

**POLICY AND FINANCE COMMITTEE
19 NOVEMBER 2008**

AGENDA ITEM 3 - POLICY & FINANCE COMMITTEE BUDGET 2009/2010

1. At the meeting on 19 November 2008, Members will need to consider proposals for inclusion in the 2009/2010 budget.
2. To assist Members, the following draft documents are attached:-

Appendix A: This shows the progress made on new expenditure items approved for inclusion in the 2008/09 budget.

Appendix B: This document contains new bids for 2009/10 for functions of this Committee. It includes items suggested by Councillors and external organisations.

Appendix C: This document shows the approved original budget 2008/2009, (£155,730), the draft revised budget 2008/09, (£152,880), which reflects the forecast outturn for 2008/09, and the draft base budget for 2008/10 (£148,150). The base budget for 2009/10 has been adjusted for non-recurring items included in the original budget 2008/09, but does not include any new bids, which are listed separately in Appendix B. If all the proposed bids are approved, the draft budget will be £188,330, an increase of £32,600 compared with the original budget for 2008/09.

Separate budgets are included for Holding Accounts, which are shown on page 1. These cover the costs of employment for office staff and ground staff. Members should note that some of the proposed increase in these costs, e.g. employer's pension contribution, are a direct result of other bodies, over which the Town Council has no control. All of these costs are re-charged to the Council's main areas of activities, e.g. cemetery, allotments, open spaces, and appear in the Committee's budgets as "Allocated Office Staff" and "Allocated Ground Staff".

Interest rates are forecast to reduce during 2009. This has resulted in a reduction in income of £3,000 from interest earnings to be included in the draft 2009/10 revenue budget.

Pages 2 – 4 show the detailed budgets.

3. The Committee is also invited to rank the proposals in Appendix B. This will ensure that if, for budget reasons, some schemes cannot proceed, the priority order for expenditure would have already been determined.
4. The Committee is asked to approve the proposals shown in Appendix B and the draft base budget for 2009/10 shown in Appendix C so that they can be considered as part of the Council's overall budget, a report for which appears elsewhere on the agenda. Further assessments may be made on some items included in each of the Appendices and any further changes believed necessary will be reported at the meeting.

RECREATION, LEISURE AND OPEN SPACES COMMITTEE
NEW BUDGET PROPOSALS FOR 2009/10

NO.	ITEM	REASON	BUDGET £	C A P	R E V	PRIORITY
1.	Roundabout Scheme Non recurring.	To replace grass and flowers with shrubs to reduce level of regular maintenance.	2,000		X	6
2.	Dennis Mower 24". Non recurring.	To replace existing mower. The replacement cost is likely to be reduced if the ATCO mower is part exchanged for a new Dennis Mower. To be financed from provisions.	4,400	X		7
3.	Brush Cassette for Dennis mower. Non recurring.	To replace existing which shows signs of wearing out. To be financed from provisions.	850		X	10
4.	New deck for John Deere Non recurring.	Existing one is coming to the end of its useful life. To be financed from provisions.	1,250	X		2
5.	Foam marker for tractor sprayer. Non recurring.	This will enable the groundstaff to determine accurately where they have sprayed, thus avoiding duplicate spraying. To be financed from provisions,	300		X	8
6.	Marking boom for hand marker. Non recurring.	This will assist the groundstaff when marking out lines on athletic tracks. Efficiency savings will result. Financed from provisions.	250		X	9
7.	Flail/hedge cutter tractor mounted. Non recurring.	To improve efficiency when carrying out hedge cutting tasks. This bid of £7,700 is for 2010/11.	0	X		13
8.	Tractor Non recurring.	To replace existing old Massey tractor. The replacement cost of £25,000 will be reduced if the old Massey tractor is part exchanged. To be financed partly from provisions and credit arrangement over 2 years. Rev budget cost 09/10 will be £8,000	8,000	X		1
9.	Cemetery notice board. Non recurring.	To enable notices/information to be displayed for visitors to the cemetery.	1,200		X	12
10.	Allotments-number signs. Non recurring.	To identify each plot more easily.	330		X	11
11.	Provision of play facilities. Non recurring.	The Town Plan identified a need to establish sub groups to establish play areas. This bid is to facilitate meetings.	1,000		X	5
12.	Young Childrens' entertainment. Recurring.	Following the success of the summer holiday play scheme for 2008, consideration should be given to providing a 'show' at Carvers on each weekday of the 6 weeks summer holidays.	2,000		X	3
13.	Disco/teenager entertainment. Recurring.	To provide a regular facility for teenagers.	1,000		X	4

