

Southampton Road Environmental Improvements – Technical Group Meeting

Notes of Meeting held on 8th April 2009

Present: Nick Hunt, NFDC
Christianne Strubbe, HCC
Tim Lawton, HCC
Graham Toms, NFDC
Bob Burns, NFDC
Jo Stannard, RTC

Apologies: Roger Hand, NFDC

Note – some actions assigned to KR (Kirsty Radbourne, NFDC)

Notes of Technical Group Meeting held on 18th February 2009

ACTION – JS to check carriageway repairs outside M & Co and inform Terry Shoyer if repairs have not yet been carried out.

Drainage – Jetting and CCTV investigations will be carried out at the end of April - can possibly be funded from the budget for feasibility work.

ACTION – GT to inform CS of costs for this drainage investigation work.

Trial holes – CS would like Terry Lomas to be invited to inspect the open trenches to judge the integrity of the carriageway and condition of services.

ACTION – GT to liaise with Terry Lomas re. trial holes.

Trees – the location and species of tree will be adjusted so as not to obstruct the views of the CCTV cameras in the area.

Traffic Surveys – will be carried out on 21st April 2009.

Pedestrian Count – it was agreed not to produce a colour drawing of the pedestrian count for the exhibition, but to use this data for background information only.

Trips and Falls – TL handed details of trips and falls in The Close and Southampton Road to CS. It was noted that there had been no recorded incidents in The Close and only a few minor ones in Southampton Road.

Street Lighting - CS gave details of the type of street lights to be used for the scheme generally, including in The Close. Noted that an existing NFDC street light in The Close was missing. NH suggested that the missing light, along with the one or two other NFDC lights within the section of The Close be replaced with the new type of light.

ACTION - CS to give NH details of the new light type to be used in The Close and the positions of the replacement lights (part of overall improvement of The Close possibly linked to the lighting PFI).

ACTION - NH to arrange for replacement lights to be installed during the summer/early Autumn 2009.

Surfacing – it was agreed to use two different colours of tegular block as the main surfacing, with the central square being finished in addistone or bituchem.

Financial Update

Hampshire Highways – TL reported it is unlikely that there will be a maintenance contribution in 2009/10. However, up to £25,000 could be available in 2010/11 if there is a justifiable maintenance benefit, e.g. surface treatment.

Waitrose contributions – NH has prepared a draft report to seek approval for the use of developers contributions from the Portfolio Holder. It was noted that HCC would require certainty that the money would be released by NFDC before committing to the scheme. NH suggested that the two authorities enter into a legal agreement committing NFDC to release the funding to HCC on a certain trigger point.

ACTION – NH to send an example document to CS.

ACTION – KR to inform those with an interest in the Waitrose s106 agreement of the dates of the exhibition.

Spending Profile – it was expected that the majority of spending would take place between March and May 2010. However, it was noted that it would be important to try and avoid a road closure (which would be required for the surfacing works) during the Easter period.

Design Concept

Drainage study – resulting from this, it was noted that one solution was to continue the surfacing treatment up to the front of M & Co. However, this would require use of land in private ownership.

ACTION – JS to obtain contact details for M & Co and pass to CS.

Strategic Cycle Route – NH request that the design should not jeopardise the possible future upgrade of the Mansfield Road crossing to a toucan. It was also noted that the scheme would need to accommodate the Strategic Cycle Route and that any narrowing of the carriageway or widening of the pavement would need to take account of this route.

New Forest Horsedrawn Omnibus – it was agreed that a stopping point could not be provided within the scheme. However, there may be space to accommodate one on an informal basis, although it was felt that the Market Place may be a more appropriate location.

Traffic Management – there is a need to discuss traffic management controls, parking etc. at a later date.

Exhibition

The Exhibition will be held in a vacant shop unit (33A Southampton Road – previously a Chinese medicine shop). It will be open to the public on Wednesday 13th May between 10am and 8pm and on Saturday 16th May between 10am and 1pm. The exhibition boards will be left in place in between these dates. It is possible that the exhibition boards will be moved to the Library after these dates.

ACTION – CS to speak to Library.

The group viewed proposals for the exhibition boards and questionnaire, which would need to be agreed by the Steering Group.

It was agreed to publicise the exhibition using the Ringwood & Fordingbridge News, RTC and HCC websites (to include questionnaire if possible) and posters on noticeboards and in the VIC and venue for the exhibition. It was also agreed to erect an A-board outside the shop on the exhibition days. A press release will also be required.

ACTION – KR to circulate a draft staffing rota for the exhibition before the end of April.

Any Other Business

Project Plan – it was noted that this would need to be updated for the Steering Group meeting on 29th April.

ACTION – GT, TL & CS to update Project Plan.

As the project moves from the “concept” stage to the implementation stage NH suggested that TL become Chairman of the Technical Group later this year. TL was happy with this suggestion.

TL felt that it was reasonable for NFDC Engineers (RH/GT/BB) to know what their role, if any, would be after the outline design concept had been agreed. BB confirmed that NFDC Engineers would be keen to undertake detailed design and implementation of the scheme.

ACTION - TL to speak to Phil Samms to agree if Engineering Consultancy, HCC’s in-house consultants or NFDC engineers will undertake this work.

Dates for Meetings in 2009/10

ACTION - KR to schedule Technical Group meetings using Microsoft Outlook Calendar:

13 May - CANCELLED

9 July (to consider feedback from Exhibition, revision of proposals if appropriate and NFDC’s engineers involvement, if any detailed design and implementation),

9 September (to finalise proposals)

14 October

11 November

ACTION - JS to schedule Steering Group meeting using Microsoft Outlook Calendar:

29 April (replaces 12 May) (to consider proposals to be presented at exhibition)

4 August (to consider feedback from exhibition and, if appropriate, revisions to the proposals)

Additional meeting to be arranged in early 2010 when contractor known