

Ringwood Town Council

"Greenways", 71 Christchurch Road, Ringwood

Tel: 01425 473883

www.ringwood.gov.uk

POLICY & FINANCE

Dear Member

4 December 2008

A meeting of the above Committee will be held at "Greenways" on **Wednesday 10 December 2008** at 7.00pm* or at the conclusion of the public participation session at 7.10pm and your attendance is requested.

T R Simpson
Town Clerk

PUBLIC PARTICIPATION:

*The meeting will be preceded by a public participation period of up to 10 minutes at 7.00pm. If no member of the public wishes to speak to the Council, the meeting will start at 7.00pm.

Members of the public are also entitled to speak during the meeting on individual items on the public agenda in accordance with the Council's public participation scheme.

Prior to the meeting, to receive:

1. Apologies for absence
2. Declarations of Interest

AGENDA

1. **MINUTES OF THE PREVIOUS MEETING**
To approve as a correct record the minutes of the meeting held on 19 November 2008.
2. **FINANCIAL REPORTS** (*Report to follow*¹):
 - a) To receive and authorise list of payments made on Imprest Account in November.
 - b) To receive and authorise list of Petty Cash payments for November.
 - c) To receive Statement of Town Council Balances
 - d) To authorise Inter Account Transfers
3. **DRAFT POLICY & FINANCE COMMITTEE BUDGET 2009/10**
To review prioritised budget proposals for 2009/10 and confirm the base budget 2009/10 (*Report to follow*)
4. **DRAFT COUNCIL BUDGET 2009/10**
To review the draft budget and precept proposals for 2009/10 (*Report to follow*)
5. **RINGWOOD FESTIVAL**
To receive minutes of the meeting of the Ringwood Festival Steering Committee held on 24 November 2008 and approve proposals therein (*Report A attached*).

¹ In order to incorporate decisions made at the Planning Meeting on 5.12.08, the financial reports will be sent out tomorrow.

6. **ELECTION OF NPA REPRESENTATIVE**

To consider whether any members wish to be nominated to stand for election as the New Forest National Park Authority representative for Quadrant 2. Any nominations must be seconded by another Council.

7. **YOUTH CONCERT – RINGWOOD FESTIVAL**

To consider proposal to hold music event in the Market Place on a Saturday prior to the official Ringwood Festival. Town Clerk to report.

8. **FREEDOM OF INFORMATION - MODEL PUBLICATION SCHEME**

To consider adoption of the Information Commissioner's Office New Model Publication Scheme, without modification, in order to fulfil the Town Council's obligation to disclose information under The Freedom of Information Act (*Report B attached*).

9. **RUGBY CLUB – NEW LICENCE**

To consider whether to submit any comments to New Forest District Council regarding an application from Ellingham & Ringwood Rugby Football Club for a licence to provide regulated entertainment, sale of alcohol and late night refreshment at the Rugby Clubhouse, Parsonage Barn Lane.

10. **EXCLUSION OF PUBLIC & PRESS**

To consider exclusion of public and press for the following item:

11. **TECHNICAL OFFICER**

To authorise continuation of Technical Officer's contract.

If you would like further information on any of the agenda items, please contact Terry Simpson on (01425) 473883 or email terry.simpson@ringwood.gov.uk.

Committee Members

Cllr J D Heron (Chairman)
Cllr W S Rippon-Swaine (Vice Chairman)

Cllr N J Chard
Cllr N R G Clarke
Cllr M J Urwin
Cllr B Woodfield

Ex Officio Members

Cllr B H Terry (Mayor)
Cllr L C Ford (Deputy Mayor)

Student Advisors

James Fullick
Bryannie Thurston

Copied to other members for information.