**REVISED BUDGET 2008/09 & ORIGINAL BUDGET 2009/10
RECREATION LEISURE & OPEN SPACES COMMITTEE**

Col. 1	2	3	4	5	6
Code	Description	Act 07/08 £	O. Est 08/09 £	Rev 08/09 £	O. Est 09/10 £
	Establishment				
207007	--Cleaning materials & consums.	168	300	260	300
207016	--Electricity	428	420	420	450
207019	--Environmental Agency	424	420	440	450
207024	--Fuel	2,411	2,300	5,000	5,500
207032	--Health & Safety	42	200	100	200
207046	--Mobile Phones	648	550	630	650
207057	--Protective Clothes	843	1,000	800	800
207063	--Playground Inspections	260	350	270	300
207084	--Travel Expense	146	150	150	150
207087	--Water	1,036	1,300	1,000	1,200
	Total Establishment	6,406	6,990	9,070	10,000
	Maintenance				
207100	--Bickerley Toilets	0	100	0	100
207103	--Buildings	169	1,300	1,000	1,100
207110	--Carvers Pavilion-non rec 05/06	8,807	0	19,200	0
207105	--Carvers Pavilion maintenance	503	550	550	550
207111	--Dr Littles Garden-Ext Wall non re	2,000	0	2,000	0
207112	--Stile From Castleman Trail	2,000	0	2,000	0
207118	--Fencing	292	2,200	2,000	2,200
207124	--Grounds - Carvers	1,512	2,000	2,000	2,000
207127	--Grounds - Other	1,935	3,000	3,000	3,000
207130	--Play Areas	1,379	1,100	1,000	1,100
207132	--Ash Gr Play-swings-non rec06/0	30	0	0	0
207133	--Poulner Lakes	502	500	100	500
207140	--St Furn paint	146	400	400	400
207147	--Tree Wrk-Folly Frm-nn rc07/08	320	0	0	0
207148	--Trees	1,200	600	600	650
207149	--Tree Safety prog	2,715	5,500	5,300	5,750
207151	--War Memorial	0	50	50	50
207157	--Long Lane Mtnc	4,416	2,100	2,100	2,200
207158	--War Graves Maintenance	750	0	750	750
207159	--The Bickerley/Pocket Park	0	1,000	0	900
207160	--Maint in Closed Churchyard	0	2,000	0	4,000
	Total Maintenance	28,676	22,400	42,050	25,250
	Machinery				
207200	--Hiring Costs	476	1,000	500	800
207201	--Security Marking	0	200	100	200
207203	--Machine Consumables	1,100	1,300	1,200	1,300
207206	--Machine Maintenance	3,857	4,100	4,200	5,100
207209	--Machine Purchases	787	5,850	6,150	0
207211	--Small Tools Purch	453	500	500	500
207212	--Machine Servicing	2,618	3,000	3,000	3,250
	Total Machinery Costs	9,291	15,950	15,650	11,150

