

RINGWOOD TOWN COUNCIL

FINANCIAL REPORTS FOR

POLICY & FINANCE COMMITTEE MEETING

15TH OCTOBER 2008

POLICY AND FINANCE COMMITTEE 15TH OCTOBER 2008

LIST OF PAYMENTS FROM PETTY CASH ACCOUNT
FOR THE PERIOD 1 TO 30 SEPTEMBER 2008

Date	Details	Payments
Sept		£
1	Clean As A Whistle - Window Cleaning	25.00
8	Mrs Downing UK20a - Return Of Allot. Key Deposit	10.00
17	Keys (x8) For UK Allotments	32.00
19	Key For Dr Little Gardens	4.50
22	Ribbon For Opening Of Taxi Shelter	2.40
23	Mrs Millerchip UK4 - Return Of Allot. Key Deposit	10.00
24	Keys (x3) For Long Lane	28.00
24	Mrs Graham UK45 - Return Of Allot. Key Deposit	10.00
30	Clean As A Whistle - Window Cleaning	25.00
TOTAL		146.90

AUTHORISATIONS

DATE

15 October 2008-----
15 October 2008

POLICY AND FINANCE COMMITTEE 15 OCTOBER 2008**BANK BALANCES**

ACCOUNT NAME	<u>YEAR ENDED</u> <u>31/03/2008</u>	<u>AS AT</u> <u>31/08/2008</u>	<u>AS AT</u> <u>30/09/2008</u>
	£	£	£
Imprest (Current) Account	10,403	2,681	26,048
Business Account	69,701	20,418	70,504
Investment Account	250,000	330,000	400,000
Petty Cash	97	91	88
TOTAL BANK BALANCES	<u>330,202</u>	<u>353,189</u>	<u>496,640</u>

Note

1. The bank accounts have been reconciled as at **30th September 2008**.

POLICY AND FINANCE COMMITTEE 15TH OCTOBER 2008

LIST OF PAYMENTS FROM IMPREST BANK ACCOUNT
FOR THE PERIOD 1 TO 30 SEPTEMBER 2008

Date	Cheque No	Details	Description	Amount £
Sept				
1	6654	Hampshire County Council	Stationery	8.70
1	6655	Plantscape	Brass Plaques x 2	110.00
1	6657	Meesons	Mount Pleasant	2706.20
1	6658	Elvy	Pedal Car - Signs	352.50
1	6659	Aaroglass	Window - Ladies Toilet Carvers	99.88
1	6653	Glasdon	Replace Heritage Panel	307.38
1	6656	TSG	Sage Consultancy	381.88
1	6652	N Giles (Litter Picker)	W/e 31/08/08	42.50
1	6660	Southern Electric	Sports Pavilion	62.81
1	6661	Bmth & West Hants Water	Standpipe For Roundabout	44.65
2	0001	Ringwood Bowling Club	Grant 2008	1500.00
4	6662	N Giles (Litter Picker)	W/e 07/09/08	37.50
8	0002	R Burford	Hedge Trim. - L.Lane & High.Rd	152.75
8	0003	Gibsons	Chukka Boots	20.09
8	0004	Ace	Coffee	12.99
8	0005	WSB - Refurb Sth Rd	Southampton Road - Refurb.	2280.83
8	0006	St Johns Ambulance	Pedal Car - First Aid Cover	263.20
8	0007	Peter Noble	Various(£135.94 Roller Mower)	418.98
10	6665	HCC Pensions	August 2008	3515.94
23	6666	Mr J Russell	Table Top Circus at Carvers	2144.38
23	6667	Purchase Power - Pitney Bowes	Ink Cartridge	187.77
23	6668	NFDC	6 Mths Contrib to CCTV	4263.00
23	6669	NF Disability Information Service	F/4309 Grant	150.00
30	6670	Alda	Football Trophies	90.00
30	0008	SLCC	National Conference 16/10/08	481.75
30	0009	Status	Data Cartridges	284.82
30	0010	Peter Noble	Hedgecutter/Strimmer/Blower	1896.46
30	0011	Gibsons	Chukka Boots	43.69
30	0012	Letters & Logos	Printed Sticker	141.00
30	0013	Hampshire County Council	Stationery	8.50
1	DD	Norwich Union	Main Insurance	682.48
1	DD	Norwich Union	Vehicle Insurance	181.36
1	DD	NFDC Rates	Greenways	508.00
1	DD	BT	Contract Rental	203.10
1	DD	NFDC Rates	Cemetery	172.00
1	SO	TLC Online	September 2008	60.00
3	DD	Zurich Assurance	August 2008	156.74
10	DD	UK Fuels	August 2008	131.73
11	DD	Sage UK Ltd	Monthly Maintenance	128.00
20	DD	Agco Finance Ltd	Massey Tractor HX56 RZP	611.31
22	DD	Agco Finance Ltd	Final Payment	10.00
29	DD	Tesco Net	Monthly Internet Charge	6.49
4	BGC	WSB	Agents Fees - Sept 08	191.67
15	On-Line	Inland Revenue	August 2008	4029.11
25	Telepay	Salaries	September 2008	12921.96
		TOTAL		42,004.10

