

**RINGWOOD FESTIVAL STEERING COMMITTEE  
MINUTES OF MEETING HELD ON  
MONDAY 27 OCTOBER 2008  
6.00 PM AT GREENWAYS**

PRESENT: Cllr B Terry (Chairman), Cllr J Terry, Cllr N Chard, Jeff Wickens, Lyn Wickens, Anne Osborne, Belinda Charlton, Di Cracknell, Kevin Morrison, Andy Beal

IN ATTENDANCE: Terry Simpson, Town Clerk, Sue Godwin, P A to the Town Clerk

1. **ELECTION OF CHAIRMAN.** Resolved that Cllr Brian Terry be elected Chairman.

**ELECTION OF VICE CHAIRMAN.** Resolved that Cllr Christine Ford be elected Vice Chairman.

2. **APOLOGIES:** Cllr C Ford, Cliff Polton, Chris Lockyer, Norman Light, John Meredith

**New members :** Cllr Terry welcomed Di Cracknell. Kevin Morrison introduced Andrew Beal of Hampshire Fire & Rescue Service and informed the meeting that Andrew would be attending meetings on his behalf for the next three months.

The meeting was informed that we had received notice from Norman Light of his intention to stand down from the Committee.

3. **MINUTES OF PREVIOUS MEETING.** The Minutes of 22 September 2008, having been circulated, were agreed.
4. **CORRESPONDENCE.** Cllr Terry read a letter received from the British Liver Trust, expressing their thanks for the donation received from proceeds of the 2008 Festival, which was passed around for Members to view.

Kevin Morrison informed the meeting that a letter was being sent to the Committee from the Young Firefighters, who were also a beneficiary.

5. **MATTERS ARISING**

a) A list of charity stalls participating in 2008 Festival showing the amounts they each raised for their respective charity was produced.

6. **STATEMENT OF ACCOUNTS for 2008 FESTIVAL**

The Finance Manager had prepared a Statement of Accounts based on further information and this was distributed to those present.

Terry Simpson informed the meeting that the £3,000 which was underwritten by the Council for 2008 was not, in fact, spent. Therefore, he suggested that the Town Council be requested to add another £3,000, thus a figure of £6,000 would be available to underwrite for the 2009 Festival. Terry stated that without the Pedal Car Grand Prix, we would have run at a substantial loss.

ACTION	TERRY SIMPSON
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8. **OUTLINE PROGRAMME FOR 2009 FESTIVAL :**

a) **Festival Day** – Saturday 11 July – morning and afternoon

- b) **Classical Concert** – Anne Osborne confirmed that the Church could accommodate the concert on the evening of Saturday 11<sup>th</sup> July and reminded the Committee that they would need to rehearse on Saturday afternoon in the Church. Jeff Wickens recalled that there had been discussion at the previous meeting about the possibility of changing the date of the concert due to the fact that, should the Market Square be deemed the most suitable venue for the rock concert, it would not be practical to hold the classical concert and the rock concert simultaneously.

Anne Osborne, in consultation with Cllr Christine Ford, was asked if she could find out if the Sinfonia would be able to put on the concert on Sunday evening instead, enabling the Market Place to be used for a full day's musical event on Festival Day.

ACTION	ANNE OSBORNE/CHRISTINE FORD
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- c) **Venue for Stage** – The Committee had been asked at the previous meeting to consider which location of three suggested, namely The Bickerley, Carvers or the Market Square, would be the most suitable for the musical event.

With regard to Carvers, Terry Simpson stated that there would be difficulty protecting the cricket square. It was suggested that barriers could be erected, although Terry did not feel confident from past experience that this would be totally effective at preserving the green. It was also suggested that Carvers lent itself to being able to charge an entrance fee, possibly £2, which would cover the cost of barriers around the 'green'.

Debate took place about whether the stage could be on the back of a lorry. Terry suggested this compared unfavourably with a free-standing staging unit in terms of quality, ambience, etc. Terry will liaise with Pete Alvis re what is available in terms of staging. Pete had at the previous meeting indicated he would be happy to organise the rock concert in 2009.

ACTION	TERRY SIMPSON
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- d) **Jazz Concert** – Jeff Wickens was asked if this could be held on the Friday evening. He mentioned that only forty people attended this year.

ACTION	JEFF WICKENS
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- e) Sue Godwin informed meeting that **Wessex Transport** had been contacted regarding their participation in 2009 Festival and reported that they were interested in being part of the Festival again in 2009, however would need to report back to us after their next Committee meeting as to whether they would like to go ahead.

ACTION	SUE GODWIN
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- f) **Farmers' Market** – it was suggested that this could possibly be held in the Furlong on 12<sup>th</sup> July. Belinda Charlton informed the meeting that it could be expensive, as the Farmers' Market would require payment of their expenses.

ACTION	BELINDA CHARLTON
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- g) **Publicity** – this was discussed and all agreed it was evident we would need to improve publicity for 2009 and would be very beneficial to have someone on the

Committee with marketing knowledge to take on this role. Jeff Wickens asked if we knew what else is happening around the Festival date and suggested we put Festival information on the website. Anne Osborne suggested we contact Jim Stride. Cllr Brian Terry asked if we might be able to secure some marketing help via the involvement of a charity and suggested we approach local charities and clubs, such as David Lloyds. Committee to propose which charities we would like to help in 2009.

Terry offered to produce an outline programme for the next meeting, including a full musical event on Festival day.

Cllr Brian Terry suggested we incorporate a singing competition.

ACTION	ALL MEMBERS/TERRY SIMPSON
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9. **ANY OTHER BUSINESS** - Terry Simpson reiterated that Committee members would be asked to deliver a facet of the Festival.

Di Cracknell reminded the meeting that the dates for 2009 golf tournaments needed to be agreed.

ACTION	TERRY SIMPSON/SUE GODWIN
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Belinda Charlton informed the meeting that late night shopping would take place on 5<sup>th</sup> December in Ringwood, with a French market. There will not be a parade, however camels would be brought into town and Santa Claus would be present.

Terry added that Steve Benson, Ellingham and Ringwood Rugby Club, had been contacted with regard to putting on a rugby event on Festival weekend and reported that Steve had replied that he would put on a Tag Rugby tournament.

#### 10. DATE OF NEXT MEETING

Monday 24<sup>th</sup> November, 6 p.m. at 'Greenways.'