

RINGWOOD TOWN COUNCIL

FINANCIAL REPORTS FOR

POLICY & FINANCE COMMITTEE MEETING

16 APRIL 2008

Downloaded/Printed from the Ringwood Town Council Web Site

POLICY AND FINANCE COMMITTEE 16 APRIL 2008
LIST OF PAYMENTS FROM IMPREST BANK ACCOUNT
FOR THE PERIOD 1 TO 31 MARCH 2008

Date	Cheque No.	Details	Amount
March			£
1	DD/STO	JM Brown - TLC On-Line	60.00
1	DD/STO	BT Contract Rentals	203.10
4	6248	TLC-Online - Extra	20.00
4	6255	Indicator Ltd - T & A to 03/09	124.00
4	6247	Cutting Edge Joinery	618.00
4	6249	Peter Best	2115.00
4	6250	Avoncrop	194.47
4	6251	Creative Paving	2228.98
4	6252	Pierpoint Press	150.40
4	6253	Tarmac	22.16
4	6254	Classic Office Supplies	11.59
4	6256	Machine Mart	99.20
4	6257	Elliots	88.91
4	6258	HCC	175.63
5	DD	UK Fuels - Feb 08	143.49
6	6260	Mrs MPM Elliott - Purchase of Grave Space BB246	150.00
6	6259	Abacus	391.99
6	6261	NALC	234.42
10	6264	Ringwood Youth Club - Grant 2007/2008	1000.00
10	6266	NFDC	69.00
10	6265	Southern Electric	59.09
10	6267	Central Southern Security	59.93
10	6262	Ace	12.99
10	6263	Valuation Office Agency	658.00
10	6268	Civils (UK) Ltd	5757.50
10	6270	Peter Noble	730.37
10	6269	T Simpson - re Newsquest	400.69
13	6273	NFDC	21.00
14	6272	HCC - Pensions Feb 08	3343.49
17	6280	Hampshire ALC - Local Council Review 2008	13.50
17	DD	Inland Revenue - Feb 08	4097.41
17	6275	Elliots	16.61
17	6276	The Consortium	12.95
17	6279	Canotec Ltd	881.25
17	6278	Broadview Blinds	35.25
17	6277	Tony Manning	82.51
17	6274	GB Sports & Leisure	71.91
20	DD/STO	Agco Finance Ltd Massey Tractor HX56 RZP	611.31
25	6283	New Forest North CAB - Grant F/4235(1)	750.00
25	6284	RWD & F/Bridge Talking News - F/4235(2)	150.00
25	Telepay	Salaries - Mar 2008	11986.21
26	6286	Ringwood School F/4235(3)	300.00
28	DD	Zurich Assurance - Mar 08	188.07
28	6287	Claire Perrins - Wks 17&24/3	301.73
28	DD	Tesco Net 13/02/08-12/03/08	6.49
31	6297	Southern Electric - Recreation Ground	6.15
31	6296	SEC - Bulk Lamp change	259.50
31	6301	NALC - Copies LCR x 15	33.75
31	6288	Walking Distance	1280.75
31	6289	Status Computers	1776.03
31	6290	Elliots	79.43
31	6291	Greenham	137.15
31	6292	Recognition Express	171.78
31	6293	The Consortium	33.79
31	6295	B & Q	75.61
31	6294	HCC	170.38
31	6298	Ace	130.35
31	6299	Eco	12.69
31	6300	Peter Noble	1143.25
31	6271	Machine Mart	40.49
		TOTAL	43,999.70

AUTHORISATIONS

DATE

16 April 2008

16 April 2008

POLICY AND FINANCE COMMITTEE 16 APRIL 2008

LIST OF PAYMENTS FROM PETTY CASH ACCOUNT
FOR THE PERIOD 1 TO 31 MARCH 2008

Date	Details	Payments
Mar		£
10	Post Office - Unpaid Postage	1.06
12	Post Office - Stamps	24.00
15	B&Q - Toilet Brush	3.98
15	Sainsbury - Cleaning Products	4.13
18	Sainsbury - Refreshments	2.68
19	R Bowles - Train Ticket	9.70
20	Martins - Drawing Pins	1.29
25	Post Office - Postage For Parcel	2.92
26	Clean As A Whistle - Window Cleaning	25.00
27	Ringwood Surplus Stores	3.98
27	Classic Office Supplies	5.85
27	Elliot's - Padlock	15.43
31	C Gill - Delivery Of Letters re Christmas Lights	49.72
TOTAL		149.74