AUTHORISATIONS

DATE

15 October 2008

15 October 2008

POLICY AND FINANCE COMMITTEE 15TH OCTOBER 2008**INTER ACCOUNT TRANSFER AUTHORISATIONS**

		£
<u>IMPREST ACCOUNT TO BUSINESS ACCOUNT</u>		NONE
<u>BUSINESS ACCOUNT TO IMPREST ACCOUNT</u>		
24th October 2008 (maximum)		40,000
<u>INVESTMENTS & RE-INVESTMENTS</u>		NONE
AUTHORISATIONS		
DATE	----- 15 October 2008	----- 15 October 2008

**SUMMARY BUDGETARY CONTROL REPORT
FOR APRIL 2008 TO SEPTEMBER 2008 (MONTHS 1 TO 6)**

ALL COMMITTEES**EXPENDITURE**

POLICY & FINANCE COMMITTEE
RECREATION, LEIS & O/S COM
PLANNING TOWN & ENVIRON

<u>Original Budget</u> £	Year To Date			Approved Annual	
	<u>Actual</u> £	<u>Profiled Budget</u> £	<u>Variance</u> £	<u>Budget</u> £	<u>Variance</u> £
196,930	98,420	97,210	1,210	204,430	-106,010
435,000	111,030	109,570	1,460	349,100	-238,070
18,170	7,020	7,000	20	18,170	-11,150

TOTAL EXPENDITURE

650,100	216,470	213,780	2,690	571,700	-355,230
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INCOME

POLICY & FINANCE COMMITTEE
RECREATION, LEIS & O/S COM

-41,200	-24,110	-25,500	1,390	-51,200	27,090
-215,150	-29,150	-26,390	-2,760	-128,150	99,000

TOTAL INCOME

-256,350	-53,260	-51,890	-1,370	-179,350	126,090
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COUNCIL'S NET COMMITTEE
EXPENDITURE

393,750	163,210	161,890	1,320	392,350	-229,140
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Transfer from(-) General Reserve

