

POLICY & FINANCE

Dear Member

14th June 2007

A meeting of the above Committee will be held at "Greenways", 71 Christchurch Road on **Wednesday 20th June 2007 at 7.00pm***, or at the conclusion of the public participation period at 7.10pm, and your attendance is requested.

T R Simpson
TOWN CLERK

*The meeting will be preceded by a public participation period of up to 10 minutes at 7.00pm. If no member of the public wishes to speak to the Council, the meeting will start at 7.00pm.

Prior to the meeting, to receive:

1. Apologies for absence
 2. Declarations of Interest
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AGENDA

1. **To approve as a correct record the Minutes of the meeting held on 30th May 2007**
2. **Financial Reports** (*attached*):
 - a) To receive and authorise list of payments made on Imprest Account in May 2007
 - b) To receive and authorise list of Petty Cash payments for May 2007
 - c) To receive Statement of Town Council Balances
 - d) To authorise Inter Account Transfers
3. **Review of the Effectiveness of the System of Internal Control**
To consider the Finance Manager's report (*attached*)
4. **Internal Audit 2006/07**
To receive report and agree response (*attached*)
5. **Draft Final Accounts and Annual Return for the Year Ended 31st March 2007**
To consider the Finance Manager's report (*attached*)
6. **Grant Aid**
To consider the following applications for grant aid (*attached*):
 - i) Hampshire Children and Families Forum
 - ii) Friends of Ringwood Medical Centre

7. **Ringwood Shopwatch Scheme**
To receive information on proposals to establish a Shopwatch Scheme in the town and consider request for financial contribution (*attached*)
8. **Financial References from Committees**
To consider financial implications of further review by the Recreation, Leisure and Open Spaces Committee to remove the tennis pavilion and introduce full public access to the grass and hard tennis courts (Town Clerk to report)
9. **Smoke Free Policy**
To consider draft Smoke Free Policy, as required by the Smoke Free Regulations due to come into effect on 1st July 2007
10. **Vandalism**
To receive report from Town Clerk on discussions with Police regarding vandalism at Carvers Recreation Ground
11. **Use of Town Crest**
To consider request from Ringwood Rangers Youth Football Club to use the Town Crest as part of its new logo (*attached*)
12. **Christmas Lights**
To receive notes of the Christmas Lights Working Party held on 11th June 2007 and consider proposals contained therein (*attached*)
13. **Ringwood Festival**
To receive minutes of the meetings of the Ringwood Festival Steering Committee held on 29th May and 11th June 2007 (*attached*)
14. **EXCLUSION OF PUBLIC AND PRESS**
15. **Graffiti at Carvers Skate Park**
Town Clerk to report on arrangements for repainting the ramps in the Skate Park and recovery of costs
16. **Connexions**
To consider proposals for involvement by Hampshire County Council in Connexions (*see attached correspondence*)

If you would like further information on any of the agenda items, please contact Terry Simpson or Jo Stannard on (01425) 473883.

Committee Members

Cllr J D Heron (Chairman)
Cllr N J Chard
Cllr M F J Daly

Cllr W S Rippon-Swaine (Vice Chairman)
Cllr N R G Clarke
Cllr L C Ford

Ex Officio Members

Cllr B H Terry (Deputy Mayor)
Cllr D E Cracknell (Mayor)

Copied to other members for information.