

Ringwood Town Council
Council Summons and Agenda

"Greenways", 71 Christchurch Road, Ringwood
Tel: 01425 473883
www.ringwood.gov.uk

Dear Member

10th May 2007

The **ANNUAL MEETING** of the Town Council will be held at the Public Offices, 65 Christchurch Road, Ringwood on **Wednesday 16th May 2007** at **7.00pm**, and your attendance is requested.

T R Simpson
TOWN CLERK

Prior to the meeting, to receive:

1. Apologies for absence
 2. Declarations of Interest
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AGENDA

1. Election of Town Mayor
2. Declaration of Acceptance of Office by the Town Mayor
3. To consider when any Declarations of Acceptance of Office which have not been received as provided by law shall be received
4. Election of Deputy Town Mayor
5. Declaration of Acceptance of Office by the Deputy Town Mayor
6. Representatives on Outside Bodies
To appoint representatives to outside bodies for the remainder of the period of office of councillors (*current list attached*)
7. Membership of Committees
To appoint members to standing committees for the remainder of the period of office of councillors (*current list attached*)
Note: Standing Orders provide for Councillors to be appointed for a 4 year period subject to amendments being possible at each Annual Meeting.
8. To approve as a correct record the Minutes of the Meeting held on 25th April 2007
9. To receive and consider Minutes of Committees:

Planning, Town & Environment	27 th April
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10. To receive representations or statements from any members of public present

11. To receive such communications as the Town Mayor may desire to lay before the Council
12. Questions of the Town Mayor
13. To receive Reports from County and District Councillors
14. To note dates of Forthcoming Meetings

Town Plan Coordinating	4.00 p.m.	Monday 21 st May
Recreation, Leisure & Open Spaces	7.00 p.m.	Wednesday 23 rd May
Planning, Town & Environment	2.05 p.m.	Friday 25 th May
Policy & Finance	7.00 p.m.	Wednesday 30 th May

A meeting of each committee will follow the Annual Meeting for the purpose of electing the Chairman and Vice Chairman, agreeing times of meetings and appointing Sub Committees and Working Parties.

If you would like further information on any of the agenda items, please contact Terry Simpson or Jo Stannard on (01425) 473883.