

RECREATION, LEISURE AND OPEN SPACES COMMITTEE
4 NOVEMBER 2009

BUDGET 2010/2011 – DRAFT PROPOSALS

1. INTRODUCTION

1.1 As requested by the P&F Committee at its meeting on 21 October, Members are required to review and consider proposals for inclusion in the 2010/2011 budget.

1.2 To assist Members in their deliberations the following documents are attached:-

Appendix A:- This shows the progress made on new revenue and capital expenditure items approved for inclusion in this year's budget, (2009/10).

Appendix B:- This document contains proposals for new revenue and capital expenditure items for 2010/11 to 2013/14.

Appendix C:- This document shows the approved original budget for 2009/10, the revised budget for 2009/10, and the first draft budget for 2010/11. Pages 1-2 show the summary revenue budget figures for the Committee, including the effect of the new bids. Pages 3-8 show the detailed budgets, and page 9 shows the proposed capital expenditure projects.

1.3 The Committee is asked to consider the proposals in Appendices B and C. These will then go forward to Policy and Finance Committee for consideration. The Committee should rank the proposals in Appendix B with number 1 being the highest ranking. This will then ensure that if, for budget reasons, some schemes cannot proceed, the priority order for expenditure has already been determined.

2 RECOMMENDATIONS

It is recommended that:

- (1)** the proposals in Appendices B and C, as may be amended at the meeting, be approved for submission to Policy and Finance Committee; and
- (2)** the proposals in Appendix B be ranked in order of priority.

For further information please contact:

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RECREATION, LEISURE AND OPEN SPACES COMMITTEE
REPORT ON NEW BUDGET PROPOSALS FOR 2009/10

APPENDIX 'A'

NO.	ITEM	REASON	BUDGET £	COMMENTS
1.	Roundabout Scheme Non recurring.	To replace grass and flowers with shrubs to reduce level of regular maintenance.	2,000	May still be required.
2.	Dennis Mower 24" Non recurring.	To replace existing mower. The replacement cost is likely to be reduced if the ATCO mower is part exchanged for a new Dennis Mower. Finance from provisions.	4,400	Purchased
3.	Brush Cassette for Dennis mower. Non recurring.	To replace existing which shows signs of wearing out. To be financed from provisions. Finance from provisions.	850	Purchased
4.	Foam marker for tractor sprayer. Non recurring.	This will enable the groundstaff to determine accurately where they have sprayed, thus avoiding duplicate spraying. Finance from provisions.	300	Not now required
5.	Marking boom for hand marker. Non recurring.	This will assist the groundstaff when marking out lines on athletic tracks. Efficiency savings will result. Finance from provisions.	250	Purchased
6.	Long Lane improvements Non recurring	To improve facilities at Long Lane. Capital scheme, finance fro revenue.	5,000	Grant made to Ringwood Town F.C.
7.	Allotments-number signs. Non recurring.	To identify each plot more easily.	330	Purchased and installed.
8.	Young Childrens' entertainment. Recurring.	Following the success of the summer holiday play scheme for 2008, consideration should be given to providing a 'show' at Carvers on each weekday of the 6 weeks summer holidays.	2,000	Very successful.
9.	Disco/teenager entertainment. Recurring.	To provide a regular facility for teenagers.	1,000	Currently being arranged.

RECREATION, LEISURE AND OPEN SPACES COMMITTEE
NEW BUDGET PROPOSALS FOR 2010/11

APPENDIX 'B'

