

# Ringwood Town Council

"Greenways", 71 Christchurch Road, Ringwood

Tel: 01425 473883

www.ringwood.gov.uk

## POLICY & FINANCE

Dear Member

13<sup>th</sup> September 2007

A meeting of the above Committee will be held at "Greenways", 71 Christchurch Road on **Wednesday 19<sup>th</sup> September 2007 at 7.00pm**\*, or at the conclusion of the public participation period at 7.10pm, and your attendance is requested.

T R Simpson  
TOWN CLERK

### **PUBLIC PARTICIPATION:**

\*The meeting will be preceded by a public participation period of up to 10 minutes at 7.00pm. If no member of the public wishes to speak to the Council, the meeting will start at 7.00pm.

Members of the public are entitled to speak on individual items on the public agenda in accordance with the Council's public participation scheme.

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### **Prior to the meeting, to receive:**

1. Apologies for absence
2. Declarations of Interest

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## **AGENDA**

1. **To approve as a correct record the Minutes of the meeting held on 18<sup>th</sup> July 2007**
2. **Financial Reports (attached):**
  - a) To receive and authorise list of payments made on Imprest Account in July and August 2007
  - b) To receive and authorise list of Petty Cash payments for July and August 2007
  - c) To receive Statement of Town Council Balances
  - d) To authorise Inter Account Transfers
  - e) To note the Finance Manager's report and receive Summary Budget Reports for period April to August 2007
3. **Financial References from Committees**

To consider recommendations from Recreation, Leisure & Open Spaces Committee to write off two debts owed by Ringwood Lawn Tennis Club and to meet direct costs and loss of income for tennis facilities from the General Reserve (*OS/4933 refers*)
4. **Grant Aid**

To consider the following applications for grant aid (*attached*):

  - i) Farming and Wildlife Advisory Group
  - ii) New Forest Access For All
  - iii) It's Your Choice
  - iv) Ringwood Debt Advice Centre

5. **Shopwatch**  
To reconsider request for financial contribution, following receipt of further information on support from traders
6. **Appointment to Committees**  
To consider the appointment of Cllr Peter Chambers to committees. He has requested that he be appointed to the Recreation, Leisure & Open Spaces Committee, Christmas Lights Working Party and Web Site Sub-Committee. To facilitate the appointments, one member will have to stand down from Recreation Committee or the Council will need to agree to increase the membership of that Committee. In considering this issue, members are reminded that Cllr Mrs Wiseman does still wish to serve on Planning, Town & Environment Committee.
7. **Student Advisors**  
To receive report on implementation of appointment of student advisors following the Working Party's meeting with the Assistant Headteacher of Ringwood School and to note the names of the students undertaking these roles
8. **Review of Polling Districts and Polling Places**  
To consider responding to a review being carried out by New Forest District Council (*information previously circulated*)
9. **Emergency Planning**  
During the recent period of heavy rainfall, some members of the public enquired about emergency arrangements within the town. Details of the District's arrangements have been circulated to members. The Committee is invited to consider whether it should establish a small working party of volunteers to complete an Emergency Plan template for the town.
10. **Disability Discrimination Act**  
To receive an update on the programme of works for provision of disabled facilities, for example, reserved parking space at offices
11. **Hampshire Association of Parish and Town Councils**  
To agree a response to the resolutions to be considered at the AGM on 13<sup>th</sup> October and appoint a second Member to attend (*attached*)
12. **Ringwood Festival**  
To receive minutes of the meeting of the Ringwood Festival Steering Committee held on 10<sup>th</sup> September 2007 and approve proposals therein (*attached*)
13. **Farmers Markets**  
To note the proposed dates for Farmers Markets in Ringwood in 2008
14. **Environment Agency's Flood Warden Seminar**  
To consider authorising Cllr Cole to attend the annual Flood Warden Seminar in Gillingham on 9<sup>th</sup> October 2007 and to pay his reasonable travel expenses
15. **Air Training Corps Civilian Committee**  
To consider authorising one Member to attend the next meeting at 7.30pm on Tuesday 25<sup>th</sup> September in Fordingbridge
16. **EXCLUSION OF PUBLIC AND PRESS**
17. **Financial Strategy 2008/09 to 2011/12**  
To consider the Town Clerk's report (*attached*)

18. **Staffing**

To receive report from Town Clerk on proposals for reallocation of duties following resignation of Support Services Assistant

19. **Mount Pleasant Lane**

To receive an update on the present position

If you would like further information on any of the agenda items, please contact Terry Simpson or Jo Stannard on (01425) 473883.

Committee Members

Cllr J D Heron (Chairman)  
Cllr N J Chard  
Cllr M F J Daly

Cllr W S Rippon-Swaine (Vice Chairman)  
Cllr N R G Clarke  
Cllr L C Ford

Ex Officio Members

Cllr B H Terry (Deputy Mayor)  
Cllr D E Cracknell (Mayor)

Copied to other members for information.