AUTHORISATIONS

DATE

16 April 2008-----
16 April 2008

POLICY AND FINANCE COMMITTEE 16 APRIL 2008**BANK BALANCES**

ACCOUNT NAME	<u>YEAR ENDED</u> <u>31/03/2007</u>	<u>AS AT</u> <u>29/02/2008</u>	<u>AS AT</u> <u>31/03/2008</u>
	£	£	£
Imprest (Current) Account	-3,324	19,559	10,403
Business Account	50,760	38,600	69,701
Investment Account	300,198	300,000	250,000
Petty Cash	129	79	97
TOTAL BANK BALANCES	<u>347,763</u>	<u>358,238</u>	<u>330,201</u>

Notes

1. The bank accounts have been reconciled as at **31 March 2008**.

POLICY AND FINANCE COMMITTEE 16 APRIL 2008

INTER ACCOUNT TRANSFER AUTHORISATIONS

£

IMPREST ACCOUNT TO BUSINESS ACCOUNT

Early May 2008

30,000

BUSINESS ACCOUNT TO IMPREST ACCOUNT

End of April 2008 (maximum)

20,000

INVESTMENTS & RE-INVESTMENTS**New** Lloyds TSB (following receipt of 1st instal of precept)

120,000

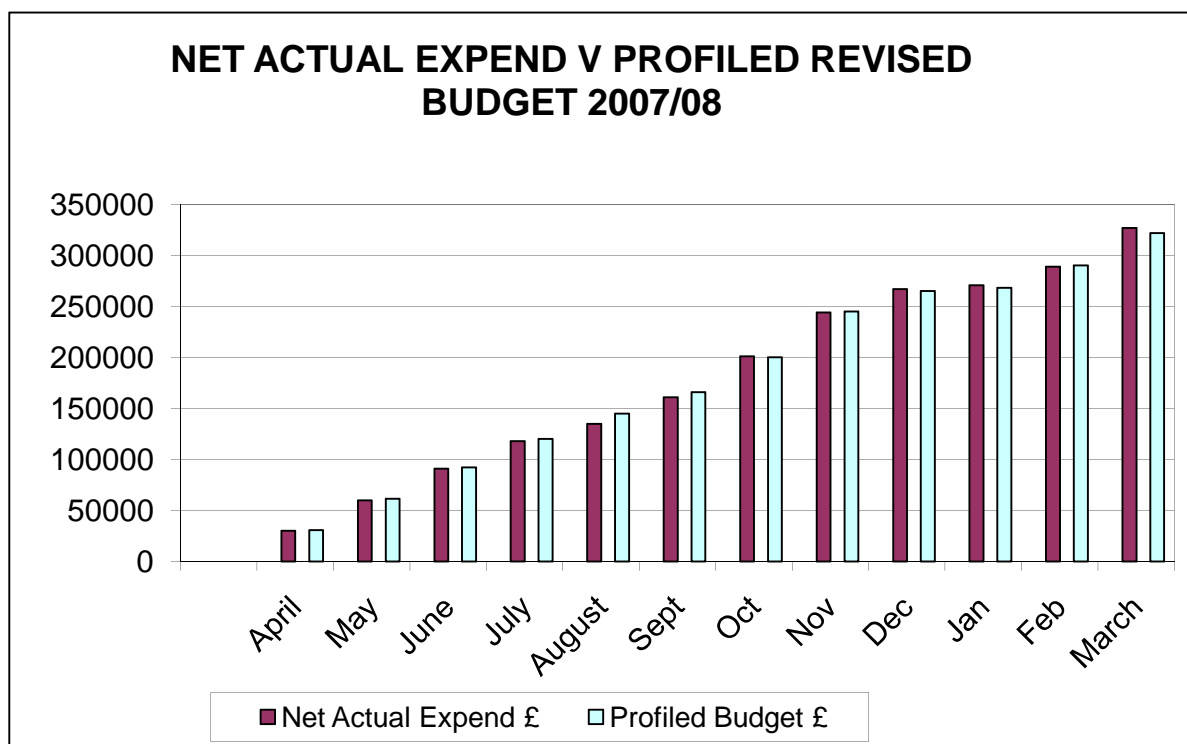
AUTHORISATIONS

DATE

16 April 2008-----
16 April 2008

**SUMMARY BUDGETARY CONTROL REPORT
FOR APRIL 2007 TO MARCH 2008 (MONTHS 1 TO 12)**

<u>ALL COMMITTEES</u>	Original Budget	Year To Date			Approved Annual		Estimated Annual	
		Actual	Revised Budget	Variance	Revised Budget	Variance/ App. Bud.	Current Est Out Turn	Estimated Underspd
EXPENDITURE	£	£	£	£	£	£	£	
POLICY & FINANCE COMMITTEE	197,530	186,304	191,340	-5,036	191,340	-5,036	186,310	-5,030
RECREATION, LEIS & O/S COM	357,090	256,626	272,110	-15,484	272,110	-15,484	256,620	-15,490
PLANNING TOWN & ENVIRON COM	14,780	12,096	14,020	-1,924	14,020	-1,924	12,100	-1,920
TOTAL EXPENDITURE	569,400	455,026	477,470	-22,444	477,470	-22,444	455,030	-22,440
INCOME								
POLICY & FINANCE COMMITTEE	-46,280	-54,446	-55,430	984	-55,430	984	-54,450	980
RECREATION, LEIS & O/S COM	-181,070	-73,655	-100,220	26,565	-100,220	26,565	-73,650	26,570