RECREATION LEISURE & OPEN SPACES COMMITTEE

Col. 1	2	3	4	5	6
Code	Description	Act 07/08 £	O. Est 08/09 £	Rev 08/09 £	O. Est 09/10 £
	Employee Costs				
207270	--Allocated Office Staff	26,308	28,230	31,240	29,760
207271	--Allocated Groundstaff	80,192	86,020	82,890	88,520
207256	--Staff Training	455	1,000	800	1,000
	Total Employee Costs	106,955	115,250	114,930	119,280
	Planters				
207453	--Planters For Floral Displays	464	1,600	1,300	1,700
	Total Planters	464	1,600	1,300	1,700
	Activities Expenses				
207500	--Poulner School Expenses	0	0	300	300
207503	--Ringwood School Expenses	0	0	400	400
207556	--Roundabout Flowerbeds	2,194	2,700	2,200	2,700
207557	--Flower Beds	1,000	1,000	1,000	1,000
207559	--Skate Park Expenses	648	500	500	500
207562	--Skate Park Jam Expenses	0	1,650	800	1,650
207600	--Bowling	0	500	200	300
207603	--Cricket	867	500	400	500
207609	--Floodlighting	0	200	100	200
207612	--Football	877	1,200	800	1,200
207615	--Tennis	2,955	0	100	100
207618	--The Bickerley	0	0	0	0
207619	--Under 18s Disco	0	1,000	1,000	0
207620	--Young Childrens' Entertainment	0	1,000	1,830	0
	Total Activities Expenses	8,541	10,250	9,630	8,850
	Contribution to Provisions				
207650	--Machinery	3,250	3,400	3,400	4,000
207653	--Play Equipment	5,430	5,600	5,600	6,000
	Total Contribs To Provisions	8,680	9,000	9,000	10,000
	Other				
207800	--Miscellaneous	82	0	0	0
207839	--PoopNFDC	708	700	730	770
207842	--PoopScoop	90	200	300	230
207848	--Light Columns at Carvers	9,000	9,000	0	0
	Total Other	9,880	9,900	1,030	1,000
	Capital Expenditure				
217931	--Skatepark Enlargement	0	5,000	0	5,000
217932	--Long Lane Development	12,562	10,000	0	10,000
217933	--Tractor	6,243	3,130	3,130	0
217934	--The Bickerley-drainage	2,600	0	0	0
217935	--Ringwood Bowling Club-Grant	1,500	1,500	1,500	0
217936	--Ringwood Jun School Pav/Rugby	0	87,000	0	0
217937	--Bickerley Pocket Park	0	35,000	35,000	0
217938	--Allotments-move Up Kingston	0	5,000	0	0
217939	--Prep work to convert Carv to T P	0	2,500	0	0
217940	--Aerator	12,000	0	0	0
217942	--Ash Grove & other Play Areas	0	5,000	0	8,000
217944	--Nissan Cabstar	6,575	0	0	0
217945	--Cem Extension of Road	0	40,000	40,000	0
	Total Capital Expenditure	41,480	194,130	79,630	23,000
	RECREATION & OPEN SPACES EXPENDITURE	220,373	385,470	282,290	210,230

RINGWOOD TOWN COUNCIL

Annex 'B'

Col. 1	2	3	4	5	6
Code	Description	Act 07/08 £	O. Est 08/09 £	Rev 08/09 £	O. Est 09/10 £
	INCOME				
204110	--Rent: Land Adjoining 61 N Poul	-104	-100	-100	-100
204500	--Poulner School	-14,516	-14,400	-14,500	-14,400
204503	--Ringwood School	-6,234	-6,200	-5,500	-5,700
204556	--Roundabouts Flower Beds	-1,910	-2,000	-2,000	-2,000
204600	--Bowling	-2,934	-3,400	-3,200	-3,200
204603	--Carvers	-1,030	-1,000	-1,070	-1,050
204606	--Cricket	-1,508	-2,100	-1,300	-1,600
204612	--Floodlighting	0	-200	-50	-50
204615	--Football	-5,421	-3,800	-4,500	-4,700
204618	--Tennis	-216	0	0	0
204621	--The Bickerley	-180	-800	-320	-400
204653	--Transfer from Provisions (rev)	-9,000	-6,050	-29,070	-200
204654	--Transfer from Provisions (cap)	-6,820	-10,000	0	-13,000
204656	--Transfer from Dvlprs cont (rev)	-8,340	-8,340	-8,340	-6,300
204657	--Transfer from Dvlprs cont (cap)	0	-132,000	-35,000	-10,000
204830	--Wayleaves	-62	-60	-60	-60
204831	--Contribution from HCC	-9,000	-9,000	0	0
	RECREATION & OPEN SPACES INCOME	-67,275	-199,450	-105,010	-62,760
	RECREATION & OPEN SPACES NET EXPENDITURE	153,098	186,020	177,280	147,470