NO.	ITEM	REASON	BUDGET £	C A P	R E V	PRI ORI TY
1.	Cemetery notice board. Non recurring.	To enable notices/information to be displayed for visitors to the cemetery.	1,200		X	
2.	Cemetery- repair wall between old cem & new extension. Non recurring.	Repair wall between old cem & new extension (i.e. allotments area). As part of the allotment site is now to be used for burials, an opportunity exists to save costs and integrate the new & old parts of the cemetery.	10,000	X		
3.	Footpaths-repair tree root damage. Non recurring.	Damage has been caused to various footpaths, e.g. in Jubilee Gardens, & Forest Edge, & is becoming a H&S issue.	3,000		X	
4.	Allotments-provision of new main. Non recurring	This will only be required if the Council believes it is necessary to improve the water pressure at Upper Kingston.	5,000		X	
5.	The Bickerley-Bollards. Non recurring.	The existing wooden dragon's teeth on the green outside Old Mill Flats do not provide much protection against illegal entry by travellers. Replacement concrete bollards in a concrete base will improve security.	3,000		X	
6.	Carvers-outdoor fitness equipment. Non recurring.	There are no free outdoor exercise facilities for adults in the town. This equipment is low maintenance, and could be sited at edge of Carvers.	3,200	X		
7.	Cemetery-memorial walls for ashes. Non recurring.	Not yet costed. Design work for 2010/11, construction in 2011/12.	1,000	X		
8.	Cemetery trees. Non recurring.	Undertake survey in 2010/11, (£1,000 revenue), and carry out a new tree planting programme in 2011/12 (£5,000).	1,000		X	
9.	Cemetery-improve security. Non recurring.	Strengthen door on garage.	1,200		X	
10.	Cemetery-fuel tank security. Non recurring.	Implement additional security work in garages at the cemetery.	2,000	X		
11.	Plant & Equipment.	Details to be provided at the meeting.				
12.	The Mount. Non recurring.	Clearance of shrubbery etc. to create a proper access, & to install a plinth/monument/location dial. Grants possible. New bid for 11/12		X		
13.	Carvers-Youth shelter. Non recurring.	To provide a suitable place for Ringwood's teenagers to meet. Grant funding possible.	10,000	X		
12.	Long Lane-car park extension. Non recurring.	Not yet costed.		X		
		TOTAL	40,600			

**SUMMARY RECREATION, LEISURE AND OPEN SPACES COMMITTEE
REVISED BUDGET 2009/10 & ORIGINAL BUDGET 2010/11**

1	2	3	4	5
Description	Act 08/09 £	O. Est 09/10 £	Rev 09/10 £	O. Est 10/11 £
EXPENDITURE				
Recreation & Open Spaces				
--Establishment	7,724	10,000	8,600	10,030
--Maintenance	24,298	25,250	44,530	23,780
--Machinery	13,324	16,950	15,800	10,650
--Employee Costs	116,090	119,640	120,000	119,020
--Planters	659	3,700	3,500	1,500
--Activities Expenses	9,787	11,850	9,000	11,200
--Contribution to Provisions	9,000	10,000	10,000	10,300
--Other	1,071	1,000	1,000	1,050
--Capital Expenditure	16,846	26,000	137,930	98,000
Sub Total	198,799	224,390	350,360	285,530
Cemetery				
--Establishment	2,705	5,250	3,820	6,050
--Maintenance	2,051	3,020	5,400	3,120
--Machinery	724	1,950	1,300	1,900
--Employee Costs	28,555	29,960	28,980	29,800
Sub Total	34,035	40,180	39,500	40,870
Allotments				
--Establishment	728	900	1,200	1,000
--Maintenance	1,480	580	670	500
--Employee Costs	8,648	9,010	8,930	9,270
--Other	200	200	150	200
Sub Total	11,056	10,690	10,950	10,970
TOTAL COMMITTEE EXPENDITURE	243,890	275,260	400,810	337,370
INCOME				
Recreation & Open Spaces	-53,917	-45,560	-114,890	-78,370
Cap Expend Finance (non rev)	-4,184	-13,000	-56,500	-46,000
Cemetery	-17,382	-13,650	-14,030	-14,050
Allotments	-2,433	-2,500	-2,400	-2,700
TOTAL COMMITTEE INCOME	-77,916	-74,710	-187,820	-141,120
NET EXPENDITURE (before new bids)	165,974	200,550	212,990	196,250

**SUMMARY RECREATION, LEISURE AND OPEN SPACES COMMITTEE
REVISED BUDGET 2009/10 & ORIGINAL BUDGET 2010/11**

Non Recurring Items Included in 2009/10 Budget, deducted from 2010/11 Budget

	£
1. Roundabout scheme	2,000
2. Dennis mower 24" (finance from provisions)	4,400
3. Brush cassette for Dennis mower (finance from provisions)	850
4. Foam marker for tractor (finance from provisions)	300
5. Marking boom for hand marker (finance from provisions)	250
6. Long Lane Improvements (Capital)	5,000
7. Flail/hedge cutter tractor mounted (bid for 2010/11 £7,700)	0
8. Cemetery notice board £1,200	defer 0
9. Allotments-number signs	330
Sub Total	13,130
Less non recurring items to be financed from provisions	-5,800
Net Total	7,330

