

# Ringwood Town Council

"Greenways", 71 Christchurch Road, Ringwood

Tel: 01425 473883

[www.ringwood.gov.uk](http://www.ringwood.gov.uk)

## POLICY & FINANCE

Dear Member

10<sup>th</sup> September 2009

A meeting of the above Committee will be held at "Greenways" on **Wednesday 16<sup>th</sup> September 2009** at 7.00pm or at the conclusion of the public participation session at 7.10pm and your attendance is requested.

T R Simpson  
Town Clerk

### **PUBLIC PARTICIPATION:**

The meeting will be preceded by a public participation period of up to 10 minutes at 7.00pm. If no member of the public wishes to speak to the Council, the meeting will start at 7.00pm.

Members of the public are also entitled to speak during the meeting on individual items on the public agenda in accordance with the Council's public participation scheme.

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## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

### **2. DECLARATIONS OF INTEREST**

### **3. MINUTES OF THE PREVIOUS MEETING**

To approve as a correct record the minutes of the meeting held on 15<sup>th</sup> July 2009.

### **4. FINANCIAL REPORTS (*Report A attached*):**

- a. To receive and authorise list of payments made on Imprest Account in July and August
- b. To receive and authorise list of Petty Cash payments for July and August
- c. To receive Statement of Town Council Balances
- d. To authorise Inter Account Transfers
- e. To note the Finance Manager's report and receive Summary Budget Reports for period April 2009 to August 2009
- f. To consider financial statement for Ringwood Festival 2009

### **5. GRANT AID**

To consider the following applications for Grant Aid (*Report B attached*):

- 1) NF Disability Information Service
- 2) Ringwood Debt Advice Centre
- 3) Woofability Community Interest Company

### **6. COMMUNITY LED PILOT PLANNING LAUNCH**

To appoint two representatives to attend the meeting on 29<sup>th</sup> September 6pm-9pm at Minstead Village Hall.

## **7. HEALTHIER HAMPSHIRE**

To consider the Town Clerk's report (*attached as Report C*) regarding the Health & Wellbeing Partnership Strategy Consultation

## **8. PROPOSED WORKS TO FIRST FLOOR OFFICES**

To consider the Technical Officer's verbal report on proposed works

## **9. NEW FOREST ASSOCIATION OF LOCAL COUNCILS**

- a) To consider NFALC's proposed changes to constitution at a Special General Meeting on 17<sup>th</sup> September
- b) To consider progress arising from previous consultation with Hampshire Association of Local Councils on funding (*Minute F/4439 refers*)

## **10. MAYOR'S CONSORT**

To consider purchase of a small badge for the Mayor's Consort, similar to that approved for the Mayor's Cadet (*Minute F/4426, 17.06.09 refers*)

## **11. HAMPSHIRE ASSOCIATION OF LOCAL COUNCILS (HALC)**

To confirm appointment of Town Council representatives, Cllr Clarke and Cllr Steele, and authorise payment for their reasonable travel and subsistence expenses to the HALC AGM on 10<sup>th</sup> October 2009 in Winchester

## **12. STANDARDS COMMITTEE**

To note Ethical Bulletin No 3 from Standards Committee (*previously circulated with Bulletin 20.08.09*) and note proposed arrangements for standards issues to be included at the Annual Meeting

## **13. JUBILEE LAMP**

- a) To note that the Jubilee Lamp cannot now be included on an Annual Maintenance Contract in its current state and to approve interim arrangements for its maintenance
- b) To approve the appointment and membership of a Working Group, to include councillors, to investigate and make recommendations on a refurbishment scheme for the Jubilee Lamp and to consider inclusion of other Market Place facilities within the remit of the Working Group

## **14. TOWN CRIER**

To consider whether it would be appropriate to investigate the appointment of a Town Crier

## **15. SUSTAINABLE COMMUNITIES**

To receive a verbal report on a request to support The Sustainable Communities Act Amendment Bill

## **16. STRENGTHENING LOCAL DEMOCRACY**

To consider responding to a consultation paper issued by the Department of Communities and Local Government. A copy of the Consultation Paper and suggested responses discussed with the Chairman of the Committee is attached (*see Report D*)

## **17. IT INFRASTRUCTURE**

To receive an update from the Deputy Town Clerk on events since the commencement of the support contract with Blue Chip (*report to follow*)

## **18. RINGWOOD TOWN FOOTBALL CLUB**

To consider the recommendation (*OS/5128 refers*) of the Recreation, Leisure & Open Spaces Committee:

- a) That Ringwood Town Football be offered a grant of £6,000 and a loan of £3,000 repayable over five years towards the cost of electrical upgrading and the provision of suspended ceiling in the main Clubhouse; and
- b) That the excess costs over the budget provision be met from the Town Council's reserves.

**19. NEW FOREST NATIONAL PARK AUTHORITY**

To receive a verbal report from Cllr Heron, following the NFNPA public meeting on 2<sup>nd</sup> September to discuss the National Park Management Plan and Core Strategy

**20. EXCLUSION OF PUBLIC & PRESS**

To consider exclusion of public and press for the following items:

**21. TOWN TWINNING ADVERTISEMENT**

To receive a verbal update from the Town Clerk and discuss whether any further action is appropriate

**22. STAFFING**

- a) To confirm actions taken to extend retirement age of an employee beyond age 65 to 31 December 2009
- b) To confirm actions taken to renew the contract for Health & Safety Advisor (Jeff Wickens) for a further six months
- c) To confirm action taken to request an occupational health consultation

If you would like further information on any of the agenda items, please contact Jo Stannard on (01425) 473883 or email [jo.stannard@ringwood.gov.uk](mailto:jo.stannard@ringwood.gov.uk).

Committee Members

Cllr J D Heron (Chairman)  
Cllr W S Rippon-Swaine (Vice Chairman)

Cllr N J Chard  
Cllr N R G Clarke  
Cllr M J Urwin  
Cllr B Woodfield

Ex Officio Members

Cllr L C Ford (Mayor)  
Cllr B H Terry (Deputy Mayor)

Copied to other members for information.