

Ringwood Town Council

"Greenways", 71 Christchurch Road, Ringwood
Tel: 01425 473883
www.ringwood.gov.uk

POLICY & FINANCE

Dear Member

14th November 2006

A meeting of the above Committee will be held at "Greenways", 71 Christchurch Road on **Wednesday 20th December 2006 at 7.00pm***, or at the conclusion of the public participation period at 7.10pm, and your attendance is requested.

T R Simpson
TOWN CLERK

*The meeting will be preceded by a public participation period of up to 10 minutes at 7.00pm. If no member of the public wishes to speak to the Council, the meeting will start at 7.00pm.

AGENDA

1. **Apologies for absence**
2. **To receive Declarations of Interest**
3. **To approve as a correct record the Minutes of the meeting held on 22nd November 2006**
4. **Financial Reports (attached):**
 - a) To receive and authorise list of payments made on Imprest Account in November 2006
 - b) To receive and authorise list of Petty Cash payments for November 2006
 - c) To receive Statement of Town Council Balances
 - d) To authorise Inter Account Transfers
5. **Role of Members and Members Training**
To consider the Town Clerk's report (*attached*)
6. **Access Audit Report for Greenways**
To consider the Technical Officer's report (*attached*)
7. **Committee Budget 2007/08**
To consider report on the Committee's 2006/07 budget and proposals for 2007/08 (*attached*)
8. **Council Budget and Precept 2007/08**
To consider report on the Council's budget and precept for 2007/08 (*attached*)
9. **Review of Standing Orders**
To consider the Town Clerk's report (*attached*)
10. **Grant Aid**
To consider an application for grant aid for Ringwood Rotary Club's Christmas Eve Festivities (*attached*)

11. **Schedule of Meetings for May 2007 and Date of Annual Assembly**

To consider:

- i) rescheduling the Annual Town Assembly to Wednesday 11th April 2007 and;
- ii) amending the Schedule of Meetings for May 2007 as follows to allow all meetings to take place following the elections:
 - 2nd May – no meeting
 - 9th May – Annual Town Council Meeting
 - 16th May – Recreation, Leisure & Open Spaces Committee
 - 23rd May – Policy & Finance Committee
 - 25th May – Planning, Town & Environment Committee
 - 30th May – Council

12. **Community Engagement Event on Health Issues**

To consider authorising one member to attend an event jointly organised by the Dorset and Hampshire Patient & Public Involvement Forums from 10am to 1.30pm on 29th January in the Highcliffe area

13. **Urgent Business**

14. **EXCLUSION OF PUBLIC AND PRESS**

15. **Technical Officer**

To consider a recommendation from the Recreation, Leisure & Open Spaces Committee (*OS/4848 refers*) to extend the Technical Officer's contract for twelve months to December 2007

If you would like further information on any of the agenda items, please contact Terry Simpson or Jo Stannard on (01425) 473883.

Committee Members

Cllr P Chambers (Chairman)
Cllr N R G Clarke
Cllr M F J Daly
Cllr L C Ford

Cllr W S Rippon-Swaine (Vice Chairman)
Cllr N W Light
Cllr B H Terry
Cllr Mrs V A Sullivan

Ex Officio Members

Cllr N J Chard (Deputy Mayor)
Cllr D E Cracknell (Mayor)

Copied to other members for information.