New Bids for 2010/11 Budget (see Appendix B)

Total **40,600**

The Estimated Total Net Budget for 2010/11, including all new bids, will be

	£	Increase/Decrease(-)	
		£	%
Total Net Budget for 2009/10	200,550		
Total Net Budget for 2010/11 without new bids	196,250	-4,300	-2.1
Add new bids (net)	40,600	40,600	20.2
Total Net Budget for 2009/10 with new bids	236,850	36,300	18.1

**VARIATION ANALYSIS FROM O.E.2009/10 TO 1st DRAFT O.E. 2010/11
RECREATION LEISURE & OPEN SPACES COMMITTEE**

	£	£
Total Net Budget for 2009/10	200,550	
Deduct net non recurring included in O.E. 09/10	-7,330	
Deduct maintenance in closed churchyard	-2,000	
Deduct reduction in available dev. contribs.	3,960	
Add increase in business rates at the cemetery	1,000	
Net other variations	70	
Total Net Budget for 2010/11 without new bids	196,250	196,250
Add new bids		40,600
Total Net Budget for 2009/10 with new bids		236,850

**REVISED BUDGET 2009/10 & ORIGINAL BUDGET 2010/11
RECREATION LEISURE & OPEN SPACES COMMITTEE**

Col. 1	2	3	4	5	6
Code	Description	Act 08/09 £	O. Est 09/10 £	Rev 09/10 £	O. Est 10/11 £
	Establishment				
207007	--Cleaning materials & consums.	57	300	200	250
207016	--Electricity	409	450	600	480
207019	--Environmental Agency	438	450	430	450
207024	--Fuel	4,162	5,500	5,000	5,500
207032	--Health & Safety	78	200	0	200
207046	--Mobile Phones	609	650	650	700
207057	--Protective Clothes	767	800	600	800
207063	--Playground Inspections	265	300	270	300
207084	--Travel Expense	0	150	50	150
207087	--Water	939	1,200	800	1,200
	Total Establishment	7,724	10,000	8,600	10,030
	Maintenance				
207100	--Bickerley Toilets	0	100	70	100
207103	--Buildings	795	1,100	1,000	1,100
207105	--Carvers Pavilion maintenance	3,318	550	550	550
207110	--Carvers Pavilion	372	0	18,880	0
207118	--Fencing	504	2,200	1,200	2,200
207124	--Grounds - Carvers	5,778	2,000	4,500	2,000
207127	--Grounds - Other	3,115	3,000	3,000	3,000
207130	--Play Areas	2,152	1,100	1,000	1,100
207132	--Ash Gr Play-swings	0	0	0	0
207133	--Poulner Lakes	50	500	500	500
207140	--St Furn paint	156	400	100	300
207148	--Tree Safety Work	1,215	650	1,000	700
207149	--Tree Safety prog	3,310	5,750	5,000	5,800
207151	--War Memorial	0	50	50	50
207157	--Long Lane Mtn	2,760	2,200	2,500	2,500
207158	--War Graves Maintenance	773	750	780	780
207159	--The Bickerley/Pocket Park	0	900	600	800
207160	--Maint in Closed Churchyard	0	4,000	3,500	2,000
207161	--Rodent Control	0	0	300	300
	Total Maintenance	24,298	25,250	44,530	23,780
	Machinery				
207200	--Hiring Costs	0	800	400	400
207201	--Security Marking	0	200	50	100
207203	--Machine Consumables	201	1,300	1,300	1,300
207206	--Machine Maintenance	3,417	5,100	5,100	5,100
207209	--Machine Purchases	5,979	5,800	5,200	0
207211	--Small Tools Purch	495	500	500	500
207212	--Machine Servicing	2,351	3,250	2,750	2,350
207213	--Cabstar Maintenance	881	0	500	900
	Total Machinery Costs	13,324	16,950	15,800	10,650