PLANNING TOWN & ENVIRON COM	0	0	0	0	0	0	0	0
TOTAL INCOME	-227,350	-128,101	-155,650	27,549	-155,650	27,549	-128,100	27,550
COUNCIL'S NET COMMITTEE EXPENDITURE	342,050	326,925	321,820	5,105	321,820	5,105	326,930	5,110
Transfer from(-) General Reserve	-21,260	-6,135			-1,030		-6,140	
PRECEPT 2007/08	320,790	320,790			320,790		320,790	



**SUMMARY BUDGETARY CONTROL REPORT
FOR APRIL 2007 TO MARCH 2008 (MONTHS 1 TO 12)**

<u>POLICY & FINANCE COMMITTEE</u>	Original Budget £	Year To Date			Approved Annual		Estimated Annual	
		Actual £	Revised Budget £	Variance £	Revised Budget £	Variance/ App. Bud. £	Current Est Out Turn £	Estimated Underspd £
EXPENDITURE								
Establishment	42,450	41,366	43,410	-2,044	43,410	-2,044	41,370	-2,040
Maintenance	3,100	7,784	5,600	2,184	5,600	2,184	7,780	2,180
Employee Direct Costs	2,400	1,091	1,780	-689	1,780	-689	1,090	-690
Employee Allocated Costs	76,360	66,239	65,750	489	65,750	489	66,240	490
Member Costs	16,400	15,295	15,810	-515	15,810	-515	15,300	-510
Grants	8,050	7,861	8,050	-189	8,050	-189	7,860	-190
Festival Expenses(net)	2,500	521	520	1	520	1	520	0
Other	46,270	46,147	50,420	-4,273	50,420	-4,273	46,150	-4,270
Cap Exp	0	0	0	0	0	0	0	0
COMMITTEE EXPENDITURE	197,530	186,304	191,340	-5,036	191,340	-5,036	186,310	-5,030
COMMITTEE INCOME	-46,280	-54,446	-55,430	984	-55,430	984	-54,450	980
POLICY & FINANCE COMMITTEE								
TOTAL NET EXPENDITURE	151,250	131,858	135,910	-4,052	135,910	-4,052	131,860	-4,050
<u>HOLDING ACCOUNTS</u>								
<u>EXPENDITURE</u>								
Employee Direct Costs	231,130	222,779	222,740	39	222,740	39	222,780	40
HOLDING ACCOUNTS EXPEND.	231,130	222,779	222,740	39	222,740	39	222,780	40
HOLDING ACCOUNTS INCOME	-231,130	-222,779	-222,740	-39	-222,740	-39	-222,780	-40
TOTAL NET EXPENDITURE	0	0	0	0	0	0	0	0

