

Ringwood Town Council

"Greenways", 71 Christchurch Road, Ringwood

Tel: 01425 473883

www.ringwood.gov.uk

POLICY & FINANCE

Dear Member

9th July 2009

A meeting of the above Committee will be held at "Greenways" on **Wednesday 15th July 2009** at 7.00pm* or at the conclusion of the public participation session at 7.10pm and your attendance is requested.

T R Simpson
Town Clerk

PUBLIC PARTICIPATION:

*The meeting will be preceded by a public participation period of up to 10 minutes at 7.00pm. If no member of the public wishes to speak to the Council, the meeting will start at 7.00pm.

Members of the public are also entitled to speak during the meeting on individual items on the public agenda in accordance with the Council's public participation scheme.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

3. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the meeting held on 17th June 2009, subject to the amendment of Minute Number F/4417 as outlined in *Report A attached*.

4. POLICE COMMUNITY SUPPORT OFFICER

To receive a progress report from Hampshire Constabulary regarding the PCSOs in Ringwood and to consider renewing the PCSO contract from 1st August 2009 (*Report B attached*). Note: PS Gallagher and CI Cooper will attend the meeting; if Members have specific enquiries which may require further research, please advise the Town Clerk as soon as possible, prior to the meeting.

5. FINANCIAL REPORTS (*Report C attached*):

- a. To receive and authorise list of payments made on Imprest Account in June
- b. To receive and authorise list of Petty Cash payments for June
- c. To receive Statement of Town Council Balances
- d. To authorise Inter Account Transfers
- e. To note the Finance Manager's report and receive Summary Budget Reports for period April 2008 to June 2009

6. GRANT AID BUDGET REVIEW

To consider a report on grants paid to date and funds available for future grant aid applications (*Report D attached*)

7. GRANT AID

To consider the an application for Grant Aid from Salterns Playscheme (*Report E attached*)

8. VIREMENT OF FUNDS FOR WORKS TO PAVILION

To consider a request from the Recreation, Leisure & Open Spaces Committee (*Minute OS/5116*) that the sum of £3,000 be vired from reserves for the purposes of building works to the Cricket Pavilion at Carvers Recreation Ground. Note: the confidential report with contractors' tenders has been circulated to all members previously.

9. HEALTH & SAFETY

To receive the Deputy Town Clerk's report on Health & Safety (*attached as Report F*) and to consider the recommendations therein: to adopt the new Health & Safety Policy (*Report F Appendix 1*) and to appoint one Member to the role of H&S Champion.

10. CHRISTMAS LIGHTS WORKING PARTY

To receive and consider notes of the Christmas Lights Working Party meeting held on 6th July 2009 (*Report G attached*).

11. NEW FOREST ASSOCIATION OF LOCAL COUNCILS

To receive a report on proposals for updating consultation and action to be taken to improve the operational activities of the Association.

12. JOINT LITTER WORKING GROUP

To confirm the appointment of Cllr Ford as representative on Joint Litter Working Group.

13. GEOGRAPHICAL INFORMATION SYSTEM (GIS) PARTNERSHIP

- i) To note that the Service Level Agreement and relevant licences have been received and it is anticipated that officers will have access to the ForestMap system by the end of July.
- ii) To authorise the Town Clerk to sign the above documents on behalf of the Town Council.
- iii) To agree that individual Members and officers must be prepared to sign an agreement to accept the terms and conditions of usage prior to being given access to the system.

14. EXCLUSION OF PUBLIC & PRESS

To consider exclusion of public and press for the following item:

15. TWINNING MEETING

To consider action following incorrect publication of date of meeting.

If you would like further information on any of the agenda items, please contact Terry Simpson on (01425) 473883 or email terry.simpson@ringwood.gov.uk

Committee Members

Cllr J D Heron (Chairman)
Cllr W S Rippon-Swaine (Vice Chairman)

Cllr N J Chard
Cllr N R G Clarke
Cllr M J Urwin
Cllr B Woodfield

Ex Officio Members

Cllr L C Ford (Mayor)
Cllr B H Terry (Deputy Mayor)

Student Advisors

James Fullick
Bryannie Thurston

Copied to other members for information.