

**RINGWOOD FESTIVAL STEERING COMMITTEE  
MINUTES OF MEETING  
HELD ON MONDAY 6<sup>th</sup> JUNE 2009 AT GREENWAYS**

**PRESENT:** Cllr B Terry (Chairman), Cllr N Chard, Cllr C Ford, L Wickens, J Wickens, , A Osborne, T Morrison, C Polton, H Cox, P Alvis, M Cracknell, B Charlton

**IN ATTENDANCE :** T Simpson, Town Clerk, S Godwin, PA to Town Clerk/Mayor

1. **APOLOGIES:** C Lockyer, Cllr B Woodifield
2. **MINUTES OF PREVIOUS MEETING:** The Minutes of the 11<sup>th</sup> May, having been circulated, were agreed.
3. **MATTERS ARISING:** None
4. **FINANCIAL REPORT:** Financial reports were presented. It was noted that donations received were significantly down on last year and all Members were urged to try to identify where additional funds could be obtained. Subject to receipt of monies from the sealed bids at the auction, the golf day would achieve a net surplus in excess of £1,000.

It was disappointing to note that the County Council grant for the Sinfonia Concert had been reduced from £500 to £200 this year, which would be a further drain on funds.

**AGREED** that the financial report attached as **Appendix 1** be approved.

5. **FESTIVAL EVENTS:** The Committee received activity schedules numbered 1-19 covering all of the activities included within the Festival.

Each of the schedules were discussed in detail, and it was noted particularly that some additional work was still required on posters, hot and cold catering, finalisation of the contract with Red Cross, and the programme of events on Festival day. Agreed that the schedules, as amended in italic text and attached as **Appendix 2** be approved.

6. **ANY OTHER BUSINESS:** It was noted that no parking cones and signs would be ordered and that these would be placed on the highway by J Wickens, P Alvis and C Wentworth.
7. **DATE OF NEXT MEETING**  
Agreed that the next meeting be held on MONDAY 6<sup>th</sup> July at 6pm if needed.

14.05.09