**SUMMARY RECREATION, LEISURE AND OPEN SPACES COMMITTEE
REVISED BUDGET 2008/09 & ORIGINAL BUDGET 2009/10**

1	2	3	4	5
Description	Actual 07/08 £	Orig Est 08/09 £	Revised 08/09 £	Orig Est 09/10 £
EXPENDITURE				
Recreation & Open Spaces				
--Establishment	6,406	6,990	9,070	10,000
--Maintenance	28,676	22,400	42,050	25,250
--Machinery	9,291	15,950	15,650	11,150
--Employee Costs	106,955	115,250	114,930	119,280
--Planters	464	1,600	1,300	1,700
--Activities Expenses	8,541	10,250	9,630	8,850
--Contribution to Provisions	8,680	9,000	9,000	10,000
--Other	9,880	9,900	1,030	1,000
--Capital Expenditure	41,480	194,130	79,630	23,000
Sub Total	220,373	385,470	282,290	210,230
Cemetery				
--Establishment	2,303	5,540	2,950	5,250
--Maintenance	3,680	2,770	2,620	3,020
--Machinery	1,430	1,850	1,850	1,950
--Employee Costs	27,931	29,030	28,320	29,870
Sub Total	35,344	39,190	35,740	40,090
Allotments				
--Establishment	695	1,000	600	900
--Maintenance	296	250	200	250
--Employee Costs	8,722	8,890	8,560	9,010
--Other	200	200	200	200
Sub Total	9,913	10,340	9,560	10,360
TOTAL COMMITTEE EXPENDITURE	265,630	435,000	327,590	260,680
INCOME				
Recreation & Open Spaces	-60,455	-57,450	-70,010	-39,760
Cap Expend Finance (non rev)	-6,820	-142,000	-35,000	-23,000
Cemetery	-12,933	-13,000	-14,750	-13,650
Allotments	-2,508	-2,700	-2,100	-2,500
TOTAL COMMITTEE INCOME	-82,716	-215,150	-121,860	-78,910
NET EXPENDITURE (before new bids)	182,914	219,850	205,730	181,770

**VARIATION ANALYSIS FROM O.E.2008/09 TO 1st DRAFT O.E. 2009/10
RECREATION LEISURE & OPEN SPACES COMMITTEE**

	£	£
Total Net Budget for 2008/09	219,850	
Deduct non recurring included in O.E. 08/09	-59,350	
Add reduction in transfers from provisions	2,850	
Add Inflation	12,260	
Add non recur bids deferred to 09/10	4,000	
Net other variations	2,160	
Total Net Budget for 2009/10 <u>without</u> new bids	181,770	181,770

**REVISED BUDGET 2008/09 & ORIGINAL BUDGET 2009/10
CEMETERY**

Col. 1	2	3	4	5	6
Code	Description	Actual 07/08 £	Orig Est 08/09 £	Revised 08/09 £	Orig Est 09/10 £
	Establishment				
407007	--Cleaning materials	9	30	20	30
407013	--Consumables	20	100	50	100
407016	--Electricity	418	380	450	450
407032	--Health & Safety	0	50	0	0
407046	--Mobile Phones	71	100	100	150
407060	--Business Rates	1,443	1,500	1,730	1,820
407066	--Sewerage Expenses	0	280	200	250
407081	--Telephone	224	300	200	250
407087	--Water	118	300	200	200
407095	--Cemetery New Plan	0	2,000	0	2,000
407096	--Standpipes at Allots & Cem	0	500	0	0
	Total Establishment	2,303	5,540	2,950	5,250
	Maintenance				
407103	--Buildings	57	200	200	200
407112	--Chemicals	0	20	20	20
407127	--Grounds - Other	205	500	400	500
407128	--Memorial Safety rec 05/06	140	500	300	500
407136	--Refuse Collection	978	950	1,100	1,150
407148	--Trees	2,300	600	600	650
	Total Maintenance	3,680	2,770	2,620	3,020
	Machinery				
407203	--Machine Consumables	930	900	900	950
407206	--Machine Maintenance	0	250	250	250
407212	--Machine Servicing	500	700	700	750
	Total Machinery	1,430	1,850	1,850	1,950
	Employee Costs				
407270	--Allocated Office Staff	7,339	7,380	7,010	7,390
407271	--Allocated Groundstaff	20,592	21,450	21,110	22,280
407256	--Staff Training	0	200	200	200
	Total Employee Costs	27,931	29,030	28,320	29,870
	Contribution To Provisions				
407650	--Memorials Provision	0	0	0	0
	Total Contrib To Provisions	0	0	0	0
	TOTAL EXPENDITURE	35,344	39,190	35,740	40,090