**REVISED BUDGET 2009/10 & ORIGINAL BUDGET 2010/11
RECREATION LEISURE & OPEN SPACES COMMITTEE**

Col. 1	2	3	4	5	6
Code	Description	Act 08/09 £	O. Est 09/10 £	Rev 09/10 £	O. Est 10/11 £
	Employee Costs				
207270	--Allocated Office Staff	31,573	29,760	33,830	30,470
207271	--Allocated Groundstaff	83,717	88,880	85,350	87,550
207256	--Staff Training	800	1,000	820	1,000
	Total Employee Costs	116,090	119,640	120,000	119,020
	Planters				
207453	--Planters For Floral Displays	659	1,700	1,500	1,500
207456	--Roundabout Scheme	0	2,000	2,000	0
	Total Planters	659	3,700	3,500	1,500
	Activities Expenses				
207500	--Poulner School Expenses	439	300	300	300
207503	--Ringwood School Expenses	624	400	400	400
207556	--Roundabout Flowerbeds	2,336	2,700	2,500	2,700
207557	--Flower Beds	1,092	1,000	800	1,000
207559	--Skate Park Expenses	822	500	500	500
207562	--Skate Park Jam Expenses	0	1,650	0	1,000
207600	--Bowling	61	300	250	300
207603	--Cricket	669	500	100	500
207609	--Floodlighting	0	200	50	100
207612	--Football	567	1,200	500	800
207613	--Rugby	126	0	570	500
207615	--Tennis	226	100	100	100
207619	--Under 18s Disco	1,000	1,000	1,000	1,000
207620	--Young Childrens' Entertainment	1,825	2,000	1,930	2,000
	Total Activities Expenses	9,787	11,850	9,000	11,200
	Contribution to Provisions				
207650	--Machinery	3,400	4,000	4,000	4,100
207653	--Play Equipment	5,600	6,000	6,000	6,200
	Total Contribs To Provisions	9,000	10,000	10,000	10,300
	Other				
207839	--PoopNFDC	732	770	770	800
207842	--PoopScoop	339	230	230	250
	Total Other	1,071	1,000	1,000	1,050

**REVISED BUDGET 2009/10 & ORIGINAL BUDGET 2010/11
RECREATION LEISURE & OPEN SPACES COMMITTEE**

Col. 1	2	3	4	5	6
Code	Description	Act 08/09 £	O. Est 09/10 £	Rev 09/10 £	O. Est 10/11 £
	Capital Expenditure				
217931	--Skatepark Enlargement	0	5,000	15,000	0
217932	--Long Lane Development	0	5,000	6,000	0
217933	--Tractor	3,130	0	0	0
217935	--Ringwood Bowling Club-Grant	1,500	0	0	0
217937	--Danny Cracknell Pocket Park	246	0	51,000	0
217942	--Ash Grove & other Play Areas	0	8,000	0	60,000
217945	--Cem Extension of Road	7,786	0	32,210	0
217946	--New Tractor 2009	0	8,000	16,720	8,000
217947	--Replacement John Deere	4,184	0	0	0
1120	--Loan Advance	0	0	3,000	0
217948	--The Triangle(off the Bickerley)	0	0	0	10,000
217949	--Carvers Playground - slide	0	0	10,000	0
217950	--Jubilee Lamp Restoration	0	0	0	10,000
217951	--Carvers Access Path for Disabled	0	0	4,000	0
217953	--Bridge D Cracknell Park to footpth	0	0	0	10,000
	Total Capital Expenditure	16,846	26,000	137,930	98,000
	REC & OPEN SPACES EXPEND	198,799	224,390	350,360	285,530
	INCOME				
204110	--Rent: Land Adjoining 61 N Poul	-104	-100	-100	-100
204500	--Poulner School	-14,507	-14,400	-14,500	-14,500
204503	--Ringwood School	-5,621	-5,700	-6,000	-5,700
204504	--Ringwood Junior School	0	0	-500	-500
204556	--Roundabouts Flower Beds	-1,750	-2,000	-1,700	-2,000
204600	--Bowling	-3,200	-3,200	-3,200	-3,600
204603	--Carvers	-1,070	-1,050	-1,050	-1,000
204606	--Cricket	-1,285	-1,600	-1,460	-1,600
204612	--Floodlighting	0	-50	-50	-50
204615	--Football	-6,996	-4,700	-5,000	-5,000
204616	--Rugby	-758		-1,500	-1,500
204618	--Tennis	-199	0	-200	-200
204621	--The Bickerley	-325	-400	-580	-600
204622	--Castleman Trail	-435		-400	-400
204653	--Transfer from Provisions (rev)	-9,241	-6,000	-21,280	-200
204654	--Transfer from Provisions (cap)	-4,184	-13,000	-9,000	-30,000
204656	--Transfer from Dvlprs cont (rev)	-8,340	-6,300	-8,300	-2,340
204657	--Transfer from Dvlprs cont (cap)	0	0	-41,000	-16,000
204658	--Transfer from Capital Receipts	0	0	-6,500	0
204659	--Transfer from Grants	0	0	-29,000	-34,000
204830	--Wayleaves	-86	-60	-70	-80
204831	--Contribution from HCC	0	0	-20,000	-5,000
	RECREATION & OPEN SPACES INCOME	-58,101	-58,560	-171,390	-124,370
	RECREATION & OPEN SPACES NET EXPENDITURE	140,698	165,830	178,970	161,160

