

Ringwood Town Council

"Greenways", 71 Christchurch Road, Ringwood
Tel: 01425 473883
www.ringwood.gov.uk

POLICY & FINANCE

Dear Member

12th November 2009

A meeting of the above Committee will be held at "Greenways" on **Wednesday 18th November 2009** at 7.00pm* or at the conclusion of the public participation session at 7.10pm and your attendance is requested.

T R Simpson
Town Clerk

PUBLIC PARTICIPATION:

*The meeting will be preceded by a public participation period of up to 10 minutes at 7.00pm. If no member of the public wishes to speak to the Council, the meeting will start at 7.00pm.

Members of the public are also entitled to speak during the meeting on individual items on the public agenda in accordance with the Council's public participation scheme.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

3. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the meeting held on 21st October

4. FINANCIAL REPORTS (*Report A attached*):

- a. To receive and authorise list of payments made on Imprest Account in October
- b. To receive and authorise list of Petty Cash payments for October
- c. To receive Statement of Town Council Balances
- d. To authorise Inter Account Transfers

5. COMMITTEE BUDGET 2010/11

To consider proposals for inclusion in the Committee's budget for 2010/11 (*Report B*)

6. FIRST DRAFT COUNCIL BUDGET 2010/11

To consider the first draft Council budget and precept proposals for 2010/11 (*Report C*)

7. SPONSORSHIP

To consider Recommendation OS/5107 of the Recreation, Leisure & Open Spaces Committee held on 4 November:

- 1) That the application for Grant Aid for sponsorship of trophies for the Ringwood & Avon Valley League be supported;
- 2) That, as sponsor, the Town crest be included on the trophies

8. GRANT AID

To consider the following applications for Grant Aid (*Report D*):

- 1) Forest Forge Theatre
- 2) Ringwood Junior School
- 3) Ringwood and Avon Valley League
- 4) Ringwood Rotary Club
- 5) Mr Roger Coleman MBE (*for publication of a book paying tribute to 7th Battalion (Territorial Force) The Hampshire Regiment Roll of Honour 1914-1919*)

9. RINGWOOD FESTIVAL

To receive minutes of the meeting of the Ringwood Festival Steering Committee held on 2nd November 2009 and approve proposals therein (*Report E*)

10. NEW FOREST DISTRICT COUNCIL PREPARATION OF SITES & DEVELOPMENT MANAGEMENT DEVELOPMENT PLAN DOCUMENT

To consider the Recommendation (*P/4711 – 6.11.09*) of the Planning, Town & Environment Committee regarding which sites within the Town to put forward as suitable housing and employment land for possible inclusion in the above (*Report F*)

11. HAMPSHIRE FIRE AND RESCUE SERVICE PLAN 2010-13

To consider a response to the public consultation (*Report G*)

12. APPEAL PANEL

To consider appointment of Members to an Appeal Panel in the event of an appeal under the Freedom of Information Act

13. RINGWOOD LOYALTY CARD

Further to information provided by Mr Stride at the previous Meeting during the Public Participation Session, to consider whether to offer formal support for the Ringwood Loyalty Card, which is to replace the Ringwood Loyalty Discount Scheme in January 2010.

14. NATIONAL ASSOCIATION OF LOCAL COUNCILS

To authorise the Town Clerk, in consultation with the Chairman and Vice-Chairman of the Committee, to determine the response to a survey by Hampshire Association of Local Councils on continued membership of National Association of Local Councils

15. MEMBER TRAINING ON CORE STRATEGY

To authorise payment of reasonable travel expenses for Members attending training provided by New Forest District Council

16. EXCLUSION OF PUBLIC & PRESS

To consider exclusion of public and press for the following items:

17. LETTING OF FIRST FLOOR OFFICES

To receive a verbal progress report from the Town Clerk

18. STAFF ISSUES

To consider:

- i) Grading arrangements of Town Clerk (*Confidential Report H*)
- ii) Groundsmen - incremental scale (*Confidential Report I*)
- iii) Replacement of Technical Officer

If you would like further information on any of the agenda items, please contact Terry Simpson on (01425) 473883 or email terry.simpson@ringwood.gov.uk