**REVISED BUDGET 2008/09 & ORIGINAL BUDGET 2009/10
CEMETERY**

Col. 1	2	3	3	4	5
Code	Description	Actual 07/08 £	Orig Est 08/09 £	Revised 08/09 £	Orig Est 09/10 £
	INCOME				
404803	--Burials	-4,577	-5,500	-7,000	-6,000
404804	--Purchase of Plots	-5,399	-4,500	-4,500	-4,500
404815	--Legacy	-82	-100	-100	-100
404818	--Memorials	-2,125	-2,200	-2,400	-2,300
404827	--War Graves	-750	-700	-750	-750
	TOTAL INCOME	-12,933	-13,000	-14,750	-13,650
	TOTAL NET EXPENDITURE	22,411	26,190	20,990	26,440

Non Recurring Items Included in 2008/09 Budget, deducted from 2009/10 Budget

	£
1 Cemetery new plan	2,000
2 Standpipes at allotments & cemetery	500
Total	<u>2,500</u>

Non recurring Items for inclusion in 2009/10 Budget

11.	0
Total	<u>0</u>

**REVISED BUDGET 2008/09 & ORIGINAL BUDGET 2009/10
ALLOTMENTS**

Col. 1	2	3	4	5	6
Code	Description	Actual 07/08	Orig Est 08/09	Revised 08/09	Orig Est 09/10
		£	£	£	£
	EXPENDITURE				
	Establishment				
507087	--Water	695	1,000	600	900
	Total Establishment	695	1,000	600	900
	Maintenance				
507160	--Allotments Maintenance	296	250	200	250
	Total Maintenance	296	250	200	250
	Employee Costs				
507270	--Allocated Office Staff	7,671	7,790	7,480	7,870
507271	--Allocated Groundstaff	1,051	1,100	1,080	1,140
	Total Employee Costs	8,722	8,890	8,560	9,010
	Other				
507844	--Competition	200	200	200	200
	Total Other	200	200	200	200
	TOTAL EXPENDITURE	9,913	10,340	9,560	10,360
	INCOME				
504110	--Allotment Rents	-2,508	-2,700	-2,100	-2,500
	TOTAL INCOME	-2,508	-2,700	-2,100	-2,500
	TOTAL NET EXPENDITURE	7,405	7,640	7,460	7,860

**CAPITAL EXPENDITURE ESTIMATES: REVISED 2008/09 & ORIGINAL 2009/10 TO 2012/13
RECREATION LEISURE & OPEN SPACES COMMITTEE**

Item No.	PROJECT	RE CUR	NON REC	CAPITAL EXPENDITURE ESTIMATES							Priority	SOURCES OF FINANCING	
				O.E.	R.E.	O.E.	O.E.	O.E.	O.E.	Total			
				08/09 £	08/09 £	09/10 £	10/11 £	11/12 £	12/13				£
1.	Skatepark enlarge		x	5,000	0	5,000						5,000	Play Equipment provision £5,000
2.	Long Lane development:- admin costs, solicitor's fees, valuation, planning costs, grant application costs	x		10,000	0	10,000	0	0	0			10,000	Dev contribs
3.	Allotments:- move Upper Kingston site		x	5,000	0	0	5,000	0	0			5,000	Rev £5,000
4.	Prep work for conversion of Carvers to Town Park:- Pathways, car park, fencing (seats, trees donated)	x		2,500	0	0	2,500	0	0			2,500	Rev £2,500
5.	Replacement Tractor			3,130	3,130	0	0	0	0			3,130	Rev £6,250, & £3,130
6.	The Bickerley-improve drainage (opposite Kingsbury)		x	0	0	0	0	0	0			0	
7.	Capital grant to Ringwood Bowls Club			1,500	1,500	0	0	0	0			1,500	Rev £1,500
8.	Ringwood Junior School pavilion and rugby pitches		x	87,000	0	0	0	0	0			0	Dev contribs
9.	Bickerley/Pocket Park		x	35,000	35,000	0	0	0	0			35,000	Dev contribs
12.	Ash Grove & other play areas		x	5,000	0	8,000	0	0	0			8,000	Play Equipment provision £8,000
14.	Cemetery extension of road		x	40,000	40,000	0	0	0	0			40,000	Rev £40,000
TOTAL EXPENDITURE				194,130	79,630	23,000	7,500	0	0			110,130	
FINANCING													
Revenue				52,130	44,630	0	7,500	0	0			52,130	
Provisions				10,000	0	13,000	0	0	0			13,000	
Grant				0	0	0	0	0	0			0	
Developers Contributions				132,000	35,000	10,000	0	0	0			45,000	
Capital Receipts				0	0	0	0	0	0			0	
Loan				0	0	0	0	0	0			0	
TOTAL FINANCING				194,130	79,630	23,000	7,500	0	0			110,130	