-43,670

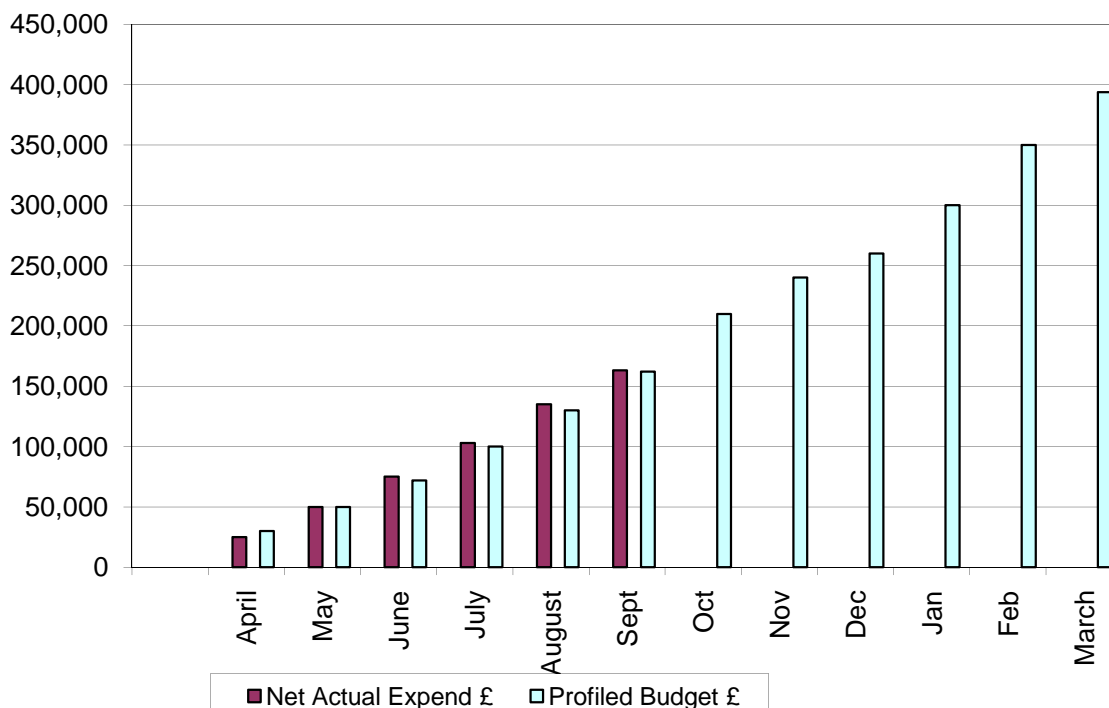
-42,270

PRECEPT 2008/09

350,080

350,080

**NET ACTUAL EXPEND V PROFILED ORIGINAL
BUDGET 2008/09**



**SUMMARY BUDGETARY CONTROL REPORT
FOR APRIL 2008 TO SEPTEMBER 2008 (MONTHS 1 TO 6)**

	Original Budget £	Year To Date			Approved Annual	
		Actual £	Profiled Budget £	Variance £	Budget £	Variance £
POLICY & FINANCE COMMITTEE EXPENDITURE						
Establishment	51,050	22,508	24,360	-1,852	51,050	-28,542
Maintenance	3,200	1,232	700	532	3,200	-1,968
Employee Direct Costs	2,110	850	900	-50	2,110	-1,260
Employee Allocated Costs	83,430	40,861	41,290	-429	83,430	-42,569
Member Costs	11,680	4,247	4,660	-413	11,680	-7,433
Grants	5,550	3,126	3,130	-4	5,550	-2,424
Festival Expenses(net)	3,000	0	0	0	3,000	-3,000
Other	36,910	25,596	22,170	3,426	44,410	-18,814
COMMITTEE EXPENDITURE	196,930	98,420	97,210	1,210	204,430	-106,010

COMMITTEE INCOME	-41,200	-24,110	-25,500	1,390	-51,200	27,090
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POLICY & FINANCE COMMITTEE

TOTAL NET EXPENDITURE	155,730	74,310	71,710	2,600	153,230	-78,920
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**HOLDING ACCOUNTS
EXPENDITURE**

Employee Direct Costs	246,570	120,080	120,870	-790	246,570	-126,490
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HOLDING ACCOUNTS EXPEND.	246,570	120,080	120,870	-790	246,570	-126,490
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HOLDING ACCOUNTS INCOME	-246,570	-120,080	-120,870	790	-246,570	126,490
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TOTAL NET EXPENDITURE	0	0	0	0	0	0
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Notes

- Main variation/s between actual and profiled budget**
Loss of rent income
Less transfer from provision
- Variations between Original Budget and Approved Budget**
Original budget (Net Expenditure)
Minute F4238-Town Plan-print, publish, launch
Less transfer from provision
Minute F/4252-Drop in centre-grant from NFDC

£

2,620
-2,620

155,730
7,500
-7,500
-2,500

Current Approved Budget 153,230

**SUMMARY BUDGETARY CONTROL REPORT
FOR APRIL 2008 TO SEPTEMBER 2008 (MONTHS 1 TO 6)**

	Original Budget £	Year To Date			Approved Annual	
		Actual £	Profiled Budget £	Variance £	Budget £	Variance £
RECREATION, LEISURE & OPEN SPACES COMMITTEE						
EXPENDITURE						
Establishment	6,990	4,027	3,430	597	6,990	-2,963
Maintenance	22,400	9,051	8,050	1,001	22,400	-13,349
Machinery	15,950	9,811	9,800	11	15,950	-6,139
Employee Direct Costs	1,000	0	0	0	1,000	-1,000
Employee Allocated Costs	114,250	55,413	55,730	-317	114,250	-58,837
Planters	1,600	795	800	-5	1,600	-805
Activities Expenses	10,250	5,414	5,610	-196	11,350	-5,936
Contributions to Provisions	9,000	0	0	0	9,000	-9,000
Other	9,900	1,052	700	352	9,900	-8,848
Capital Expenditure	194,130	4,630	4,630	0	107,130	-102,500
CEMETERY						
Establishment	5,540	1,472	1,360	112	5,540	-4,068
Maintenance	2,770	591	630	-39	2,770	-2,179
Machinery	1,850	124	130	-6	1,850	-1,726
Employee Direct Costs	200	98	0	98	200	-102
Employee Allocated Costs	28,830	13,984	14,060	-76	28,830	-14,846
ALLOTMENTS						
Establishment	1,000	-16	0	-16	1,000	-1,016
Maintenance	250	36	100	-64	250	-214
Employee Allocated Costs	8,890	4,348	4,340	8	8,890	-4,542
Other	200	200	200	0	200	0
COMMITTEE EXPENDITURE	435,000	111,030	109,570	1,460	349,100	-238,070
INCOME						
Recreation, Leisure & O/S	-57,450	-18,986	-16,340	-2,646	-57,450	-16,536
Cemetery	-13,000	-7,984	-7,750	-234	-13,000	5,016
Allotments	-2,700	-2,180	-2,300	120	-2,700	520
Capital Expend Finance	-142,000	0	0	0	-55,000	55,000
COMMITTEE INCOME	-215,150	-29,150	-26,390	-2,760	-128,150	44,000

