

RINGWOOD TOWN COUNCIL

FINANCIAL REPORTS FOR

POLICY & FINANCE COMMITTEE MEETING

16th December 2009

POLICY AND FINANCE COMMITTEE 16TH DECEMBER 2009

LIST OF PAYMENTS FROM IMPREST BANK ACCOUNT
FOR THE PERIOD 1 TO 30 NOVEMBER 2009

Date	Chq No	Details	Description	Amount
Nov				£
3	0371	Christchurch Surveyors	Greenways 1st Floor - Commercial EPC	201.25
3	0372	Purbeck Security Systems	Greenways - Work To Fire Alarm Systems	294.95
3	0373	Avoncrop	Rwd Junior School - Marking Spray	33.73
3	0374	PM Alvis	Greenways 1st Floor - Kitchen Refurbishment	3,294.75
3	0375	Toye Kenning & Spencer	Black Collar For Mayoral Chain	144.67
3	0376	Supplies Team	Inkjet Cartridges	46.60
3	0378	Bmouth & West Hants Water	Roundabouts - Standpipe 5 Wks end 01/11/09	57.50
3	0379	Southern Electric	Greenways - Jul To Oct 09	194.10
3	0380	Bmouth & West Hants Water	Greenways & Standpipe - Apr To Oct 09	108.75
3	6875	M Townsend	Contribution To Cost Of Glasses	60.00
4	0381	Drew Construction Group	Carvers Pavilion Refurbishment - 1st Payment	16,815.09
10	0382	SJ Dawkins	Greenways 1st Floor - Painting Works	2,500.00
10	0384	Ace	Coffee	27.98
10	0385	Elliot's	Tennis Courts - Padlock & Hasps	31.00
10	0386	Ringwood Public Address	Hire For Carnival Float	34.50
10	0387	Royal British Legion	Wreath For Remembrance Service	25.00
10	0388	Frame Craft	Framing Of Two Twinning Charters	34.68
10	0389	Les King - Superclean	Greenways 1st Floor - Carpet Cleaning	215.00
10	0390	New Forest Farm Machinery	Groundsmen - Earmuffs	18.85
10	0391	Peter Noble	New Tyre/Allotment Padlock - Removal & New	186.46
10	0392	NFDC	Full Council Meetings - 30 Sept & 28 Oct 09	46.00
10	0393	Wessex Water	Greenways - Apr to Oct 09	65.51
10	0394	Capita Symonds	Carvers Pavilion - Engineer D Finch	129.38
12	0395	Mr A Boulton	Allotments - 100 Plants For Boundary Marking	140.00
17	0396	Pams Plants	Winter Planting	1,609.50
17	0397	Leisure Control Int	Tennis Courts - Floodlight Cards	82.80
17	0398	Russell Bird	Payroll Services - Qtr Ended 30th Sep	200.00
17	0399	Purchase Power	Greenways - Postage Meter Reset	506.84
17	0400	Hampshire County Council	October 2009	4,208.04
17	0401	Bmouth & West Hants Water	Mount Pleasant - Nov 09 to Mar 10	27.15
25	0402	Parrs	Carvers Pavilion Refurbishment - 2 Benches	322.00
25	0403	R Burford	Hedgecutting Services	1,069.50
25	0404	AFE Welding	Greenways - Bike Stand	97.75
25	0405	Magic Carpets	Greenways 1st Floor - New Carpet	653.72
25	0406	Leisure Control Int	Tennis Courts - Site Visit Re Card Reader	57.50
25	0407	Ringwood Rotary Club	F/4492(4) Grant For Christmas Eve	150.00
25	0408	British Gas	Greenways - Aug to Nov 09	196.02
25	0409	Hampshire County Council	Greenways - Stationery	30.31
25	0410	Forest Forge	F/4492(1) Grant	700.00
1	DD	New Forest District Council	Greenways - Rates Nov 09	534.00
1	DD	New Forest District Council	Cemetery - Rates Nov 09	274.00
1	DD	TLC On-Line	Web Site Maint. - Nov 09	70.00
2	DD	Aviva	Main Insurance - Oct & Nov 09	1,446.26
3	DD	Aviva	Vehicle Insurance - Nov 09	214.99
4	DD	UK Fuels	October 09	21.23
6	DD	CNH Capital	Holland Tractor HP Pay. - Nov 09	668.87
12	DD	Sage UK Ltd	Monthly Maintenance - Nov 09	131.00
26	DD	BT	Quarterly One Bill Nov 09 - Jan 10	718.89
8	BGC	WSB	Agents Fees - Nov 09	109.25
19	On-Line	Inland Revenue	October 09	4,137.13
23		Staff	November 09	12,875.75
			TOTAL	55,818.25

AUTHORISATIONS

DATE

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NB; Costs amounting to £4,371.76, regarding the refurbishment of 1st Floor offices Greenways are being recovered from CW International.

POLICY AND FINANCE COMMITTEE 16TH DECEMBER 2009**LIST OF PAYMENTS FROM PETTY CASH ACCOUNT
FOR THE PERIOD 1 TO 30 NOVEMBER 2009**

Date	Details	Payments
Nov		£
2	In Excess - Shovel	15.75
4	Stanley-Ward UK4 - Refund Of Key Deposit	10.00
9	Bicycle World - Puncture Repair Kit	2.50
9	Sainsburys - Hand wash	2.00
11	Sainsburys - Refreshments	3.75
17	G Tyler - Outside Window Cleaning 1st Floor G/ways	12.00
25	B&Q - Xmas Lights/Paint For Line Marking	37.47
26	Sainsburys - Coffee	3.29
26	Clean As A Whistle - Window Cleaning 1st Floor & Gways	45.00
30	Sainsburys - Cleaning Products	3.17
TOTAL		134.93

AUTHORISATIONS

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POLICY AND FINANCE COMMITTEE 16TH DECEMBER 2009**BANK BALANCES**

ACCOUNT NAME	<u>YEAR ENDED</u> <u>31/03/2009</u>	<u>AS AT</u> <u>31/10/2009</u>	<u>AS AT</u> <u>30/11/2009</u>
	£	£	£
Imprest (Current) Account	1,749	5,873	2,651
Business Account	45,829	72,849	27,853
Investment Account	300,000	420,000	420,000
Petty Cash	48	197	62
TOTAL BANK BALANCES	347,626	498,919	450,566

Note

1. The bank accounts have been reconciled as at **30th November 2009**.

POLICY AND FINANCE COMMITTEE 16TH DECEMBER 2009**INTER ACCOUNT TRANSFER AUTHORISATIONS**

£

IMPREST ACCOUNT TO BUSINESS ACCOUNT

None

BUSINESS ACCOUNT TO IMPREST ACCOUNT

End December 2009, up to £20,000

20,000

Mid January 2010, up to £20,000

20,000**INVESTMENTS & RE-INVESTMENTS**

None.

AUTHORISATIONS

DATE

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