PLANNING, TOWN & ENVIRONMENT COMMITTEE
NEW BUDGET PROPOSALS FOR 2009/10

NO.	ITEM	REASON	BUD £	C A P	R E V	PRIORITY
1.	Southampton Road Environmental Enhancements Non recurring.	To make a contribution towards this scheme, which is being funded primarily through the Country Towns Initiative and developers contributions. The Town Council's contribution would be used towards the purchase of street furniture, for example seats, notice board and planters. Project identified in Town Plan.	£5,000		x	1
2.	Street Lighting Recurring.	It is unlikely that the County Council will have funding for its Community Safety Initiative Street Lighting Programme in 2009/10. However, the Town Plan identified the need for improved street lighting. The estimated cost per column is between £1,500 and £3,000. The need for one additional light in Kings Arms Row has previously been identified. The bid is to transfer £3,000 per year to provisions to provide sufficient funding to meet future street lighting needs.	£3,000		x	2
3.	Signage Non recurring.	To support implementation of proposals put forward by the Signage Project Group for pedestrian signs. Feasibility study now carried out. Total cost of scheme in the region of £30,000. Project identified in Town Plan.	£5,000		x	3
4.	Accessibility Leaflet Non recurring.	To produce an accessibility leaflet to include a map identifying gradients, distances, seats and rest points. Project identified in Town Plan.	£1,500		x	4

**REVISED BUDGET 2008/09 & ORIGINAL BUDGET 2009/10
PLANNING, TOWN & ENVIRONMENT**

Col. 1	2	3	4	5	6
Code	Description	Actual 07/08 £	Orig Est 08/09 £	Revised 08/09 £	Orig Est 09/10 £
	EXPENDITURE				
	Maintenance				
307827	--Built Environment-Furniture	0	500	500	500
307843	--Street Lighting	96	1,000	800	0
307846	--Bus Shelters	0	500	200	500
307847	--Signage Non rec 08/09	1,107	5,000	5,000	0
307848	--Carvers Street Lighting	0	0	220	240
307849	--Taxi Shelter	0	0	780	0
	Total Maintenance	1,203	7,000	7,500	1,240
	Employee Costs				
307270	--Allocated Office Staff	10,893	11,170	11,080	11,570
307271	--Allocated Groundstaff	0	0	0	0
	Total Employee Costs	10,893	11,170	11,080	11,570
	TOTAL EXPENDITURE	12,096	18,170	18,580	12,810
	TOTAL NET EXPENDITURE	12,096	18,170	18,580	12,810

Non Recurring Items included in 2008/09 Budget, deducted from 2009/10 Budget

	£
1. Street lighting	-1,000
2. Signage	-5,000
Total	-6,000

Recurring Items for inclusion in 2009/10 Budget

	£	Priority
1. Street lighting	3,000	2
Total	3,000	

Non Recurring Items for inclusion in 2009/10 Budget

2. Southampton Road Environmental Enhancements	5,000	1
3. Signage	5,000	3
4. Accessibility leaflet (as identified in Town Plan)	1,500	4
Total	11,500	