**SUMMARY BUDGETARY CONTROL REPORT
FOR APRIL 2007 TO MARCH 2008 (MONTHS 1 TO 12)**

RECREATION, LEISURE & OPEN SPACES COMMITTEE	Original Budget £	Year To Date			Approved Annual		Estimated Annual	
		Actual £	Revised Budget £	Variance £	Revised Budget £	Variance/ App. Bud. £	Current Est Out Turn £	Estimated Underspd £
RECREATION, LEISURE & OPEN SPACES								
Establishment	7,400	6,402	6,970	-568	6,970	-568	6,400	-570
Maintenance	25,140	28,677	44,400	-15,723	44,400	-15,723	28,680	-15,720
Machinery	19,020	9,292	9,650	-358	9,650	-358	9,290	-360
Employee Direct Costs	1,000	455	800	-345	800	-345	460	-340
Employee Allocated Costs	108,170	106,500	107,240	-740	107,240	-740	106,500	-740
Planters	1,500	464	1,300	-836	1,300	-836	460	-840
Activities Expenses	6,550	8,541	8,120	421	8,120	421	8,540	420
Contributions to Provisions	8,680	8,680	8,680	0	8,680	0	8,680	0
Other	1,150	879	850	29	850	29	880	30
Capital Expenditure	133,340	41,479	40,060	1,419	40,060	1,419	41,480	1,420
CEMETERY								
Establishment	3,240	2,304	2,690	-386	2,690	-386	2,300	-390
Maintenance	2,680	3,680	1,770	1,910	1,770	1,910	3,680	1,910
Machinery	1,750	1,429	1,750	-321	1,750	-321	1,430	-320
Employee Direct Costs	200	0	200	-200	200	-200	0	-200
Employee Allocated Costs	27,330	27,931	28,050	-119	28,050	-119	27,930	-120
ALLOTMENTS								
Establishment	900	695	500	195	500	195	700	200
Maintenance	200	296	200	96	200	96	290	90
Employee Allocated Costs	8,620	8,722	8,680	42	8,680	42	8,720	40
Other	220	200	200	0	200	0	200	0
COMMITTEE EXPENDITURE	357,090	256,626	272,110	-15,484	272,110	-15,484	256,620	-15,490
INCOME								
Recreation, Leisure & O/S	-41,130	-51,394	-66,550	4,026	-66,550	4,026	-51,390	15,160
Cemetery	-12,050	-12,933	-13,170	237	-13,170	237	-12,930	240
Allotments	-2,600	-2,508	-2,550	42	-2,550	42	-2,510	40
Capital Expend Finance	-125,290	-6,820	-17,950	11,130	-17,950	11,130	-6,820	11,130
COMMITTEE INCOME	-181,070	-73,655	-100,220	15,435	-100,220	15,435	-73,650	26,570
RECREATION, LEISURE & OPEN SPACES COMMITTEE								
TOTAL NET EXPENDITURE	176,020	182,971	171,890	-49	171,890	-49	182,970	11,080

PLANNING, TOWN & ENVIRONMENT COMMITTEE	Original Budget £	Year To Date			Approved Annual		Estimated Annual	
		Actual £	Revised Budget £	Variance £	Approved Budget £	Variance/ App. Bud. £	Current Est Out Turn £	Estimated Underspd £
EXPENDITURE								
Establishment	4,130	1,203	3,200	-1,997	3,200	-1,997	1,200	-2,000
Employee Allocated Costs	10,650	10,893	10,820	73	10,820	73	10,900	80
COMMITTEE EXPENDITURE	14,780	12,096	14,020	-1,924	14,020	-1,924	12,100	-1,920
COMMITTEE INCOME	0	0	0	0	0	0	0	0

**PLANNING, TOWN &
ENVIRONMENT COMMITTEE**

TOTAL NET EXPENDITURE	14,780	12,096	14,020	-1,924	14,020	-1,924	12,100	-1,920
-----------------------	--------	--------	--------	--------	--------	--------	--------	--------

