

POLICY & FINANCE

Dear Member

16th November 2006

A meeting of the above Committee will be held at "Greenways", 71 Christchurch Road on **Wednesday 22nd November 2006 at 7.00pm***, or at the conclusion of the public participation period at 7.10pm, and your attendance is requested.

T R Simpson
TOWN CLERK

*The meeting will be preceded by a public participation period of up to 10 minutes at 7.00pm. If no member of the public wishes to speak to the Council, the meeting will start at 7.00pm.

AGENDA

1. **Apologies for absence**
2. **To receive Declarations of Interest**
3. **To approve as a correct record the Minutes of the meeting held on 18th October 2006**
4. **Financial Reports (attached):**
 - a) To receive and authorise list of payments made on Imprest Account in October 2006
 - b) To receive and authorise list of Petty Cash payments for October 2006
 - c) To receive Statement of Town Council Balances
 - d) To authorise Inter Account Transfers
 - e) To note the Finance Manager's report and receive Summary Budget Reports for period April to October 2006
5. **Annual Return for the Year Ended 31st March 2006**

To receive a report from the Finance Manager regarding Completion of the Annual Audit
6. **Remedial Work to Greenways**

To approve additional funding, following receipt of tenders
7. **Grant Aid**
 - a) To consider applications for grant aid (attached):
 - i) Fordingbridge Stroke Club
 - ii) Crowe Hill Women's Institute
 - iii) Forest Forge Theatre Company
 - b) To note that King's Church is unable to meet the conditions of the grant awarded by this Committee on 20th September 2006 (F/3975 refers)
8. **Land off Long Lane**

At the request of the Recreation, Leisure & Open Spaces Committee, to authorise expenditure on accommodation works at Ringwood Town Football Club in advance of approval by the District Council of the use of Developers' Contributions and, in the

event of the District Council not giving such approval, the cost of the works be met from Reserves (*OS/4829 refers*)

9. **Complaints Procedure**
To consider the Town Clerk's report (*attached*)
10. **Local Government Bill**
To consider the Town Clerk's report (*attached*)
11. **Ringwood Festival**
 - a) To receive Minutes of the Festival Steering Committee held on 13th November 2006 (*attached*)
 - b) To consider request to underwrite the 2007 Festival up to £5,000
12. **Ringwood & Fordingbridge Air Training Corps**
To consider invitation to elect one Member to the Civilian Committee
13. **NALC Shaping Communities Conference – 13th February 2007**
To approve attendance by the Town Clerk and Cllr Clarke
14. **Mutual Mediation Service for Hampshire, Surrey, Sussex and Isle of Wight**
To note the Town Clerk's invitation to become a member of the Hampshire Panel
15. **Christmas Closure**
To note arrangements for closure of Town Council offices over the Christmas period
16. **Date of Next Meeting**
To agree date of next meeting
(Note: the next meeting of this Committee has been scheduled for 13th December. However, there are several external activities on that evening and during that week and therefore a number of Members will be unable to attend. As this meeting will recommend the Precept to Council, it is suggested that Members consider rescheduling Policy & Finance Committee to 20th December and Full Council to 3rd January 2007, which is the next available Wednesday.)
17. **Urgent Business**
18. **EXCLUSION OF PUBLIC AND PRESS**
19. **Working Hours**
To review staff overtime

If you would like further information on any of the agenda items, please contact Terry Simpson or Jo Stannard on (01425) 473883.

Committee Members

Cllr P Chambers (Chairman)
Cllr N R G Clarke
Cllr M F J Daly
Cllr L C Ford

Cllr W S Rippon-Swaine (Vice Chairman)
Cllr N W Light
Cllr B H Terry
Cllr Mrs V A Sullivan

Ex Officio Members

Cllr N J Chard (Deputy Mayor)
Cllr D E Cracknell (Mayor)

Copied to other members for information.