**FIRST DRAFT REVISED BUDGET 2008/09 & ORIGINAL BUDGET 2009/10
AND PRECEPT SUMMARY (Including New Bids)**

Col. 1	2	3	4
Description	Orig Est 08/09 £	Revised 08/09 £	Orig Est 09/10 £
EXPEND			
--POLICY & FINANCE COM.	196,930	207,730	186,230
--RECREATION, LEIS & O/S	191,340	202,660	185,590
--CEMETERY	39,190	35,740	40,180
--ALLOTMENTS	10,340	9,560	10,360
--PLANNING, TOWN & ENVIR.	18,170	18,580	12,810
--REC, LEIS & O/S-CAP EXP	194,130	79,630	23,000
TOTAL EXPENDITURE	650,100	553,900	458,170
INCOME			
--POLICY & FINANCE COM.	-41,200	-57,350	-38,080
--RECREATION, LEIS & O/S	-57,450	-70,010	-39,760
--CEMETERY	-13,000	-14,750	-13,650
--ALLOTMENTS	-2,700	-2,100	-2,500
--REC, LEIS & O/S-CAP FIN	-142,000	-35,000	-23,000
TOTAL INCOME	-256,350	-179,210	-116,990
COMMITTEES' NET EXPEND	393,750	374,690	341,180
Add new			
--POLICY & FINANCE COM.			26,500
recur.bids			
--RECREATION, LEIS & O/S			3,000
--PLANNING, TOWN & ENVIR.			3,000
Add new			
--POLICY & FINANCE COM.			13,680
non-rec			
--RECREATION, LEIS & O/S			19,580
bids			
--PLANNING, TOWN & ENVIR.			11,500
Less financed from provisions			-7,050
COUNCIL'S NET BUDGET	393,750	374,690	411,390
Transfers from(-) or to General Reserve	-43,670	-24,610	-41,390
COUNCIL'S PRECEPTS	350,080	350,080	370,000

Variation Analysis from Precept 2008/09 to Draft Precept 2009/10

	£	£
Precept 2008/09		350,080
Add:- transfer from General Reserve		43,670
Sub Total (Net Budget 2008/09)		393,750
Deduct:- non-recurring items included in 2008/09 budget		-69,800
capital expenditure financed from revenue		-13,130
reduction in interest earnings		3,000
increase in fuel		3,200
items deferred to 2009/10 (cemetery new plan £2,000, Ash Grove play area £3,000)		5,000
Add:- inflation (%) 4.9		19,160
Base Budget 2009/10		341,180
Add:- new recurring Revenue Expenditure bids	29,500	
new non-recurring Revenue Expenditure bids	43,260	
finance from provisions	-7,050	
decrease/increase(-) in transfer to/ from General Reserve	-36,890	
Sub Total additions	28,820	28,820
DRAFT PRECEPT 2009/10		370,000

COUNCIL TAX LEVELS FOR 2007/08, 2008/09 (ACTUAL) & 2009/10 (ESTIMATED)

RINGWOOD TOWN COUNCIL

APPENDIX E

**Council Tax Per Band D Dwelling
Based on Precepts Above**

2007/08	2008/09	2009/10	% Increase
61.27	64.66	67.92	5.0
		Per Year	£3.26
		Per month	0.27

2007/08		
TAX BASE BAND D PROPS	PRECEPT £	C TAX PER BAND D DWELL £
5,408	331,350	61.27

2008/09			
TAX BASE BAND D PROPS	PRECEPT £	C TAX PER BAND D DWELL £	% Increase over 2007/08
5,414	350,080	64.66	5.5
5,448	2009/10 370,000	67.92	Over 08/09 5.0

2009/10 Precept Levels at varying % increases in band D Council Tax Levels

Precept Levels	C TAX PER BAND D DWELLING	INCREASE FOR YR OVER 2008/09	% INCREASE OVER 2008/09
£	£	£	%
352,250	64.66	0.00	0.0
355,800	65.31	0.65	1.0
359,300	65.95	1.29	2.0
362,800	66.60	1.93	3.0
366,350	67.25	2.59	4.0
369,500	67.83	3.16	4.9
370,000	67.92	3.26	5.0
373,400	68.54	3.88	6.0
376,930	69.19	4.53	7.0
380,450	69.84	5.17	8.0
384,000	70.49	5.83	9.0
387,500	71.13	6.47	10.0

Note

A 1% increase at Council Tax level = about £3,500

POLICY & FINANCE COMMITTEE – 19 NOVEMBER 2008

DRAFT BUDGET AND PRECEPT 2009/2010

1. Introduction

- 1.1 Members considered the Policy & Finance Committee's own draft budget earlier in the meeting. The Committee will now need to consider the draft proposals from the other two Committees. A recommendation to Council on its overall budget and precept for 2009/2010 will be made at the next meeting of this Committee on 10 December 2008.

2. Budget Proposals by Committees

- 2.1 Other Committees have considered their budgets prior to this meeting. Attached for the Committee's consideration are the following documents:-

Appendix A – New proposals in priority order approved by Recreation, Leisure & Open Spaces Committee.