**CAPITAL EXPENDITURE APRIL 2007 TO MARCH 2008
(MONTHS 1 TO 12)**

Code		Original Budget 2007/08 £	Year To Date 2007/08			Annual	
			Actual £	Revised Budget £	Variance £	Current Estimated Out Turn £	Current Estimated UnderSpnd £
	<u>EXPENDITURE</u>						
	<u>POLICY & FINANCE</u>						
117902	Greenways-convert to offices	0	0	0	0	0	0
	Total Policy & Finance	0	0	0	0	0	0
	<u>RECREATION, LEISURE & OPEN SPACES</u>						
217931	Skatepark-enlarge	5,000	0	0	0	0	0
217932	Long Lane Development	10,000	12,561	8,000	4,561	12,560	4,560
217933	Tractor	7,340	6,243	6,250	-7	6,240	-10
217934	The Bickerley-drain. Improve	0	2,600	2,600	0	2,600	0
217935	Ringwood Bowls Club-grant	1,500	1,500	1,500	0	1,500	0
217936	Ringwood Junior School pavilion & rugby pitches	88,000	0	0	0	0	0
217937	Bickerley/Pocket Park	0	0	0	0	0	0
217939	Prep work for conversion of Carvers to Town Park	2,500	0	0	0	0	0
217940	Aerator - tractor mounted	11,000	12,000	12,130	-130	12,000	-130
217942	Ash Grove/other play areas	8,000	0	3,000	-3,000	0	-3,000
217944	Nissan Cabstar	0	6,575	6,580	-5	6,580	0
	Total Rec Leis & OS	133,340	41,479	40,060	1,419	41,480	1,420
	TOTAL EXPENDITURE	133,340	41,479	40,060	1,419	41,480	1,420
	<u>FINANCING</u>						
	General Fund Account	8,050	28,416	15,860	12,556	28,420	12,560
	Gen Fund for tractor	5,980	6,243	6,250	-7	6,240	-10
	Provisions	21,310	6,820	9,950	-3,130	6,820	-3,130
	Developers' Contributions	98,000	0	8,000	-8,000	0	-8,000
	TOTAL FINANCING	133,340	41,479	40,060	1,419	41,480	1,420

RINGWOOD TOWN COUNCIL

BUDGETARY CONTROL SUMMARY DATA 2007/08

Year	Month		Net Actual Expend		Profiled Budget
			£		£
2007	April		30,000		30,800
	May		60,000		61,500
	June		91,000		92,300
	July		118,000		120,000
	August		135,000		145,000
	Sept		161,000		166,000
	Oct		201,000		200,000
	Nov		244,000		245,000
	Dec		267,000		265,000
	2008	Jan		270,600	
Feb			288,800		290,000
March			326,900		321,820

ESTIMATED USE OF PROVISIONS FOR 2007/08

<u>PROVISIONS</u>	Balance ##### £	Transfer To Prov 2007/08 £	Estimated Use 2007/08 £	Estimated Balance 31/03/2008 £
Carvers Pavilion	28,000	0	-8,800	19,200
Christmas Lights	970	0	0	970
DD Act 1995	2,000	0	-2,000	0
Elections Bud	6,130	1,640	-6,000	1,770
Grants	1,130	0	0	1,130
Health & Safety	2,250		0	2,250
Machinery Bud	14,867	3,250	-6,820	11,297
Memorials	1,500	0	0	1,500
Play Equip Bud	28,400	5,430	0	33,830
The Bickerley	1,000	0	0	1,000
Town Plan	14,774	0	-2,120	12,654
92 Southampton Rd	1000	0	0	1,000
Recreation	18,500	0	0	18,500
Dr Littles Garden Non bud	0			
Stile Castleman Trail Non bud	0			
Poulner Lakes Non bud	0			
TOTALS	120,521	10,320	-25,740	105,101
Suggested Additional Transfers to Provisions for 2007/08				£
Pol & Finance 1	Health & Safety			1,500
Rec, Leis & Open Spaces 1	Dr Littles Garden			1,980
2	Stile Castleman Trail			2,000
3	Poulner Lakes			480
Sub Total				5,960
TOTAL at 31 March with Suggested Additional Transfers				111,061

Downloaded/Printed from the Ringwood Town Council Web Site