**REVISED BUDGET 2009/10 & ORIGINAL BUDGET 2010/11
CEMETERY**

Col. 1	2	3	4	5	6
Code	Description	Act 08/09 £	O. Est 09/10 £	Rev 09/10 £	O. Est 10/11 £
	Establishment				
407007	--Cleaning materials	26	30	30	30
407013	--Consumables	1	100	50	50
407016	--Electricity	359	450	200	500
407032	--Health & Safety	0	0	0	0
407046	--Mobile Phones	100	150	150	150
407060	--Business Rates	1,724	1,820	2,740	2,820
407066	--Sewerage Expenses	195	250	200	220
407081	--Telephone	207	250	250	180
407087	--Water	93	200	200	100
407095	--Cemetery New Plan	0	2,000	0	2,000
	Total Establishment	2,705	5,250	3,820	6,050
	Maintenance				
407103	--Buildings	123	200	2,100	200
407112	--Chemicals	0	20	0	20
407127	--Grounds - Other	436	500	500	500
407128	--Memorial Safety	148	500	500	500
407136	--Refuse Collection	1,094	1,150	1,150	1,200
407148	--Trees	250	650	1,150	700
	Total Maintenance	2,051	3,020	5,400	3,120
	Machinery				
407203	--Machine Consumables	0	950	700	900
407206	--Machine Maintenance	124	250	100	250
407212	--Machine Servicing	600	750	500	750
	Total Machinery	724	1,950	1,300	1,900
	Employee Costs				
407270	--Allocated Office Staff	7,085	7,480	7,330	7,720
407271	--Allocated Groundstaff	21,270	22,280	21,550	21,880
407256	--Staff Training	200	200	100	200
	Total Employee Costs	28,555	29,960	28,980	29,800
	TOTAL EXPENDITURE	34,035	40,180	39,500	40,870

**REVISED BUDGET 2009/10 & ORIGINAL BUDGET 2010/11
CEMETERY**

Col. 1	2	3	3	4	5
Code	Description	Act 08/09 £	O. Est 09/10 £	Rev 09/10 £	O. Est 10/11 £
	INCOME				
404803	--Burials	-8,163	-6,000	-6,500	-6,500
404804	--Purchase of Plots	-5,344	-4,500	-4,000	-4,000
404805	--Grave Maintenance	-35	0	-70	-70
404815	--Legacy	-92	-100	-80	-100
404818	--Memorials	-2,975	-2,300	-2,600	-2,600
404827	--War Graves	-773	-750	-780	-780
	TOTAL INCOME	-17,382	-13,650	-14,030	-14,050
	TOTAL NET EXPENDITURE	16,653	26,530	25,470	26,820