**RECREATION, LEISURE &
OPEN SPACES COMMITTEE**

TOTAL NET EXPENDITURE	219,850	81,880	83,180	-1,300	220,950	-194,070
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Notes

1. Variations between Original Budget and Approved Budget

Original budget (Net Expenditure)

Minute F/4256-Childrens entertainment at Carvers

Current Approved Budget

£

219,850

1,100

220,950

**PLANNING, TOWN &
ENVIRONMENT COMMITTEE**

	Original Budget £	Year To Date			Approved Annual	
		Actual £	Profiled Budget £	Variance £	Budget £	Variance £
EXPENDITURE						
Establishment	7,000	1,550	1,550	0	7,000	-5,450
Employee Allocated Costs	11,170	5,470	5,450	20	11,170	-5,700
COMMITTEE EXPENDITURE	18,170	7,020	7,000	20	18,170	-11,150

TOTAL NET EXPENDITURE	18,170	7,020	7,000	20	18,170	-11,150
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SUMMARY OF APPROVED BUDGET FOR 2008/09 AT 31 SEPTEMBER 2008

		Financed From			
		Gen Res	Provisions	Develop	Cemetery
		£	£	Contribs	Maint
		£	£	£	£
Balance at 1 April 2008		171,736	115,024	34,132	3,600
	Budget				
	Council's Original Net Expend (before transfers)	539,440			
	Add Transfer To Provisions	10,700	10,700		
	Less transfer from Dev Contribs (Revenue)	-8,340		-8,340	
	Less transfer from Dev Contribs (Capital)-NFDC	-132,000			
	Less transfers from Provisions (Revenue)	-6,050	-5,850		-200
	Less transfer from Provisions (Capital)	-10,000	-10,000		
	Council's Net Committee Expenditure (before transfer from General Reserve)	393,750			
	Less transfer from General Reserve	-43,670	-43,670		
	Approved Precept	350,080			
	Memorandum				
	Council's Net Committee Expenditure	393,750			
	Add supplementary budget approvals				
1(i)	P&F F/4238 Town Plan print, publish, launch	7,500			
1(ii)	P&F F/4238 Town Plan print, publish, launch	-7,500	-7,500		
2	P&F F/4252 Drop in centre-grant receivable NFDC	-2,500	2,500		
3	P&F F/4256 Childrens' entertainment at Carvers	1,100	-1,100		
4	Plan P/4550 Virement from St Light to Taxi Rank	-1,000	1,000		
5	Plan P/4550 Virement to Taxi Rank from St Light	1,000	-1,000		
6					
10	Sub Total of Supplementary Budget Approvals	-1,400	-42,270	-12,650	-8,340
	Current Approved Budget for 2008/09	392,350			
	Forecast for 31/03/09	129,466	102,374	25,792	3,400

**CAPITAL EXPENDITURE 2008/09 APRIL 2008 TO SEPTEMBER 2008
(MONTHS 1 TO 6)**

Code		Original Budget 2008/09 £	Year To Date 2008/09	
			Actual £	Variance From Orig Bud £
	EXPENDITURE			
	RECREATION, LEISURE & OPEN SPACES			
217931	Skatepark-enlarge	5,000	0	5,000
217932	Long Lane Development	10,000	0	10,000
217933	Tractor	3,130	3,130	0
		0	0	0
217935	Ringwood Bowls Club-grant	1,500	1,500	0
217937	Bickerley/Pocket Park	35,000	0	35,000
217938	Allotments-move Up Kingston	5,000	0	5,000
217939	Prep work for conversion of Carvers to Town Park	2,500	0	2,500
217942	Ash Grove/other play areas	5,000	0	5,000
217945	Cemetery extension of road	40,000	0	40,000
	Total Recreation Leis & OS	107,130	4,630	102,500
	TOTAL EXPENDITURE	107,130	4,630	102,500
	FINANCING			
	General Fund Account	52,130	4,630	47,500
	Provisions	10,000	0	10,000
	Developers' Contributions	45,000	0	45,000
	TOTAL FINANCING	107,130	4,630	102,500

Notes

1. Payments to Ellingham & Ringwood Rugby Club are made directly by NFDC

Agreed Contribution From Ringwood Town Council

1. Legal fees 11/06/08

	£
	175,000
	-11,361
Balance Due At	30/09/2008
	163,639

RINGWOOD TOWN COUNCIL

BUDGETARY CONTROL SUMMARY DATA 2008/09

Year	Month		Net Actual Expend £		Profiled Budget £
2008					
	April		25,000		30,000
	May		50,000		50,000
	June		75,000		72,000
	July		103,000		100,000
	August		135,000		130,000
	Sept		163,200		162,000
	Oct				210,000
	Nov				240,000
2009	Dec				260,000
	Jan				300,000
	Feb				350,000
	March				393,750