regarding the new timetable are not currently available.”*

On receipt of the notification of withdrawal of the subsidy the Parish Council has been in close liaison with our Councillor Ray Bryan who is a County, District and Parish Councillor; we have contacted Ringwood School and been advised that there are potentially 183 children who could be affected. We are looking at a number of possible options all of which will have a cost implication which, if we are to meet, will need to be justified.

We have received a number of enquiries to the Parish Office both by email and in person and are looking into a number of options it would help us to assess what is needed to have further information. I would ask you to write in to us and include the following information:

- The frequency you use the 38 ie, number of times a week and particularly what day and time
- Do you have a bus pass?
- Are you willing to pay for the journey even if you have a pass to enable it to keep going?
- Where do you get on and off the bus?

Address is:

Email: [office@stleonardspc.org.uk](mailto:office@stleonardspc.org.uk)

St Leonards & St Ives Parish Council The Parish Office Village Hall, Braeside Road, St Leonards, Ringwood BH24 2PH Clerk to the Council: Mrs Ann Jacobs	Mr Joseph Rose - Programme Manager. Dorset Travel Dorset County Council County Hall, Colliton Park Dorchester Dorset DT1 1XJ
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## TRAFFIC ORDER PROPOSAL – CROW LANE / CROW ARCH LANE AND HIGHTOWN ROAD, RINGWOOD 30 MPH SPEED LIMIT PROPOSALS

Hampshire County Council proposes making a traffic order as follows:

**EFFECT OF ORDER:** will be to reduce the speed limit from its existing 40 mph to 30 mph in the following roads:

- (i) Crow Lane between a point 291 metres north of its junction with Moortown Lane and its junction with Hightown Road, an approximate distance of 746 metres.
- (ii) Crow Arch Lane between a point 20 metres south of its junction with Coniston Road and its junction with Crow Lane, an approximate distance of 799 metres.
- (iii) Hightown Road between a point 18 metres north-east of the eastern spur of Crow Lane and its junction with Hightown Gardens, an approximate distance of 113 metres north-west thereof).

*The order will also revoke and re-enact the provisions contained in an existing order with no change of substance save for the addition of the restrictions described above.*

**FURTHER DETAILS:** A copy of this notice, the proposed order, a map showing the location and effect of the proposal, a statement of reasons and the order to be revoked may be viewed at <http://www3.hants.gov.uk/publicnotices> or inspected during the usual office hours at the following places:

1. Ringwood Library, Christchurch Road, Ringwood (Opening hours: Monday closed; Tuesday 9-7, Wednesday to Friday 9-5; Saturday 9-1)
2. New Forest District Council, Appletree Court, Beaulieu Road, Lyndhurst (Opening hours: Monday to Thursday 8.45 – 5.15; Friday 8.45 – 4.45)
3. Hampshire County Council (Opening hours: Monday – Friday 8.30 – 5.00)

**OBJECTIONS:** All objections and other representations in respect of this proposal must be sent in writing to the undersigned quoting reference:- **C799/SL by 11 August 2017**. All objections must state the grounds on which they are made. Persons wishing to make objections or other representations are advised that in the order-making process, objections or other representations may become publicly available and therefore the names and addresses of those persons making objections or other representations may also be made publicly available.

**TITLE:** The order, if made, will be known as “The Hampshire (Various Roads, Ringwood to Sopley Area) (Restricted Road, 30, 40 and 50 Miles per Hour Speed Limit) Order 2017.”

STUART JARVIS, Director of Economy, Transport and Environment, The Castle, Winchester, SO23 8UD, Email: [public.notices@hants.gov.uk](mailto:public.notices@hants.gov.uk)