**REVISED BUDGET 2009/10 & ORIGINAL BUDGET 2010/11
ALLOTMENTS**

Col. 1	2	3	4	5	6
Code	Description	Act 08/09 £	O. Est 09/10 £	Rev 09/10 £	O. Est 10/11 £
	EXPENDITURE				
	Establishment				
507087	--Water	728	900	1,200	1,000
	Total Establishment	728	900	1,200	1,000
	Maintenance				
507160	--Allotments Maintenance	1,480	250	250	500
507161	--Number Signs	0	330	420	0
	Total Maintenance	1,480	580	670	500
	Employee Costs				
507270	--Allocated Office Staff	7,560	7,870	7,820	8,140
507271	--Allocated Groundstaff	1,088	1,140	1,110	1,130
	Total Employee Costs	8,648	9,010	8,930	9,270
	Other				
507844	--Competition	200	200	150	200
	Total Other	200	200	150	200
	TOTAL EXPENDITURE	11,056	10,690	10,950	10,970
	INCOME				
504110	--Allotment Rents	-2,433	-2,500	-2,400	-2,700
	TOTAL INCOME	-2,433	-2,500	-2,400	-2,700
	TOTAL NET EXPENDITURE	8,623	8,190	8,550	8,270

RINGWOOD TOWN COUNCIL

APPENDIX 'C'

CAPITAL EXPENDITURE ESTIMATES: REVISED 2009/10 & ORIGINAL 2010/11 TO 2013/14
RECREATION LEISURE & OPEN SPACES COMMITTEE

Item No.	PROJECT	RE CUR	NON REC	CAPITAL EXPENDITURE ESTIMATES					SOURCES OF FINANCING		
				O.E. 09/10 £	R.E. 09/10	O.E. 10/11 £	O.E. 11/12 £	O.E. 12/13 £	O.E. 13/14	Total £	
1.	Skatepark enlarge	X		5,000	15,000	0				15,000	Grant £10,000, prov £5,000
2.	Long Lane development	X		5,000	6,000	0	0	0	0	6,000	Rev £6,000
3.	Allotments:- move Upper Kingston site	X		0	0	0	0	5,000	0	5,000	Rev £5,000
4.	Prep work for conversion of Carvers to Town Park:- Pathways, car park, fencing (seats, trees donated)	X		0	0	0	0	2,500	0	2,500	Rev £2,500
5.	Ash Grove & other play areas	X		8,000	0	60,000	0	0	0	60,000	Prov £30k, dev cont £10k, grant £20k
6.	Cemetery extension of road	X		0	32,210	0	0	0	0	32,210	Rev £32,210
7.	Replacement Tractor 08/09	X		8,000	16,720	8,000	0	0	0	24,720	09/10Rev£6,220,Prov£4,000,CapRec£6.5k
8.	Loan Advance	X		0	3,000	0	0	0	0	3,000	Rev £3,000
9.	Danny Cracknell Pocket Park	X		0	51,000	0	0	0	0	51,000	Grant £10,000, dev. contribs £41,000
10.	The Triangle (off the Bickerley, bordering the Millstream	X		0	0	10,000	0	0	0	10,000	Dev contrib £6,000, grant £4,000
11.	Carvers Playground - Slide	X		0	10,000	0	0	0	0	10,000	Grant £10,000
12.	Jubilee Lamp restoration & other Market Place items	X		0	0	10,000	0	0	0	10,000	Grant £10,000
13.	Carvers access path for the disabled	X		0	4,000	0	0	0	0	4,000	Grant £4,000
14.	Poulner Lakes access road & pedestrian route	X		0	0	0	30,000	0	0	30,000	Dev contrib £15,000, grant £15,000
15.	Bridge from Danny Cracknell Park to footpath	X		0	0	10,000	0	0	0	10,000	HCC £5k, grant £5k
16.	Flail/hedge cutter-tractor mounted	X		0	0	0	0	0	0	8,000	Prov £8,000
	TOTAL EXPENDITURE			26,000	137,930	98,000	30,000	7,500	8,000	281,430	
	FINANCING										
	Revenue			13,000	22,430	-22,000	0	7,500	0	7,930	
	Provisions			13,000	14,000	30,000	0	0	8,000	52,000	
	Grant			0	54,000	74,000	15,000	0	0	143,000	
	Developers Contributions			0	41,000	16,000	15,000	0	0	72,000	
	Capital Receipts			0	6,500	0	0	0	0	6,500	
	Loan			0	0	0	0	0	0	0	
	TOTAL FINANCING			26,000	137,930	98,000	30,000	7,500	8,000	281,430	