Appendix B – Base budget approved by Recreation, Leisure & Open Spaces Committee.

Appendix C – New proposals in priority order approved by Planning, Town & Environment Committee.

Appendix D – Base budget, approved by Planning, Town & Environment Committee.

- 2.1 In addition, Members will also need to consider its own proposals as shown in Appendices A and B (as amended at the meeting) to the report elsewhere in the Agenda relating to this Committee's budget.
- 2.2 The analysis carried out on the 2008/09 budget has identified likely changes to the original base budget. In overall terms, there are a number of small savings throughout the Council's budgets. In total, these amount to just over £19,000. This has the effect of reducing the amount to be transferred from the General Reserve, i.e. from £43,670 to £24,610.
- 2.3 The Chairman of this Committee has suggested that the transfer from the General Reserve should be sufficiently high in order to keep the increase in the net budget for 2009/10 at a reasonable level. The amount may change in line with any decisions affecting general fund expenditure.
- 2.4 The budget proposals include continuing to make some contributions to provisions during 2009/10 in order to mitigate the effects of expenditure requirements in later years. A separate report reviewing provisions will be submitted to this Committee later in this financial year.
- 2.5 Appendix E to this report shows a summary of the overall position with respect to the Council's original and revised budgets for 2008/2009, together with the draft budget proposals for 2009/2010, subject to this Committee agreeing the proposals now submitted. The draft base budget for 2009/10 is £341,180. This level includes inflation and known changes to the 2008/09 budget. This base budget level allows Members to include new non recurring expenditure bids in 2009/10 for the benefit of the residents of Ringwood. The level of new bids will be determined by the level of precept that Members recommend to Council.
- 2.6 Page two of Appendix E also provides indicative Council Tax levels. It assumes that all of the remaining bids shown in Appendix A to the Committee's own budget

papers, and all of the bids approved by the Recreation, Leisure and Open Spaces Committee and the Planning, Town and Environment Committee are approved. By transferring £36,890 from the General Reserve, the Council's precept requirement would be £370,000, an increase of nearly £20,000 over 2008/09. Any bids that are rejected, increased, or decreased, would affect the total precept requirement.

- 2.7 The indicative precept level would produce a Council Tax of £67.92, an increase of £3.26 (6p per week), over 2008/09. The Council Tax would be increased by £1 for each £5,400 of expenditure.
- 2.8 If Members agree to the level of transfer from the General Reserve i.e. £36,890, it is unlikely that precept levels from 2010/11 will benefit from further transfers from the General Reserve. Indeed, for future years, Members should consider making transfers back to the General Reserve, and even consider setting up a capital fund into which sums can be earmarked for future capital schemes. Such a fund will reduce the need to finance large schemes directly from the revenue budget in the year the scheme is needed.

3. Conclusions

- 3.1 If all the proposed bids of all Committees and level of transfer from the General Reserve are approved for 2009/2010, the Council Tax would increase by £3.26 for the year.
- 3.2 The estimated level of the General Reserve as at 31 March 2010 would be about £110,000, which is below the prudential level of £150,000.

4. Recommendations

- 4.1 Subject to any amendments that Members may wish to make at this meeting it is recommended that:-
- a) The provisional base budget for Recreation, Leisure & Open Spaces Committee, as set out in Appendix B to this report, be approved.
 - b) The provisional priority proposals numbered 1 to 13 in Appendix A (Recreation, Leisure & Open Spaces Committee) be accepted and included in the Council's overall budget for 2009/2010
 - c) The provisional base budget for Planning, Town & Environment Committee, as set out in Appendix D to this report, be approved.
 - d) The provisional priority proposals numbered 1 to 4 in Appendix C (Planning, Town & Environment Committee) be accepted and included in the Council's overall budget for 2009/2010.
 - e) The Committee's own provisional base budget, as set out in Appendix C to the report elsewhere on this Agenda on the Committee's own budget, be approved.
 - f) The provisional priority proposals determined at this meeting in Appendix B to the Committee's own budget report elsewhere on this Agenda, be approved.
- 4.2 Subject to further amendments to the draft budget for 2009/10 that will be considered by this Committee at its meeting on 10 December, the Committee is requested to make recommendations to Council on the provisional budget and the level of the precept for 2009/10.

For any further information, please contact:

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